



MINUTES

Trinity County Board of Education Regular Board Meeting August 17, 2022

WHERE HELD: Trinity County Office of Education
201 Memorial Drive - Granite Room
and by Teleconference/Zoom.

MEMBERS PARTICIPATING: Randy Spencer, Area 1
Michelle Myers, Area II
Sally Aldinger, Area III
Steve Canale, Area V

COUNTY OFFICE: Fabio Robles, Deputy Superintendent
Cindy Blanchard, Chief Business Official
Anthony Rebelo, Assistant Superintendent of Special
Education/SELPA Director
Melanie Holmes, Executive Director of HR & Business
Services
Tim Nordstrom, Assistant Superintendent of Educational
Services
Dawn MacLaren, Secretary/Receptionist

PUBLIC: Josh Cozine, Trinity Journal

1.0 Formal Opening

- 1.1 Call to Order
Sally Aldinger called the meeting to order at 1:00 p.m.
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Additions or Changes to Agenda

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

There was no public communication.

3.0 Accept Open Session Agenda

MOTION: Motion was made by Steve Canale, with a second by Michelle Myers to accept the Open Agenda. Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0.

4.0 Consent Agenda: The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4.1 Minutes – June 21, 2022, Public Hearing
- 4.2 Minutes- July 20, 2022, Board Meeting
- 4.3 Warrants – June and July 2022
- 4.4 Payroll – June and July 2022

Sally Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. Hearing none, Sally asked the board for a motion to accept the Consent Agenda.

MOTION: Motion was made by Randy Spencer, with a second by Michelle Myers to accept the Consent Agenda. Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0.

5.0 Reports

5.1 Financial Report and Oversight Update

Cindy Blanchard provided a PowerPoint presentation along with the financial report and oversight update which was included in the board packet for the members to review.

5.1.1 School Facilities Report from Jeff Morris

The school facilities report was included in the Board packet for the members to review.

5.2 Deputy Superintendent Report – includes Trinity COE, District LCAP Updates, and Trinity Co-Op Newsletter

Fabio Robles provided the Deputy Superintendent report and LCAP updates which were included in the board packet. Fabio also shared with the board the purpose for the new Cabinet and item 6.0 Cabinet Report.

Tim Nordstrom provided a copy of the Trinity Co-Op Newsletters that was included in the Board packet for review.

6.0 Cabinet Report

6.1 Cabinet Report- Anthony Rebelo, Assistant Superintendent of Special Education/SELPA Director, Tim Nordstrom, Assistant Superintendent of Educational Services, Melanie Holmes, Executive Director of HR and Business Services.

Melanie Holmes, Executive Director of HR and Business Services, shared with the board the changes underway to our current business model in an effort to better serve district needs. In addition to our traditional support services and oversight duties, the business office is now offering direct payroll and budget implementation to some districts.

Anthony Rebelo, Assistant Superintendent of Special Education/SELPA Director

explained to the board the special education programs and expansion of the department, which include mental health, speech, and the new TCOE preschool. Tim Nordstrom, Assistant Superintendent of Educational Services shared with the Board the activities the educational department held over the summer; which included Capturing Kids Hearts, LEGO Robotics Training, and UPK Professionally Learning Series.

7.0 **Correspondence**

There was no correspondence.

8.0 **Public Hearing**

8.1 **Open Public Hearing**

The Public Hearing opened at 1:45 p.m.

8.2 **Discussion of Sufficiency of Instructional Materials for R.I.S.E. Academy 2022-2023 School Year (No back-up)**

There was no public discussion.

8.3 **Close Public Hearing**

The Public Hearing closed at 1:45 pm.

9.0 **Action Items**

9.1 **Approve Changing Date, Time, and Location of Regular Board Meeting from Wednesday, September 21, 2022, at 1:00 p.m. to Wednesday, September 21, 2022, at 4:00 p.m. to tour Hayfork Elementary School and Hayfork High School Facilities with Board Meeting to Follow at 5:00 p.m. (No back-up)**

MOTION: Motion was made by Steve Canale with a second by Michelle Myers to approve Changing Date, Time, and Location of Regular Board Meeting from Wednesday, September 21, 2022, at 1:00 p.m. at Trinity County Office of Education to Wednesday, September 21, 2022, at 4:00 p.m. at Mountain Valley Unified School District to tour Hayfork Elementary School and Hayfork High School Facilities with Board Meeting to Follow at 5:00 p.m. Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0

9.2 **Board to reaffirm that meeting in person would present imminent risks to the health/safety of attendees for the Board meeting scheduled for September 21, 2022, at 5:00 p.m. as per California Governor's Executive Order AB 361. (No back-up).**

MOTION: Motion was made by Michelle Myers with a second by Randy Spencer to reaffirm that meeting in person would present imminent risks to the health/safety of attendees for the Board meeting scheduled for September 21, 2022, at 5:00 p.m. as per California Governor's Executive Order AB 361. Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0

9.3 **Consider and/or Approve Annual Declaration of Need for Fully Qualified Educators & Statement of Need for Emergency Permits for 2022-2023**

MOTION: Motion was made by Randy Spencer with a second by Steve Canale to approve the Annual Declaration of Need for Fully Qualified Educators & Statement of Need for Emergency Permits for 2022-2023. Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0

9.4 **Approve Revised 2022-2023 R.I.S.E. Academy Calendar to include TCOE's Back to School Day on August 19, 2022**

MOTION: Motion was made by Michelle Myers, with a second by Steve Canale to approve the revised 2022-2023 Trinity County R.I.S.E. Calendar to include

- TCOE's Back to School Day on August 19, 2022. Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0
- 9.5 Approve Resolution #22-23-04 Designation of the Official Representative to the Shasta-Trinity Schools Insurance Group (STSIG)
MOTION: Motion was made by Steve Canale, with a second by Michelle Myers to approve Resolution #22-23-04 Designation of the Official Representative to the Shasta-Trinity Schools Insurance Group (STSIG). Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0
- 9.6 Approve Resolution #22-23-05 Designation of the Official Representative(s) Regarding the State Allocation Board and the Office for Public School Construction
MOTION: Motion was made by Randy Spencer, with a second by Steve Canale to approve Resolution #22-23-05 Designation of the Official Representative(s) Regarding the State Allocation Board and the Office for Public School Construction. Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0
- 9.7 Approve Resolution #22-23-06 Sufficiency of Instructional Materials for R.I.S.E. Academy
MOTION: Motion was made by Michelle Myers, with a second by Randy Spencer to approve Resolution #22-23-06 Sufficiency of Instructional Materials for R.I.S.E. Academy. Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0
- 9.8 Per Government Code 53262 Ratify 2022-2023 Deputy Superintendent, Assistant Superintendent of Special Education, and Assistant Superintendent of Business Services Contracts for Employment (No back-up)
MOTION: Motion was made by Steve Canale, with a second by Michelle Myers to approve Per Government Code 53262 Ratify 2022-2023 Deputy Superintendent, Assistant Superintendent of Special Education, and Assistant Superintendent of Business Services Contracts for Employment. Motion passed unanimously. Aye-4(Aldinger, Canale, Myers, Spencer), No-0, Absent-0, Abstain-0

10.0 Information Items

- 10.1 Summary of Complaints Per Williams Uniform Complaint Procedure (April 1, 2022, through June 30, 2022 – 4th Quarter)
- 10.2 BP/AR 5113 Absences and Excuses
- 10.3 BP/AR 5145.3 Nondiscrimination/Harassment
- 10.4 BP/AR/E(1)/E(2) 6173 Education for Homeless Children
- 10.5 BB 9322 Agenda/Meeting Materials
- Fabio Robles provided a brief summary of the policy updates. Items 10.2 through 10.5

11.0 Superintendent's Report

Sarah Supahan was not in attendance. Fabio Robles shared her report with the board.

- 11.1 TCOE had several people leave TCOE employment at the end of the school year for different reasons (most of them live in Redding and wanted to work closer to home, and at least one wanted to go back to school). Currently, we have 58 staff members with 6 open positions.
- 11.2 TCOE's "Back to Work" staff meeting is this Friday the 19 and we are having it next door since we no longer fit in the Granite Room.
- 11.3 We are morphing our focus in some ways as districts have expressed the need for more business service assistance. Consequently, TCOE will be doing some business services this year for MV, DC, TC and CC and potential for LES and possibly JC in

the future. We are staffing up for this service.

- 11.4 BRESO is the only district starting late this year due to the nearby fires and the hazardous air quality. 80% of their staff were evacuated and 80% of students were either evacuated or received an evacuation warning. By the time of this meeting, I'm meeting with the new Supt at BRESO and the state folks ("Jake and Joe") to see what other resources they need and/or what can be offered by the state.

12.0 Adjournment

The meeting adjourned at 2:07 p.m.

This meeting may be tape-recorded

Respectfully submitted,

Fabio Robles, Deputy Superintendent
Trinity County Office of Education

dm

Register 000819 - 08/04/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5235938	01	Check Amt	66.52	Status Printed	Lingo (001302/1)
32661055	July 22 Long Distance Services			01. 0000. 0. 0000. 8100. 5920. 825. .	66.52
Check # 5235939	01	Check Amt	36.44	Status Printed	O'Reilly Automotive, Inc. (001373/1)
4919-396762	P/S Fluid			01. 0000. 0. 0000. 8100. 4300. 825. .	36.44
Check # 5235940	01	Check Amt	514.99	Status Printed	ODP Business Solutions, LLC (001396/1)
257053324001	Ergonomic Chair, Mechanical Pencils			01. 0000. 0. 0000. 7200. 4300. 825. .	492.49
257055283001	Preschool Supplies- binders, clipboards			01. 6537. 0. 5730. 1110. 4300. 826. .	22.50
Check # 5235941	01	Check Amt	1,818.00	Status Printed	Oxford Consulting Services (001332/2)
147029	June 22 Behavioral Services			01. 6512. 0. 5001. 3120. 5800. 826. .	1,818.00
Check # 5235942	01	Check Amt	56.76	Status Printed	Plotzke Ace Hardware (000280/1)
372739	Redi-mix			01. 0000. 0. 0000. 8100. 4300. 825. .	16.92
372848	Potting Mix soil			01. 0000. 0. 0000. 8100. 4300. 825. .	19.29
372860	Garden Kneeler			01. 0000. 0. 0000. 8100. 4300. 825. .	17.14
373194	3" Blk/slv adhv 1pc			01. 0000. 0. 0000. 8100. 4300. 825. .	3.41
Check # 5235943	01	Check Amt	1,045.00	Status Printed	San Joaquin County Of Ed (000309/2)
212480	22/23 EDJOIN account fees			01. 0000. 0. 8600. 7200. 5300. 825. .	1,045.00
Check # 5235944	01	Check Amt	2,400.00	Status Printed	Schoolwise Technologies (000318/2)
00002715	TechSupportV5, Gradebook, OnlineRegistrtrion			01. 0245. 0. 3500. 2700. 5800. 829. .	2,400.00
Check # 5235945	01	Check Amt	958.66	Status Printed	Trinity Co Dept Of Transport (000389/1)
CA21-327	June 22 Monthly Fuel			01. 0000. 0. 0000. 8100. 4300. 825. 4300. .	958.66
Check # 5235946	14	Check Amt	126.72	Status Printed	Trinity Heating & Air Conditioning Corp. (001261/1)
2065-175	A/C Service			14. 0000. 0. 0000. 8100. 5800. 825. .	126.72
Check # 5235947	01	Check Amt	585.92	Status Printed	Trinity PUD (000399/2)
16243 JULY 2022	July 22 monthly electricity			01. 0000. 0. 0000. 8100. 5510. 825. .	484.79
16244 JULY 2022	July 22 monthly electricity			01. 0000. 0. 0000. 8100. 5510. 825. .	101.13
Check # 5235948	12	Check Amt	4,036.24	Status Printed	U.S. Bank Corporate Payment Systems (000404/2)
007989	QRIS-Hayfork			12. 6127. 0. 0001. 2150. 4300. 825. 0311. .	969.06
016996	Up North Giftcards STEAM activity			01. 0000. 0. 8600. 2100. 4300. 825. 2554. .	50.00
040663	Sodas for staff retreat			01. 0000. 0. 0000. 7200. 4300. 825. .	38.52
096822	Facebook Ad MV CBO			01. 0000. 0. 0000. 7200. 5810. 825. 0311. .	50.00
161741	STEM Supplies			01. 0000. 0. 8600. 2100. 4300. 825. 2555. .	132.94
166689	CA School Nurses Annual Membership			01. 0000. 0. 8600. 3140. 5300. 825. .	120.00
187544	Facebook Ad MV CBO			01. 0000. 0. 0000. 7200. 5810. 825. 0311. .	11.21
191861	Business Office Desk			01. 0000. 0. 0000. 7200. 4400. 825. .	570.56

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000819 - 08/04/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5235948	12	Check Amt	4,036.24	Status Printed	U.S. Bank Corporate Payment Systems (000404/2) - continued
200057	Network Card- BR			01. 0000. 0. 8600. 2420. 4300. 825. 0301.	30.94
202731	Mobile STEAM Supplies			01. 0000. 0. 8600. 2100. 4300. 825. 2555.	19.77
263173	Macbook Pro protective cover			01. 0000. 0. 0000. 7200. 4300. 825. .	48.25
333103	HRR Standard Pseudochromatic Test, 4th edition			01. 0000. 0. 8600. 3140. 4300. 825. .	237.95
364732	Computer Mice-Summer Staff			01. 0000. 0. 0000. 7200. 4300. 825. .	31.92
3900020	Postage-Ship Camera for warranty repairs			01. 0000. 0. 0000. 7200. 5910. 825. .	30.33
419155	Powtoon Video Maker Annual Subscription			01. 0000. 0. 0000. 2420. 5800. 825. .	194.00
430902	June 22 FYS Wireless Service			01. 0000. 0. 8600. 3130. 5920. 825. 7366. 099	50.30
436480	Ice Staff Retreat			01. 0000. 0. 0000. 7200. 4300. 825. .	23.14
487742	Facebook Ad MV CBO			01. 0000. 0. 0000. 7200. 5810. 825. 0311.	50.00
527759	June 2022 Sarah Monthly Adobe Acrobat			01. 0000. 0. 0000. 2420. 5800. 825. .	14.99
530875	DC-Camera Project Supplies			01. 0000. 0. 0000. 2420. 4400. 825. .	3.39
535266	Engraving Plaques Hallway pictures			01. 0000. 0. 8600. 2100. 4300. 825. .	107.25
542505	Staple Remover Summer Scan Staff			01. 0000. 0. 0000. 7200. 4300. 825. .	21.41
552873	Lunch-Pickup new Subaru in Eureka			01. 0000. 0. 0000. 7200. 5200. 825. .	14.73
684469	Costco Indian Ed Prints			01. 7210. 0. 8600. 2150. 4300. 825. 2552.	10.19
740697	Golf Course Lunch-Interview Committee			01. 0000. 0. 0000. 7200. 4300. 825. .	68.31
817034	Hard drives for Laserfiche server			01. 0000. 0. 0000. 2420. 4400. 825. .	378.02
923927	June 22 Gretchen Monthly Adobe Acrobat			01. 0000. 0. 0000. 2420. 5800. 825. .	14.99
981323	TUPE Materials- Quote #2734			01. 6680. 0. 8600. 2150. 4300. 825. .	567.57
993882	Hard drives Summer Scan Project			01. 0000. 0. 0000. 2420. 4300. 825. .	166.12
998258	CISC Training-lunch			01. 0000. 0. 8600. 2100. 5200. 825. .	10.38
Check # 5235949	01	Check Amt	164.95	Status Printed	NAPA Weaverville Auto Parts (000423/2)
396123	FUSEE			01. 0000. 0. 0000. 8100. 4300. 825. .	11.04
396215	Oil			01. 0000. 0. 0000. 8100. 4300. 825. .	122.20
396707	Squeegee, 10 in dip brush, armorall wash			01. 0000. 0. 0000. 8100. 4300. 825. .	31.71

Number of Items

12

11,810.20 Totals for Register 000819

2023 FUND-OBJ Expense Summary / Register 000819

01-4300	823.14
01-5300	1,045.00
01-5510	585.92
01-5800	2,400.00
01-5810	50.00
01-5920	66.52

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000819 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000819 (continued)

01-9110*		10,714.42-
01-9510*	5,743.84	
Totals for Fund 01	10,714.42	10,714.42-
12-9110*		969.06-
12-9510*	969.06	
Totals for Fund 12	969.06	969.06-
14-5800	126.72	
14-9110*		126.72-
Totals for Fund 14	126.72	126.72-
Totals for Register 000819	11,810.20	11,810.20-

2022 FUND-OBJ Summary / Register 000819

01-4300	2,462.94	
01-4400	951.97	
01-5200	25.11	
01-5300	120.00	
01-5800	2,041.98	
01-5810	61.21	
01-5910	30.33	
01-5920	50.30	
01-9500*		5,743.84-
Totals for Fund 01	5,743.84	5,743.84-
12-4300	969.06	
12-9500*		969.06-
Totals for Fund 12	969.06	969.06-
Total for Fiscal Year 2022	6,712.90	6,712.90-
01-4300	823.14	
01-5300	1,045.00	
01-5510	585.92	
01-5800	2,400.00	
01-5810	50.00	
01-5920	66.52	
01-9110*		10,714.42-

Register 000819 - Fund/Obj Summary

Bank Account COUNTY - County

2023 FUND-OBJ Summary / Register 000819 (continued)

01-9510*	5,743.84	
Totals for Fund 01	10,714.42	10,714.42-
12-9110*		969.06-
12-9510*	969.06	
Totals for Fund 12	969.06	969.06-
14-5800	126.72	
14-9110*		126.72-
Totals for Fund 14	126.72	126.72-
Total for Fiscal Year 2023	11,810.20	11,810.20-
Totals for Register 000819	18,523.10	18,523.10-

* denotes System Generated entry

Net change to Cash 9110

11,810.20-Credit

Register 000820 - 08/05/2022

Bank Account COUNTY - County

Payment Id	Comment					
Check # 5235951	01	Check Amt	11,230.00	Status Printed	NCSIG (000253/2)	
NCSIG22-23ANNUAL	22/23 Property and Liability Insurance			01. 0000. 0. 0000. 7200. 5400. 825. .		11,230.00

Number of Items 1 11,230.00 Totals for Register 000820

2023 FUND-OBJ Expense Summary / Register 000820

01-5400	11,230.00	
01-9110*		11,230.00-
Totals for Register 000820	11,230.00	11,230.00-

* denotes System Generated entry

Net change to Cash 9110 11,230.00- Credit

Register 000820 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000820 (continued)

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Register 000821 - 08/12/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5236066	01	Check Amt	20.00	Status Printed	Edwards, Robert T (000133 - Emp)
TEDWARDS08102022	Trinity Welding Iron for Mountin Biz office screen	01. 0000. 0. 0000. 8100. 4300. 825.	20.00		
Check # 5236067	01	Check Amt	229.49	Status Printed	Hayes, Rachel D (000494 - Emp)
RHAYES8112022	Room stay BTS Meeting	01. 0000. 0. 0000. 7200. 5200. 825.	229.49		
Check # 5236068	01	Check Amt	195.00	Status Printed	Avila, Melissa A (000537 - Emp)
MAVILA06292022	NASN & CSNO Dues	01. 0000. 0. 8600. 3140. 5300. 825.	165.00		
MAVILA07152022	CSNO Diabetes Module	01. 0000. 0. 8600. 3140. 5300. 825.	30.00		
Check # 5236069	01	Check Amt	5,267.38	Status Printed	ACSA Foundation For Educational Adm (000008/1)
22-23ACSASUPAHAN	22/23 ACSA Dues S Supahan	01. 0000. 0. 0000. 7100. 5300. 825.	1,616.94		
ACSA22-23DEICHLER	22/23 ACSA Dues G Deichler	01. 0000. 0. 0000. 7200. 5300. 825.	1,272.42		
ACSA22-23NORDSTROM	22/23 ACSA Dues T Nordstrom	01. 0000. 0. 0000. 2150. 5300. 825.	1,148.82		
ACSA22-23ROBLES	22/23 ACSA Membership - Robles	01. 6500. 0. 5001. 2200. 5300. 826.	1,229.20		650
Check # 5236070	01	Check Amt	679.84	Status Printed	Amazon Capital Services, Inc (001252/1)
17QG-GXRF-L69T	Labels, file folders -RISE Filing System	01. 0245. 0. 3500. 2700. 4300. 829.	52.78		
1MN1-NJ39-DJ7Q	Wireless Headset, Web cam	01. 0000. 0. 0000. 2420. 4300. 825.	198.58		
1PX1-GNC9-J6VN	Lamination Pouches -TCOE ID's	01. 0000. 0. 0000. 7200. 4300. 825.	36.45		
1QMP-GYT6-NHTN	Canon MP11DX Calculator	01. 0000. 0. 0000. 7200. 4300. 825.	268.04		
1WKL-6CWF-GPVT	Misc Office Supplies	01. 0000. 0. 0000. 7200. 4300. 825.	123.99		
Check # 5236071	01	Check Amt	46.47	Status Printed	AT&T (000030/3)
0517865016001JULY22	AT&T Computer Line July 22	01. 0000. 0. 0000. 8100. 5920. 825.	46.47		
Check # 5236072	01	Check Amt	6,039.66	Status Printed	Atkinson, Andelson, Loya, Attorneys at Law (000031/3)
649853	TAUSD Mediation	01. 0000. 0. 0000. 7100. 5850. 825. 0320.	5,435.82		
653256	TAUSD Mediation	01. 0000. 0. 0000. 7100. 5850. 825. 0320.	603.84		
Check # 5236073	12	Check Amt	75.00	Status Printed	California Child Care Coor Asn ATTN Tammy Burns (000057/4)
22-23 MEMBER DUES	Ca Child Care Coord Assoc Membership Dues	12. 5055. 0. 0001. 2150. 5300. 825.	75.00		
Check # 5236074	01	Check Amt	293.05	Status Printed	California Safety Company (000469/1)
508001	July 22 Services WO 207911	01. 0000. 0. 0000. 8100. 5800. 825.	293.05		
Check # 5236075	01	Check Amt	3,500.00	Status Printed	CalPERS (000929/1)
100000016885797	GASB-68	01. 0000. 0. 0000. 7200. 5800. 825.	3,500.00		
Check # 5236076	01	Check Amt	2,300.00	Status Printed	Com-Pair Services (001086/1)
43327AUG22	Aug 22 Com-Pair Monthly Expenses	01. 0000. 0. 8600. 7700. 5920. 825.	2,300.00		
Check # 5236077	01	Check Amt	527.08	Status Printed	Cornerstone Auto & Tire (000473/1)
9818304	New Tire Installation KIA Spectra 2009	01. 0000. 0. 0000. 8100. 5600. 825.	527.08		
Check # 5236078	01	Check Amt	573.52	Status Printed	Frontier Communications (001182/1)

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000821 - 08/12/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5236078	01	Check Amt	573.52	Status Printed	Frontier Communications (001182/1) - continued
010167-5AUG22	Aug 22 Centranet 010167-5 telephone expenses	01. 0000. 0. 0000. 8100. 5920. 825. .	573.52		
Check # 5236079	01	Check Amt	47.21	Status Printed	Frontier Communications (001182/1)
032097-5AUG22	Aug 22 Business line 032097-5 expenses	01. 0000. 0. 0000. 8100. 5920. 825. .	47.21		
Check # 5236080	01	Check Amt	52.93	Status Printed	Frontier Communications (001182/1)
051794-5AUG22	Aug 22 Business line 051794-5 expenses	01. 0000. 0. 0000. 8100. 5920. 825. .	52.93		
Check # 5236081	01	Check Amt	28.31	Status Printed	Frontier Communications (001182/1)
091196-5AUG22	Aug 22 Exchange Listing 091196-5 Expenses	01. 0000. 0. 0000. 8100. 5920. 825. .	28.31		
Check # 5236082	01	Check Amt	413.40	Status Printed	GovConnection (001390/1)
73068535	Desktop Scanner-Rachel Hayes	01. 7815. 0. 8600. 3140. 4300. 825. .	413.40		
Check # 5236083	01	Check Amt	1,547.54	Status Printed	Mendes Supply Co. (000233/1)
R058955	22-23 Maintenance Supplies	01. 0000. 0. 0000. 8100. 4300. 825. .	1,547.54		
Check # 5236084	01	Check Amt	44,158.56	Status Printed	Modoc County Office Of Ed (000241/1)
AR22-00145	MHSSA Pathways Grant	01. 7813. 0. 0000. 9200. 7212. 825. .	44,158.56		
Check # 5236085	01	Check Amt	220.00	Status Printed	NASP (000839/2)
22-23NASP	22-23 NASP Dues - J Comiskey	01. 6500. 0. 5050. 3120. 5300. 826. . 650	220.00		
Check # 5236086	01	Check Amt	317.25	Status Printed	NCS Pearson, Inc. (000275/3)
79477	Aimsweb+ 22-23 Subscription	01. 9600. 0. 8600. 2100. 5800. 825. .	317.25		
Check # 5236087	01	Check Amt	42.81	Status Printed	Plotzke Ace Hardware (000280/1)
373284	Cord Phone, Coupler In-Line	01. 0000. 0. 0000. 8100. 4300. 825. .	15.21		
373382	A&M W/S BLK	01. 0000. 0. 0000. 8100. 4300. 825. .	2.12		
373489	White Spraypaint Primer	01. 0000. 0. 0000. 8100. 4300. 825. .	8.57		
373531	Fasteners	01. 0000. 0. 0000. 8100. 4300. 825. .	14.78		
373648	Keys	01. 0000. 0. 0000. 8100. 4300. 825. .	2.13		
Check # 5236088	01	Check Amt	354.18	Status Printed	School Datebooks (001299/1)
S22-0242123	2022 Workability STEM Planners	01. 6520. 0. 5001. 3900. 4300. 826. .	354.18		
Check # 5236089	01	Check Amt	810.81	Status Printed	SHI (001200/2)
B15596137	Wall Mount for LCD Monitor	01. 7815. 0. 8600. 3140. 4400. 825. .	810.81		
Check # 5236090	01	Check Amt	7,720.71	Status Printed	Siskiyou Co Office of Ed (000653/1)
220964	21/22 CA Forest School Coalition Dues	01. 0000. 0. 0000. 7100. 5300. 825. .	7,720.71		
Check # 5236091	01	Check Amt	36.00	Status Voided	State Of Cal Dept Of Justice (000353/1)
1244	July 22 Fingerprint Fees	01. 0000. 0. 8600. 7200. 5840. 825. .	36.00		
	Reversal of EX23-00182	01. 0000. 0. 8600. 7200. 5840. 825. .	36.00-		

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000821 - 08/12/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5236092	01	Check Amt	444.84	Status Printed	Trinity Journal (000396/1)
000673773	22/23 Board Vacancy Ad			01. 0000. 0. 0000. 7110. 5810. 825.	92.84
00067716	Free Lunch Program			01. 0000. 0. 0000. 7200. 5810. 825.	352.00
Check # 5236093	01	Check Amt	2,249.23	Status Printed	Capital One Trade Credit (000397/3)
1643428467	HR Office Supplies			01. 0000. 0. 0000. 8100. 4300. 825.	2,249.23
Check # 5236094	01	Check Amt	130.75	Status Printed	WageWorks, Inc. (001083/3)
INV4032763	July 22 WageWorks Admin & Compliance fees			01. 0000. 0. 0000. 7200. 5800. 825.	130.75
Check # 5236095	01	Check Amt	28.00	Status Printed	Weaverville CSD (000424/1)
10839 JUL 22	July 22 monthly water service			01. 0000. 0. 0000. 8100. 5560. 825.	28.00
Check # 5236096	01	Check Amt	28.00	Status Printed	Weaverville Sanitary District (000426/1)
1926 JUL 22	July 22 monthly sewer service			01. 0000. 0. 0000. 8100. 5550. 825.	28.00
Number of Items		31	78,377.02 Totals for Register 000821		

2023 FUND-OBJ Expense Summary / Register 000821

01-4300	4,952.82	
01-4400	810.81	
01-5200	229.49	
01-5300	5,517.38	
01-5550	28.00	
01-5560	28.00	
01-5600	527.08	
01-5800	4,241.05	
01-5810	444.84	
01-5840	.00	.00
01-5920	3,048.44	
01-9110*		78,266.02-
01-9510*	58,438.11	
Totals for Fund 01	78,266.02	78,266.02-
12-5300	75.00	
12-9110*		75.00-
Totals for Fund 12	75.00	75.00-
Totals for Register 000821	78,341.02	78,341.02-

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000821 - Fund/Obj Summary

Bank Account COUNTY - County

2022 FUND-OBJ Summary / Register 000821

2022 FUND-OBJ Summary / Register 000821

01-4300	354.18	
01-5300	7,885.71	
01-5850	6,039.66	
01-7212	44,158.56	
01-9500*		58,438.11-
Total for Fiscal Year 2022 and Fund 01	58,438.11	58,438.11-
01-4300	4,952.82	
01-4400	810.81	
01-5200	229.49	
01-5300	5,517.38	
01-5550	28.00	
01-5560	28.00	
01-5600	527.08	
01-5800	4,241.05	
01-5810	444.84	
01-5840	.00	.00
01-5920	3,048.44	
01-9110*		78,266.02-
01-9510*	58,438.11	
Totals for Fund 01	78,266.02	78,266.02-
12-5300	75.00	
12-9110*		75.00-
Totals for Fund 12	75.00	75.00-
Total for Fiscal Year 2023	78,341.02	78,341.02-
Totals for Register 000821	136,779.13	136,779.13-

* denotes System Generated entry

Net change to Cash 9110

78,341.02- Credit

Register 000822 - 08/17/2022

Bank Account COUNTY - County

Payment Id	Comment					
Check # 5236131	01	Check Amt	36.00	Status Printed	ACCU-Print (001395/1)	
1244	July 22 Fingerprint Fees			01. 0000. 0. 8600. 7200. 5840. 825.		36.00

