

Nederland ISD Child Nutrition Program Nondiscrimination Policy

There will not be any discrimination against students no matter their meal eligibility.

- The names of students will not be published, posted or announced in any manner or used for any purpose other than determining and verifying eligibility for free and reduced-price meals, except for the following programs:
 1. Federal education programs, such as Title I and the National Assessment of Education Progress.
 2. State health or state education programs provided the programs are administered by a state agency or a local education agency. (Examples: TAKS, PEIMS, grant proposals)
 3. Federal, state or local means-tested nutrition programs with eligibility standards comparable to the National School Lunch Program.
- Students with or without meal benefits will not be required to work for their meals.
- Students with or without meal benefits will not be required to use a separate dining room, separate serving line or separate serving times.
- There will not be any overt identification of any of the students by use of special tokens or tickets. The District will use the collection procedure(s) approved as part of the free and reduced price meal policy statement. When ordering meals for special functions (i.e. field trips, class parties, etc.) No method of overt identification will be used (students raising hands, forms sent home that identify eligibility, etc.)
- There will not be any discrimination based on race, color, national origin, age, sex or disability in application approval process or in the selection of applications for verification (NSLP and SBP), or separation in the eating periods, seating arrangements, serving line and eating areas.
- When selections of more than one type of meal, more than one item, or different types of milk that are part of the reimbursable meal are offered, all students will be offered the same choices no matter their eligibility.
- USDA Non-Discrimination and Justice for All Posters will be displayed in school campus cafeterias where the meal service is provided.

- All Child Nutrition Staff receive Civil Rights training annually.

Submit Complaints of discrimination written or verbal against NISD Child Nutrition Department by the following:

Local: Discrimination Complaint form located on the NISD Child Nutrition Department webpage or campus cafeteria to NISD Child Nutrition Department by (1) Mail: 220 N. 17th St., Nederland, TX. 77642, (2) Call: 409-724-2391, (3) Email: tbodden@nederlandisd.org. Discrimination Complaint forms submitted will be reviewed by the Child Nutrition Director and forwarded to Texas Department of Agriculture Food and Nutrition Division. The Child Nutrition Director will proceed with guidance from TDA F&N.

State Level: Discrimination Complaint form located on the NISD Child Nutrition Department webpage or campus cafeteria to TDA by (1) Mail: Texas Department Food and Nutrition Division PO Box 12847, Austin, TX 78711-2847, (2) Call: 1-877-TEX-MEAL, (877) 839-6385, (3) Email: www.squaremeals@texasagriculture.gov

Federal Level: USDA Discrimination Complaint form (AD-3027) link located on the NISD Child Nutrition Department webpage or found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA Non-Discrimination Statement placed on all forms of communication:

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

mail:
U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW, Mail Stop 9410
Washington, D.C. 20250-9410;

fax:
202-690-7442; or

email:
Program.Intake@usda.gov.

This institution is an equal opportunity provider.

USDA Updated April 17, 2025

Discrimination Complaint Form

1. Your name: _____

2. Your address: _____

3. Your telephone: _____

4. List other ways to contact you: _____

5. Name and address of person(s) or organizations you are filing a complaint against: _____

6. Tell what incidents happened that made you feel you had been discriminated against and the dates they occurs.

7. State on what basis you feel discrimination exists (race, color, national origin, sex, age, or handicap).

8. List names, titles, and addresses of persons who may have knowledge of the actions given in number 6 above.

Name:

Title:

Address:

a. _____

b. _____

c. _____

d. _____

9. Date: _____

All complaints, written or verbal, shall be accepted by the school district and forwarded to the Food and Nutrition Division, Texas Department of Agriculture.