

SECTION 1 DONATIONS AND GIFTS TO NEDERLAND I.S.D.

All donations for the benefit of the school district shall vest the property in the Board of Trustees for those to be benefited.

1.3 The following steps must be taken for donations made on the District's behalf:

- a) The donor or donor school must complete the online request for donation form for approval by the Business Manager and Superintendent.
- b) If funds are donated, they will be deposited into the District's general fund. The Bookkeeper will assign an account on the form to be used on requisitions. A requisition may then be submitted to expend these funds.
- c) If property is donated and should be capitalized, a request to add the property to inventory should be submitted to the Business Office.
- d) The funds donated may be expended for the following purposes:
 - ♦ for any purpose designated by the donor that is in keeping with the lawful purposes of the schools that are to benefit from the donation; or
 - ♦ for any legal purpose if the donor designated no specific purpose.

SECTION 2 DONATIONS AND GIFTS TO CLUBS

Donations made to school-related clubs may be deposited into the club's student activity account and expended according to the purpose designated by the donor. If property donated to the club should be capitalized, complete an online donation form requesting to add the property to inventory in the description box.