Number of Items 1 36.00 Totals for Register 000822

2023 FUND-OBJ Expense Summary / Register 000822

01-5840	36.00	
01-9110*		36.00-
Totals for Register 000822	36.00	36.00-

* denotes System Generated entry

Net change to Cash 9110

36.00- Credit

Register 000822 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000822 (continued)

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Register 000823 - 08/18/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5236191	01	Check Amt	53.85	Status Printed	Comiskey, Joseph V (000152 - Emp)
JCOMSIKEY08112022	CPI Refreshments			01. 0000. 0. 8600. 3110. 4300. 825. .	53.85
Check # 5236192	01	Check Amt	182.27	Status Printed	Hayes, Rachel D (000494 - Emp)
RHAYES08162022	RISE Training Refreshments			01. 0000. 0. 0000. 7200. 4300. 825. .	86.02
RHAYESRISETRAIN	RISE Schoolwise Training			01. 0000. 0. 3500. 2100. 5200. 825. 0245.	96.25
Check # 5236193	01	Check Amt	141.33	Status Printed	Amazon Capital Services, Inc (001252/1)
1D4R-NFJL-3991	Misc Office Supplies			01. 0000. 0. 0000. 7200. 4300. 825. .	141.33
Check # 5236194	12	Check Amt	325.00	Status Printed	California Child Care Coor Asn ATTN Tammy Burns (000057/4)
CCCCA2022	Ca Child Care Coordinator Assoc Conference			12. 5055. 0. 0001. 2150. 5200. 825. .	325.00
Check # 5236195	01	Check Amt	22,000.00	Status Printed	The Flippin Group, LLC Capturing Kids' Hearts (001397/1)
69015	Capturing Kids' Hearts Training			01. 6266. 0. 8600. 3130. 5200. 825. 2553.	22,000.00
Check # 5236196	01	Check Amt	655.03	Status Printed	Carrel's Office Solutions (000825/2)
AR46962	Aug 22 TASKalfa 6501i			01. 0000. 0. 0000. 7200. 5600. 825. 2751.	53.50
AR46964	Aug 22 TASKalfa 5052ci			01. 0000. 0. 0000. 7200. 5600. 825. 2753.	601.53
Check # 5236197	01	Check Amt	174.43	Status Printed	Dunamis Center Inc (001333/1)
15739	June 22 Mental Health Serv			01. 6546. 0. 8600. 3120. 5800. 825. 0350.	174.43
Check # 5236198	01	Check Amt	56,444.76	Status Printed	Frontline Education (001327/1)
INVUS164974	2022/2023 Frontline Annual Contract			01. 0000. 0. 0000. 7700. 5800. 825. .	56,444.76
Check # 5236199	01	Check Amt	175.20	Status Printed	JAMF Software, LLC (001359/1)
INV271206	Perpetual Jamf Licenses for iPad management			01. 0000. 0. 0000. 2420. 5800. 825. .	175.20
Check # 5236200	01	Check Amt	245.00	Status Printed	Lozano Smith (000441/1)
2169146	Personnel issues			01. 0000. 0. 0000. 7100. 5850. 825. .	245.00
Check # 5236201	01	Check Amt	195.51	Status Printed	North State Grocery, Inc (001247/1)
006404288328	CPI Refreshments			01. 0000. 0. 8600. 3120. 4300. 825. .	21.60
006404289138	CPI Refreshments			01. 0000. 0. 8600. 3120. 4300. 825. .	39.03
006405269117	ASES Training Refreshments			01. 0000. 0. 0000. 7200. 4300. 825. .	116.92
006405270074	CPI Refreshments			01. 0000. 0. 8600. 3120. 4300. 825. .	17.96
Check # 5236202	01	Check Amt	17.12	Status Printed	Plotzke Ace Hardware (000280/1)
373732	Keys			01. 0000. 0. 0000. 8100. 4300. 825. .	17.12
Check # 5236203	01	Check Amt	95.00	Status Printed	Sacramento Co Office Of Ed (000303/1)
222037	2022 National History Day Registration Trinity Center			01. 0000. 0. 8600. 2100. 5200. 825. 2552.	95.00
Check # 5236204	01	Check Amt	240.00	Status Printed	Trinity Co. Sheriff's Dept. (000393/2)
APR-JUNE FINGERPRINT	Apr-June22 Fingerprint Fees			01. 0000. 0. 8600. 7200. 5840. 825. .	240.00

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000823 - 08/18/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5236205	01	Check Amt	256.27	Status Printed	Trinity Co. Solid Waste (000394/1)
20012 AUG 22	Aug 22 solid waste fees				01. 0000. 0. 0000. 8100. 5550. 825. .
					256.27

Number of Items 15 81,200.77 Totals for Register 000823

2023 FUND-OBJ Expense Summary / Register 000823

01-4300	493.83	
01-5200	22,096.25	
01-5550	256.27	
01-5600	655.03	
01-5800	56,794.39	
01-5850	245.00	
01-9110*		80,875.77-
01-9510*	335.00	
Totals for Fund 01	80,875.77	80,875.77-
12-5200	325.00	
12-9110*		325.00-
Totals for Fund 12	325.00	325.00-
Totals for Register 000823	81,200.77	81,200.77-

2022 FUND-OBJ Summary / Register 000823

01-5200	95.00	
01-5840	240.00	
01-9500*		335.00-
Total for Fiscal Year 2022 and Fund 01	335.00	335.00-
01-4300	493.83	
01-5200	22,096.25	
01-5550	256.27	
01-5600	655.03	
01-5800	56,794.39	
01-5850	245.00	
01-9110*		80,875.77-
01-9510*	335.00	
Totals for Fund 01	80,875.77	80,875.77-

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000823 - Fund/Obj Summary

Bank Account COUNTY - County

2023 FUND-OBJ Summary / Register 000823 (continued)

12-5200	325.00	
12-9110*		325.00-
Totals for Fund 12	325.00	325.00-
Total for Fiscal Year 2023	81,200.77	81,200.77-
Totals for Register 000823	81,535.77	81,535.77-

* denotes System Generated entry

Net change to Cash 9110 81,200.77- Credit

Register 000823 - Fund/Obj Summary

Bank Account COUNTY - County

2023 FUND-OBJ Summary / Register 000823 (continued)

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Register 000824 - 08/24/2022

Bank Account COUNTY - County

Payment Id		Comment	
Check #	5236253	01	Check Amt
		5,802.01	Status Printed
		U.S. Bank Corporate Payment Systems (000404/2)	
017363	Coffee Capturing Kids Hearts	01. 5814. 0. 8600. 3130. 4300. 825. .	35.90
034074	Lego USB Charger	01. 0000. 0. 8600. 2100. 4300. 825. .	44.22
047812	Weathertech Floor mats new subaru	01. 0000. 0. 0000. 8100. 4300. 825. .	141.29
049656	Costco Capturing Kids Hearts Training Snacks	01. 5814. 0. 8600. 3130. 4300. 825. .	347.63
057054	Best Buy Boulder Room Zoom USB HDMI	01. 0000. 0. 0000. 2420. 4300. 825. .	75.06
058125	Ed Services Speakers	01. 0000. 0. 8600. 2100. 4300. 825. .	48.25
089409	Weathertech floor mats new subaru	01. 0000. 0. 0000. 8100. 4300. 825. .	95.39
124436	Erasable Pens	01. 0000. 0. 0000. 7200. 4300. 825. .	70.62
144728	Letter Size Two Pocket Folders-RISE	01. 0245. 0. 3500. 2700. 4300. 829. .	602.75
183476	Batteries Wireless Mic	01. 0000. 0. 0000. 2420. 4300. 825. .	6.96
238144	Home Depot Boxes	01. 0000. 0. 0000. 7200. 4300. 825. .	13.73
242022	Lego Training water	01. 0000. 0. 8600. 2100. 4300. 825. .	6.19
268626	Macbook accessories	01. 0000. 0. 0000. 7200. 4300. 825. .	233.05
278242	Thank you Cards	01. 0000. 0. 0000. 7200. 4300. 825. .	7.50
356758	Facebook Ad MV CBO	01. 0000. 0. 0000. 7200. 5810. 825. 0311. .	28.94
390002	LACOE Subscription Admin Calendars	01. 0000. 0. 0000. 7200. 5300. 825. .	176.44
397249	Sarah Monthly Adobe Acrobat	01. 0000. 0. 0000. 2420. 5800. 825. .	14.99
397458	Bush Furniture SELPA	01. 0000. 0. 0000. 7200. 4400. 825. .	1,522.19
400185	Lithia Toyota Parts	01. 0000. 0. 0000. 8100. 4300. 825. .	39.84
400268	Lithia Toyota Service	01. 0000. 0. 0000. 8100. 5600. 825. .	320.06
404370	Beats Charging Cable	01. 0000. 0. 0000. 7200. 4300. 825. .	9.43
407254	Capturing Kids Hearts Drinks	01. 0000. 0. 8600. 7200. 4300. 825. .	7.29
429712	CVS Charger for Legos	01. 0000. 0. 8600. 2100. 4300. 825. .	21.44
471201	22-23 FYS Wireless Service	01. 0000. 0. 8600. 3130. 5920. 825. 7366. 099	50.30
598389	Coffee Capturing Kids Hearts	01. 5814. 0. 8600. 3130. 4300. 825. .	35.90
623414	iPad Charger Fabio	01. 0000. 0. 0000. 7200. 4300. 825. .	18.21
686075	CSC Live Conference	01. 6500. 0. 5050. 2200. 5200. 826. . 650	550.00
721038	Golf Course LCAP Review Lunch	01. 0000. 0. 0000. 7200. 5200. 825. .	121.54
796476	Gretchen Monthly Adobe Acrobat	01. 0000. 0. 0000. 2420. 5800. 825. .	14.99
800118	Lithia Toyota Parts	01. 0000. 0. 0000. 8100. 4300. 825. .	103.96
800175	Lithia Toyota Transmission Service	01. 0000. 0. 0000. 8100. 5600. 825. .	350.06
826246	Home Depot Boxes	01. 0000. 0. 0000. 7200. 4300. 825. .	10.21
877904	Office Depot Note easle pads meetings	01. 0000. 0. 0000. 7200. 4300. 825. .	257.38
885381	Holiday Water for Lego Training	01. 0000. 0. 8600. 2100. 4300. 825. .	92.00
937150	Laptop Backpack Fabio	01. 0000. 0. 0000. 7200. 4300. 825. .	128.69
939437	Brights Engraving Name Plaques	01. 0000. 0. 0000. 7200. 4300. 825. .	30.00

Selection	Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)
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Register 000824 - 08/24/2022

Bank Account COUNTY - County

Payment Id	Comment					
Check # 5236253	01	Check Amt	5,802.01	Status Printed	U.S. Bank Corporate Payment Systems (000404/2) - continued	
944764	Golf Course Lego Training			01. 0000. 0. 8600. 2100. 4300. 825. .		169.61

Number of Items 1 5,802.01 Totals for Register 000824

2023 FUND-OBJ Expense Summary / Register 000824

01-4300	2,652.50	
01-4400	1,522.19	
01-5200	671.54	
01-5300	176.44	
01-5600	670.12	
01-5800	29.98	
01-5810	28.94	
01-5920	50.30	
01-9110*		5,802.01-
Totals for Register 000824	5,802.01	5,802.01-

* denotes System Generated entry

Net change to Cash 9110

5,802.01- Credit

Register 000825 - 08/26/2022

Bank Account COUNTY - County

Payment Id	Comment					
Check # 5236387	01	Check Amt	746.32	Status Printed	Aflac//Attn: Remittance Proces sing Services (Aflac//Attn - Payee)	
R011316177		August 2022 Traditional Policy Premiums		01.	 9500. . . .	746.32
Check # 5236388	01	Check Amt	191.23	Status Printed	Pickett, Deidre L (000171 - Emp)	
DPICKETT08242022		SLP Toolkit - Speech		01. 6500. 0. 5001. 3150. 4300. 826. . 650		191.23
Check # 5236389	01	Check Amt	237.95	Status Printed	Rebelo, Stephanie S (000421 - Emp)	
SREBELO082222		SEIS Training Flight		01. 6500. 0. 5050. 2200. 5200. 826. . 650		237.95
Check # 5236390	01	Check Amt	405.75	Status Printed	Palmer, Jason (000501 - Emp)	
JPALMER08222022		RISE Student Rewards		01. 1100. 0. 3500. 1000. 4300. 829. 0245.		75.83
JPALMER08232022		RISE Supplies		01. 1100. 0. 3500. 1000. 4300. 829. 0245.		329.92
Check # 5236391	01	Check Amt	242.34	Status Printed	Dixon, Julia M (000503 - Emp)	
JDIXON08192022		ASES Training 8/3-8/4		01. 9600. 0. 7110. 2150. 5200. 825. .		242.34
Check # 5236392	01	Check Amt	1,078.66	Status Printed	Amazon Capital Services, Inc (001252/1)	
117K-NXNY-44CY		Display Port Cable		01. 7815. 0. 8600. 3140. 4400. 825. .		225.00
13NQ-373M-JHWX		Misc Office Supplies		01. 0000. 0. 0000. 7200. 4300. 825. .		29.20
14GY-7GFM-7HKJ		Wireless Headset, Web cam		01. 0000. 0. 0000. 2420. 4300. 825. .		539.66
1DX6-JXGK-1JCP		Misc Office Supplies		01. 0000. 0. 0000. 7200. 4300. 825. .		220.49
1NR7-DJGP-GXP7		Low Incidence-SELPA		01. 6500. 0. 5001. 3140. 4300. 826. 2800.		64.31
Check # 5236393	01	Check Amt	356.07	Status Printed	Amy Curry (000022/1)	
CURRY SEP 2022		Retiree Curry Sep 2022 Medicare Reimb		01. 9580. . . .		356.07
Check # 5236394	01	Check Amt	300.00	Status Printed	Apple Store (000799/2)	
AJ25621240		Apple-Purchase Program Credit		01. 0000. 0. 8600. 2420. 5800. 825. .		300.00
Check # 5236395	01	Check Amt	100.00	Status Printed	Butte Co Office Of Education Region 2 Expanded Learning (000048/4)	
R2LS-2316		Expanded Learning Registration J Dixon		01. 9600. 0. 7110. 2150. 5200. 825. .		100.00
Check # 5236396	01	Check Amt	91.67	Status Printed	C & A Rubber Stamps & Signs (001164/1)	
186887		Nameplates and Nameplate stand		01. 0000. 0. 0000. 7110. 4300. 825. .		91.67
Check # 5236397	01	Check Amt	887.71	Status Printed	California Safety Company (000469/1)	
505872		22/23 Alarm Services		01. 0000. 0. 0000. 8100. 5800. 825. .		887.71
Check # 5236398	01	Check Amt	1,352.70	Status Printed	Casa de Castellanos (001216/1)	
12		Taco Bar Catering BTS Meeting		01. 0000. 0. 0000. 7200. 4300. 825. .		1,352.70
Check # 5236399	01	Check Amt	45.90	Status Printed	Cigna (001344/1)	
129559938		Retiree Curry Cigna Sep 2022		01. 9580. . . .		45.90
Check # 5236400	01	Check Amt	67.79	Status Printed	Cornerstone Auto & Tire (000473/1)	
9818405		Smog Inspection Jeep Cherokee		01. 0000. 0. 0000. 8100. 5600. 825. .		67.79

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000825 - 08/26/2022

Bank Account COUNTY - County

Payment Id	Comment								
Check # 5236401	01	Check Amt	18,600.00	Status Printed	Eide Bailly LLP (001317/1)				
EI01362567		21-22 District Audit Fees BR		01.	.	.	.	.9500.	2,500.00
EI01362569		21-22 District Audit Fees DC		01.	.	.	.	.9500.	2,600.00
EI01362570		21-22 District Audit Fees JC		01.	.	.	.	.9500.	2,500.00
EI01362571		21-22 District Audit Fees LES		01.	.	.	.	.9500.	2,500.00
EI01362572		21-22 District Audit Fees MV		01.	.	.	.	.9500.	4,000.00
EI01362573		21-22 District Audit Fees ST		01.	.	.	.	.9500.	2,500.00
EI01362574		21-22 District Audit Fees TC		01.	.	.	.	.9500.	2,000.00
Check # 5236402	01	Check Amt	148.57	Status Printed	Fastenal Company (000137/2)				
CARE177558		22-23 Maintenance Supplies		01.	0000.	0.	0000.	8100. 4300. 825.	148.57
Check # 5236403	01	Check Amt	2,609.00	Status Printed	John W. Kizziar, DDS, INC (001234/1)				
AC 07212022		Trinity Smiles 7/21/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	167.00
AR 07122022		Trinity Smiles 7/12/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	95.00
AS 07262022		Trinity Smiles 7/26/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	143.00
CM 07062022		Trinity Smiles CM 7/6/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	143.00
JM 08102022		Trinity Smiles 8/10/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	362.00
JR 07122022		Trinity Smiles 7/12/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	60.00
MK 07192022		Trinity Smiles 7/19/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	209.00
RT 07202022		Trinity Smiles 7/20/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	255.00
RT 08082022		Trinity Smiles 8/8/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	311.00
SC 07072022		Trinity Smiles SC 7/7/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	86.00
SG 07112022		Trinity Smiles 7/11/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	165.00
SG 08012022		Trinity Smiles 8/1/22		01.	0033.	0.	8600. 3140. 5800. 825.	.	613.00
Check # 5236404	01	Check Amt	252.04	Status Printed	Lenovo Inc (001392/1)				
6461493558		Lenovo-Jeff Morris Wireless keyboard/mouse combo		01.	0000.	0.	0000. 2420. 4400. 825.	.	37.54
6461691203		Mobile Workstation Adapter		01.	7815.	0.	8600. 3140. 4400. 825.	.	214.50
Check # 5236405	01	Check Amt	4,089.10	Status Printed	Monsido (001260/2)				
INV-22884		2022/2023 Web & Accessibility Compliance		01.	0000.	0.	8600. 2420. 5800. 825.	.	4,089.10
Check # 5236406	01	Check Amt	34.31	Status Printed	North State Grocery, Inc (001247/1)				
006405268827		Capturing Kids Hearts Refreshments		01.	0000.	0.	0000. 7200. 4300. 825.	.	34.31
Check # 5236407	01	Check Amt	97.30	Status Printed	O'Reilly Automotive, Inc. (001373/1)				
4919-399520		Muffler/Tailpipe		01.	0000.	0.	0000. 8100. 4300. 825.	.	97.30
Check # 5236408	01	Check Amt	893.61	Status Printed	ODP Business Solutions, LLC (001396/1)				
258703409001		Ergonomic Chairs-SELPA Office		01.	0000.	0.	0000. 7200. 4300. 825.	.	893.61
Check # 5236409	01	Check Amt	189.64	Status Printed	Plotzke Ace Hardware (000280/1)				

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000825 - 08/26/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5236409	01	Check Amt	189.64	Status Printed	Plotzke Ace Hardware (000280/1) - continued
373906	Trash Bags			01. 0000. 0. 0000. 8100. 4300. 825.	7.50
373978	Fasteners			01. 0000. 0. 0000. 8100. 4300. 825.	25.61
374189	Door Handle and Keys			01. 0000. 0. 0000. 8100. 4300. 825.	156.53
Check # 5236410	01	Check Amt	48.75	Status Printed	Randy Spencer (001238/1)
81722TCBOE	Board Meeting Mileage			01. 0000. 0. 0000. 7110. 5200. 825.	48.75
Check # 5236411	01	Check Amt	4,075.00	Status Printed	Sheva Nickravesh DDS (001232/1)
EC 06232022	Trinity Smiles 6/23/22			01. 0033. 0. 8600. 3140. 5800. 825.	392.00
MH 06292022	Trinity Smiles 6/29/22			01. 0033. 0. 8600. 3140. 5800. 825.	2,791.00
TK 06272022	Trinity Smiles 6/27/22			01. 0033. 0. 8600. 3140. 5800. 825.	892.00
Check # 5236412	01	Check Amt	30.60	Status Printed	SilverScript Insurance Company (001381/1)
GA2426505-SEP 2022	GA2426505 Curry Sep 2022			01. 9580. . . .	30.60
Check # 5236413	01	Check Amt	847.03	Status Printed	SISC III-COBRA (001346/1)
119278-SEP2022	Retiree Coon COBRA Sep 2022			01. 9580. . . .	847.03
Check # 5236414	01	Check Amt	787.82	Status Printed	SISC III-COBRA (001346/1)
9994-SEP2022	Retiree Deantoni COBRA Sep 2022			01. 9580. . . .	787.82
Check # 5236415	01	Check Amt	102.50	Status Printed	Steve Canale (001201/1)
81722TCBOE	Board Meeting Mileage			01. 0000. 0. 0000. 7110. 5200. 825.	102.50
Check # 5236416	01	Check Amt	4,771.30	Status Printed	Shasta-Trinity Schools Den (000329/3)
TCOESEP2022STSIG-D	TCOE Sep 2022 STSIG Dental Premiums			01. 9580. . . .	4,771.30
Check # 5236417	01	Check Amt	52,989.00	Status Printed	Shasta-Trinity Schools Med (000330/3)
TCOESEP2022STSIG-M	TCOE Sep 2022 STSIG Medical Premiums			01. 9580. . . .	52,989.00
Check # 5236418	01	Check Amt	1,433.70	Status Printed	Shasta-Trinity Schools Vis (000331/3)
TCOESEP2022STSIG-V	TCOE Sep 2022 STSIG Vision Premiums			01. 9580. . . .	1,433.70
Check # 5236419	01	Check Amt	92.84	Status Printed	Trinity Journal (000396/1)
00067819	22/23 Advertising Expenses Board Vacancy			01. 0000. 0. 0000. 7110. 5810. 825.	92.84
Check # 5236420	01	Check Amt	305.39	Status Printed	UnitedHealthcare (001343/1)
318485807-1SEP2022	Retiree Curry Sep 22 318485807-1			01. 9580. . . .	305.39
Check # 5236421	01	Check Amt	130.75	Status Printed	WageWorks, Inc. (001083/3)
INV4138151	Aug 22 WageWorks Admin & Compliance fees			01. 0000. 0. 0000. 7200. 5800. 825.	130.75
Check # 5236422	01	Check Amt	3,125.00	Status Printed	Watershed Research & Training Center (000422/2)
404-INV 8	Project/Grant-639 Career Fair			01. 6388. 0. 8600. 2150. 5800. 825. 6389. 639	125.00
471-2	Cash Match Career Fair Catering 4/29/22			01. 6388. 0. 8600. 2150. 5800. 825. 6389. 639	3,000.00

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000825 - 08/26/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5236423	01	Check Amt	793.57	Status Printed	NAPA Weaverville Auto Parts (000423/2)
397499	Dodge Caravan Window regulator assembly			01. 0000. 0. 0000. 8100. 4300. 825.	71.42
397588	Sawy Bar Dodge Caravan			01. 0000. 0. 0000. 8100. 4300. 825.	47.17
397831	Catalatic Converter Jeep			01. 0000. 0. 0000. 8100. 4300. 825.	674.98

Number of Items 37 102,550.91 Totals for Register 000825

2023 FUND-OBJ Expense Summary / Register 000825

01-4300	5,052.01	
01-4400	477.04	
01-5200	731.54	
01-5600	67.79	
01-5800	8,016.56	
01-5810	92.84	
01-9110*		102,550.91-
01-9500	19,346.32	
01-9510*	7,200.00	
01-9580	61,566.81	
Totals for Register 000825	102,550.91	102,550.91-

2022 FUND-OBJ Summary / Register 000825

01-5800	7,200.00	
01-9500*		7,200.00-
Total for Fiscal Year 2022 and Fund 01	7,200.00	7,200.00-
01-4300	5,052.01	
01-4400	477.04	
01-5200	731.54	
01-5600	67.79	
01-5800	8,016.56	
01-5810	92.84	
01-9110*		102,550.91-
01-9500	19,346.32	
01-9510*	7,200.00	
01-9580	61,566.81	
Total for Fiscal Year 2023 and Fund 01	102,550.91	102,550.91-

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000825 - Fund/Obj Summary

Bank Account COUNTY - County

2023 FUND-OBJ Summary / Register 000825 (continued)

Totals for Register 000825	109,750.91	109,750.91-
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* denotes System Generated entry

Net change to Cash 9110	102,550.91- Credit
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Register 000825 - Fund/Obj Summary

Bank Account COUNTY - County

2023 FUND-OBJ Summary / Register 000825 (continued)

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Register 000826 - 08/31/2022

Bank Account COUNTY - County

Payment Id	Comment					
Check # 5236550	01	Check Amt	26.79	Status Printed	Nordstrom, Timothy M (000400 - Emp)	
TNORDSTROM8242022		Data Modulr Plug 50 ct		01. 0000. 0. 0000. 2420. 4300. 825. .		26.79
Check # 5236551	01	Check Amt	295.14	Status Printed	Dixon, Julia M (000503 - Emp)	
JDIXON08292022		Drinks for meetings/lunch for district mtg		01. 0000. 0. 0000. 7200. 5200. 825. .		215.84
				01. 0000. 0. 8600. 7200. 4300. 825. .		79.30
Check # 5236552	01	Check Amt	45.03	Status Printed	AT&T (000030/3)	
0517865016001AUG22		AT&T Computer Line Aug 22		01. 0000. 0. 0000. 8100. 5920. 825. .		45.03
Check # 5236553	01	Check Amt	107.83	Status Printed	Lingo (001302/1)	
32751082		Aug 22 Long Distance Services		01. 0000. 0. 0000. 8100. 5920. 825. .		107.83
Check # 5236554	01	Check Amt	65.00	Status Printed	Rob Oakley's Pest Control (001307/1)	
9562		July 22 Pest Control		01. 0000. 0. 0000. 8100. 5800. 825. .		65.00
Check # 5236555	01	Check Amt	281.64	Status Printed	ODP Business Solutions, LLC (001396/1)	
262672308001		Ergonomic Chairs		01. 0000. 0. 0000. 7200. 4300. 825. .		223.40
262675545001		Misc Office Supplies		01. 0000. 0. 0000. 7200. 4300. 825. .		49.58
262676233001		Misc Office Supplies		01. 0000. 0. 0000. 7200. 4300. 825. .		8.66
Check # 5236556	01	Check Amt	1,000.00	Status Printed	Pitney Bowes Global FinancialServices LLC (000278/7)	
AUG2022 RESERVE		22/23 Postage and lease RESERVE Funds		01. 0000. 0. 0000. 7200. 5910. 825. .		1,000.00
Check # 5236557	01	Check Amt	114.20	Status Printed	Plotzke Ace Hardware (000280/1)	
374278		Cement-Patio Project		01. 9443. 0. 0000. 8100. 4300. 825. .		106.06
374442		Sealr Concrete-Patio Project		01. 9443. 0. 0000. 8100. 4300. 825. .		8.14
Check # 5236558	01	Check Amt	646.70	Status Printed	PresenceLearning, Inc (000925/5)	
INV53098		July 22 Speech Services		01. 6500. 0. 5050. 3120. 5800. 826. . 650		646.70
Check # 5236559	01	Check Amt	4,410.00	Status Printed	ProCare Therapy (001345/1)	
20458841		Behavior Specialist 8/15/22-8/19/22		01. 3211. 0. 3500. 3120. 5800. 825. 0245. .		1,102.50
				01. 6546. 0. 5001. 3120. 5800. 826. .		3,307.50
Check # 5236560	01	Check Amt	1,224.37	Status Printed	Redding Printing Company, Inc (000290/1)	
17438		Envelopes		01. 0000. 0. 0000. 7200. 4300. 825. .		1,224.37
Check # 5236561	01	Check Amt	160.00	Status Printed	Redding Occupational Med Ctr (001050/1)	
61039		Pre Employment Drug Screening		01. 0000. 0. 0000. 7200. 5890. 825. .		160.00
Check # 5236562	01	Check Amt	275.00	Status Printed	School Services Of California (000316/4)	
W124617-IN		Maintenance of Effort Monitoring-Beyond the Basics		01. 0000. 0. 8600. 7200. 5200. 825. .		275.00
Check # 5236563	01	Check Amt	1,708.96	Status Printed	Schoolyard Communications (000683/1)	
22-160875		22/23 Parent Rights Handbooks		01. 0000. 0. 8600. 7200. 4300. 825. .		1,708.96

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000826 - 08/31/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5236564	01	Check Amt	750.00	Status Printed	Shasta Co Office Of Education (000324/1)
INV23-00376	22/23 Nor Cal Personnel & Labor Law			01. 0000. 0. 8600. 7200. 5300. 825. .	750.00
Check # 5236565	01	Check Amt	1,625.00	Status Printed	Small School District's Assoc. (001049/1)
17-04627	22/23 COE Basic Membership Dues			01. 0000. 0. 8600. 7200. 5300. 825. .	1,625.00
Check # 5236566	01	Check Amt	388.00	Status Printed	State Of Cal Dept Of Justice (000353/1)
595212	July 22 Fingerprint Fees			01. 0000. 0. 8600. 7200. 5840. 825. .	388.00
Check # 5236567	01	Check Amt	120.00	Status Printed	Trinity Co Building & Grounds (001029/1)
VETHALLKITCHEN	Kitchen Use 8/1-8/2 Capturing Kids Hearts			01. 7412. 0. 3500. 3120. 5800. 829. .	120.00
Check # 5236568	01	Check Amt	87.40	Status Printed	Trinity Co Building & Grounds (001029/1)
VETSHALL82922	Youth Advocacy Workshop			01. 6680. 0. 7110. 2150. 5600. 825. .	87.40
Check # 5236569	01	Check Amt	848.79	Status Printed	Trinity PUD (000399/2)
16243 AUG 22	Aug 22 monthly electricity			01. 0000. 0. 0000. 8100. 5510. 825. .	688.46
16244 AUG 22	Aug 22 monthly electricity			01. 0000. 0. 0000. 8100. 5510. 825. .	160.33
Check # 5236570	01	Check Amt	1,250.00	Status Printed	Richard Keating (001379/1)
15881	RISE TUFF Gym Membership			01. 0245. 0. 3500. 1000. 5300. 829. .	1,250.00
Check # 5236571	01	Check Amt	45.00	Status Printed	U.S. Bank Corporate Payment Systems (000404/2)
4229 INTLATEFEE	US Bank Interest Charge/Late Fee			01. 0000. 0. 0000. 7200. 5800. 825. .	45.00
Check # 5236572	01	Check Amt	432.22	Status Printed	Wells Fargo Vendor Fin Serv (001187/2)
5021382961	Aug 22 TASKalfa 5052ci contract expenses			01. 0000. 0. 0000. 7200. 5600. 825. 2753. .	432.22
Check # 5236573	01	Check Amt	290.02	Status Printed	Wilgus Fire Control, Inc (000994/1)
2060082522	Extinguisher Service 8/25/22			01. 0000. 0. 0000. 8100. 5800. 825. .	290.02

Number of Items

24

16,197.09 Totals for Register 000826

2023 FUND-OBJ Expense Summary / Register 000826

01-4300	3,435.26
01-5200	490.84
01-5300	3,625.00
01-5510	848.79
01-5600	519.62
01-5800	5,576.72
01-5840	388.00
01-5890	160.00
01-5910	1,000.00

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 8/1/2022, Ending Check Date = 8/31/2022, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000826 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000826 (continued)

01-5920	152.86	
01-9110*		16,197.09-
Totals for Register 000826	16,197.09	16,197.09-

* denotes System Generated entry

Net change to Cash 9110

16,197.09- Credit

Register 000826 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000826 (continued)

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Register 000826 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000826 (continued)

Number of Items

122

307,204.00 Totals for Org 309 - Trinity County Office of Education

Register 000826 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000826 (continued)

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Org Recap

Bank Account COUNTY - County

2022 Org Recap

309 - Trinity County Office of Education

Check #	4106063	through	ACH-00005990	Total Count	196	\$546,542.96
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01-4300	2,817.12	
01-4400	951.97	
01-5200	120.11	
01-5300	8,005.71	
01-5800	9,241.98	
01-5810	61.21	
01-5840	240.00	
01-5850	6,039.66	
01-5910	30.33	
01-5920	50.30	
01-7212	44,158.56	
01-9500*		71,716.95-
Totals for Fund 01	71,716.95	71,716.95-
12-4300	969.06	
12-9500*		969.06-
Totals for Fund 12	969.06	969.06-
Total for Fiscal Year 2022	72,686.01	72,686.01-
01-4300	17,409.56	
01-4400	2,810.04	
01-5200	24,219.66	
01-5300	10,363.82	
01-5400	11,230.00	
01-5510	1,434.71	
01-5550	284.27	
01-5560	28.00	
01-5600	2,439.64	
01-5800	77,058.70	
01-5810	616.62	
01-5840	424.00	
01-5850	245.00	
01-5890	160.00	
01-5910	1,000.00	

Org Recap

Bank Account COUNTY - County

2023 Org Recap (continued)

309 - Trinity County Office of Education

Check #	4106063	through	ACH-00005990	Total Count	196	\$546,542.96	(continued)
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01-5920	3,318.12	
01-9110*		305,672.22-
01-9500	19,346.32	
01-9510*	71,716.95	
01-9580	61,566.81	

Totals for Fund 01	305,672.22	305,672.22-
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12-5200	325.00	
12-5300	75.00	
12-9110*		1,369.06-
12-9510*	969.06	

Totals for Fund 12	1,369.06	1,369.06-
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14-5800	126.72	
14-9110*		126.72-

Totals for Fund 14	126.72	126.72-
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Total for Fiscal Year 2023	307,168.00	307,168.00-
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Totals for Org 309	379,854.01	379,854.01-
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* denotes System Generated entry

Net change to Cash 9110	307,168.00- Credit
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Org Recap

Bank Account COUNTY - County

2023 Org Recap (continued)

Number of Items

122

307,204.00 Report Totals

Register 000827 - 09/07/2022

Bank Account COUNTY - County

Payment Id	Comment					
Check # 5236636	01	Check Amt	64.00	Status Printed	Bryan Maelfeyt (Bryan Maelf - Payee)	
FINGERPRINTREIMB	B. Maelfeyt fingerprint reimbursement			01. 0000. 0. 8600. 7200. 5840. 825. .		64.00
Check # 5236637	01	Check Amt	203.31	Status Printed	Wright, Tiffany L (000437 - Emp)	
TWRIGHT922022	FY/MckV Shoes			01. 7366. 0. 4900. 4000. 4300. 825. .		203.31
Check # 5236638	01	Check Amt	45.00	Status Printed	Kilmer, Susan V (000470 - Emp)	
SKILMER08302022	Study Materials RBT Exam			01. 0245. 0. 3500. 1000. 4300. 829. .		45.00
Check # 5236639	01	Check Amt	5.80	Status Printed	Smith, Alison E (000486 - Emp)	
ASMITH922022	Mck-v Postage			01. 0000. 0. 0000. 7200. 5910. 825. .		5.80
Check # 5236640	01	Check Amt	231.98	Status Printed	Palmer, Jason (000501 - Emp)	
JPALMER09022022	RISE Curriculum & Supplies			01. 0245. 0. 3500. 1000. 4300. 829. .		231.98

Number of Items

5

550.09 Totals for Register 000827

2023 FUND-OBJ Expense Summary / Register 000827

01-4300	480.29	
01-5840	64.00	
01-5910	5.80	
01-9110*		550.09-
Totals for Register 000827	550.09	550.09-

* denotes System Generated entry

Net change to Cash 9110

550.09- Credit

Register 000827 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000827 (continued)

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Check Register with Accounts and Org Recap

Generated for April Angelone (AANGELONE), Oct 12 2022 8:16AM

Register 000828 - 09/09/2022

Bank Account COUNTY - County

Payment Id	Comment					
Check # 5236706	01	Check Amt	2,013.00	Status Printed	John W. Kizziar, DDS, INC (001234/1) - continued	
SM 08312022	Trinity Smiles 8/31/22			01. 0033. 0. 8600. 3140. 5800. 825.		95.00
TK 08292022	Trinity Smiles 8/29/22			01. 0033. 0. 8600. 3140. 5800. 825.		877.00
ZB 08242022	Trinity Smiles 8/24/22			01. 0033. 0. 8600. 3140. 5800. 825.		228.00
Check # 5236707	01	Check Amt	548.53	Status Printed	Lithia Motors, Inc Support Services (000217/6)	
314039	Jeep parts replacement			01. 0000. 0. 0000. 8100. 5600. 825.		548.53
Check # 5236708	01	Check Amt	10,277.00	Status Printed	NCSIG (000253/2)	
NCSIGCYBER	NCSIG Excess Cyber Liability			01. 0000. 0. 0000. 7200. 5400. 825.		10,277.00
Check # 5236709	01	Check Amt	1,192.59	Status Printed	ODP Business Solutions, LLC (001396/1)	
240222148001	Office Supplies			01. 0000. 0. 0000. 7200. 4300. 825.		282.58
240266722001	Office Supplies			01. 0000. 0. 0000. 7200. 4300. 825.		53.91
262878131001	SELPA Supplies			01. 0000. 0. 0000. 7200. 4300. 825.		45.14
262878493001	SELPA Supplies			01. 0000. 0. 0000. 7200. 4300. 825.		4.33
262878501001	SELPA Supplies			01. 0000. 0. 0000. 7200. 4300. 825.		75.92
262878501002	SELPA Supplies			01. 0000. 0. 0000. 7200. 4300. 825.		29.85
265099889001	Office Furniture			01. 0000. 0. 0000. 7200. 4300. 825.		204.42
265101033001	Office Supplies			01. 0000. 0. 0000. 7200. 4300. 825.		496.44
Check # 5236710	01	Check Amt	4,410.00	Status Printed	ProCare Therapy (001345/1)	
20463847	Behavior Specialist 8/22/22-8/26/22			01. 3211. 0. 3500. 3120. 5800. 825. 0245.		2,205.00
				01. 6546. 0. 5001. 3120. 5800. 826.		2,205.00
Check # 5236711	01	Check Amt	310.00	Status Printed	Security Shredding (000523/4)	
119837	Shredding of Confidential Information			01. 0000. 0. 0000. 7200. 5800. 825.		310.00
Check # 5236712	01	Check Amt	735.00	Status Printed	Sheva Nickravesh DDS (001232/1)	
MH 08292022	Trinity Smiles 8/29/22			01. 0033. 0. 8600. 3140. 5800. 825.		735.00
Check # 5236713	01	Check Amt	300.00	Status Printed	Trinity Co. Fair (000450/1)	
INDIANED DEPOSIT	Trinity County Fair Grounds Rental-Indian Ed Day DEPOSIT			01. 7210. 0. 8600. 2150. 5600. 825.		300.00
Check # 5236714	01	Check Amt	1,300.00	Status Printed	Trinity Co. Fair (000450/1)	
INDIANEDRENT	Trinity County Fair Grounds Rental-Indian Ed Day RENTAL			01. 7210. 0. 8600. 2150. 5600. 825.		1,300.00
	FEE					
Check # 5236715	01	Check Amt	781.74	Status Printed	Capital One Trade Credit (000397/3)	
382027 AUG 22	HR office Trinity Lumber			01. 0000. 0. 0000. 8100. 4300. 825.		781.74
Number of Items	23		35,043.42	Totals for Register 000828		

2023 FUND-OBJ Expense Summary / Register 000828

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 9/1/2022, Ending Check Date = 9/30/2022, Check Number(s) = 5, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000828 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000828

01-4300	2,357.93	
01-4400	2,196.05	
01-5300	1,255.09	
01-5400	10,277.00	
01-5600	3,172.76	
01-5800	12,668.00	
01-5840	72.00	
01-5920	2,956.59	
01-9110*		34,955.42-
Totals for Fund 01	34,955.42	34,955.42-
12-5200	88.00	
12-9110*		88.00-
Totals for Fund 12	88.00	88.00-
Totals for Register 000828	35,043.42	35,043.42-

* denotes System Generated entry

Net change to Cash 9110

35,043.42- Credit

Register 000828 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000828 (continued)

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Register 000829 - 09/21/2022

Bank Account COUNTY - County

Payment Id	Comment					
Check # 5236952	01	Check Amt	750.00	Status Printed	Ramon Mullen (Ramon Mullen - Payee)	
INDIANED	Native American cultural materials			01. 7210. 0. 8600. 2150. 4300. 825. 2552.		750.00
Check # 5236953	01	Check Amt	302.50	Status Printed	Pickett, Deidre L (000171 - Emp)	
DPICKETT09062022	Speech Travel			01. 6500. 0. 5050. 3150. 5200. 826. . 650		87.50
DPICKETT09622	SLP Toolkit Yearly 2 of 3			01. 6500. 0. 5001. 3150. 4300. 826. . 650		215.00
Check # 5236954	01	Check Amt	60.13	Status Printed	Nordstrom, Timothy M (000400 - Emp)	
TNORDSTROM091422	Chico Coaching			01. 0000. 0. 8600. 7200. 5200. 825. .		60.13
Check # 5236955	01	Check Amt	62.79	Status Printed	Scalzo, Megan P (000529 - Emp)	
MSCALZO9142022	CA SEL Community Practice			01. 5814. 0. 8600. 3130. 5800. 825. .		62.79
Check # 5236956	01	Check Amt	1,000.00	Status Printed	U-Rok Bakery (001400/1)	
U-ROK INDIAN DAY	U-Rok Bakery Indian Ed Day			01. 7210. 0. 8600. 2150. 4300. 825. 2552.		1,000.00

Number of Items

5

2,175.42 Totals for Register 000829

2023 FUND-OBJ Expense Summary / Register 000829

01-4300	1,965.00	
01-5200	147.63	
01-5800	62.79	
01-9110*		2,175.42-
Totals for Register 000829	2,175.42	2,175.42-

* denotes System Generated entry

Net change to Cash 9110

2,175.42- Credit

Register 000829 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000829 (continued)

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Register 000830 - 09/28/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5237026	01	Check Amt	69.13	Status Printed	Hill, Ann M (000141 - Emp)
AHILL91222	Patio Project Materials				01. 9443. 0. 0000. 8100. 4300. 825. . 69.13
Check # 5237027	01	Check Amt	215.00	Status Printed	Pickett, Deidre L (000171 - Emp)
DPICKETT91422	SLP Toolkit Annual 3/3				01. 6500. 0. 5001. 3150. 4300. 826. . 650 215.00
Check # 5237028	01	Check Amt	444.05	Status Voided	Holmes, Melanie R (000298 - Emp)
ACARSON92722	LPC Travel				01. 9170. 0. 0001. 4900. 5200. 825. 9171. 95.55
	Reversal of EX23-00396				01. 9170. 0. 0001. 4900. 5200. 825. 9171. 95.55-
MHOLMES92722	Business Office Privacy Screens				01. 0000. 0. 0000. 7200. 4300. 825. . 348.50
	Reversal of EX23-00395				01. 0000. 0. 0000. 7200. 4300. 825. . 348.50-
Check # 5237029	01	Check Amt	737.92	Status Printed	Rebelo, Anthony J (000307 - Emp)
AREBELOSELPATRAVEL	SELPA Travel				01. 6500. 0. 5050. 2200. 5200. 826. . 650 737.92
Check # 5237030	01	Check Amt	221.25	Status Printed	Nordstrom, Timothy M (000400 - Emp)
TNORDSTROMCISCMILES	CISC Mtg Personal Mileage				01. 0000. 0. 8600. 2100. 5200. 825. . 221.25
Check # 5237031	01	Check Amt	210.09	Status Printed	Rebelo, Stephanie S (000421 - Emp)
SREBELOAMAZON	Privacy screen, wireless keyboard, docking station				01. 0000. 0. 0000. 7200. 4300. 825. . 210.09
Check # 5237032	01	Check Amt	110.51	Status Printed	Comiskey, Jennifer C (000441 - Emp)
JCCOMISKEY91522	SEL COP				01. 5814. 0. 8600. 3130. 5800. 825. . 28.32
JCOMISKEY09152022	All Schools Suuplies PEI				01. 0000. 0. 0000. 7200. 4300. 825. . 82.19
Check # 5237033	01	Check Amt	90.08	Status Printed	Kilmer, Susan V (000470 - Emp)
SKILMER91622	RISE Student Field Trip				01. 0245. 0. 3500. 1000. 5200. 829. 0000. 099 90.08
Check # 5237034	01	Check Amt	382.69	Status Printed	Nielsen, Melissa J (000479 - Emp)
MNIELSEN91422	Statewide SEL COP				01. 5814. 0. 8600. 3130. 5200. 825. . 382.69
Check # 5237035	01	Check Amt	147.50	Status Printed	Hayes, Rachel D (000494 - Emp)
RHAYES91922	BTS Meeting Mileage				01. 0000. 0. 8600. 7200. 5200. 825. . 147.50
Check # 5237036	01	Check Amt	231.59	Status Printed	Burger, Erin E (000502 - Emp)
EBURGER992022	RISE Class Economy Supplies				01. 0245. 0. 3500. 2700. 4300. 829. . 231.59
Check # 5237037	01	Check Amt	21.44	Status Printed	Pauling, Haley D (000535 - Emp)
HPAULING92722	Playdoh modeling compound				01. 6500. 0. 5001. 2200. 4300. 826. . 21.44
Check # 5237038	01	Check Amt	234.51	Status Printed	Tyner, Amber J (000538 - Emp)
JTYNER092722	SPSSC Conference				01. 0000. 0. 0000. 7200. 5200. 825. . 234.51
Check # 5237039	01	Check Amt	358.20	Status Printed	Amy Curry (000022/1)
CURRY OCT 2022	Retiree Curry Oct 2022 Medicare Reimb				01. . . . 9580. . . 358.20
Check # 5237040	01	Check Amt	50.00	Status Printed	BrightArrow Technologies Inc (001305/1)

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 9/1/2022, Ending Check Date = 9/30/2022, Check Number(s) = 5, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Check Register with Accounts and Org Recap

309 - Trinity County Office of Education Generated for April Angelone (AANGELONE), Oct 12 2022 8:16AM

Register 000830 - 09/28/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5237052	12	Check Amt	11,877.91	Status Voided	U.S. Bank Corporate Payment Systems (000404/2) - continued
1227	Reversal of EX23-00449			01. 0000. 0. 8600. 7200. 5200. 825.	600.00-
129437	Postage			01. 0000. 0. 0000. 7200. 5910. 825.	6.84
	Reversal of EX23-00431			01. 0000. 0. 0000. 7200. 5910. 825.	6.84-
200055	CCSESA Mtg Sarah			01. 0000. 0. 0000. 7100. 5200. 825.	200.00
	Reversal of EX23-00450			01. 0000. 0. 0000. 7100. 5200. 825.	200.00-
209695	Calendly Subscription			01. 0000. 0. 8600. 2420. 5800. 825.	1,080.00
	Reversal of EX23-00426			01. 0000. 0. 8600. 2420. 5800. 825.	1,080.00-
214812	Amazon Supplies for Jade			01. 0000. 0. 0000. 7200. 4300. 825.	71.01
	Reversal of EX23-00434			01. 0000. 0. 0000. 7200. 4300. 825.	71.01-
233943	Lunch for Admin Meeting Mamma Llama			01. 0000. 0. 8600. 7200. 4300. 825.	167.01
	Reversal of EX23-00433			01. 0000. 0. 8600. 7200. 4300. 825.	167.01-
274802	Gretchen Monthly Adobe Acrobat			01. 0000. 0. 0000. 2420. 5800. 825.	14.99
	Reversal of EX23-00441			01. 0000. 0. 0000. 2420. 5800. 825.	14.99-
299548	Jeff Morris United Flight			01. 0000. 0. 8600. 7200. 5200. 825.	386.20
	Reversal of EX23-00430			01. 0000. 0. 8600. 7200. 5200. 825.	386.20-
384667	Sarah Monthly Adobe Acrobat			01. 0000. 0. 0000. 2420. 5800. 825.	14.99
	Reversal of EX23-00442			01. 0000. 0. 0000. 2420. 5800. 825.	14.99-
442849	Gas for fleet vehicles			01. 0000. 0. 0000. 8100. 4300. 825. 4300.	60.00
	Reversal of EX23-00428			01. 0000. 0. 0000. 8100. 4300. 825. 4300.	60.00-
464067	Amazon Fabio Supplies			01. 0000. 0. 0000. 7200. 4300. 825.	25.63
	Reversal of EX23-00452			01. 0000. 0. 0000. 7200. 4300. 825.	25.63-
490118	GED Testing			11. 6391. 0. 4110. 2150. 5800. 825.	35.00
	Reversal of EX23-00425			11. 6391. 0. 4110. 2150. 5800. 825.	35.00-
513744	Otter Pro Subscription			01. 0000. 0. 8600. 2420. 5800. 825.	99.99
	Reversal of EX23-00451			01. 0000. 0. 8600. 2420. 5800. 825.	99.99-
525513	Gas for fleet vehicles			01. 0000. 0. 0000. 8100. 4300. 825. 4300.	60.05
	Reversal of EX23-00429			01. 0000. 0. 0000. 8100. 4300. 825. 4300.	60.05-
557143	Holiday Back to School Mtg Supplies			01. 0000. 0. 0000. 7200. 4300. 825.	117.96
	Reversal of EX23-00435			01. 0000. 0. 0000. 7200. 4300. 825.	117.96-
591260	Low Incidence-SELPA			01. 6500. 0. 5001. 3140. 4300. 826. 2800.	938.67
	Reversal of EX23-00443			01. 6500. 0. 5001. 3140. 4300. 826. 2800.	938.67-
608802	QRIS School Readiness Supplies			12. 6127. 0. 0001. 2150. 4300. 825.	2,053.77
	Reversal of EX23-00422			12. 6127. 0. 0001. 2150. 4300. 825.	2,053.77-
675450	Zoom Annual			01. 0000. 0. 8600. 2420. 5800. 825.	149.90
	Reversal of EX23-00454			01. 0000. 0. 8600. 2420. 5800. 825.	149.90-
682855	Vista Print Business Cards			01. 0000. 0. 0000. 7200. 4300. 825.	62.19

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 9/1/2022,
Ending Check Date = 9/30/2022, Check Number(s) = 5, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000830 - 09/28/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5237052	12	Check Amt	11,877.91	Status Voided	U.S. Bank Corporate Payment Systems (000404/2) - continued
682855	Reversal of EX23-00448			01. 0000. 0. 0000. 7200. 4300. 825.	62.19-
688794	Speech Supplies			01. 3315. 0. 5730. 3150. 4300. 826.	1,747.22
	Reversal of EX23-00446			01. 3315. 0. 5730. 3150. 4300. 826.	1,747.22-
717778	California PBIS Coalition Conference			01. 7813. 0. 8600. 3130. 5800. 825.	517.42
	Reversal of EX23-00440			01. 7813. 0. 8600. 3130. 5800. 825.	517.42-
762144	ECE-EETD Van Duzen			12. 6054. 0. 0001. 0000. 4300. . 0364.	300.08
	Reversal of EX23-00432			12. 6054. 0. 0001. 0000. 4300. . 0364.	300.08-
777795	Holida Back to School Mtg Supplies			01. 0000. 0. 0000. 7200. 4300. 825.	35.90
	Reversal of EX23-00436			01. 0000. 0. 0000. 7200. 4300. 825.	35.90-
782397	GED Testing			11. 6391. 0. 4110. 2150. 5800. 825.	35.00
	Reversal of EX23-00423			11. 6391. 0. 4110. 2150. 5800. 825.	35.00-
836167	CVS Back to School Mtg Supplies			01. 0000. 0. 0000. 7200. 4300. 825.	7.00
	Reversal of EX23-00438			01. 0000. 0. 0000. 7200. 4300. 825.	7.00-
842376	ZOOM Licenses			01. 0000. 0. 8600. 2420. 5800. 825.	749.50
	Reversal of EX23-00424			01. 0000. 0. 8600. 2420. 5800. 825.	749.50-
885912	Staples Safety Binders			01. 0000. 0. 0000. 8100. 5800. 825.	48.05
	Reversal of EX23-00437			01. 0000. 0. 0000. 8100. 5800. 825.	48.05-
908462	Low Incidence-SELPA			01. 6500. 0. 5001. 3140. 4300. 826. 2800.	149.40
	Reversal of EX23-00444			01. 6500. 0. 5001. 3140. 4300. 826. 2800.	149.40-
990936	Muffler/Tail Pipe #10			01. 0000. 0. 0000. 8100. 5600. 825.	125.00
	Reversal of EX23-00439			01. 0000. 0. 0000. 8100. 5600. 825.	125.00-
993123	Low Incidence-SELPA			01. 6500. 0. 5001. 3140. 4300. 826. 2800.	499.99
	Reversal of EX23-00445			01. 6500. 0. 5001. 3140. 4300. 826. 2800.	499.99-
Check # 5237053	01	Check Amt	305.39	Status Printed	UnitedHealthcare (001343/1)
318485807-1OCT2022	Retiree Curry Oct 22 318485807-1			01. 9580. . . .	305.39

Number of Items

28

82,841.33 Totals for Register 000830

2023 FUND-OBJ Expense Summary / Register 000830

01-4300	4,993.70	
01-5200	1,813.95	
01-5300	1,000.00	
01-5600	.00	.00
01-5800	28.32	
01-5910	.00	.00
01-5920	50.00	

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 9/1/2022, Ending Check Date = 9/30/2022, Check Number(s) = 5, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Register 000830 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000830 (continued)

01-9110*		68,471.87-
01-9580	60,585.90	
Totals for Fund 01	68,471.87	68,471.87-
11-5800	.00	.00
11-9110*	.00	.00
Totals for Fund 11		
12-4300	.00	.00
12-5200	2,047.50	
12-9110*		2,047.50-
Totals for Fund 12	2,047.50	2,047.50-
Totals for Register 000830	70,519.37	70,519.37-

* denotes System Generated entry

Net change to Cash 9110

70,519.37- Credit

Register 000830 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000830 (continued)

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Check Register with Accounts and Org Recap

Register 000831 - 09/29/2022					Bank Account COUNTY - County				
Payment Id		Comment							
Check #	5237147	01	Check Amt	348.50	Status	Printed Holmes, Melanie R (000298 - Emp)			
MHOLMES92722		Business Office Privacy Screens			01. 0000. 0. 0000. 7200. 4300. 825. .				348.50
Check #	5237148	01	Check Amt	95.55	Status	Printed Carson, Anna L (000522 - Emp)			
ACARSON92722		LPC Travel			01. 9170. 0. 0001. 4900. 5200. 825. 9171. .				95.55
Check #	5237149	01	Check Amt	576.99	Status	Printed Amazon Capital Services, Inc (001252/1)			
1L4T-DK1D-1WCR		Wireless Headset/ Noise Canceling Headphones			01. 0000. 0. 0000. 7200. 4300. 825. .				353.90
1LPQ-MH GK-YW4K		Water Filter Replacements			01. 0000. 0. 0000. 8100. 4300. 825. .				223.09
Check #	5237150	01	Check Amt	45.03	Status	Printed AT&T (000030/3)			
0517865016001SEP22		AT&T Computer Line 22/23			01. 0000. 0. 0000. 8100. 5920. 825. .				45.03
Check #	5237151	01	Check Amt	170.05	Status	Printed Carrel's Office Solutions (000825/2)			
AR47917		TK-582Y Toner			01. 0000. 0. 0000. 7200. 4300. 825. .				96.73
AR47999		TK-582K Toner			01. 0000. 0. 0000. 7200. 4300. 825. .				73.32
Check #	5237152	01	Check Amt	8,462.00	Status	Printed Eide Bailly LLP (001317/1)			
EI01265096		21-22 Audit Fees BR			01. 9500. . . .				1,147.00
EI01265098		21-22 Audit Fees DC			01. 9500. . . .				1,207.00
EI01265100		21-22 Audit Fees JC			01. 9500. . . .				1,147.00
EI01265102		21-22 Audit Fees ST			01. 9500. . . .				1,207.00
EI01265104		21-22 Audit Fees TC			01. 9500. . . .				1,036.00
EI01284385		21-22 Audit Fees LES			01. 9500. . . .				1,147.00
EI01325208		21-22 Audit Fees MV			01. 9500. . . .				1,571.00
Check #	5237153	01	Check Amt	47.21	Status	Printed Frontier Communications (001182/1)			
032097-5SEP22		Sep 22 Business line 032097-5 expenses			01. 0000. 0. 0000. 8100. 5920. 825. .				47.21
Check #	5237154	01	Check Amt	477.37	Status	Printed Independent Business Forms (000173/1)			
41578		AP WARRANTS			01. 0000. 0. 8600. 7200. 4300. 825. .				477.37
Check #	5237155	01	Check Amt	1,344.00	Status	Printed John W. Kizziar, DDS, INC (001234/1)			
CA 09082022		Trinity Smiles 9/8/22			01. 0033. 0. 8600. 3140. 5800. 825. .				424.00
CF 08302022		Trinity Smiles 8/30/22			01. 0033. 0. 8600. 3140. 5800. 825. .				302.00
SL 09142022		Trinity Smiles 9/14/22			01. 0033. 0. 8600. 3140. 5800. 825. .				135.00
TB 06282022		Trinity Smiles 6/28/22			01. 0033. 0. 8600. 3140. 5800. 825. .				165.00
TB6282022		Trinity Smiles 6/28/22			01. 0033. 0. 8600. 3140. 5800. 825. .				80.00
ZB 09152022		Trinity Smiles 9/15/22			01. 0033. 0. 8600. 3140. 5800. 825. .				238.00
Check #	5237156	14	Check Amt	592.84	Status	Printed Jones Electric (001021/1)			
JELECTRICNEWCIRCUITS		New Circuits for printer computer			14. 0000. 0. 0000. 8100. 5800. 825. .				592.84
Check #	5237157	01	Check Amt	87.24	Status	Printed ODP Business Solutions, LLC (001396/1)			

Register 000831 - 09/29/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5237157	01	Check Amt	87.24	Status Printed	ODP Business Solutions, LLC (001396/1) - continued
256075778001	Misc Office Supplies			01. 0000. 0. 0000. 7200. 4300. 825. .	57.44
262878499001	SELPA Supplies			01. 0000. 0. 0000. 7200. 4300. 825. .	29.80
Check # 5237158	01	Check Amt	38.48	Status Printed	Plotzke Ace Hardware (000280/1)
375369	Returned Fence Bracket			01. 9443. 0. 0000. 8100. 4300. 825. .	39.22-
375386	Hardware, velcro			01. 9441. 0. 4900. 2150. 4300. 825. .	28.39
375396	Ceiling Tile			01. 0000. 0. 0000. 8100. 4300. 825. .	21.43
375420	Acrylic Sheet			01. 0000. 0. 0000. 8100. 4300. 825. .	18.22
375467	Fasteners			01. 0000. 0. 0000. 8100. 4300. 825. .	2.15
375538	Fasteners			01. 0000. 0. 0000. 8100. 4300. 825. .	7.51
Check # 5237159	01	Check Amt	12,348.00	Status Printed	ProCare Therapy (001345/1)
20468383	Behavior Specialist 8/29/22-9/2/22			01. 3211. 0. 3500. 3120. 5800. 825. 0245. .	2,205.00
				01. 6546. 0. 5001. 3120. 5800. 826. .	2,205.00
20474959	Behavior Specialist 9/6/22-9/9/22			01. 3211. 0. 3500. 3120. 5800. 825. 0245. .	1,764.00
				01. 6546. 0. 5001. 3120. 5800. 826. .	1,764.00
20482363	Behavior Specialist 9/12/22-9/16/22			01. 3211. 0. 3500. 3120. 5800. 825. 0245. .	2,205.00
				01. 6546. 0. 5001. 3120. 5800. 826. .	2,205.00
Check # 5237160	01	Check Amt	140.00	Status Printed	Redding Occupational Med Ctr (001050/1)
62169	Pre Employment Drug Screening			01. 0000. 0. 0000. 7200. 5890. 825. .	140.00
Check # 5237161	01	Check Amt	600.00	Status Printed	San Joaquin County Of Ed (000309/2)
1227	CodeStack Conference			01. 0000. 0. 8600. 7200. 5200. 825. .	600.00
Check # 5237162	12	Check Amt	76.80	Status Printed	Scholastic (000314/6)
M7313342	EETD Supplies			12. 6054. 0. 0001. 0000. 4300. . 0364. .	76.80
Check # 5237163	01	Check Amt	166.12	Status Printed	School Health Corporation (000610/1)
4106897-00	Good-Lite Color Check Complete			01. 6500. 0. 5001. 3140. 4300. 826. . 650	166.12
Check # 5237164	01	Check Amt	275.00	Status Printed	School Services Of California (000316/4)
W124814-IN	LCFF 101 - For Beginners Webinar Series			01. 0000. 0. 8600. 7200. 5200. 825. .	275.00
Check # 5237165	01	Check Amt	1,409.00	Status Printed	Sheva Nickravesh DDS (001232/1)
AB 08312022	Trinity Smiles 8/31/22			01. 0033. 0. 8600. 3140. 5800. 825. .	144.00
AB08312022	Trinity Smiles 8/31/22			01. 0033. 0. 8600. 3140. 5800. 825. .	319.00
BB 08312022	Trinity Smiles 8/31/22			01. 0033. 0. 8600. 3140. 5800. 825. .	288.00
BB8312022	Trinity Smiles 8/31/22			01. 0033. 0. 8600. 3140. 5800. 825. .	319.00
MB 08312022	Trinity Smiles 8/31/22			01. 0033. 0. 8600. 3140. 5800. 825. .	339.00
Check # 5237166	01	Check Amt	1,119.00	Status Printed	State Of Cal Dept Of Justice (000353/1)
601215	Aug 22 Fingerprint Fees			01. 0000. 0. 8600. 7200. 5840. 825. .	1,119.00
Selection	Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 9/1/2022, Ending Check Date = 9/30/2022, Check Number(s) = 5, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)				ESCAPE ONLINE

Check Register with Accounts and Org Recap

Generated for April Angelone (AANGELONE), Oct 12 2022 8:16AM

Register 000831 - 09/29/2022

Bank Account COUNTY - County

Payment Id	Comment				
Check # 5237169	12	Check Amt	11,277.91	Status Printed	U.S. Bank Corporate Payment Systems (000404/2) - continued
990936	Muffler/Tail Pipe #10			01. 0000. 0. 0000. 8100. 5600. 825.	125.00
993123	Low Incidence-SELPA			01. 6500. 0. 5001. 3140. 4300. 826. 2800.	499.99
Check # 5237170	01	Check Amt	135.00	Status Printed	WageWorks, Inc. (001083/3)
INV4242126	Sep 22 WageWorks Admin & Compliance fees			01. 0000. 0. 0000. 7200. 5800. 825.	135.00
Check # 5237171	01	Check Amt	179.99	Status Printed	NAPA Weaverville Auto Parts (000423/2)
398761	Oil filter			01. 0000. 0. 0000. 8100. 4300. 825.	154.31
398969	Windshield wash			01. 0000. 0. 0000. 8100. 4300. 825.	25.68
Check # 5237172	01	Check Amt	28.00	Status Printed	Weaverville CSD (000424/1)
10839AUG22	Aug 22 monthly water service			01. 0000. 0. 0000. 8100. 5560. 825.	28.00
Check # 5237173	01	Check Amt	28.00	Status Printed	Weaverville Sanitary District (000426/1)
1926AUG22	Aug 22 monthly sewer service			01. 0000. 0. 0000. 8100. 5550. 825.	28.00
Check # 5237174	01	Check Amt	432.22	Status Printed	Wells Fargo Vendor Fin Serv (001187/2)
5021822317	Sep 22 TASKalfa 5052ci contract expenses			01. 0000. 0. 0000. 7200. 5600. 825. 2753.	432.22
Number of Items		28	42,203.61	Totals for Register 000831	

2023 FUND-OBJ Expense Summary / Register 000831

01-4300	7,455.62	
01-5200	1,556.75	
01-5550	287.53	
01-5560	28.00	
01-5600	557.22	
01-5800	17,910.84	
01-5840	1,119.00	
01-5890	140.00	
01-5910	6.84	
01-5920	142.54	
01-9110*		37,666.34-
01-9500	8,462.00	
Totals for Fund 01	37,666.34	37,666.34-
11-5800	70.00	
11-9110*		70.00-
Totals for Fund 11	70.00	70.00-
12-4300	2,430.65	

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 9/1/2022, Ending Check Date = 9/30/2022, Check Number(s) = 5, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

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Page 4 of 6

Register 000831 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000831 (continued)

12-9110*		2,430.65-
Totals for Fund 12	2,430.65	2,430.65-
14-4300	1,443.78	
14-5800	592.84	
14-9110*		2,036.62-
Totals for Fund 14	2,036.62	2,036.62-
Totals for Register 000831	42,203.61	42,203.61-

* denotes System Generated entry

Net change to Cash 9110

42,203.61- Credit

Register 000831 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000831 (continued)

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Register 000831 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000831 (continued)

Number of Items

89

162,813.87 Totals for Org 309 - Trinity County Office of Education

Register 000831 - Fund/Obj Expense Summary

Bank Account COUNTY - County

2023 FUND-OBJ Expense Summary / Register 000831 (continued)

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Org Recap

Bank Account COUNTY - County

2023 Org Recap

309 - Trinity County Office of Education

Check #	5236636	through	5237174	Total Count	89	\$162,813.87
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01-4300	17,252.54	
01-4400	2,196.05	
01-5200	3,518.33	
01-5300	2,255.09	
01-5400	10,277.00	
01-5550	287.53	
01-5560	28.00	
01-5600	3,729.98	
01-5800	30,669.95	
01-5840	1,255.00	
01-5890	140.00	
01-5910	12.64	
01-5920	3,149.13	
01-9110*		143,819.14-
01-9500	8,462.00	
01-9580	60,585.90	
Totals for Fund 01	143,819.14	143,819.14-
11-5800	70.00	
11-9110*		70.00-
Totals for Fund 11	70.00	70.00-
12-4300	2,430.65	
12-5200	2,135.50	
12-9110*		4,566.15-
Totals for Fund 12	4,566.15	4,566.15-
14-4300	1,443.78	
14-5800	592.84	
14-9110*		2,036.62-
Totals for Fund 14	2,036.62	2,036.62-
Totals for Org 309	150,491.91	150,491.91-
Net change to Cash 9110		150,491.91- Credit

* denotes System Generated entry

Selection Sorted by Check Number, Inv #, Include Address=No, (Org = 309, Source = N, Pay To = N, Payment Method = N, Starting Check Date = 9/1/2022, Ending Check Date = 9/30/2022, Check Number(s) = 5, Summary? = Y, Sort/Group 1 = 1, Sort/Group 2 =)

ESCAPE ONLINE

Page 1 of 2

Org Recap

Bank Account COUNTY - County

2023 Org Recap (continued)

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Org Recap

Bank Account COUNTY - County

2023 Org Recap (continued)

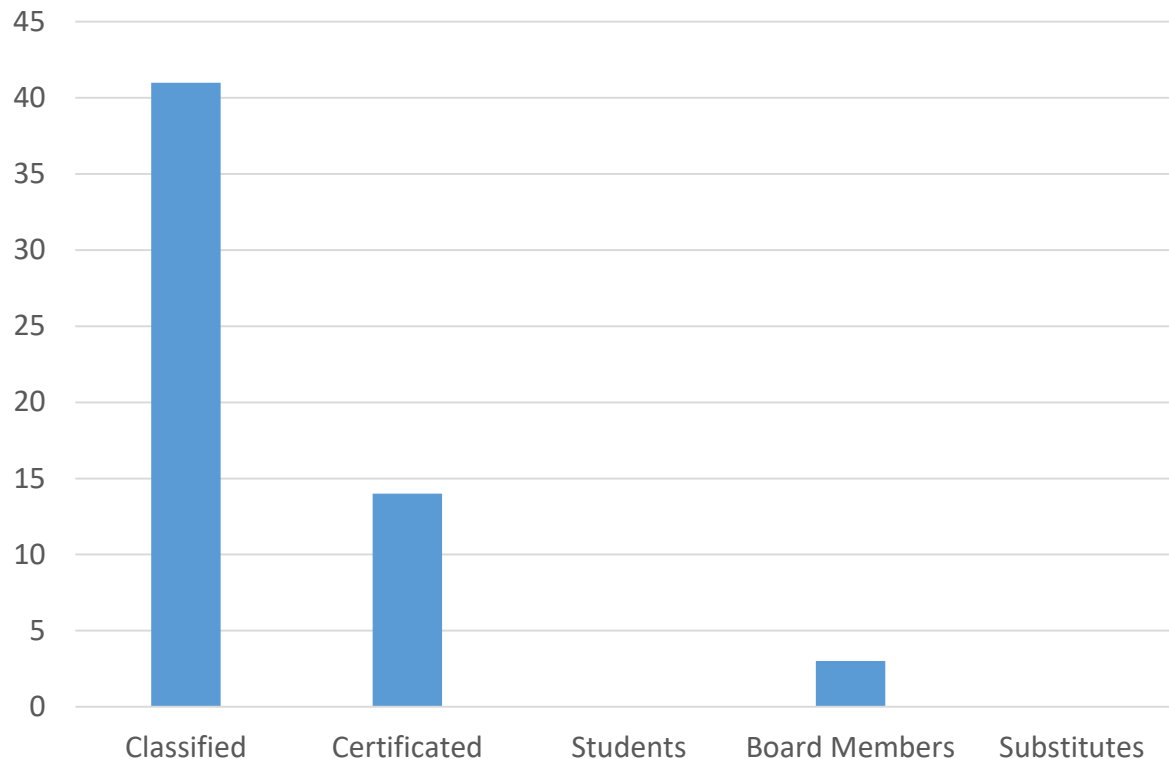
Number of Items

89

162,813.87 Report Totals

Trinity County Office of Education

8/1/2022 - 8/31/2022



Employee Salaries= \$367,122.10

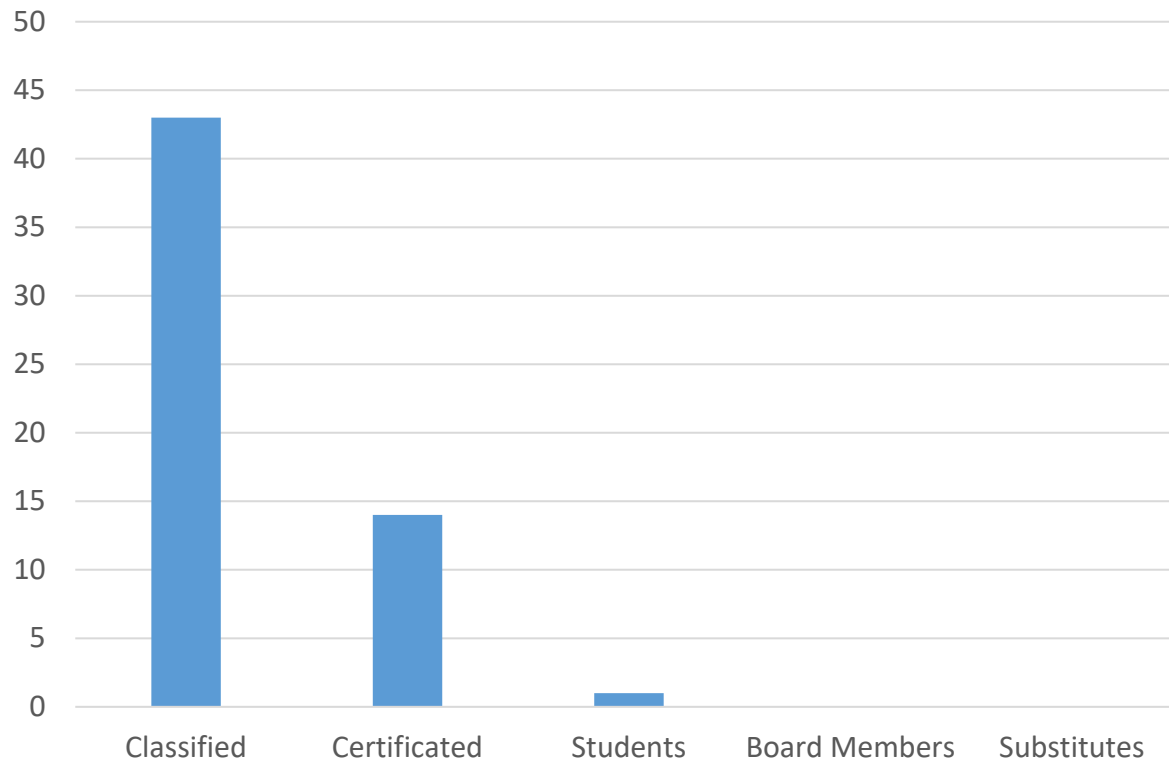
District Liabilities= \$146,047.26

Total Payroll= \$513,169.36

4.3

Trinity County Office of Education

9/1/2022 - 9/30/2022



Employee Salaries= \$344,233.82

District Liabilities= \$144,406.08

Total Payroll= \$488,639.90

ABSENCES AND EXCUSES

The County Board of Education believes that regular attendance plays an important role in student achievement. The County Office of Education shall work with parents/guardians and students to ensure compliance with all state attendance laws and to correct problems of chronic absence or truancy.

Absence from school shall be excused only for health reasons, family emergencies, and justifiable personal reasons, as specified in Education Code 48205 and any policies, procedures, or measures implemented by the County Superintendent of Schools to promote student attendance and/or minimize student absence.

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused in accordance with Education Code 46014.

Students shall not be absent from school without parent/guardian' knowledge or consent, except in cases of medical emergency or, as authorized pursuant to Education Code 46010.1, for a confidential medical appointment.

Inasmuch as school attendance and class participation are integral to students' learning experiences, parents/guardians and students shall be encouraged to schedule medical and other appointments during non-school hours.

The County Board shall, by resolution entered into its minutes, approve reasonable methods that may be used to verify student absences due to illness or quarantine, based on the recommendation of the County Superintendent. (5 CCR 421)

Parent/guardian and/or student notifications related to student absences shall be provided in accordance with law and as specified by the County Superintendent or designee.

3/22

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION
Weaverville, CA

ABSENCES AND EXCUSES

The County Superintendent of Schools shares the belief of the County Board of Education that regular attendance plays an important role in student achievement, and shall implement policies and measures to ensure the County Office of Education's (COE's) compliance with all state attendance laws and to correct problems of chronic absence or truancy.

Excused Absences

Subject to any applicable limitation, condition, or other requirement specified in law, a student's absence shall be excused for any of the following reasons:

1. Personal illness, including absence for the benefit of the student's mental or behavioral health. (Education Code 48205)
2. Quarantine under the direction of a county or city health officer. (Education Code 48205)
3. Medical, dental, optometrical, or chiropractic service or appointment. (Education Code 48205)
4. Attendance at funeral services for a member of the student's immediate family. (Education Code 48205)
Such absence shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state. (Education Code 48205)
5. Jury duty in the manner provided for by law. (Education Code 48205)
6. Illness or medical appointment of a child to whom the student is the custodial parent. (Education Code 48205)
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
 - a. Appearance in court
 - b. Attendance at a funeral service
 - c. Observance of a religious holiday or ceremony
 - d. Attendance at religious retreats for no more than four hours per semester
 - e. Attendance at an employment conference
 - f. Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization
8. Service as a member of a precinct County Board for an election pursuant to Elections Code 12302. (Education Code 48205)
9. To spend time with an immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for deployment to a combat zone or a combat support position or is on leave from or has immediately returned from such deployment. (Education Code 48205)
Such absence shall be granted for a period of time to be determined at the discretion of the County Superintendent or designee. (Education Code 48205)
10. Attendance at the student's naturalization ceremony to become a United States citizen. (Education Code 48205)
11. Participation in a cultural ceremony or event which relates to the habits, practices, beliefs, traditions of a certain group of people. (Education Code 48205)
12. Participation in religious exercises or to receive moral and religious instruction at the student's place of worship or other suitable place away from school. (Education Code 46014)

Absence for student participation in religious exercises or instruction shall not be considered an absence for the purpose of computing average daily attendance if the student attends at least the minimum school day and is not excused from school for this purpose on more than four days per school month. (Education Code 46014)

13. Work in the entertainment or allied industry. (Education Code 48225.5)
Work for a student who holds a work permit authorizing work in the entertainment or allied industries for a period of not more than five consecutive days. For this purpose, student absence shall be excused for a maximum of up to five absences per school year. (Education Code 48225.5)
14. Participation with a nonprofit performing arts organization in a performance for a public school audience.(Education Code 48225.5)
A student may be excused for up to five such absences per school year provided that the student's parent/guardian provides a written explanation of such absence to the school. (Education Code 48225.5)
15. Other reasons authorized at the discretion of the principal or designee based on the student's specific circumstances. (Education Code 48205, 48260)

For the purpose of the absences described above, immediate family means the student's parent/guardian, brother or sister, grandparent, or any other relative living in the student's household. (Education Code 48205)

Method of Verification

Student absence to care for a child for whom the student is the custodial parent shall not require a physician's note. (Education Code 48205)

For other absences, the student shall, upon returning to school following the absence, present a satisfactory explanation, either in person or by written note, verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having charge or control of the student, or the student, if aged 18 or older. (Education Code 46012; 5 CCR 306)

When an absence is planned, the principal or designee shall be notified prior to the date of the absence when possible.

The following methods may be used to verify student absences:

1. Written note, fax, email, or voice mail from parent/guardian or parent representative.
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date(s) of absence
 - e. Reason for absence

3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated. The employee shall document the verification and include the information specified in item #2 above.
4. Physician's verification.
 - a. When excusing students for confidential medical services or verifying such appointments, COE staff shall not ask the purpose of such appointments but may request a note from the medical office to confirm the time of the appointment.
 - b. If a student shows a pattern of chronic absenteeism due to illness, COE staff may require physician verification of any further student absences.

Parental Notifications

At the beginning of each school year, the County Superintendent of Schools or designee shall:

1. Notify parents/guardians of the right to excuse a student from school in order to participate in religious exercises or to receive moral and religious instruction at their places of worship, or at other suitable places away from school property designated by a religious group, church, or denomination. (Education Code 46014, 48980)
2. Notify students in grades 7-12 and the parents/guardians of all students enrolled in COE schools and programs that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian. (Education Code 46010.1)
3. Notify parents/guardians that a student shall not have a grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time. Such notice shall include the full text of Education Code 48205. (Education Code 48980)

3/22

NONDISCRIMINATION/HARASSMENT

This policy shall apply to all acts constituting unlawful discrimination or harassment related to school activity or to school attendance occurring within a county office of education (COE) school or program, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

The County Board of Education is committed to providing a safe school environment that allows all students equal access to opportunities in academic and other educational support programs, services, and activities. Unlawful discrimination against a student in any COE school, program, or activity, including discriminatory harassment, intimidation, and bullying, is prohibited. Any form of retaliation against an individual who files or otherwise participates in the filing or investigation of a complaint or report regarding an incident of discrimination is also prohibited.

Unlawful discrimination may result from physical, verbal, nonverbal, or written conduct against a student based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or the student's association with a person or group with one or more of these actual or perceived characteristics. Unlawful discrimination also occurs when the prohibited conduct is so severe, persistent, or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on any one of the characteristics specified above with respect to the provision of opportunities for a student's participation in any COE school, program, or activity, or a student's receipt of educational benefits or services, such as prohibiting a student from enrolling in a class or course on the basis of the student's sex.

In accordance with law, all COE students shall be afforded the same rights, benefits, and protections. When, as permitted by law, the COE maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, students may choose to access facilities and participate in such programs and activities consistent with their gender identity. In addition, students may choose to participate in accordance with their gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips.

Complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying or retaliation, may be filed in accordance with the COE's uniform complaint procedures (UCP) pursuant to BP 1312.3 -Uniform Complaint Procedures. For complaints of sexual harassment, it is the responsibility of the COE's Title IX Coordinator to determine whether the complaint should be addressed through UCP, or if the alleged conduct meets the federal definition of sexual harassment pursuant to 34 CFR 106.30, the complaint procedures established in 34 CFR 106.44-106.45. Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action shall be taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, or bullying, or retaliation in violation of law or COE policy or procedures shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4.

Antidiscrimination Measures

The County Board hereby incorporates by reference the policies, procedures, and measures implemented by the County Superintendent of Schools to prevent or address unlawful discrimination in COE schools, programs, and activities. COE nondiscrimination policies and practices shall be reviewed regularly, and action shall be taken to

remove any identified barriers to student access to or participation in the educational program.

3/22

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION
Weaverville, CA

NONDISCRIMINATION/HARASSMENT

The County Superintendent of Schools designates the individual(s) identified below as the employee(s) responsible for coordinating the efforts of the County Office of Education (COE) to comply with applicable state and federal civil rights laws and to answer inquiries regarding the COE's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in the COE's Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination targeting a student, including discriminatory harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

Human Resources Director
201 Memorial Drive
Weaverville, CA 96093
(530) 623-2861
melanie@tcoek12.org

Measures to Prevent Discrimination

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of COE students at school or in school activities and to ensure equal access of all students to the educational program, the County Superintendent or designee shall implement the following measures:

1. Publicize the COE's nondiscrimination policy and related complaint procedures, including the coordinator/compliance officer's contact information, to students, parents/guardians, employees, volunteers, and the general public by posting them in prominent locations and providing easy access to them through COE-supported communications.
2. Post the COE's policies and procedures prohibiting discrimination, harassment, student sexual harassment, intimidation, bullying, and cyberbullying in a prominent location on the COE's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)
3. Post a section on social media bullying that includes references to possible forums for social media bullying, including Internet websites with free registration and ease of registration and Internet websites offering peer-to-peer instant messaging, comment forums or sections, and image or video posting platforms, in a prominent location on the COE's web site in a manner that is easily accessible to parents/guardians and students.
4. Post the definition of discrimination and harassment based on sex as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the COE's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)
5. Post in a prominent location on the COE's web site in a manner that is easily accessible to parents/guardians and students information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following: (Education Code 221.6, 221.61, 234.6)
 - a. The name and contact information of the COE's Title IX Coordinator, including the phone number and

email address.

- b. The rights of students and the public and the responsibilities of the COE under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)
 - c. A description of how to file a complaint of noncompliance under Title IX, which shall include:
 - i. An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of limitations.
 - ii. An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on the OCR's web site.
 - iii. A web link to the OCR complaints form and the contact information for the office, including the phone number and email address for the office.
 - d. A link to the Title IX information included on the California Department of Education's (CDE) web site.
6. Post a link to statewide CDE-compiled resources, including community-based organizations, that provide support to youth who have been subjected to school-based discrimination, harassment, intimidation, or bullying and to their families. Such resources shall be posted in a prominent location on the COE's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.5, 234.6)
 7. Provide to students a handbook that contains age-appropriate information that clearly describes the COE's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior.
 8. Annually notify all students and parents/guardians of the COE's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students. The notice shall inform students and parents/guardians that they may request to meet with the compliance officer to determine how best to accommodate or resolve concerns that may arise from the COE's implementation of its nondiscrimination policies. The notice shall also inform all students and parents/guardians that, to the extent possible, the COE will address any individual student's interests and concerns in private.
 9. Ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the COE's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.
If 15 percent or more of students enrolled in a particular school speak a single primary language other than English, the COE's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the COE shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.
 10. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and/or information regarding the COE's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include details of guidelines the COE may use to provide a discrimination-free environment for all students.
 11. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)
 12. At the beginning of each school year, inform each principal or designee of the COE's responsibility to provide appropriate assistance or resources to protect students from threatened or potentially discriminatory behavior and ensure their privacy rights.

Enforcement of COE Policy

Appropriate actions shall be taken to reinforce COE policy regarding Nondiscrimination/Harassment. As needed, these actions may include, but are not limited to the following:

1. Removing vulgar or offending graffiti
2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination, how to report it or file a complaint, and how to respond
3. Disseminating and/or summarizing the COE's policy and regulation regarding unlawful discrimination
4. Consistent with laws regarding the confidentiality of student and personnel records, communicating to students, parents/guardians, and the community the school's response plan to unlawful discrimination or harassment
5. Taking appropriate disciplinary action against students, employees, and anyone determined to have engaged in wrongdoing in violation of COE policy, including any student who is found to have filed a complaint of discrimination that the student knew was not true

Process for Initiating and Responding to Complaints

Students who feel that they have been subjected to unlawful discrimination described above or in COE policy are strongly encouraged to immediately contact the compliance officer, principal, or any other staff member. In addition, students who observe any such incident are strongly encouraged to report the incident to the compliance officer or principal, whether or not the alleged victim files a complaint.

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the compliance officer or principal within a school day, whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When a report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to, or received by, the principal or compliance officer, the principal or compliance officer shall notify the student or parent/guardian of the right to file a formal complaint in accordance with the COE's Uniform Complaint Procedures or, for complaints of sexual harassment that meet the federal Title IX definition, the Title IX Sexual Harassment Complaint Procedures. Once notified verbally or in writing, the compliance officer shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination involving the principal, compliance officer, or any other person to whom a report would ordinarily be made or complaint filed shall instead be made to or filed with the County Superintendent or designee who shall determine how the complaint will be investigated.

Issues Unique to Intersex, Nonbinary, Transgender and Gender-Nonconforming Students

Gender identity of a student means the student's gender-related identity, appearance, or behavior as determined from the student's internal sense, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Intersex student means a student with natural bodily variations in anatomy, hormones, chromosomes, and other traits that differ from expectations generally associated with female and male bodies.

Nonbinary student means a student whose gender identity falls outside of the traditional conceptions of strictly either female or male, regardless of whether the student identifies as transgender, was born with intersex traits, uses gender-neutral pronouns, or uses agender, genderqueer, pangender, gender nonconforming, gender variant, or such other more specific term to describe their gender.

Transgender student means a student whose gender identity is different from the gender assigned at birth.

The COE prohibits acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment, regardless of whether the acts are sexual in nature. Examples of the types of conduct which are prohibited and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with the student's gender identity;
2. Disciplining or disparaging a student or excluding the student from participating in activities, for behavior or appearance that is consistent with the student's gender identity or that does not conform to stereotypical notions of masculinity or femininity, as applicable;
3. Blocking a student's entry to the restroom that corresponds to the student's gender identity;
4. Taunting a student because the student participates in an athletic activity more typically favored by a student of the other sex;
5. Revealing a student's gender identity to individuals who do not have a legitimate need for the information, without the student's consent;
6. Using gender-specific slurs; and
7. Physically assaulting a student motivated by hostility toward the student because of the student's gender, gender identity, or gender expression.

The COE's uniform complaint procedures or Title IX sexual harassment procedures, as applicable, shall be used to report and resolve complaints alleging discrimination against intersex, nonbinary, transgender, and gender-nonconforming students.

Examples of bases for complaints include, but are not limited to, the above list, as well as improper rejection by the COE of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's gender identity, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that intersex, nonbinary, transgender, and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and COE policy, each situation shall be addressed on a case-by-case basis, in accordance with the following guidelines:

1. Right to privacy: A student's intersex, nonbinary, transgender, or gender-nonconforming status is the student's

private information. The COE shall develop strategies to prevent unauthorized disclosure of students' private information. Such strategies may include, but are not limited to, collecting or maintaining information about student gender only when relevant to the educational program or activity, protecting or revealing a student's gender identity as necessary to protect the health or safety of the student, and keeping a student's unofficial record separate from the official record.

The COE shall only disclose a student's private information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the COE has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In any case, the COE may

allow disclosure of a student's personally identifiable information to employees with a legitimate educational interest as determined by the COE pursuant to 34 CFR 99.31. Any COE employee to whom a student's intersex, nonbinary, transgender, or gender-nonconforming status is disclosed shall keep the student's information confidential. When disclosure of a student's gender identity is made to a COE employee by the student, the employee shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless the employee is required to disclose or report the student's information pursuant to COE policy. The employee shall inform the student that honoring the student's request may limit the COE's ability to meet the student's needs related to the student's status as an intersex, nonbinary, transgender, or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the student's need for support, the compliance officer may discuss with the student any need to disclose the student's intersex, nonbinary, transgender, or gender-nonconformity status or gender identity or gender expression to the student's parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The COE shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

2. **Determining a Student's Gender Identity:** The compliance officer shall accept the student's assertion of gender identity and begin to treat the student consistent with that gender identity unless COE personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.
3. **Addressing a Student's Transition Needs:** The compliance officer shall arrange a meeting with the student and, if appropriate, the student's parents/guardians to identify and develop strategies for ensuring that the student's access to educational programs and activities is maintained. The meeting shall discuss the intersex, nonbinary, transgender, or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site or program employee(s) to whom the student may report any problem related to the student's status as an intersex, nonbinary, transgender, or gender-nonconforming individual, so that prompt action can be taken to address it. Alternatively, if appropriate and desired by the student, the school may form a support team for the student that will meet periodically to assess whether the arrangements for the student are meeting the student's educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.
4. **Accessibility to Sex-Segregated Facilities, Programs, and Activities:** When the COE maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their gender identity. To address any student's privacy concerns in using sex-segregated facilities, the COE shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, or use of the locker room before or after the other students. However, the COE shall not require a student to utilize these options because the student is intersex, nonbinary, transgender, or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with the student's gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with the student's gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.
5. **Student Records:** Upon each student's enrollment, the COE is required to maintain a mandatory permanent student record (official record) that includes the student's gender and legal name. A student's legal name as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed with proper documentation. A student's gender as entered on the student's official record required pursuant to 5 CCR 432 shall only be changed with written authorization of a parent/guardian having legal custody of the student. (Education Code 49061)
However, when proper documentation or authorization, as applicable, is not submitted with a request to

change a student's legal name or gender, any change to the student's record shall be limited to the student's unofficial records such as attendance sheets, report cards, and school identification.

6. Names and Pronouns: If a student so chooses, COE personnel shall be required to address the student by a name and the pronoun(s) consistent with the student's gender identity, without the necessity of a court order or a change to the student's official record. However, inadvertent slips or honest mistakes by COE personnel in the use of the student's name and/or consistent pronouns will, in general, not constitute a violation of this administrative regulation or the accompanying County Board policy.
7. Uniforms/Dress Code: A student has the right to dress in a manner consistent with the student's gender identity, subject to any dress code adopted on a school site.

3/22

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION
Weaverville, CA 96093

EDUCATION FOR HOMELESS CHILDREN

The County Board believes that the identification of homeless students is critical to improving the educational outcomes of such students and ensuring that homeless students have access to the same free and appropriate public education provided to other students within the County Office. The County Office shall provide homeless students with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

When there are at least 15 homeless students in the County Office or a County Office school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of homeless students. (Education Code 52052, 52060, 52064)

The County Superintendent or designee shall regularly review and recommend updates to County Office policies to ensure removal of any barriers to the education of homeless students and unaccompanied youth. Any such review shall address identification, enrollment, and retention of such students, including those barriers that are due to absences or outstanding fees or fines. (42 USC 11432)

The County Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The County Office liaison for homeless students shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting homeless students to succeed in school.

The County Superintendent or designee shall ensure that each County Office school identifies all homeless children and youths and unaccompanied youths enrolled at the school. (Education Code 48851)

To ensure easy identification of homeless students, the County Superintendent or designee shall annually administer a housing questionnaire developed by the California Department of Education (CDE) to all parents/guardians of students and all unaccompanied youths. (Education Code 48851)

If the primary language of a student's parent/guardian or an unaccompanied youth is not English, either the housing questionnaire shall be made available in the primary language of the student's parent/guardian or the unaccompanied youth pursuant to Education Code 48985, or an appropriate translation of the housing questionnaire shall be provided upon request of a student's parent/guardian or an unaccompanied youth. (Education Code 48851)

In addition, the County Superintendent or designee shall ensure that the County Office liaison's contact information and other information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness, are posted on the County Office and school web sites as specified in the accompanying administrative regulation. (Education Code 48852.6)

The County Superintendent or designee shall ensure that placement decisions for homeless students are based on the student's best interest as defined in law and administrative regulation.

Each homeless student shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (42 USC 11432)

Homeless students shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the County Superintendent or designee may separate homeless students on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet the unique needs of homeless students. (42 USC 11432, 11433)

The County Superintendent or designee shall ensure that information and/or materials for homeless students are provided in a manner and form understandable to the parents/guardians of homeless students and to unaccompanied youths.

Information about a homeless student's living situation shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act, shall not be deemed to be directory information as defined in 20 USC 1232g, and shall not be released without written consent. (42 USC 11432)

The County Superintendent or designee shall coordinate with other agencies and entities to ensure that homeless children and youth are promptly identified, ensure that homeless students have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the County Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to homeless children and youth, and, if applicable, transitional housing facilities. In addition, the County Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the County Superintendent or designee shall coordinate, within the County Office and with other involved local educational agencies, services for homeless students and services for students with disabilities. (42 USC 11432)

At least annually, the County Office liaison and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of homeless students. Such professional development and technical assistance shall include, but are not limited to, training on the definitions of terms related to homelessness, the signs of homelessness, the steps that should be taken once a potentially homeless student is identified, and how to connect homeless students with appropriate housing and service providers. (Education Code 48852.5; 42 USC 11432)

The County Superintendent or designee shall report to CDE the number of homeless children and youths and unaccompanied youths enrolled in the County Office as identified from the housing questionnaire described above.
(Education Code 48851)

At least annually, the County Superintendent or designee shall report to the County Board on the identification of and outcomes for homeless students, which may include, but are not limited to, the housing questionnaire responses, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the County Office shall revise its strategies as needed to more effectively identify and support the education of homeless students.

(10/16) 3/22

EDUCATION FOR HOMELESS CHILDREN

Definitions

Homeless students means students who lack a fixed, regular, and adequate nighttime residence and includes: (Education Code 48859; 42 USC 11434a)

1. Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals
2. Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings
3. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
4. Migratory children who qualify as homeless because they are living in conditions described in items #1-3 above

Unaccompanied youth includes a homeless child or youth not in the physical custody of a parent or guardian. (Education Code 48859; 42 USC 11434a)

School of origin means the school that the homeless student attended when permanently housed or the school in which the student was last enrolled, including a preschool. If the school the homeless student attended when permanently housed is different from the school in which the student was last enrolled, or if there is some other school that the student attended within the preceding 15 months and with which the student is connected, the district liaison for homeless students shall determine, in consultation with and with the agreement of the homeless student and the person holding the right to make educational decisions for the student, and in the best interests of the homeless student, which school shall be deemed the school of origin. (Education Code 48852.7; 42 USC 11432)

Best interest means that, in making educational and school placement decisions for a homeless student, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the student's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853; 42 USC 11432)

District Liaison

The County Superintendent designates the following staff person as the district liaison for homeless students: (42 USC 11432)

Title or Position

Address

Email Address

Phone Number

The district's liaison for homeless students shall: (Education Code 48851.5, 48852.5; 42 USC 11432)

1. Ensure that homeless students are identified by school personnel through outreach and coordination activities with other entities and agencies

2. Ensure that homeless students are enrolled in, and have a full and equal opportunity to succeed in, district schools
3. Ensure that homeless families and children and youth have access to and receive educational services for which they are eligible, including services through Head Start and Early Head Start programs, early intervention services under Part C of the federal Individuals with Disabilities Education Act, and other preschool programs administered by the district
4. Ensure that homeless families and students receive referrals to health care services, dental services, mental health and substance abuse services, housing services, and other appropriate services
5. Inform parents/guardians of the educational and related opportunities available to their children and ensure that they are provided with meaningful opportunities to participate in the education of their children
6. Disseminate public notice of the educational rights of homeless students in locations frequented by parents/guardians of homeless children and youth and by unaccompanied youth, including schools, shelters, public libraries, and hunger relief agencies (soup kitchens). The rights shall be presented in a manner and form understandable to the parents/guardians of homeless students and unaccompanied youth.
7. Mediate enrollment disputes in accordance with law and the section "Resolving Enrollment Disputes" below
8. Fully inform parents/guardians of homeless students and unaccompanied youth of all transportation services, including transportation to the school of origin, and assist them in accessing transportation to the school of choice
9. Ensure that school personnel providing services to homeless students, including principals and other school leaders, attendance supervisors, teachers, enrollment personnel, and specialized instructional support personnel, receive professional development and other support
10. Ensure that unaccompanied youth are enrolled in school, have opportunities to meet the same challenging state academic standards established for other students, and are informed of their status as independent students under 20 USC 1087vv and that they may receive assistance from the district liaison to receive verification of their independent student status for purposes of applying for federal student aid pursuant to 20 USC 1090
11. Coordinate and collaborate with state coordinators and community and school personnel responsible for the provision of education and related services to homeless students, including the collection and provision of comprehensive data to the state coordinator as required by law

In addition, when notified pursuant to Education Code 48918.1, the district liaison shall assist, facilitate, or represent a homeless student who is undergoing a disciplinary proceeding that could result in the student's expulsion. When notified pursuant to Education Code 48915.5, the district liaison shall participate in an individualized education program (IEP) team meeting to make a manifestation determination regarding the behavior of a student with a disability.

The County Superintendent or designee shall inform homeless children and youth, their parents/guardians, school personnel, service providers, and advocates working with homeless families of the duties of the district's liaison. The County Superintendent or designee shall also provide the name and contact information of the district's liaison to the California Department of Education (CDE) for publishing on CDE's web site. (42 USC 11432)

Enrollment

The district shall make placement decisions for homeless students based on the student's best interest. (42 USC 11432)

In determining the best interest of the student, the district shall consider student-centered factors related to the student's best interest, including factors related to the impact of mobility on achievement, education, health, and safety, giving priority to the request of the student's parent/guardian or, in the case of an unaccompanied youth, the

youth. (42 USC 11432)

Such factors may include, but are not limited to, the age of the student, the distance of the commute and the impact it may have on the student's education, personal safety issues, the student's need for special instruction, the length of anticipated stay in the temporary shelter or other temporary location, likely area of future housing, school placement of siblings, and the time remaining in the school year.

However, placement decisions shall not be based on whether a homeless student lives with the student's homeless parent/guardian or has been temporarily placed elsewhere. (42 USC 11432)

In the case of an unaccompanied youth, the district liaison shall assist in placement or enrollment decisions, give priority to the views of the student, and provide notice to the student of the right to appeal. (42 USC 11432)

In determining a student's best interest, a homeless student shall, to the extent feasible, be placed in the school of origin, unless the student's parent/guardian or the unaccompanied youth requests otherwise. (Education Code 48852.7; 42 USC 11432)

Once a placement decision has been made, the principal or designee shall immediately enroll the student in the school of choice. The student shall be enrolled even if the student: (Education Code 48850, 48852.7; 42 USC 11432)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
2. Does not have clothing normally required by the school, such as school uniforms
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and records of immunization and other required health records
4. Has missed application or enrollment deadlines during any period of homelessness

The principal or designee shall immediately contact the school last attended by the student to obtain the relevant records. If the student needs to obtain immunizations or does not possess immunization or other required health records, the principal or designee shall immediately refer the parent/guardian to the district liaison for homeless students. The district liaison shall assist the parent/guardian, or the student if the student is an unaccompanied youth, in obtaining the necessary immunizations, screenings, or records for the student. (42 USC 11432)

If the student is placed at a school other than the school of origin or the school requested by the student's parent/guardian or the student, if an unaccompanied youth, the County Superintendent or designee shall provide the parent/guardian or the unaccompanied youth with a written explanation of the reasons for the decision, including why placement in the student's school of origin or requested school is not in the student's best interest, along with a statement regarding the right to appeal the placement decision. The written explanation shall be in a manner and form understandable to such parent/guardian or unaccompanied youth. (42 USC 11432)

At the point of any change or subsequent change in the residence of a homeless student, the student may continue attending the student's school of origin for the duration of the homelessness. (Education Code 48852.7; 42 USC 11432)

To ensure that the homeless student has the benefit of matriculating with the student's peers in accordance with the established feeder patterns, the following shall apply: (Education Code 48852.7; 42 USC 11432)

1. If the student is transitioning between grade levels, the student shall be allowed to continue in the same attendance area.
2. If the student is transitioning to a middle school or high school, and the school designated for matriculation is in another school district, the student shall be allowed to continue to the school designated for matriculation in that district.

If the student's status changes before the end of the school year so that the student is no longer homeless, the student shall be allowed to stay in the school of origin: (Education Code 48852.7)

1. Through the duration of the school year if the student is in grades K-8
2. Through graduation if the student is in high school

Resolving Enrollment Disputes

If a dispute arises over student eligibility, school selection, or enrollment in a particular school, the matter shall be referred to the district liaison, who shall carry out the dispute resolution process as expeditiously as possible. (42 USC 11432)

The parent/guardian or unaccompanied youth shall be provided with a written explanation of any decisions related to eligibility, school selection, or enrollment and of the right of the parent/guardian or unaccompanied youth to appeal such decisions. (42 USC 11432)

The written explanation shall include:

1. A description of the action proposed or refused by the district
2. An explanation of why the action is proposed or refused
3. A description of any other options the district considered and the reasons that any other options were rejected
4. A description of any other factors relevant to the district's decision and information related to the eligibility or best interest determination including the facts, witnesses, and evidence relied upon and their sources
5. Appropriate timelines to ensure any relevant deadlines are not missed
6. Contact information for the district liaison and state coordinator, and a brief description of those roles

The written explanation shall be complete, as brief as possible, simply stated, and provided in language that the parent/guardian or student can understand.

The district liaison may use an informal process as an alternative to formal dispute resolution procedures, provided that the parents/guardians or unaccompanied youth have access to the more formal process if informal resolution is not successful in resolving the matter.

In working with a student's parents/guardians or unaccompanied youth to resolve an enrollment dispute, the district liaison shall:

1. Inform them that they may provide written and/or oral documentation to support their position
2. Inform them that they may seek the assistance of social services, advocates, and/or service providers in having the dispute resolved
3. Provide them a simple form that they may use and turn in to the school to initiate the dispute resolution process
4. Provide them a copy of the dispute form they submit for their records
5. Provide them the outcome of the dispute for their records

When a student's parent/guardian or an unaccompanied youth involved in the enrollment dispute is an English learner, Items #1-5 shall be provided either in the native language of the parent/guardian or unaccompanied youth or through an interpreter, and any additional support needed because of a disability of that parent/guardian or unaccompanied youth shall be made available without a charge.

If a parent/guardian or unaccompanied youth disagrees with the district liaison's enrollment decision, the decision may be appealed to the County Superintendent. The County Superintendent shall make a determination within five working days.

If the parent/guardian chooses to appeal the district's placement decision, the district liaison shall forward all written documentation and related paperwork to the liaison for homeless students at the county office of education.

Pending final resolution of the dispute, including all available appeals, the student shall be immediately enrolled in the school in which enrollment is sought and shall be allowed to attend classes and participate fully in school activities. (42 USC 11432, 11434a)

Transportation

The district shall provide transportation for a homeless student to and from the student's school of origin when the student is residing within the district and the parent/guardian, or the district liaison in the case of an unaccompanied youth, requests that such transportation be provided. If the student moves outside of district boundaries, but continues to attend the student's school of origin within this district, the County Superintendent or designee shall consult with the County Superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation. (42 USC 11432)

The district shall not be obligated to provide transportation to students who continue attending their school of origin after they cease to be homeless, unless the formerly homeless student has an IEP that includes transportation as a necessary related service for the student. (Education Code 48852.7)

Transfer of Coursework and Credits

When a homeless student transfers into a district school, the district shall accept and issue full credit for any coursework that the student has satisfactorily completed while attending another public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school and shall not require the student to retake the course. (Education Code 51225.2)

If the homeless student did not complete the entire course, the student shall be issued partial credit for the coursework completed and shall be required to take the portion of the course that the student did not complete at the previous school. However, the district may require the student to retake the portion of the course completed if, in consultation with the holder of educational rights for the student, the district finds that the student is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a homeless student in any particular course, the student shall be enrolled in the same or equivalent course, if applicable, so that the student may continue and complete the entire course. (Education Code 51225.2)

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject. Partial credits and grades earned by a student shall be included on the student's official transcript within two business days of the district's notification of the student's transfer, as required under Education Code 49069.5.

In no event shall the district prevent a homeless student from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

Applicability of Graduation Requirements

To obtain a high school diploma, a homeless student shall complete all courses required by Education Code 51225.3 and fulfill any additional graduation requirements established by the County Board.

However, when a homeless student who has completed the second year of high school transfers into the district from another school district or transfers between high schools within the district, the student shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high

school by the end of the fourth year of high school. Within 30 calendar days of the homeless student's transfer, the County Superintendent or designee shall notify the student, the person holding the right to make educational decisions for the student, and the district liaison for homeless students of the availability of the exemption and whether the student qualifies for it. If the County Superintendent or designee fails to provide this notification, the student shall be eligible for the exemption once notified, even if the notification occurs after the student is no longer homeless.
(Education Code 51225.1)

To determine whether a homeless student is in the third or fourth year of high school, the district shall use either the number of credits the student has earned as of the date of the transfer or the length of the student's school enrollment, whichever qualifies the student for the exemption. (Education Code 51225.1)

The County Superintendent or designee shall notify any homeless student who is granted an exemption and the person holding the right to make educational decisions for the student how any requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.1)

The district shall not require or request a homeless student to transfer schools in order to qualify for an exemption and no request for a transfer solely to qualify for an exemption shall be made by a homeless student, the person holding the right to make educational decisions for the student, or the district liaison on behalf of the student.
(Education Code 51225.1)

If a homeless student is exempted from local graduation requirements, the exemption shall continue to apply after the student is no longer homeless or if the student transfers to another school, including a charter school, or school district. (Education Code 51225.1)

If the County Superintendent or designee determines that a homeless student is reasonably able to complete district graduation requirements within the fifth year of high school, the County Superintendent or designee shall:
(Education Code 51225.1)

1. Inform the student and, if under 18 years of age, the person holding the right to make educational decisions for the student, of the option available to the student to remain in school for a fifth year to complete the district's graduation requirements and how that will affect the ability to gain admission to a postsecondary educational institution
2. Provide information to the homeless student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the homeless student or with the person holding the right to make educational decisions for the student if under 18 years of age, permit the student to stay in school for a fifth year to complete the district's graduation requirements

Eligibility for Extracurricular Activities

A homeless student who enrolls in any district school shall have access to extracurricular and enrichment activities that are available to all students in the school, including but not limited to, interscholastic sports administered by the California Interscholastic Federation. (Education Code 48850)

Notification, Complaints, and Posting Requirements

Information regarding the educational rights of homeless students, as specified in Education Code 51225.1 and 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.1, 51225.2)

Any complaint that the district has not complied with requirements regarding the education of homeless students, as specified in Education Code 51225.1 or 51225.2, may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures.

The County Superintendent or designee shall ensure that a list of the district's liaison(s) and the contact information for such

liaison(s), as well as specific information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness, are posted on the district's web site. (Education Code 48852.6)

Each district school that has a web site shall also post the contact information for the district liaison and the name and contact information of any employee or other person under contract with the school who assists the district liaison in completing the liaison's duties pursuant to 42 USC 11432. (Education Code 48852.6)

(12/14 10/16) 3/22

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION
Weaverville, CA

EDUCATION FOR HOMELESS CHILDREN**COUNTY OFFICE OF EDUCATION EXPLANATION OF DECISION RELATED TO ELIGIBILITY, SCHOOL SELECTION, OR ENROLLMENT**

Instructions: The following form provides notice and explanation to a homeless student's parent/guardian or an unaccompanied youth regarding the county office of education's (County Office) decision related to student eligibility, school selection, or enrollment.

Date: _____ Name of person completing form: _____
Title: _____ Phone number: _____

In accordance with the federal McKinney-Vento Homeless Assistance Act (42 USC 11431-11435), this notification is being provided to either:

Name of parent(s)/guardian(s): _____
Name of unaccompanied student: _____

School requested: _____
County Office liaison's placement decision (name of school): _____

Description of action(s) proposed/refused by the County Office liaison related to eligibility, school selection, or enrollment, including an explanation of why the action(s) is proposed/refused:

The County Office liaison's determination regarding eligibility, school selection, or enrollment was based upon the following evidence.

Other options the COE liaison considered, if any, which were rejected for the following reasons:

Factors relevant to the County Office liaison's decision and information related to the eligibility or best interest determination including the facts, witnesses, and evidence relied upon and their sources, if any:

You have the right to appeal this decision to the County Superintendent of Schools. To do so, contact the County Superintendent within the next ____ (insert number of days) ____ days to request a Dispute Form. You may provide written or oral documentation to support your position, and may also seek the assistance of social services, advocates, and/or service providers in the dispute process. The County Superintendent or designee will review all the evidence and will notify you of the decision within ____ (insert number of days) ____ days. If you are not satisfied with the County Superintendent's decision, you may then appeal to the California Department of Education (CDE). The County Office Liaison can assist you with this appeal.

CONTACT INFORMATION:

County Office Liaison: The County Office liaison is one of the primary contacts between homeless families and school or County Office staff. The County Office liaison is responsible for coordinating services to ensure that homeless students enroll in school and have the opportunity to succeed academically, and mediates enrollment disputes as needed.

Name of County Office homeless liaison _____
P.O. Box 1256, 201 Memorial Drive., Weaverville, CA 96093
(530)623-2861

State Coordinator: If you appeal the County Superintendent's decision to CDE, the County Office liaison shall forward all written documentation and related paperwork to CDE's Homeless Education Program. The state coordinator will review the County Office and parent/guardian information and will notify you of the decision within ten working days of receiving the materials.

Name of state homeless coordinator: _____
Address: _____
Email Address: _____
Phone number: _____

RIGHTS:

Pending the final resolution of this dispute, including the period of all appeals, the student has the right to immediately enroll in the school requested and to participate fully in school activities at that school.

3/22

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION

Weaverville, CA

EDUCATION FOR HOMELESS CHILDREN

DISPUTE FORM

Instructions: This form is to be completed by a parent/guardian or student when a dispute regarding enrollment has arisen. As an alternative to completing this form, the information on this form may be shared orally with the county office of education (COE) liaison for homeless students.

Date submitted: _____

Student's name: _____

Name of person completing form: _____

Relation to student: _____

Address: _____

Email address: _____

Phone number: _____

Name of school requested: _____

I wish to appeal the decision made by the COE liaison regarding:

- ☐ Eligibility
- ☐ School
selection
- ☐ Enrollment

Reason for the appeal: You may include an explanation to support your appeal in this space or provide your explanation orally.

I have been provided with:

- ☐ A written explanation of the COE liaison's
decision
- ☐ Contact information for the COE liaison
- ☐ Contact information for the state homeless
coordinator
- ☐ A copy of this dispute form

3/22

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION
Weaverville, CA

AGENDA/MEETING MATERIALS

Agenda Content

County Board of Education meeting agendas shall reflect the County Board's vision and goals, including a focus on student learning and well-being.

Each agenda shall state the meeting time and place and shall briefly describe each item of business to be transacted or discussed, including items to be discussed in closed session. (Government Code 54954.2)

In order to promote efficient meetings, the County Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda. Consent agenda items shall address matters of a routine nature for which County Board discussion is not anticipated and for which approval is recommended. When any County Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item.

The agenda shall provide members of the public an opportunity to address the County Board on any agenda item, including any consent agenda item, before or during the County Board's consideration of the item. However, the agenda need not provide an opportunity for public comment when the agenda item has previously been considered at an open meeting by a committee comprised exclusively of County Board members, provided that members of the public were afforded an opportunity to comment on the item before or during the committee's consideration of the item, and the item has not been substantially changed since the committee considered it. (Government Code 54954.3)

The agenda for a regular County Board meeting shall also provide members of the public an opportunity to comment on matters which are not on the agenda, but which are within the subject matter jurisdiction of the County Board.
(Government Code 54954.3)

Any County Board action that involves borrowing \$100,000 or more shall be discussed, considered, and deliberated upon as a separate item of business on the meeting agenda. (Government Code 53635.7)

Each agenda for a regular meeting shall list the address designated for public inspection of documents related to an open session item that have been distributed to the County Board less than 72 hours before the meeting.
(Government Code 54957.5)

The agenda shall include information regarding how, when, and to whom a request for disability-related accommodations or modifications, including auxiliary aids and services, may be made by an individual who requires accommodations or modifications in order to participate in the County Board meeting. (Government Code 54954.2)

Each agenda shall include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The agenda shall also state that the request must be made in writing to the secretary or clerk of the County Board.

Agenda Preparation

The County Board president and the County Superintendent of Schools, as secretary to the County Board, shall work together to develop the agenda for each regular and special meeting.

Any County Board member or member of the public may request that a matter within the jurisdiction of the County Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the County Superintendent and County Board president with supporting documents and information, if any, at least one week

before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting to allow sufficient time for consideration and research of the issue.

The County Board president and County Superintendent shall initially decide whether a request from a member of the public is within the subject matter jurisdiction of the County Board. Items not within the subject matter jurisdiction of the County Board shall not be placed on the agenda. In addition, before placing the item on the agenda, the County Board president and County Superintendent shall determine if the item is merely a request for information, and if so, respond accordingly.

If a request from a County Board member to place an item on the agenda is denied, the member may ask the County Board to take action to determine whether the item shall be placed on the agenda.

The County Board president and County Superintendent shall also decide whether an agenda item is appropriate for discussion in open or closed session, and whether the item should be an action item subject to County Board vote or an information item that does not require immediate action.

Agenda Dissemination to County Board Members

At least 72 hours before each regular meeting, each County Board member shall be provided a copy of the agenda and agenda packet, including any reports from the County Superintendent; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available documents pertinent to the meeting.

When special meetings are called, County Board members shall receive, at least 24 hours prior to the meeting, notice of the business to be transacted. (Government Code 54956)

County Board members shall review agenda materials before each meeting. Individual members may confer directly with the County Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of County Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the County Board.

Agenda Dissemination to Members of the Public

Any agenda and related materials distributed to the County Board shall be made available to the public upon request without delay. Only those documents which are public records under the Public Records Act and which relate to an agenda item scheduled for the open session portion of a regular meeting shall be made available to the public.

(Government Code 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

In addition, the agenda shall be posted on the homepage of the county office of education (County Office) web site. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the COE's agenda management platform in accordance with Government Code 54954.2. When the County Office utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the web site with the County Board meeting agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a document which relates to an open session agenda item of a regular County Board meeting is distributed to the County Board less than 72 hours prior to the meeting, the document shall be made available for public inspection at a designated location at the same time the document is distributed to all or a majority of the County Board. (Government Code 54957.5)

As County Board secretary, it is the responsibility of the County Superintendent or designee to mail a copy of the agenda or the documents constituting the agenda packet to any person who requests the items and, if the person requests delivery by email, to email the materials or a web site link to the materials to that person. The requested

materials shall be emailed or mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the County Board, whichever occurs first. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the County Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the County Board or County Office and distributed during a public meeting shall be made available for public inspection at the meeting. Any document prepared by another person and presented at the meeting shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the Public Records Act. (Government Code 54957.5)

Upon request, the County Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

3/22

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION
Weaverville, CA



Trinity County Office Of Education 2022/2023

General Fund 01- September 30, 2022

Beginning Balance \$ 1,204,161

	Current Budget	Year to Date Activity	Remaining Budget	% of Budget Recvd/Expend
Revenue Accounts				
Local Control Funding Formula	\$ 2,708,928	\$ 210,276	\$ 2,498,652	7.76%
Federal Revenues	\$ 400,109	\$ 86,191	\$ 313,918	21.54%
Other State	\$ 3,421,529	\$ 355,718	\$ 3,065,811	10.40%
Other Local	\$ 1,372,637	\$ 37,947	\$ 1,334,690	2.76%
Total Revenues	\$ 7,903,203	\$ 690,132	\$ 7,213,071	8.73 %

Expense Accounts				
Certificated Personnel Salaries	\$ 1,384,945	\$ 345,906	\$ 1,039,039	24.98%
Classified Personnel Salaries	\$ 2,429,658	\$ 563,300	\$ 1,866,358	23.18%
Employee Benefits	\$ 1,788,038	\$ 361,244	\$ 1,426,794	20.20%
Books & Supplies	\$ 216,408	\$ 41,519	\$ 174,889	19.19%
Services & Other Operating Srv	\$ 1,098,441	\$ 229,707	\$ 868,734	20.91%
Capitol Outlay	\$ 214,234	\$ -	\$ 30,729	0.00%
Spec Ed, Excess Costs	\$ 103,522	\$ -	\$ 103,522	0.00%
Transfers Out	\$ 1,337,553	\$ -	\$ 1,337,553	0.00%
Indirect Costs	\$ (19,678)	\$ -	\$ (19,678)	0.00%
Total Expenses	\$ 8,553,121	\$ 1,541,676	\$ 6,827,940	18.02 %

Transfers In OPEB	\$ 49,744	\$ -
Transfers Out	\$ 10,767	\$ -

Budget for Rev/Exp \$ (610,941)

Net Ending Balance \$ 593,220

Year to date Revenue Vs Expenses: \$ (851,544)

General Fund Cash Balance 9/30/2022 \$ 480,835



Trinity County Office Of Education
R.I.S.E Academy
2022/2023
General Fund 01- September 30, 2022

	Current Budget	Year to Date Activity	Remaining Budget	% of Budget Recvd/Expend
<u>Revenue Accounts</u>				
Local Control Funding Formula	\$ 60,255	\$ -	\$ 60,255	0.00%
Federal Revenues	\$ -	\$ -	\$ -	0.00%
Other Local	\$ 167,086	\$ -	\$ 167,086	0.00%
Contributions from TCOE	\$ 43,098	\$ -	\$ 43,098	0.00%
Total Revenues	\$ 270,439	\$ -	\$ 270,439	0.00%
<u>Expense Accounts</u>				
Certificated Personnel Salaries	\$ 154,619	\$ 35,430	\$ 119,189	22.91%
Classified Personnel Salaries	\$ 13,265	\$ 5,577	\$ 7,688	42.04%
Employee Benefits	\$ 76,783	\$ 13,234	\$ 63,549	17.24%
Books & Supplies	\$ 2,156	\$ 1,262	\$ 894	58.53%
Services & Other Operating Srv	\$ 16,502	\$ 5,933	\$ 10,569	35.95%
Capitla Outlay	\$ -	\$ -	\$ -	0.00%
Spec Ed, Excess Costs	\$ 7,114	\$ -	\$ 7,114	0.00%
Transfers Out	\$ -	\$ -	\$ -	0.00%
Indirect Costs	\$ -	\$ -	\$ -	0.00%
Total Expenses	\$ 270,439	\$ 61,436	\$ 209,003	22.72%
Budget for Rev/Exp	\$ -			
Year to date Revenue Vs Expenses:		\$ (61,436)		



October 10, 2022

To: Tim Nordstrom, Director of Educational Services
Gretchen Deichler, Assistant Superintendent of Business Services
Cindy Blanchard, Chief Business Official

From: Jeff Morris, Facilities Fiscal Analyst

Re: Current Status re School Facilities Projects

COUNTYWIDE

ESSER (II and III) – TCOE facilities staff is continue to work with TCOE team members and individual districts to identify key projects and ensure that processes are followed effectively.

Electric School Buses – Two districts have received notices of award for Electric Buses via the CalStart.org HVIP Set Aside Program, Trinity Alps USD and Southern Trinity JUSD. TCOE staff is working with both districts to identify infrastructure (Charging Stations) funding available and coordination with TPUD and PG&E, respectively. We coordinated a site walk on 09.28 with Trinity PUD for the TAUSD project and are moving forward on getting cost / funding estimates.

Kitchen Upgrade Opportunity – CDE grant availability of up to \$ 100,000 for cooking equipment, serving equipment, refrigeration and storage, transportation of ingredients, supporting infrastructure, training and professional development. TCOE staff diving into the details to see what this presents for Trinity County School Districts. *Still awaiting details from CDE as of 10/10/2022.*

Call OES Hazard Mitigation (Generators and Plan Development) – All applications complete. We should receive notice in November of 2022 of any pending awards.

Universal Pre-Kindergarten (UPK) – Two facilities applications were submitted (TAUSD, LESD) and TCOE staff is completing the Financial Hardship request for LESD to ensure 100% state funding for their application. We have received notices for both projects from OPSC and it is likely that Lewiston will be queued up in late October 2022 for funding. Trinity Alps USD is more likely to be allocated in the funding round of February / March 2023.

KEY CAMPUS STATUS (*RECENT AND UPCOMING MAJOR PROJECT SITES*)

BURNT RANCH

- *Previous Campus Rebuild Project Close Out:* District auditor is now engaged to complete the process
- *Solar Project:* Designs are at Division of State Architect and project is moving along
- *Shade Structure:* Designs approved by DSA and manufacturing is beginning

CHYBA (California Heritage Youth Build Academy) – CHYBA’s application to OPSC for the shared campus concept (K2 Development, McConnell Foundation and Hill Country Clinic), secured nearly the maximum of points within their eligibility.

TCOE staff assisted the CHYBA team to submit final information to the California School Finance Authority (CSFA) to determine the size of the preliminary (pre-design / rough allocation) award. Assuming all documents are submitted, resulting analysis should be available mid December 2022.

COFFEE CREEK

- Generator – ***Project is underway***
- Tennis Court – District still considering quotes

DOUGLAS CITY – Based on a site visit in May 2022, TCOE Facilities Staff will be coordinating with DCESD to start developing a longer range plan around facilities. DCESD Superintendent will coordinate a sub-committee of two board members to include in the process. This is still in process.

JUNCTION CITY

- *Water System Replacement* – While we still waiting on approvals from the State Water Quality Control Board we’re also pursuing additional funding streams through the North Coast Resource Partnership (NCRP). NCRP application is due in November of 2022.
- *Closing out original construction* – We had a solid visit with architect Dean Furio from NM&R. We think a letter from him should secure this project completion. TCOE staff following up with Dean during week of 10.10.22
- *Future Modernization* – Still in process with updating enrollment status, etc. Will be taking Douglas City’s process and using it to inform JCESD’s
- TCOE staff will also be working with JCESD staff on their deferred maintenance list and big ticket items regarding finding funding and bidding future projects (HVAC, flooring). A shared project tracker is now in place as of 09.30.2022.

LEWISTON

TCOE Business Office staff is working with LESD to cash flow the design work for the ADA project and the Facilities Master Plan. Agreements and discussions are still pending.

- *ADA Follow up project* – TCOE staff coordinated a call between LESD, Lewiston CSD, PACE and Semingson to discuss how this integrates with the LCSD's water / fire hydrant project.
- *Facilities Master Plan* – Project is in process with the expectation to have a complete plan by the end of the calendar year.
- *Universal Pre Kindergarten* – Project funding is in the queue for October 2022.
- *Additional Projects, Modernization Funds, etc.* – TCOE staff is working with LESD staff and board members to review overall short- and long-term steps for improving the overall campus.

MOUNTAIN VALLEY – no new updates

SOUTHERN TRINITY

- **HVAC replacement (AB 841)** – We changed gears a bit and got in touch with the Redwood Coast Energy Authority to see if they had any contractors we could source for a filter /CO2 detector estimate plus any potential free consolation from RCEA. We may be successful on both counts. One contractor has already responded and is working on an estimate.

TRINITY ALPS

- *Main THS Campus* – Project is still moving along well. While still behind, the HVAC vendor is moving more quickly and effectively. No project completion date is projected at this time and it is almost a guarantee that students will remain in portables through the end of the 2022 calendar year (12/31/2022). TAUSD is expecting some classroom repopulation during Q1 of 2023, if not before.
- *Weaverville UTK Expansion* – This funding will likely be awarded at a State Allocation Board meeting to take place in February or March of 2023.

TRINITY CENTER – Productive visit to campus during May. Created list of key items to review address with district. TCOE staff and TCESD staff continuing to review needs and opportunities.

TRINITY COUNTY OFFICE OF EDUCATION

- Architect needed to revisit TCOE campus to get some additional “slopes” on the outside sidewalk areas. We are now hoping for a broken out cost estimate and rough project scope by 10.31.2022.

TRINITY CO-OP

Trinity County Office of Education

Trinity County: A Great Place to Learn!

KUDOS



Melissa Avila has been an outstanding source of support and guidance for our school. She is responsive and timely in her communication and exhibits professionalism and respect at all times.

Amanda

Fall Guidance

LCAP Guidance

- Post approved LCAP to Internet
- Continue to implement and actively monitor LCAP actions/services
- Calendar educational partner input meetings

SARC

SARC templates are now available on DTS. Board approval and submission to CDE by Feb. 1.

SARC Data is typically released by CDE in December. DTS populate the data to your SARC as soon as it becomes available.

Beginning in 2020, LEAs are required to submit the URL for the page on which SARCs are hosted. This is a change from previous years where the actual SARC was submitted.

DTS will submit the URL to CDE, but will need your SARC Online account information. We'll

send a note when CDE updates the [registration page](#) for the 2022 SARC.

As a reminder, LEAs are now required to populate their own 2021-22 Physical Fitness Test Participation Percentages. DTS created an import request spreadsheet to make it easy for you to provide the data to DTS. You can download the spreadsheet by [clicking here](#). Please provide one spreadsheet for all schools. You may send your results to DTS by [clicking here](#).

School Dashboard

Parent and Community Communication Flyers

CDE Website provides a number of communication tools to send out to parents regarding the changes this year to the reporting for the school dashboard.

There are quite a few changes to the look and which measures LEAs are held accountable for this year on the Dashboard.

All links activate a flyer.

Flyer for Parents

- [Getting to know the 2022 Dashboard](#)
- [Getting to know the 2022 Dashboard State Measures](#)
- [Reporting Current Year Data Changes](#)

Flyer for Educators

- [What Data will be used for 2022 Dashboard](#)
- [Information on participation Rate Changes](#)

LEGAL UPDATE

Subject: Juneteenth Added as Mandatory Holiday

On September 29, 2022, Governor Newsom signed AB 1655, which adds Juneteenth (June 19th) to the list of state holidays in Education Code. This requires that all K-12 school districts close on Juneteenth or pay classified employees who work that day 2.5 times their regular rate of pay. Additionally, AB 1655 amends the Education Code to define that a day “appointed by the President” includes “the President signing into law legislation that creates a nationwide federal holiday, including the legal public holidays

listed in subsection (a) of Section 6103 of Title 5 of the United States Code, but does not include Columbus Day. This definition is declaratory of existing law.” Nevertheless, Education Code section 37220(e) remains unchanged, and permits the governing boards of K-12 school districts to adopt a resolution revising the date on which the district closes to observe any holiday other than Veterans Day, including Juneteenth.

This law goes into effect on January 1, 2023. Please note that this will be in effect for the 2022-23 school year, and districts are reminded to review their calendars in light of this change.

Capturing Kids Hearts

Good reminders:



Are we aware of what we're communicating to students, parents and staff?

Messages that miscommunicate:

- ▶ Multitasking - i.e. looking on phone while talking
- ▶ Rapid walking - i.e. walking too fast for a conversation to occur
- ▶ Sarcasm - i.e. self-explanatory

All-County PD Day 2022

County PD is fast approaching. More information will be coming out soon. Here's a preview of what to expect.

When: Nov. 10, 2022

Time: 8:00 - 3:00PM

Where: Hayfork Schools

Lunch: Catered by Castellanos

Keynote:



Douglas Reeves, M.D.

Education Expert on Assessment & School Reform. Douglas Reeves is the founder of Creative Leadership Solutions, a non-profit with the mission to improve educational

opportunities for students throughout the world using creative solutions for leadership, policy, teaching, and learning. Dr. Reeves is also the founder of DouglasReeves.com, ChangeLeaders.com, and has created a non-profit called FinishTheDissertation.org, which helps doctoral students finish their dissertations via phone, Skype, or personal conferences. Dr. Reeves has worked with education, business, non-profit, and government organizations throughout the world. The author of more than 30 books and more than 80 articles on leadership and organizational effectiveness, he has twice been named to the Harvard University Distinguished Authors Series and was named the Brock International Laureate for his contributions to education. Dr. Reeves received both the Distinguished Service Award from the

National Association of Secondary School Principals and the Parent's Choice Award for his writing for children and parents. His career of work in professional learning led to the Contribution to the Field Award from the National Staff Development Council. For his international work, Dr. Reeves was named the William Walker Scholar by the Australian Council of Educational Leaders.

DRAFT Schedule

8:00 - 8:30	Breakfast
8:30 - 8:45	Welcome
8:45 - 10:15	Keynote 1
10:15 - 10:30	Break
10:30 - 12:00	Keynote 2
	SEL
	Power Struggles
12:00 - 1:00	Lunch
1:00 - 2:00	SEL
	Power Struggles
	Like Grade Level Collaborations
	8th Grade Articulation ELA/Math
2:00 - 3:00	School Collaboration Time and Debrief

Thank you to the PD Committee for all their planning efforts this year and to Mountain Valley for hosting the event.

Ingra Smith	Jeff Morris
Angie Straatmann	Laura Dawson
Jennifer Sprague	Tim Nordstrom
Julia Dixon	

Professional development is a collective resource, not a personal prerogative. Peer engagement forges powerful links between teacher learning and student growth.
~ Author: Laura Lipton

quotesaying.net

TEACHER NEWSLETTER

Trinity County Office of Education

Trinity County: A Great Place to Learn!

Student Events

Spelling Bee

This year's Spelling Bee will occur in early March in the Weaverville area. For grades 4-9th. More info will be sent out in Dec. Contact jdixon@tcoek12.org.

History Day

History Day will occur in early March. Location will be determined by participating schools. Students may be working on projects now. [CA History Day](#) link. Contact jdixon@tcoek12.org.

STEAMEXPO

This event typically occurs during the 3rd or 4th week in May. Last year, the event was only open to 8th grade students and was a day event. The committee will begin planning for what this year will look like and for which grades will participate in early spring. If you would like to be a part of the planning, please contact jdixon@tcoek12.org.

Moot Court

Moot Court will be starting back up this year for 12th grade students. Event will occur in May. Location TBD. Contact jdixon@tcoek12.org.

Native American Resource Library

TCOE holds a resource library that is constantly being added to. If you are interested in checking and resources out, please contact jdixon@tcoek12.org. (Below are small samples of what we have available)



Native American Day 2022

Native American Day was held on Sept. 23, 2022 at the fairgrounds in Hayfork. 3rd and 4th grade students were able to participate in a variety of events and activities that day. Learning, fun and new friendships were had. Thank you to Morgan Kennedy (TAU) for the pictures.



Capturing Kids Hearts

Good reminders: Are we aware of what we're communicating to students, parents and staff?

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8:45 - 10:15	Keynote 1
10:15 - 10:30	Break
10:30 - 12:00	Keynote 2
	SEL - Center for Holistic Teaching Power Struggles
12:00 - 1:00	Lunch
1:00 - 2:00	SEL
	Power Struggles
	Like Grade Level Collaborations
	8th Grade Articulation EAL/Math
2:00 - 3:00	School Collaboration Time and Debrief

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~ Author: Laura Lipton

quotesaying.net



Arina Erwin

Physical: 1260 Lake Road, Junction City, CA 96048

Mailing: P.O. Box 2507 Weaverville, CA 96093 | 530-623-7505 |

arinaerwin@gmail.com or aerwin@trinitycounty.org

September 9, 2022

Board of Education

Trinity County Office of Education

201 Memorial Drive

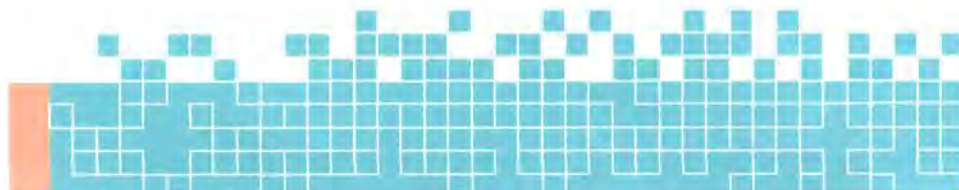
P.O. Box 1256

Weaverville, CA 96093

Dear Board:

I am writing to express my interest in serving on the Trinity County Office of Education as an Area 4 Board representative. I am a motivated, intelligent, organized professional with 23+ years working in the Public Health field. Working in programs that directly relate to our family's health and wellbeing is a passion of mine, which is why I serve as the current California WIC Association Board President and Western State Representative for the National WIC Association. Locally, I am serving as the current Chair for our Hayfork Community Center. As the Health and Human Services Department – Public Health Program Manager, I sit on various coalitions including our Native Wellness Coalition that includes tribal leaders of Tsnungwe (Western Trinity), Opioid Coalition, Health Systems Collaborative, Partnership in Action for Trinity Health (PATH), and our Office of Education LPC.

6.1



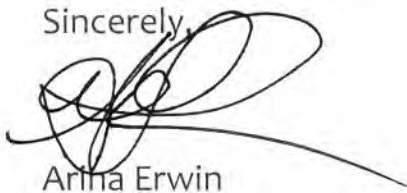


Although my husband and I were not blessed with children of our own; I have had the opportunity to work with hundreds of families with-in our county and have seen first hand the importance that our small local schools can make in their lives.

I believe my vast experience with governmental budgets, program oversight, staff development, previous coalition and board appointments and ability to interpret and provide direction in implementation of state/federal programs will be an asset to the TCOE Board.

The TCOE Mission and Vision to provide meaningful services and leadership to assist school districts and that all students will be provided an equitable approach in learning to support their next steps is commendable. As a Board Member, it would be an honor to support this mission and vision.

Sincerely,



Arlha Erwin





**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

September 14, 2022

Sarah Supahan, Superintendent
Trinity County Office of Education
201 Memorial Drive
Weaverville, CA 96093-1256

Dear Superintendent Supahan:

Please accept this letter as a formal notification that the State Superintendent of Public Instruction has approved the Trinity County Office of Education's 2021–22 through 2023–24 Local Control and Accountability Plan for the 2022–23 school year, consistent with California *Education Code* Section 52070.5(d).

On behalf of the Superintendent, we thank you and your staff for your persistent efforts to increase student achievement and close opportunity and achievement gaps for all of your students. We look forward to continued partnership with the Trinity County Office of Education as we continue to ensure opportunities for every student in California to have a world-class education.

If you have any questions regarding this subject, please contact Joshua Strong, Administrator, Local Agency Systems Support Office, by phone at 916-982-2310 or by email at jstrong@cde.ca.gov.

Sincerely,

/s/

William McGee, Director
Student Achievement and Support Division

WM:js



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

September 15, 2022

Sarah Supahan, Superintendent
Trinity County Office of Education
P.O. Box 1256
Weaverville, CA 96093-1256

Dear Superintendent Supahan:

Subject: 2022–23 County Office of Education Budget

Pursuant to California *Education Code (EC)* Section 1622(b), we have reviewed your county office of education's budget to determine whether it satisfies the following criteria:

- Complies with the Criteria and Standards for fiscal stability adopted by the State Board of Education,
- Allows your office to meet its financial obligations during the fiscal year, and
- Is consistent with a financial plan that will enable your office to satisfy its multiyear financial commitments.

Based on this review, your 2022–23 adopted budget is approved.

We note that 2022–23 negotiations with the certificated and classified bargaining units were not settled at the time the budget was adopted. To the extent that collective bargaining agreements result in additional ongoing costs, we advise you that such increased costs should be supported by additional ongoing revenues or ongoing reduction of expenditures. Further, the Criteria and Standards specify that upon settlement, the county office of education must provide the California Department of Education with an analysis of the cost of the settlement and its impact on the operating budget. The public disclosure documents prepared in compliance with *Government Code* Section 3547.5 can be used to satisfy this requirement.

Sarah Supahan, Superintendent

September 15, 2022

Page 2

We appreciate the submission of your budget and await your First Interim Report, which is due to our office by December 15, 2022. If you have any questions or concerns, please contact our office by email at sacsinfo@cde.ca.gov.

Sincerely,

/s/

John Miles, Administrator
Fiscal Oversight and Support Office

JM:jp
2022-0202-53

cc: Gretchen Deichler, Chief Business Official, Business Services

**NOTICE OF APPOINTMENT OF COUNTY BOARD MEMBER
AND OATH OF OFFICE**

THIS CERTIFIES that the undersigned being the remaining members of the TRINITY COUNTY OFFICE OF EDUCATION, Trinity County, California has appointed

Arina Erwin, whose address is 1260 Lake Road, Junction City, CA 96048,

to the office of Member of the Board of Education of the above-named County Office of Education,
IN LIEU OF AN ELECTION to hold office for a term expiring on the fourth day of December. 2026.

Dated: October 19, 2022

Board Member- Sally Aldinger, President

Steve Canale, Board Member

Michelle Myers, Board Member

Randy Spencer, Board Member

***STATE OF CALIFORNIA,
COUNTY OF TRINITY***

I, Arina Erwin, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance of the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

(Signature)

P. O. Box 2507 Weaverville, CA 96093

Residence 1260 Lake Road,

Junction City, CA 96048

City, State, Zip Code

Subscribed and sworn to (or affirmed) before me, on the nineteenth day of October. 2022.

Sarah Supahan, County Superintendent of Schools

(Signature and Title)



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Trinity County Office of Education (53 10538 0000000)

[Home](#)[Data Entry Forms](#)[Certification Preview](#)[Certify Data](#)[Reports](#)[Users](#)[Contacts](#)[FAQs](#)[Data Entry Instructions](#)

2022–23 Application for Funding

Required fields are denoted with an asterisk (*).

NOTE: Your local educational agency (LEA) has previously certified this data collection form as official. One or more other data collection forms may be dependent on this data collection form. Please be aware that if a change is saved and this data collection form is certified again, it may cause dependent data collection forms to become certified-obsolete and your LEA may have to revise and resubmit those dependent data collection forms, as well.

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year:



District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year:



Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

*** Title I, Part A (Basic Grant):**

ESSA Sec. 1111 et seq.
SACS 3010

☐ No ☒ Yes

*** Title II, Part A (Supporting Effective Instruction):**

ESEA Sec. 2104
SACS 4035

☐ No ☒ Yes

Title II, Part A funds used through the Alternative Fund Use Authority (AFUA):
Section 5211 of ESEA

☒ No ☐ Yes

*** Title III English Learner:**

ESEA Sec. 3102
SACS 4203

☒ No ☐ Yes

*** Title III Immigrant:**

ESEA Sec. 3102
SACS 4201

☒ No ☐ Yes

*** Title IV, Part A (Student and School Support):**

ESSA Sec. 4101
SACS 4127

☐ No ☒ Yes

Title IV, Part A funds used through the Alternative Fund Use Authority (AFUA):
Section 5211 of ESEA

☒ No ☐ Yes

Title V, Part B Subpart 1 Small, Rural School Achievement Grant:

ESSA Sec. 5211 SACS 5810

☐ No ☒ Yes

**Title V, Part B Subpart 2 Rural and Low-
Income Grant:**
ESSA Sec. 5221 SACS 4126

☒ No ☐ Yes

Last Saved: Jnanna David (ndavid), 9/12/2022 11:55 AM, Certified

Save

Return to List

Consolidated Application Support Desk, Education Data Office | ConAppSupport@cde.ca.gov | 916-319-0297
General CARS Questions: Consolidated Application Support Desk | conappsupport@cde.ca.gov | 916-319-0297

California Department of Education
1430 N Street
Sacramento, CA 95814

[Web Policy](#)



Trinity County Office of Education

Sarah E. Supahan
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256
(530) 623-2861 • FAX (530) 623-4489
<https://www.tcoek12.org>

TRINITY COUNTY OFFICE OF EDUCATION AMEND BYLAWS OF NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP (NCSIG)

RESOLUTION # 22-23-07

WHEREAS, Trinity County Office of Education is a Member of Northern California Schools Insurance Group and the NCSIG Board of Directors reviewed and approved the proposed amendment to the Bylaws of NCSIG on May 26, 2022

NOW THEREFORE BE IT RESOLVED THAT:

The Board of Trustees of Trinity County Office of Education hereby approves the Amendments to the NCSIG Bylaws Amended and Restated dated May 26, 2022.

PASSED AND ADOPTED by the Board of Directors of the

Trinity County Office of Education on October 19, 2022, by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA
COUNTY OF Trinity

I, Sarah Supahan, Secretary of the Trinity County Office of Education Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution adopted by the Board of Trustees at a regularly called and conducted meeting held on said date.

Secretary of Board of Trustees

Northern California Schools Insurance Group

BYLAWS

Rewritten in entirety and approved by NCSIG Board of Directors on December 7, 2017 and approved by two-thirds vote of Membership to be effective March 1, 2018.

Article I Section D. Amended
Approved by Board of Directors May 22, 2019 Ratified by Membership

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BYLAWS
NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP
JOINT POWERS AUTHORITY
PREAMBLE

Northern California Schools Insurance Group (“NCSIG”) was established pursuant to the terms of a Joint Powers Agreement (“JPA Agreement”) by and among its Public Educational Agencies (“PEA”) for the purpose of providing the services and other items necessary and appropriate for the establishment, operation, and maintenance of a joint program for liability and property damage protection for the PEA’s who are Members (“Members”) hereof, and to provide a forum for discussion, study, development, and implementation of recommendations of mutual interest regarding pooled coverage and group purchase insurance and reinsurance programs. Pursuant to the terms of the JPA Agreement, NCSIG has adopted these Bylaws (“Bylaws”) to apply to and govern NCSIG and its Members.

ARTICLE I
BOARD OF DIRECTORS

- A. A Board of Directors is hereby established to represent the NCSIG membership.
- B. The Board of Directors shall be formed in the following manner. Each California County in which a majority of Public Educational Agencies in that county are members of NCSIG shall have representation on the Board of Directors. Representation from each county shall be on a weighted basis based on each county’s combined Average Daily Attendance (ADA). ADA shall be as determined in the NCSIG Underwriting Policy for purposes of rate setting each year. Should a county’s ADA change the county to a different size category, the change in number of Directors shall become effective at the beginning of the next fiscal year beginning July 1. Selection of Directors from each county shall be designated by the county’s Superintendent of Schools and must be either a school administrator or a designated confidential employee of a member and shall serve at the pleasure of the Members in that county. Each Director shall be entitled to cast one vote in all matters requiring a vote, except in the case of an actual or potential conflict of interest.

Total County ADA		Number of Directors
0 -	7,499	2
7,500 -	24,999	3
25,000 -	Over	4

- C. If a Public Educational Agency is located in a county where the majority of Public Educational Agencies are not members of NCSIG, the size category and number of votes for that Director shall be as shown in the Table below. The Director would be appointed by the Superintendent of the Public Educational Entity with qualifying ADA. All votes allocated to each Director shall be cast together and cannot be split.

Individual Member ADA		Votes Allocated
0 -	4,999	0
5,000 -	7,499	2
7,500 -	24,999	3
25,000 -	Over	4

- D. Each Director shall designate an alternate representative from their PEA who is employed as a school administrator or a designated confidential employee that is authorized to act in the event of the absence of the appointed Director. Only the designated Director or alternate may serve on the board. Individuals may be appointed to serve as alternates by one or more Authority Members so long as the qualified alternate represents a member PEA from the same county.
- E. The Board of Directors shall hold at least one regular meeting each fiscal year. The date, time, and location for each such regular meeting shall be fixed by the Board of Directors, and shall be publicly noticed prior to the meeting. All meetings of the Board of Directors shall be called, held, and conducted in accordance with the terms and provisions of the Ralph M. Brown Act (Sections 54950, et seq., of the California Government Code), as said Act may be modified by subsequent legislation, and as the same may be augmented by rules of the Board of Directors not inconsistent therewith. The Board may hold additional meetings as determined by the Board and consistent with Brown Act. Except as otherwise provided or permitted by law, all meetings of the Board are open and public. The Board of Directors will cause minutes of its meetings to be kept, and post the true and correct copies of the minutes of such meetings after Board approval.
- F. The principal office for the transaction of business of NCSIG and receipt of all notices is hereby fixed and located as described in Appendix A attached hereto and incorporated herein by reference. The Board of Directors shall have the authority to change the location of the principal office.
- G. The Board of Directors may establish and dissolve operating committees and establish such committees and their operating policies.
- H. The Board of Directors may establish, revise and discontinue policies related to the operation of NCSIG and such approved policies are binding upon the Members unless otherwise specified by policy established by the Board of Directors.
- I. The Board of Directors shall determine Contributions and the method by which Contributions will be paid to NCSIG. The Board of Directors will also provide for additional assessments during the year, if necessary or appropriate, to allow for increased costs and expenses that may occur. The Board of Directors shall insure that a complete and accurate system of accounting of the NCSIG financials are maintained at all times consistent with established auditing standards and accounting procedures.
- J. The Board of Directors shall review coverages that are provided to Members and establish policies and procedures for claims administration.

- K. The Board of Directors shall approve the terms of all related insurance, excess insurance, reinsurance and other agreements, including the terms of coverage, claims services, cost and compensation.
- L. The Board of Directors shall directly or by contract provide for services required to effectively implement all aspects of the Joint Program.
- M. The Board may authorize any Officer or Officers, agent or agents, to enter into any contract or execute any instrument in the name and on behalf of NCSIG, and such authorization may be general or confined to specific instances. Unless so authorized by the Board of Directors, no Officer, agent or employee shall have any authority to bind NCSIG by any contract or to pledge its credit or to render it liable for any purpose.

ARTICLE II RULES OF THE BOARD OF DIRECTORS

- A. The Board of Directors may establish rules governing its own conduct and procedures and have such expressed or implied authority as is not inconsistent with, or contrary to, the laws of the State of California, these Bylaws, or the Joint Powers Agreement.
- B. A quorum for the transaction of business by the Board of Directors shall consist of a majority weighted vote of the Directors or their alternate. All action shall require the approval of a majority weighted vote of the Directors or their alternate present at the meeting, unless a higher percentage vote is required by the Agreement or these Bylaws.
- C. No one serving on the Board of Directors shall receive any salary or compensation from NCSIG.
- D. The Board of Directors may approve reimbursement for expenses incurred.

ARTICLE III OFFICERS

- A. The principal Officers of NCSIG shall be a President, a Vice President, a Secretary/Auditor-Controller, a Treasurer, and a Finance Chair ("Officers").
- B. Election of Officers:
 - 1. The Officers of NCSIG shall be elected by the weighted vote of the Directors or his/her alternate.
 - 2. The Officers of NCSIG shall serve a term of two years, beginning July 1 of even-numbered years.
 - 3. Elections shall take place at the last regularly scheduled Board of Directors meeting prior to the commencement of even-numbered Program Years. Directors may make nominations of individuals who meet the requirements for the office at the time of election. If such nomination is seconded, the nominated individual shall be a candidate

for that office for which the candidate was nominated. The candidate with the greatest number of weighted votes shall be elected to the office.

4. Any person elected as an Officer may be removed at any time, with or without cause, by a majority of the weighted votes of Directors or their alternate present at the Board meeting.
 5. Officers shall at all times during their term be the designated Director of a Member. In the event an Officer is no longer a designated Director of a Member, then such individual shall no longer be an Officer of NCSIG.
 6. All vacancies arising may be filled at any time by the weighted vote of the Directors or their alternate present at that Board of Directors meeting.
- C. The President will preside at all meetings of NCSIG. The President shall appoint the Finance Chair to serve as a NCSIG Officer and members of committees as necessary or appropriate for carrying on the activities of NCSIG. Committees appointed by the President may hold office beyond the President's term subject to the approval of the new President. The President shall execute documents on behalf of NCSIG as authorized by the Board of Directors and shall serve as the back-up liaison to the JPA Manager between this and any other organization. The President shall have authority to approve demands.
- D. The Vice President shall have such powers and perform such duties as may be prescribed from time to time by the Board of Directors or the President. In the absence or disability of the President, the Vice President shall be vested with all the powers and authorized to perform all the duties of the President. The Vice-President shall also serve as the auditor/controller of NCSIG in the absence of the auditor-controller and shall approve demands.
- E. The Secretary shall be present at all meetings of NCSIG to cause minutes to be kept, to maintain or cause to be maintained all accounting and other financial records of NCSIG, to file all financial reports of NCSIG and perform such other duties as the Board may specify. The Secretary shall also serve as the Auditor/Controller of NCSIG and shall approve demands.
- F. The Treasurer shall be those specified in Sections 6505.5 or 6505.6 of the California Government Code, to cause to be received and safe kept all money coming into the treasury, to comply or cause to be complied with all laws governing the deposit and investment of funds, and to cause to be submitted a quarterly report (Treasurer's Report) to the Board summarizing receipts, disbursements, and fund balances, along with a listing of all investments and other duties as specified by the Board. The Treasurer shall have authority to approve demands.
- G. The Board of Directors may appoint or elect such additional Officers, and assign such duties and authorities, as it determines.
- H. The NCSIG Officers shall comprise the Claims Committee and will be subject to the Ralph M. Brown Act (Sections 54950, et seq., of the California Government Code).

ARTICLE IV EXECUTIVE DIRECTOR

All decisions related to NCSIG shall be made by the Board of Directors. NCSIG may contract with a company with demonstrated expertise and experience to assist NCSIG with the management and operation of NCSIG (“Executive Director”).

- A. The Executive Director shall provide employees and/or contractors to act as JPA Manager and Associate JPA Manager(s) to:
 - 1. Monitor the status of NCSIG’s programs and operations, losses, administrative and operational costs, service companies’ and Servicing Agents performance and report to the Board.
 - 2. Prepare an annual budget.
 - 3. Assist the Board in selecting brokers, excess insurance companies or excess insurance Joint Powers Authorities.
 - 4. Assist the Board in selecting claims administrators, risk control consultants and other program services.
 - 5. Contract for claims audits and actuarial studies to determine cost allocations.
 - 6. Perform whatever functions are necessary and within the Executive Director’s authority to manage the daily activities of NCSIG.
 - 7. Conduct the business of NCSIG in a manner consistent with the standards set forth by the California Association of Joint Powers Authorities (CAJPA) for their accreditation program.
- B. NCSIG shall compensate the Executive Director for services to NCSIG in such amount and manner as may be fixed from time-to-time by the Board of Directors. Details respecting compensation, termination, and other employment related matters pertaining to the Executive Director shall be governed by the Bylaws and such terms and conditions as the Board shall set forth in a contract or agreement.

ARTICLE V MEMBERSHIP IN NCSIG

- A. Membership in NCSIG shall be open to any California Public Educational Agency which has been duly approved by the Board of Directors. NCSIG shall provide application forms and establish procedures for their completion and submission for review prior to being approved.

- B. Upon approval, a Public Educational Agency may become a Member of NCSIG by executing a copy of the NCSIG Joint Powers Agreement, whereby said Public Educational Agency agrees to comply with the terms of the NCSIG Joint Powers Agreement and these Bylaws, as the same may from time to time be amended and in effect.
- C. NCSIG may establish special rules and terms for membership as defined in NCSIG Policies.

ARTICLE VI FINANCE

- A. NCSIG shall operate on a fiscal year from July 1st through June 30th.
- B. The Board of Directors shall annually and in accordance with Policy adopt a budget showing each of the purposes for which NCSIG will need money and the estimated amount of money that will be needed for each such purpose for the ensuing fiscal year. A copy of the budget shall be provided to each of the Directors.
- C. Each Member shall pay to NCSIG each fiscal year the annual Contribution as calculated and adopted by the Board of Directors pursuant to the following:
 - 1. Each Member's Contribution shall be based upon such Member's retention, selected coverages, ADA, Total Insured Values and other information relative to providing coverage for the Member including rating factors as established by the NCSIG Underwriting Policy.
 - 2. Contributions are due and payable as established by the NCSIG Delinquent Contribution/Termination of Coverage Policy.
- D. Each Program Year shall be accounted for separately from every other Program Year in regard to the accounting for its assets and Obligations.
 - 1. All Contributions, Obligations, expenditures and disbursements of NCSIG that can be separately and distinctly identified by Program Year shall be accounted for separately by each Program Year.
 - 2. Any revenues, Obligations and expenses that cannot be separately and distinctly identified to a specific Program Year may be allocated among Program Years.
 - 3. Should the total Obligations for a Program Year exceed the total assets of that year, the Members participating in such Program Year may be assessed a Pro-Rata Share of the additional contribution required based on actuarial analysis and approved by the Board of Directors.
 - 4. Net Position Funds may be utilized for the benefit of NCSIG as determined and approved by the Board of Directors, including but not limited to a distribution of any positive net position funds to Members.

5. NCSIG's Contingency Reserve must be met before any positive net position funds are eligible to be returned to the Members.
 6. Any unanticipated non-claim expenditures, not incorporated into the current annual budget, will be assessed against the Members, as determined by the Board of Directors. The assessment, if any, will be added to the Member's subsequent Program Year's Contribution.
- E. Any subrogation recoveries received by NCSIG shall be credited to NCSIG with any remaining balance refunded to the member for any incurred Self Insured Retention.
- F. An account shall be established and maintained to receive monies, pay operating expenses hold reserves and pay claims of NCSIG.

ARTICLE VII RECEIPT AND DISBURSEMENT OF FUNDS

- A. Revenues of NCSIG shall be received at its principal office. The Treasurer shall cause to be safeguarded and invested funds in accordance with NCSIG's current investment policy.
- B. The President, Vice-President, Secretary, Treasurer, Finance Chair, JPA Manager and Associate JPA Managers shall be authorized signatories of NCSIG's checking account. All checks disbursing funds of NCSIG shall be signed as established by action of the Board.
- C. A register of all checks issued since the previous Board meeting shall be provided at each subsequent Board meeting for approval
- D. The JPA Manager shall be authorized to make all expenditures for goods or services without specific approval, to the extent such funds have been included and approved by adoption of the budget or as previously approved by the Board.

ARTICLE VIII INVESTMENT OF FUNDS

NCSIG shall have the power to invest or cause to be invested, in compliance with Section 6509.5 of the California Government Code, such funds as are not necessary for the immediate operation of NCSIG as allowed by Section 53601 of the California Government Code.

ARTICLE IX ACCOUNTS AND RECORDS

- A. NCSIG is strictly accountable for all funds received and disbursed by it and, to that end, NCSIG shall establish and maintain such funds and accounts as may be required by Generally

Accepted Accounting Principles or by any provision of law or any resolution of NCSIG. Books and financial records of NCSIG shall be open to inspection at all reasonable times by representatives of the Members. NCSIG, as soon as practical after the close of each fiscal year, shall give, or cause to be given, a complete written report of all financial activities for such fiscal year to each Member of NCSIG.

- B. The Board of Directors shall make, or contract with a Certified Public Accountant to make, an annual audit of the accounts, records, and financial affairs of NCSIG. In each case the minimum requirements of the audit shall be those prescribed by the State Controller for Special Districts under Section 26909 of the California Government Code and shall conform to Generally Accepted Auditing Standards. When such an audit of accounts and reports is made by a Certified Public Accountant, a report thereof shall be filed within six months of the end of the fiscal year under examination with the State Controller and county auditor. Any costs of the audit, including contracts with, or employment of, Certified Public Accountants in making the audit(s) provided for herein, shall be appropriate administrative charges against the funds of NCSIG.
- C. The Board of Directors shall contract with an independent claims auditor at least every two years to conduct and audit of claims paid by NCSIG and to deliver an audit report to the Board of Directors.

ARTICLE X HOLD HARMLESS AND INDEMNIFICATION

The Board of Directors and the Officers of NCSIG, including former Directors and Officers, shall not be liable to NCSIG, to any Member or Former Member, or to any other person, for actual or alleged breach of duty, mistake of judgment, neglect, error, misstatement, misleading statement, or any other act or omission in the performance of their duties hereunder as provided by California Government, except in the event of fraud, gross negligence, or intentional misconduct of such director or Officer. NCSIG shall defend and shall indemnify and hold harmless its Directors and Officers, including former Directors and Officers, from any claim, demand, cause of action, and damages arising out of their performance of their duties as such Directors or Officers of NCSIG, to the extent authorized by Government Code Section 995. NCSIG may purchase conventional insurance to protect NCSIG, and its participating Members or Former Members, against any such acts or omissions by its Directors and Officers, including former Directors and Officers.

ARTICLE XI RISK MANAGEMENT

The Board of Directors of NCSIG may adopt recommended minimum standards for risk management/loss control practices. These standards and best practices shall be reviewed by each Member as part of each Member's risk management practices.

ARTICLE XII WITHDRAWAL FROM OR TERMINATION OF MEMBERSHIP

Any Member having completed three complete program years as a Member of NCSIG may withdraw from its status as a Member and party to the Joint Powers Agreement at the end of the fiscal year subject to the following terms and conditions.

- A. Member must submit a written request to NCSIG JPA Manager no later than ~~March 15~~ December 31 of the preceding Program Year.
- B. Termination of participation in future Program years does not relieve the terminated Member of any benefits or obligations of those Program Years in which the Member participated. These obligations including payment of assessments or any other amounts due and payable, and the terminated Member shall participate in all dividends for the Program Years in which the Member participated.
- C. A Member may be involuntarily terminated from membership in NCSIG upon the weighted vote of two-thirds of all the remaining Directors. Such involuntary termination shall become effective at the end of the Program Year in which the action is taken or upon such other date as the Board of Directors may specify, but in no case less than sixty days after notice of involuntary termination is given. As a result of such involuntary termination:
 - a. The incurred claims, incurred but not reported claims, and all Contributions of the terminated Member applicable to Program Years of membership shall stay with NCSIG.
 - b. The terminated Member shall continue to participate in each of the Program Years for which the agency was a Member.
 - c. The terminated Member shall continue to be bound by the JPA Agreement and the Bylaws for the Program Years during which such agency was a Member.
- D. Grounds for involuntary termination include, but are not limited to, the following:
 - a. Failure or refusal to abide by the JPA Agreement or Bylaws;
 - b. Failure or refusal of a Member to abide by an amendment of the JPA Agreement or Bylaws which has been adopted by the Board of Directors or by the Members of NCSIG as provided in the Agreement or these Bylaws;
 - c. Failure or refusal to pay Contributions or assessments to NCSIG as provided in the Agreement or Bylaws;
 - d. Failure to comply with risk management or safety programs implemented by NCSIG; or
 - e. Failure of a Member to disclose a material fact to NCSIG or its JPA Manager.

ARTICLE XIII DISPOSITION OF PROPERTY AND FUNDS

Upon termination of the JPA Agreement, all assets of NCSIG shall be distributed only among the parties that have been participants in the Program, including any of those parties which previously withdrew pursuant to the JPA Agreement, in and proportionate to their Deposit Premiums and Assessments paid during the term of the JPA Agreement. The Board of Directors shall determine such distribution within six months after the last pending claim or loss covered by this JPA Agreement has been finally resolved and there is a reasonable expectation that no new claims will be filed.

The Board is vested with all powers of NCSIG for the purpose of concluding and dissolving the business affairs of NCSIG. These powers shall include the power to require Members, including those which were participants at the time the claim arose or at the time the loss was incurred, to pay their share of any assessments deemed necessary by the Board for final disposition of all claims and losses covered by the JPA Agreement for any program year.

ARTICLE XIV AMENDMENTS

- A. Amendment to these Bylaws may be proposed by any Member of NCSIG.
- B. All amendments to these Bylaws must be approved by a two-thirds (2/3) weighted vote of the members of NCSIG Board of Directors, followed by a 2/3 vote of the entire membership. The effective date of any amendment will be on the first day of the next month following adoption, unless otherwise stated.

ARTICLE XV SEVERABILITY

Should any portion, term, condition or provision of these Bylaws be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of California, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.

ARTICLE XVI SUBORDINATION

Should any portion, term, condition or provision of these Bylaws be in conflict with the JPA Agreement, the terms of the Bylaws will be subordinate to the JPA Agreement.

ARTICLE XVII RECORDS RETENTION POLICY

NCSIG's records will be retained in accordance with the policy adopted by the Board of Directors.

ARTICLE XVIII NOTICES

- A. Notices to NCSIG shall be in writing and delivered to NCSIG.
- B. Notices to Members shall be in writing and delivered to the Member.
- C. Reportable claims against Members shall be reported to the Member's Servicing Agent and/or the NCSIG Claims Administrator.

ARTICLE XIX EFFECTIVE DATE

The effective date of any amendment will be the first day of the next month following adoption, unless otherwise stated.

ARTICLE XX DEFINITIONS

The terms in these Bylaws shall be as defined herein and in the JPA Agreement creating the Northern California Schools Insurance Group, unless otherwise specified herein.

- A. "Associate JPA Manager" shall be an alternate JPA Manager in the event of a conflict of interest with the JPA Manager, in the absence of the JPA Manager, or for other duties as outlined in NCSIG documents, and will be subject to the direction and control of the Board and Executive Director.
- B. "Board" or "Board of Directors" shall mean the governing body of NCSIG as determined in Article I of the Bylaws.
- C. "Contribution" shall mean the amount determined by the Board of Directors as each Member's share of the cost of each Program Year of the Joint Program.
- D. "Contingency Fund" shall mean the excess by which NCSIG's assets exceed the Obligations for all the Program Years measured at a point in time as determined by the Board of Directors.
- E. "Director" shall be the person(s) appointed to the Board of Directors as provided for in this agreement. The Director shall have the authority to bind the Members on any and all matters relating to the business of NCSIG.
- F. "Excess Insurance" shall mean that insurance purchased by NCSIG either through other Joint Powers Authorities or through commercial insurance companies to cover losses in excess of NCSIG's pooled limits.

- G. “Executive Director” shall be the entity engaged by NCSIG under written contract for the day-to-day administration, management, and operation of NCSIG’s programs of risk management and will be subject to the direction and control of the Board.
- H. “JPA Agreement” shall mean the Joint Powers Agreement creating the Northern California Schools Insurance Group.
- I. “JPA Manager” shall be the person (employee or contractor) of the Executive Director responsible for the day-to-day administration, management, and operation of NCSIG’s programs of risk management and will be subject to the direction and control of the Board and Executive Director.
- J. “Joint Program” shall mean the coverage for property and liability claims in excess of the Member’s retention pursuant to NCSIG’s coverage documents along with the purchasing of insurance or reinsurance or the setting aside of funds and reserves to pay for a self-insured retention or for losses not covered by insurance or reinsurance of such claims.
- K. “Servicing Agent” shall be the person or entity designated by the Members to act on their behalf in providing insurance services as determined by the Servicing Agent Policy.
- L. “Member” shall mean any Public Educational Agency who has been approved by the NCSIG Board of Directors for membership in NCSIG and is bound by the NCSIG JPA Agreement, Bylaws and other program policies which may be amended from time to time.
- M. “NCSIG” shall mean the Northern California Schools Insurance Group.
- N. “Obligations” shall mean to include, but not limited to, all payments required by law together with any other legal obligations incurred or potentially payable by NCSIG pursuant to the JPA Agreement or these Bylaws.
- O. “Program Year” shall mean one year of the Joint Program separate from each and every other Program Year and shall operate on fiscal year from July 1st through June 30th, or as otherwise determined by the Board of Directors.
- P. “Pro-Rata Share” shall mean the ratio of each Member’s Contribution in proportion to the total of all Members’ Contributions for each Program Year.
- Q. “Public Educational Agency” shall include individual school districts, community college districts, Regional Occupational Center or Program, County Superintendent of Schools or Board of Education, Charter Schools sponsored by NCSIG Members, or other Joint Powers Authorities approved by the NCSIG Board of Directors for membership.
- R. “Subrogation” shall mean the recovery of payments which NCSIG has made on behalf of a Member.

APPENDIX “A”

The principal address of the Northern California Schools Insurance Group (NCSIG) for the transaction of business and receipt of all notices shall be:

EXECUTIVE DIRECTOR

NORTHERN CALIFORNIA SCHOOLS INSURANCE GROUP

310 HEMSTED DRIVE, SUITE 200

REDDING, CA 96002



Trinity County Office of Education

Sarah E. Supahan

Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256
(530) 623-2861 • FAX (530) 623-4489
<https://www.tcoek12.org>

TRINITY COUNTY OFFICE OF EDUCATION DESIGNATION OF Applicant's Agent Resolution For Non-State Agencies

Resolution No. 22-23-08

BE IT RESOLVED BY THE Board of Education of the Trinity County Office of Education

THAT the Chief Business Official OR Facilitates Fiscal Analyst is hereby authorized to execute for and on behalf of the Trinity County Office of Education, a public entity established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the Trinity County Office of Education, a public entity established under the laws of the State of California, hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

THIS is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.

The above resolution was moved by, _____, and seconded by, _____, and passed and adopted this 19th day of October, 2022, by the following vote:

AYE: _____ NO: _____ ABSENT: _____ ABSTAIN: _____

Sally Aldinger, President
Trinity County Board of Education

	2021-22 Calculations			2022-23 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA	2020-21 Actual			2021-22 Actual		
(2020-21 Actual Appropriations Limit and Gann ADA are from county's prior year Gann data reported to the CDE. LCFF data are from the 2020 annual LCFF Target Entitlement Exhibit.)						
PRIOR YEAR APPROPRIATIONS LIMIT						
1. Program Portion of Prior Year Appropriations Limit (A3 times [A6 divided by (A6 plus A7)], not to exceed A6) Excess is added to Other Services portion.	77,175.14		77,175.14			77,753.04
2. Other Services Portion of Prior Year Appropriations Limit (A3 minus A1)	825,362.62		825,362.62			831,543.09
3. TOTAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D16, PY column)	902,537.76		902,537.76			909,296.13
PRIOR YEAR GANN ADA						
4. Program ADA (Preload/Line B3, PY column)	10.08		10.08			13.70
5. Other ADA (Preload/Line B4, PY column)	1,472.06		1,472.06			1,364.18
PRIOR YEAR LCFF						
6. LCFF Alternative Education Grant (Preload/Line A28, Alternative Education Grant, 2020-21 Annual County LCFF Calculation)	178,806.00		178,806.00			178,806.00
7. LCFF Operations Grant, (Preload/Line A1, Operations Grant, 2020-21 Annual County LCFF Calculation)	1,912,271.00		1,912,271.00			1,912,271.00
ADJUSTMENTS TO PRIOR YEAR LIMIT AND ADA	Adjustments to 2020-21			Adjustments to 2021-22		
ADJUSTMENTS TO PRIOR YEAR LIMIT						
8. Reorganizations and Other Transfers						
9. Temporary Voter Approved Increases						
10. Less: Lapses of Voter Approved Increases						
11. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A8 plus A9 minus A10)		0.00				0.00
12. Adjustments to Program Portion ((Lines A1 divided by A3) times Line A11)	0.00		0.00	0.00		0.00
13. Adjustments to Other Services Portion (Lines A11 minus A12)		0.00				0.00
ADJUSTMENTS TO PRIOR YEAR ADA (Only for reorganizations and other transfers, and only if adjustments to the appropriations limit amounts are entered in Line A8 or A12 above)						
14. Adjustments to Program ADA						
15. Adjustments to Other ADA						
B. CURRENT YEAR GANN ADA	2021-22 Annual Report			2022-23 Annual Estimate		
CURRENT YEAR PROGRAM ADA (2021-22 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the COE)						
1. Total County Program ADA (Form A, Line B1d)	6.85		6.85	4.80		4.80
2. Total Charter Schools ADA (Form A, Line C2d plus C6d)	6.85		6.85	3.00		3.00
3. Total Current Year ADA (Lines B1 through B2)	13.70	0.00	13.70	7.80	0.00	7.80
CURRENT YEAR DISTRICT ADA	2021-22 P2 Report			2022-23 P2 Estimate		
4. Total District Gann ADA (Sum of all District Form GANN, Line B3)			1,364.18			1,366.76
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2021-22 Actual			2022-23 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	7,237.22		7,237.22	7,440.00		7,440.00
2. Timber Yield Tax (Object 8022)	1,999.51		1,999.51	1,649.00		1,649.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	828,213.14		828,213.14	842,151.00		842,151.00
5. Unsecured Roll Taxes (Object 8042)	16,712.29		16,712.29	16,000.00		16,000.00
6. Prior Years' Taxes (Object 8043)	1,347.80		1,347.80	0.00		0.00
7. Supplemental Taxes (Object 8044)	42,680.85		42,680.85	17,760.00		17,760.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	0.00		0.00	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Receipts from County Bd. of Supervisors (Object 8070)	0.00		0.00	0.00		0.00
11. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
12. Comm. Redevelopment Funds (Objects 8047 & 8625)	0.00		0.00	0.00		0.00
13. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
14. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
15. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00

	2021-22 Calculations			2022-23 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
16. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
17. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C16)	898,190.81	0.00	898,190.81	885,000.00	0.00	885,000.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
18. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)						
19. TOTAL LOCAL PROCEEDS OF TAXES (Lines C17 plus C18)	898,190.81	0.00	898,190.81	885,000.00	0.00	885,000.00
EXCLUDED APPROPRIATIONS						
20a. Medicare (Enter federally mandated amounts only from objs. 3301 and 3302; do not include negotiated amounts)			58,652.85			65,475.05
20b. Qualified Capital Outlay Projects						
OTHER EXCLUSIONS						
21. Americans with Disabilities Act						
22. Unreimbursed Court Mandated Desegregation Costs						
23. Other Unfunded Court-ordered or Federal Mandates						
24. TOTAL EXCLUSIONS (Lines C20 through C23)			58,652.85			65,475.05
STATE AID RECEIVED (Funds 01, 09, and 62)						
25. LCFF - CY (objects 8011 and 8012)	1,955,359.00		1,955,359.00	2,086,463.00		2,086,463.00
26. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	(47,754.35)		(47,754.35)	0.00		0.00
27. TOTAL STATE AID RECEIVED (Line C25 plus C26)	1,907,604.65	0.00	1,907,604.65	2,086,463.00	0.00	2,086,463.00
DATA FOR INTEREST CALCULATION						
28. Total Revenues (Funds 01, 09 & 62, objects 8000-8799)	7,704,446.66		7,704,446.66	7,903,203.00		7,903,203.00
29. Total Interest and Return on Investments (Funds 01, 09, and 62, objects 8660 and 8662)	(10,292.95)		(10,292.95)	801.00		801.00
D. APPROPRIATIONS LIMIT CALCULATIONS						
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A12)			77,175.14			77,753.04
2. Inflation Adjustment			1.0573			1.0755
3. Program Population Adjustment (Lines B3 divided by [A4 plus A14]) (Round to four decimal places)			1.3591			0.5693
4. PRELIMINARY PROGRAM LIMIT (Lines D1 times D2 times D3)			110,898.86			47,606.80
5. Revised Prior Year Other Services Limit (Lines A2 plus A13)			825,362.62			831,543.09
6. Inflation Adjustment			1.0573			1.0755
7. Other Services Population Adj. (Lines B4 divided by [A5 plus A15]) (Round to four decimal places)			0.9267			1.0019
8. PRELIMINARY OTHER SERVICES LIMIT (Lines D5 times D6 times D7)			808,690.22			896,023.81
9. PRELIMINARY TOTAL APPROPRIATIONS LIMIT (Lines D4 plus D8)			919,589.08			943,630.61
APPROPRIATIONS SUBJECT TO THE LIMIT						
10. Local Revenues Excluding Interest (Line C19)			898,190.81			885,000.00
11. Preliminary State Aid Calculation						
a. Maximum State Aid in Local Limit (Lesser of Line C27 or [Lines D9 minus D10 plus C24]; if negative, then zero)			80,051.12			124,105.66
12. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Lines C29 divided by [C28 minus C29] times [D10 plus D11a])			(10,292.95)			102.28
b. Total Local Proceeds of Taxes (Lines D10 plus D12a)			887,897.86			885,102.28
13. State Aid in Proceeds of Taxes (lesser of Line D11a or [Lines D9 minus D12b plus C24]; if negative, then zero)			80,051.12			124,003.38
14. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D12b)			887,897.86			
b. State Subventions (Line D13)			80,051.12			
c. Less: Excluded Appropriations (Line C24)			58,652.85			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D14a plus D14b minus D14c)			909,296.13			

* Please provide below an explanation for each entry in the adjustments column.

530-623-2861 ext 229
Contact Phone Number



Trinity County Office of Education

Sarah E. Supahan

Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256
(530) 623-2861 • FAX (530) 623-4489
<https://www.tcoek12.org>

TRINITY COUNTY OFFICE OF EDUCATION RESOLUTION 22-23-09 RESOLUTION FOR ADOPTING THE “GANN” LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann Limit for the 2021-2022 fiscal year and a projected Gann Limit for the 2022-2023 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2021-2022 and 2022-2023 fiscal years are made in accord with applicable constitutional and statutory law:

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2021-2022 and 2022-2023 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

Date: _____

Sally Aldinger, President
Trinity County Board of Education



Trinity County Office of Education

Sarah E. Supahan

Trinity County
Superintendent of Schools

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TRINITY COUNTY OFFICE OF EDUCATION

DESIGNATION OF THE OFFICIAL REPRESENTATIVE(S) TO THE SHASTA/TEHAMA/TRINITY ADULT EDUCATION CONSORTIUM

Resolution No. 22-23-10

WHEREAS, Trinity County Office of Education is a member of the Shasta-Tehama-Trinity Adult Education Consortium;

AND WHEREAS, it is required that a representative be designated to act as a board member to the Consortium for Trinity County Office of Education;

RESOLVE the Governing Board of Trinity County Office of Education, in a regular public meeting assembled this 19th day of October, 2022, designates Tim Nordstrom, Assistant Superintendent, as the official representative to the Consortium, and Fabio Robles, Interim County Superintendent, as the official alternate representative to the Consortium as the official alternate representatives. Said representative/s is/are authorized to vote; sign documents and perform all items pertaining to the interest of the Board of Trustees.

The above resolution was moved by member, _____, and
seconded by member, _____, and passed and adopted this 19th day of
October, 2022, by the following vote:

AYE: _____

NO: _____

ABSENT: _____

ABSTAIN: _____

Sally Aldinger, President
Trinity County Board of Education



Trinity County Office of Education

Sarah E. Supahan
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256
(530) 623-2861 • FAX (530) 623-4489
<https://www.tcoek12.org>

October 19, 2022

Governing Board
Trinity County Office of Education
Weaverville, California

Board Members:

The attached list of documents is considered to be a mix of Class 1 and Class 2. The superintendent hereby requests permission to reclassify this list as Class 3 subsequent to submitting them for destruction. All permanent records have been transferred to electronic files.

These records have met the retention period requirements of Article 2, Sections 16023-16028 of Title 5, California Code of Regulations, and are of no further use to the district.

Governing Board Disposition

Date: _____

Disposition:

(Signature) President, Governing Board



Trinity County Office of Education

Sarah E. Supahan
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256
(530) 623-2861 • FAX (530) 623-4489
<https://www.tcoek12.org>

Records to be Destroyed:

Years	Number of Boxes or Files	Description
93 - 01		<i>Special Education Student Files</i>
85-89		<i>J-380, J-580</i>
83 - 94		<i>Court School Student Files</i>
50, 52, 57, 68, 70-96, 03, 04		<i>J-141</i>
88-97		<i>J-200</i>
89-95		<i>J-203</i>
79-81		<i>J-73</i>
94-95		<i>J-227</i>
92-96		<i>J-390</i>
95-2002		<i>P1</i>
95-2002		<i>P2</i>
97-2010		<i>School Register</i>
95-2005		<i>Annual Attendance</i>
95-2009		<i>Interim Reports</i>
96-2011		<i>Salaries and benefits</i>
39-2006		<i>District Budgets</i>
05-06		<i>Unaudited Actuals</i>
95-99		<i>Community School</i>
08		<i>Independent Study</i>
73, 75, 77		<i>Board Minutes</i>
16-20		<i>ConApp</i>
88-16		<i>W-2</i>
95-16		<i>Homeschool Master Agreements</i>
05-06		<i>STRS</i>
91-06		<i>Salary Determinations</i>
05-06		<i>Teacher contracts</i>
15-22		<i>CBEDS</i>
93 - 01		<i>Special Education Student Files</i>
85-89		<i>J-380, J-580</i>
83 - 94		<i>Court School Student Files</i>
50, 52, 57, 68, 70-96, 03, 04		<i>J-141</i>
88-97		<i>J-200</i>
89-95		<i>J-203</i>
79-81		<i>J-73</i>
94-95		<i>J-227</i>
92-96		<i>J-390</i>
95-2002		<i>P1</i>
95-2002		<i>P2</i>



Quarterly Report on Williams Uniform Complaints
Education Code §35186

2022-2023 School Year

- X July 1 through September 30, 2022 - 1st quarter
- ☐ October 1 through December 31, 2022 - 2nd quarter
- ☐ January 1 through March 31, 2023 - 3rd quarter
- ☐ April 1 through June 30, 2023 - 4th quarter

October 2, 2022

To Whom It May Concern:

For the period of July 1, 2022, through September 30, 2022, Trinity County Office of Education has had no complaints regarding insufficient textbooks, teacher certification, and assignments or the safety and maintenance of its facility.

Sincerely,

Cindy Blanchard
Chief Business Official

UNAUDITED ACTUAL FINANCIAL REPORT:

To the Superintendent of Public Instruction:

2021-22 UNAUDITED ACTUAL FINANCIAL REPORT. This report is hereby prepared and filed by the County Superintendent of Schools pursuant to Education Code sections 41010 and 1628.

Signed: _____
County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Cindy Blanchard
Name
Chief Business Official
Title
530-623-2861 ext 229
Telephone
cblanchard@tcoek12.org
E-mail Address

8.2

Unaudited Actuals
FINANCIAL REPORTS
2021-22 Unaudited Actuals
Summary of Unaudited Actual Data Submission

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
ESMOE	Every Student Succeeds Act (ESSA) Maintenance of Effort (MOE) Determination	MOE Met
	If MOE Not Met, the 2023-24 apportionment may be reduced by the lesser of the following two percentages:	
	MOE Deficiency Percentage - Based on Total Expenditures	
	MOE Deficiency Percentage - Based on Expenditures Per ADA	
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1	(\$10,292.95)
	If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	
	Adjusted Appropriations Limit	\$909,296.13
	Appropriations Subject to Limit	\$909,296.13
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7907 and EC 1629.	
ICR	Preliminary Proposed Indirect Cost Rate	9.30%
	Fixed-with-carry-forward indirect cost rate for use in 2023-24, subject to CDE approval.	

17/13/2021

Trinity County Office of Education

2021/2022 Unaudited Actuals

General Fund

	Unaudited, Actuals	21/22 Previously Revised Budget	Change
Beginning Balance	\$ 1,532,055	\$ 1,532,055	0.00%
Revenues			
LCFF	\$ 2,537,999	\$ 2,507,302	10.12%
Federal	\$ 386,846	\$ 464,300	8.33%
Other State	\$ 2,838,773	\$ 2,666,521	10.65%
Other Local	\$ 1,940,828	\$ 1,995,398	9.73%
Total	\$ 7,704,446	\$ 7,633,521	10.09%
Expenditures			
Certificated	\$ 1,397,394	\$ 1,412,634	9.89%
Classified	\$ 1,754,821	\$ 1,818,621	9.65%
Benefits	\$ 1,354,184	\$ 1,432,562	9.45%
Supplies	\$ 223,495	\$ 355,103	6.29%
Services, Other	\$ 1,022,847	\$ 1,212,664	8.43%
Capital Outlay	\$ 47,243	\$ 15,000	31.50%
Funds transferred to Districts	\$ 1,280,102	\$ 1,247,869	10.26%
Transfers Direct Costs from Other Funds	\$ (5,005)	\$ (5,126)	9.76%
Total	\$ 7,075,081	\$ 7,489,327	10.59%
Change In Fund Balance	\$ 629,365	\$ 144,194	22.91%
Transfers In-From Retiree Ins	\$ 65,493	\$ 65,754	9.96%
Transfers Out-To Retiree Ins	\$ 12,146	\$ 126,580	0.96%
Ending Fund Balance	\$ 2,214,767	\$ 1,802,829	12.28%

Details of Ending Balance

General - Unrestricted	\$	965,458
Educator Effectiveness Grant	\$	58,467
Lottery; Instructional Materials	\$	1,773
Special Education	\$	156,207
Special Ed: Dispute Prevention & Dispute Resolution	\$	24,070
Special Ed: Learning Recovery Support	\$	114,873
Mental Health- Related Services	\$	74,264
Special Ed: Early Intervention Preschool Grant	\$	31,194
A-G Access/Success Grant	\$	56,250
A-G Learning Loss Mitigation Grant	\$	56,250
Expanded Learning Opportunities Grant	\$	4,328
Expanded Learning Opportunities: Paraprofessionals	\$	2,381
COVID Mitigation for Counties	\$	200,270
COVID Testing Support	\$	352,175
LEABOP	\$	4,705
Title IV	\$	49,989
School Readiness	\$	8,807
After School Education Safety Program	\$	36,363
Misc, Local	\$	14,015
North State Together	\$	2,671
	\$	2,214,510

Our ending balance is increased from prior year of \$682,714!! Good Job Gretchen!!

			2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
A. REVENUES									
1) LCFF Sources		8010-8099	2,536,300.74	1,699.06	2,537,999.80	2,705,559.00	3,369.00	2,708,928.00	6.7%
2) Federal Revenue		8100-8299	0.00	386,846.01	386,846.01	0.00	400,109.00	400,109.00	3.4%
3) Other State Revenue		8300-8599	4,614.92	2,834,158.30	2,838,773.22	3,503.00	3,418,026.00	3,421,529.00	20.5%
4) Other Local Revenue		8600-8799	1,168,713.75	772,113.88	1,940,827.63	1,076,775.00	295,862.00	1,372,637.00	-29.3%
5) TOTAL, REVENUES			3,709,629.41	3,994,817.25	7,704,446.66	3,785,837.00	4,117,366.00	7,903,203.00	2.6%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	544,447.53	852,946.08	1,397,393.61	497,993.00	886,952.00	1,384,945.00	-0.9%
2) Classified Salaries		2000-2999	1,161,774.17	593,046.57	1,754,820.74	1,404,929.00	1,024,729.00	2,429,658.00	38.5%
3) Employee Benefits		3000-3999	755,936.14	598,247.54	1,354,183.68	912,214.00	875,824.00	1,788,038.00	32.0%
4) Books and Supplies		4000-4999	120,531.10	102,963.67	223,494.77	99,030.00	117,378.00	216,408.00	-3.2%
5) Services and Other Operating Expenditures		5000-5999	354,781.58	668,064.96	1,022,846.54	429,870.00	668,571.00	1,098,441.00	7.4%
6) Capital Outlay		6000-6999	47,242.70	0.00	47,242.70	15,000.00	199,234.00	214,234.00	353.5%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299							
		7400-7499	136,139.44	1,143,962.40	1,280,101.84	103,522.00	1,337,553.00	1,441,075.00	12.6%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(92,542.01)	87,537.17	(5,004.84)	(309,881.00)	290,203.00	(19,678.00)	293.2%
9) TOTAL, EXPENDITURES			3,028,310.65	4,046,768.39	7,075,079.04	3,152,677.00	5,400,444.00	8,553,121.00	20.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			681,318.76	(51,951.14)	629,367.62	633,160.00	(1,283,078.00)	(649,918.00)	-203.3%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	65,493.25	0.00	65,493.25	49,744.00	0.00	49,744.00	-24.0%
b) Transfers Out		7600-7629	12,146.00	0.00	12,146.00	10,767.00	0.00	10,767.00	-11.4%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(763,821.52)	763,821.52	0.00	(1,005,207.00)	1,005,207.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(710,474.27)	763,821.52	53,347.25	(966,230.00)	1,005,207.00	38,977.00	-26.9%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(29,155.51)	711,870.38	682,714.87	(333,070.00)	(277,871.00)	(610,941.00)	-189.5%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	1,008,401.90	484,536.18	1,492,938.08	978,746.39	1,236,023.56	2,214,769.95	48.3%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,008,401.90	484,536.18	1,492,938.08	978,746.39	1,236,023.56	2,214,769.95	48.3%
d) Other Restatements		9795	(500.00)	39,617.00	39,117.00	0.00	0.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,007,901.90	524,153.18	1,532,055.08	978,746.39	1,236,023.56	2,214,769.95	44.6%
2) Ending Balance, June 30 (E + F1e)			978,746.39	1,236,023.56	2,214,769.95	645,676.39	958,152.56	1,603,828.95	-27.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	150.00	0.00	150.00	0.00	0.00	0.00	-100.0%
Stores		9712	2,669.29	0.00	2,669.29	0.00	0.00	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	1,236,023.56	1,236,023.56	0.00	1,018,152.56	1,018,152.56	-17.6%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	0.00	0.00	0.00	205,181.00	0.00	205,181.00	New
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	293,760.00	0.00	293,760.00	268,634.00	0.00	268,634.00	-8.6%
Unassigned/Unappropriated Amount		9790	682,167.10	0.00	682,167.10	171,861.39	(60,000.00)	111,861.39	-83.6%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
G. ASSETS									
1) Cash									
a) in County Treasury		9110	1,002,330.17	678,784.86	1,681,115.03				
1) Fair Value Adjustment to Cash in County Treasury		9111	(20,327.00)	0.00	(20,327.00)				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Cash Account		9130	150.00	0.00	150.00				
d) with Fiscal Agent/Trustee		9135	0.00	0.00	0.00				
e) Collections Awaiting Deposit		9140	0.00	0.00	0.00				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	17,226.91	560,022.59	577,249.50				
4) Due from Grantor Government		9290	418,895.57	672,636.33	1,091,531.90				
5) Due from Other Funds		9310	3,572.94	41,011.73	44,584.67				
6) Stores		9320	2,669.29	0.00	2,669.29				
7) Prepaid Expenditures		9330	0.00	0.00	0.00				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) Lease Receivable		9380	0.00	0.00	0.00				
10) TOTAL, ASSETS			1,424,517.88	1,952,455.51	3,376,973.39				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	147,413.64	135,007.41	282,421.05				
2) Due to Grantor Governments		9590	174,656.94	407,497.95	582,154.89				
3) Due to Other Funds		9610	123,700.91	9,863.38	133,564.29				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	164,063.21	164,063.21				
6) TOTAL, LIABILITIES			445,771.49	716,431.95	1,162,203.44				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									

			2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			978,746.39	1,236,023.56	2,214,769.95				

			2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
LCFF SOURCES									
Principal Apportionment State Aid - Current Year		8011	1,953,113.00	0.00	1,953,113.00	2,084,903.00	0.00	2,084,903.00	6.7%
Education Protection Account State Aid - Current Year		8012	2,246.00	0.00	2,246.00	1,560.00	0.00	1,560.00	-30.5%
State Aid - Prior Years		8019	(47,754.35)	0.00	(47,754.35)	0.00	0.00	0.00	-100.0%
Tax Relief Subventions Homeowners' Exemptions		8021	7,237.22	0.00	7,237.22	7,440.00	0.00	7,440.00	2.8%
Timber Yield Tax		8022	1,999.51	0.00	1,999.51	1,649.00	0.00	1,649.00	-17.5%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes Secured Roll Taxes		8041	828,213.14	0.00	828,213.14	842,151.00	0.00	842,151.00	1.7%
Unsecured Roll Taxes		8042	16,712.29	0.00	16,712.29	16,000.00	0.00	16,000.00	-4.3%
Prior Years' Taxes		8043	1,347.80	0.00	1,347.80	0.00	0.00	0.00	-100.0%
Supplemental Taxes		8044	42,680.85	0.00	42,680.85	17,760.00	0.00	17,760.00	-58.4%
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Receipt from Co. Board of Sup.		8070	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			2,805,795.46	0.00	2,805,795.46	2,971,463.00	0.00	2,971,463.00	5.9%
LCFF Transfers									
Unrestricted LCFF Transfers – Current Year	0000	8091	(25,000.00)		(25,000.00)	(25,000.00)		(25,000.00)	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	(244,494.72)	1,699.06	(242,795.66)	(240,904.00)	3,369.00	(237,535.00)	-2.2%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			2,536,300.74	1,699.06	2,537,999.80	2,705,559.00	3,369.00	2,708,928.00	6.7%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	40,249.67	40,249.67	0.00	45,317.00	45,317.00	12.6%
Special Education Discretionary Grants		8182	0.00	40,971.85	40,971.85	0.00	125,042.00	125,042.00	205.2%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	54,696.84	54,696.84	0.00	34,000.00	34,000.00	-37.8%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	50,000.00	50,000.00	New
Title I, Part A, Basic	3010	8290		0.00	0.00		0.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290		592.00	592.00		340.00	340.00	-42.6%
Title III, Part A, Immigrant Student Program	4201	8290		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		0.00	0.00		0.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3040, 3045, 3060, 3061, 3110, 3150, 3155, 3180, 3182, 3183, 4037, 4038, 4123, 4124, 4126, 4127, 4128, 4204, 5630	8290		28,560.07	28,560.07		16,288.00	16,288.00	-43.0%
Career and Technical Education	3500-3599	8290		0.00	0.00		0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	221,775.58	221,775.58	0.00	129,122.00	129,122.00	-41.8%
TOTAL, FEDERAL REVENUE			0.00	386,846.01	386,846.01	0.00	400,109.00	400,109.00	3.4%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		39,520.49	39,520.49		59,900.00	59,900.00	51.6%
Prior Years	6500	8319		(23,245.06)	(23,245.06)		0.00	0.00	-100.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	2,118.00	0.00	2,118.00	1,453.00	0.00	1,453.00	-31.4%
Lottery - Unrestricted and Instructional Materials		8560	1,764.92	838.30	2,603.22	1,328.00	488.00	1,816.00	-30.2%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	130,842.49	130,842.49	0.00	177,331.00	177,331.00	35.5%
After School Education and Safety (ASES)	6010	8590		874,759.75	874,759.75		874,760.00	874,760.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Drug/Alcohol/Tobacco Funds	6650, 6680, 6685, 6690, 6695	8590		88,677.33	88,677.33		91,000.00	91,000.00	2.6%
California Clean Energy Jobs Act	6230	8590		0.00	0.00		0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590		0.00	0.00		0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590		50,250.00	50,250.00		50,250.00	50,250.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	732.00	1,672,515.00	1,673,247.00	722.00	2,164,297.00	2,165,019.00	29.4%
TOTAL, OTHER STATE REVENUE			4,614.92	2,834,158.30	2,838,773.22	3,503.00	3,418,026.00	3,421,529.00	20.5%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from									
Delinquent Non-LCFF									
Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	2,720.00	0.00	2,720.00	0.00	0.00	0.00	-100.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	9,408.46	625.59	10,034.05	801.00	0.00	801.00	-92.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	(20,327.00)	0.00	(20,327.00)	0.00	0.00	0.00	-100.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	160,467.39	584,808.82	745,276.21	277,681.00	134,180.00	411,861.00	-44.7%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF									

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
(50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	130,116.74	138,584.47	268,701.21	76,400.00	161,682.00	238,082.00	-11.4%
Tuition		8710	886,328.16	0.00	886,328.16	721,893.00	0.00	721,893.00	-18.6%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	48,095.00	48,095.00	0.00	0.00	0.00	-100.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,168,713.75	772,113.88	1,940,827.63	1,076,775.00	295,862.00	1,372,637.00	-29.3%
TOTAL, REVENUES			3,709,629.41	3,994,817.25	7,704,446.66	3,785,837.00	4,117,366.00	7,903,203.00	2.6%

			2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	146,679.02	403.83	147,082.85	142,619.00	49,746.00	192,365.00	30.8%
Certificated Pupil Support Salaries		1200	71,073.51	524,944.99	596,018.50	38,829.00	575,405.00	614,234.00	3.1%
Certificated Supervisors' and Administrators' Salaries		1300	325,795.00	257,902.41	583,697.41	304,327.00	192,994.00	497,321.00	-14.8%
Other Certificated Salaries		1900	900.00	69,694.85	70,594.85	12,218.00	68,807.00	81,025.00	14.8%
TOTAL, CERTIFICATED SALARIES			544,447.53	852,946.08	1,397,393.61	497,993.00	886,952.00	1,384,945.00	-0.9%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	69,364.25	40,781.29	110,145.54	13,265.00	125,692.00	138,957.00	26.2%
Classified Support Salaries		2200	99,969.14	350,936.67	450,905.81	106,780.00	611,271.00	718,051.00	59.2%
Classified Supervisors' and Administrators' Salaries		2300	392,371.35	86,978.39	479,349.74	453,913.00	151,519.00	605,432.00	26.3%
Clerical, Technical and Office Salaries		2400	589,242.96	63,548.88	652,791.84	825,483.00	57,053.00	882,536.00	35.2%
Other Classified Salaries		2900	10,826.47	50,801.34	61,627.81	5,488.00	79,194.00	84,682.00	37.4%
TOTAL, CLASSIFIED SALARIES			1,161,774.17	593,046.57	1,754,820.74	1,404,929.00	1,024,729.00	2,429,658.00	38.5%
EMPLOYEE BENEFITS									
STRS		3101-3102	58,689.64	217,151.22	275,840.86	79,610.00	246,862.00	326,472.00	18.4%
PERS		3201-3202	293,292.35	129,937.04	423,229.39	376,271.00	250,589.00	626,860.00	48.1%
OASDI/Medicare/Alternative		3301-3302	101,758.59	57,173.45	158,932.04	119,557.00	93,238.00	212,795.00	33.9%
Health and Welfare Benefits		3401-3402	207,629.78	160,016.80	367,646.58	244,305.00	244,533.00	488,838.00	33.0%
Unemployment Insurance		3501-3502	7,757.00	7,082.29	14,839.29	9,506.00	9,530.00	19,036.00	28.3%
Workers' Compensation		3601-3602	28,653.17	23,701.73	52,354.90	29,661.00	31,072.00	60,733.00	16.0%
OPEB, Allocated		3701-3702	34,048.62	0.00	34,048.62	34,526.00	0.00	34,526.00	1.4%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	24,106.99	3,185.01	27,292.00	18,778.00	0.00	18,778.00	-31.2%
TOTAL, EMPLOYEE BENEFITS			755,936.14	598,247.54	1,354,183.68	912,214.00	875,824.00	1,788,038.00	32.0%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	82,971.00	27,662.47	110,633.47	71,219.00	113,978.00	185,197.00	67.4%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Noncapitalized Equipment		4400	37,560.10	75,301.20	112,861.30	27,811.00	3,400.00	31,211.00	-72.3%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			120,531.10	102,963.67	223,494.77	99,030.00	117,378.00	216,408.00	-3.2%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	8,433.00	44,461.52	52,894.52	8,433.00	11,074.00	19,507.00	-63.1%
Travel and Conferences		5200	27,402.15	30,127.87	57,530.02	72,125.00	62,708.00	134,833.00	134.4%
Dues and Memberships		5300	45,042.87	10,009.08	55,051.95	50,956.00	13,557.00	64,513.00	17.2%
Insurance		5400 - 5450	12,453.00	0.00	12,453.00	13,253.00	0.00	13,253.00	6.4%
Operations and Housekeeping Services		5500	15,605.65	0.00	15,605.65	19,572.00	0.00	19,572.00	25.4%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	19,351.61	0.00	19,351.61	25,702.00	0.00	25,702.00	32.8%
Transfers of Direct Costs		5710	(20,631.80)	20,631.80	0.00	(21,800.00)	21,800.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(1,136.05)	0.00	(1,136.05)	(3,849.00)	0.00	(3,849.00)	238.8%
Professional/Consulting Services and Operating Expenditures		5800	218,803.43	557,740.82	776,544.25	226,726.00	558,232.00	784,958.00	1.1%
Communications		5900	29,457.72	5,093.87	34,551.59	38,752.00	1,200.00	39,952.00	15.6%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			354,781.58	668,064.96	1,022,846.54	429,870.00	668,571.00	1,098,441.00	7.4%

			2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	199,234.00	199,234.00	New
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	32,242.70	0.00	32,242.70	0.00	0.00	0.00	-100.0%
Equipment Replacement		6500	15,000.00	0.00	15,000.00	15,000.00	0.00	15,000.00	0.0%
Lease Assets		6600	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			47,242.70	0.00	47,242.70	15,000.00	199,234.00	214,234.00	353.5%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments									
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	136,139.44	0.00	136,139.44	103,522.00	0.00	103,522.00	-24.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues									
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	50,000.00	50,000.00	New
To County Offices		7212	0.00	130,842.49	130,842.49	0.00	177,331.00	177,331.00	35.5%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments									
To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments									
To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Transfers		7281-7283	0.00	987,501.22	987,501.22	0.00	1,005,222.00	1,005,222.00	1.8%
All Other Transfers Out to All Others		7299	0.00	25,618.69	25,618.69	0.00	105,000.00	105,000.00	309.9%
Debt Service									
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			136,139.44	1,143,962.40	1,280,101.84	103,522.00	1,337,553.00	1,441,075.00	12.6%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(87,537.17)	87,537.17	0.00	(290,203.00)	290,203.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(5,004.84)	0.00	(5,004.84)	(19,678.00)	0.00	(19,678.00)	293.2%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(92,542.01)	87,537.17	(5,004.84)	(309,881.00)	290,203.00	(19,678.00)	293.2%
TOTAL, EXPENDITURES			3,028,310.65	4,046,768.39	7,075,079.04	3,152,677.00	5,400,444.00	8,553,121.00	20.9%

			2021-22 Unaudited Actuals			2022-23 Budget			
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Resource Codes	Object Codes							% Diff Column C & F
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	16,009.63	0.00	16,009.63	0.00	0.00	0.00	-100.0%
Other Authorized Interfund Transfers In		8919	49,483.62	0.00	49,483.62	49,744.00	0.00	49,744.00	0.5%
(a) TOTAL, INTERFUND TRANSFERS IN			65,493.25	0.00	65,493.25	49,744.00	0.00	49,744.00	-24.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	12,146.00	0.00	12,146.00	10,767.00	0.00	10,767.00	-11.4%
(b) TOTAL, INTERFUND TRANSFERS OUT			12,146.00	0.00	12,146.00	10,767.00	0.00	10,767.00	-11.4%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources County School Bldg Aid		8961	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(763,821.52)	763,821.52	0.00	(1,005,207.00)	1,005,207.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(763,821.52)	763,821.52	0.00	(1,005,207.00)	1,005,207.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(710,474.27)	763,821.52	53,347.25	(966,230.00)	1,005,207.00	38,977.00	-26.9%

			2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Description	Function Codes	Object Codes							
A. REVENUES									
1) LCFF Sources		8010-8099	2,536,300.74	1,699.06	2,537,999.80	2,705,559.00	3,369.00	2,708,928.00	6.7%
2) Federal Revenue		8100-8299	0.00	386,846.01	386,846.01	0.00	400,109.00	400,109.00	3.4%
3) Other State Revenue		8300-8599	4,614.92	2,834,158.30	2,838,773.22	3,503.00	3,418,026.00	3,421,529.00	20.5%
4) Other Local Revenue		8600-8799	1,168,713.75	772,113.88	1,940,827.63	1,076,775.00	295,862.00	1,372,637.00	-29.3%
5) TOTAL, REVENUES			3,709,629.41	3,994,817.25	7,704,446.66	3,785,837.00	4,117,366.00	7,903,203.00	2.6%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999	Except 7600-7699	315,828.54	100,285.15	416,113.69	253,108.00	256,091.00	509,199.00	22.4%
2) Instruction - Related Services	2000-2999		681,894.21	732,090.14	1,413,984.35	758,863.00	718,820.00	1,477,683.00	4.5%
3) Pupil Services	3000-3999		218,728.32	1,656,521.83	1,875,250.15	229,654.00	2,203,483.00	2,433,137.00	29.7%
4) Ancillary Services	4000-4999		3,305.12	181,354.59	184,659.71	0.00	243,073.00	243,073.00	31.6%
5) Community Services	5000-5999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		1,453,485.68	194,911.10	1,648,396.78	1,587,936.00	308,242.00	1,896,178.00	15.0%
8) Plant Services	8000-8999		218,929.34	37,643.18	256,572.52	219,594.00	333,182.00	552,776.00	115.4%
9) Other Outgo	9000-9999		136,139.44	1,143,962.40	1,280,101.84	103,522.00	1,337,553.00	1,441,075.00	12.6%
10) TOTAL, EXPENDITURES			3,028,310.65	4,046,768.39	7,075,079.04	3,152,677.00	5,400,444.00	8,553,121.00	20.9%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			681,318.76	(51,951.14)	629,367.62	633,160.00	(1,283,078.00)	(649,918.00)	-203.3%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	65,493.25	0.00	65,493.25	49,744.00	0.00	49,744.00	-24.0%
b) Transfers Out		7600-7629	12,146.00	0.00	12,146.00	10,767.00	0.00	10,767.00	-11.4%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(763,821.52)	763,821.52	0.00	(1,005,207.00)	1,005,207.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(710,474.27)	763,821.52	53,347.25	(966,230.00)	1,005,207.00	38,977.00	-26.9%

Description	Function Codes	Object Codes	2021-22 Unaudited Actuals			2022-23 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(29,155.51)	711,870.38	682,714.87	(333,070.00)	(277,871.00)	(610,941.00)	-189.5%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	1,008,401.90	484,536.18	1,492,938.08	978,746.39	1,236,023.56	2,214,769.95	48.3%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,008,401.90	484,536.18	1,492,938.08	978,746.39	1,236,023.56	2,214,769.95	48.3%
d) Other Restatements		9795	(500.00)	39,617.00	39,117.00	0.00	0.00	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,007,901.90	524,153.18	1,532,055.08	978,746.39	1,236,023.56	2,214,769.95	44.6%
2) Ending Balance, June 30 (E + F1e)			978,746.39	1,236,023.56	2,214,769.95	645,676.39	958,152.56	1,603,828.95	-27.6%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	150.00	0.00	150.00	0.00	0.00	0.00	-100.0%
Stores		9712	2,669.29	0.00	2,669.29	0.00	0.00	0.00	-100.0%
Prepaid Items		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	1,236,023.56	1,236,023.56	0.00	1,018,152.56	1,018,152.56	-17.6%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.00	205,181.00	0.00	205,181.00	New
e) Unassigned/Unappropriated									
Reserve for Economic Uncertainties		9789	293,760.00	0.00	293,760.00	268,634.00	0.00	268,634.00	-8.6%
Unassigned/Unappropriated Amount		9790	682,167.10	0.00	682,167.10	171,861.39	(60,000.00)	111,861.39	-83.6%

Resource	Description	2021-22 Unaudited Actuals	2022-23 Budget
5810	Other Restricted Federal	0.00	4,571.00
6266	Educator Effectiveness, FY 2021-22	58,466.55	41,903.55
6300	Lottery: Instructional Materials	1,773.41	1,749.41
6500	Special Education	156,207.00	156,207.00
6536	Special Ed: Dispute Prevention and Dispute Resolution	24,070.88	11.88
6537	Special Ed: Learning Recovery Support	114,873.22	13,795.22
6546	Mental Health-Related Services	74,264.64	274.64
6547	Special Education Early Intervention Preschool Grant	31,194.50	31,194.50
7412	A-G Access/Success Grant	56,250.00	56,250.00
7413	A-G Learning Loss Mitigation Grant	56,250.00	56,250.00
7425	Expanded Learning Opportunities (ELO) Grant	4,327.68	4,327.68
7426	Expanded Learning Opportunities (ELO) Grant: Paraprofessional Sta	2,380.74	2,380.74
7430	COVID Mitigation for Counties	200,270.00	1,036.00
7810	Other Restricted State	352,175.84	540,685.84
9010	Other Restricted Local	103,519.10	107,515.10
Total, Restricted Balance		1,236,023.56	1,018,152.56

CHARTER SCHOOL RENEWAL

The County Board believes that the ongoing operation of a charter school should be dependent on the school's effectiveness in achieving its mission and goals for student learning and other student outcomes. Whenever a charter school submits a petition for renewal of its charter, the County Board shall review the petition thoroughly and in a timely manner, consistent with the timelines set out in the Education Code. The County Board shall consider renewal petitions only of charters originally authorized by the County Board itself or by the State Board of Education (SBE) on appeal after initial denial by the County Board.

The County Board shall deny the renewal petition of any charter school operated as or by a for-profit corporation, a for-profit educational management organization, or a for-profit charter management organization. (Education Code 47604)

When a charter school, concurrently with its renewal petition, proposes to expand operations to one or more additional sites or grade levels, the charter school shall request a material revision to its charter. The material revision may be made only with the approval of the County Board and in accordance with the standards and criteria in Education Code 47605 for material revisions. (Education Code 47607)

The County Board recommends that a charter school submit its petition for renewal to the County Board sufficiently early before the expiration of the term of the charter to allow the Board's deliberations and decision on the renewal petition to be completed with minimal disruption to the charter school's educational program in the renewal year.

The petition for renewal shall include a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed.

(Education Code 47607; 5 CCR 11966.4)

Criteria for Granting or Denying Renewal

Renewals shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605. However, a charter renewal shall not be denied based on the fiscal impact of the charter school on the district or a finding that the charter school is demonstrably unlikely to serve the interests of the entire community in which the school is located, as described in Education Code 47605. (Education Code 47607)

The signature requirement for charter authorization petitions is not applicable to petitions for renewal. (Education Code 47607; 5 CCR 11966.4)

In determining whether to grant a charter renewal, the County Board shall review both schoolwide performance and the performance of numerically significant student subgroups on the state and local indicators included in the California School Dashboard, giving greater weight to performance on measurements of academic performance. If the Dashboard indicators are not yet available for the most recently completed academic year before renewal, the County Board shall consider verifiable data provided by the charter school related to the Dashboard indicators, such as data from the California Assessment of Student Performance and Progress, or any successor system, for the most recent academic year. The County Board shall only consider data from sources adopted by SBE. (Education Code 47607, 47607.2)

Following the Board's review, a renewal of the charter petition may be granted in accordance with a three-tiered system based on school performance, as follows:

1. Renewal of Five to Seven Years

- a. A charter school that is not eligible for technical assistance pursuant to Education Code 47607.3 shall be granted renewal for a period of five to seven years when, for two consecutive years immediately preceding the renewal, or for two of the most recent years for which state data is available preceding the renewal if the two consecutive years immediately preceding the renewal decision include the 2019-20 or 2020-21 school year, the charter school achieved either of the following: (Education Code 47607)

1. Received the two highest performance levels schoolwide on all the state indicators included in the Dashboard for which the charter school receives performance levels, provided the charter school has schoolwide performance levels on at least two measurements of academic performance per year in each of the two years
 2. For all measurements of academic performance, received performance levels schoolwide that are the same or higher than the state average and, for a majority of numerically significant student subgroups performing statewide below the state average in each respective year, received performance levels that are higher than the state average, provided that the charter school has performance levels on at least two measurements of academic performance for at least two subgroups
 - b. If the charter school satisfies the above criteria, it shall only be required to update the renewal petition to include a reasonably comprehensive description of any new requirement of charter schools enacted into law after the charter was originally granted or last renewed and, as necessary, to reflect the current program offered by the charter school. (Education Code 47607)
2. Renewal of Five Years
- a. A renewal shall be granted for five years if clear and convincing evidence, demonstrated by verified data, shows either of the following: (Education Code 47607.2)
 1. Measurable increases in academic achievement, as defined by at least one year's progress for each year in school
 2. Strong postsecondary outcomes, as defined by college enrollment, persistence, and completion rates equal to similar peers
 - b. For any such charter school, the County Board may deny the renewal petition only upon making written factual findings that the charter school failed to meet or make sufficient progress toward meeting standards that provide a benefit to students at the school, that the closure of the charter school is in the best interest of students, and that the Board's decision provided greater weight to performance on measurements of academic performance. (Education Code 47607.2)
3. Denial/Two-Year Renewal
- a. The County Board shall generally not renew a charter if, for two consecutive years immediately preceding the renewal decision, or for two of the most recent years for which state data is available immediately preceding the renewal if the two consecutive years immediately preceding the renewal decision include the 2019-20 or 2020-21 school year, either of the following applies: (Education Code 47607.2)
 1. The charter school has received the two lowest performance levels schoolwide on all the state indicators included in the Dashboard for which it receives performance levels, provided the charter school has schoolwide performance levels on at least two measurements of academic performance per year in each of the two years
 2. For all measurements of academic performance, the charter school has received performance levels schoolwide that are the same or lower than the state average and, for a majority of numerically significant student subgroups performing statewide below the state average in each respective year, received performance levels that are lower than the state average, provided that the charter school has performance levels on at least two measurements of academic performance for at least two subgroups
 - b. However, the County Board may grant a two-year renewal to any such charter school if the County Board makes written factual findings, setting forth specific facts to support the findings, that:
 1. The charter school is taking meaningful steps to address the underlying cause(s) of low performance, and those steps are reflected, or will be reflected, in a written plan adopted by the

governing body of the charter school.

2. There is clear and convincing evidence, demonstrated by verified data, showing achievement of the criteria specified in item #2a above

In addition to all the grounds stated above for denial of a charter renewal, the County Board may deny renewal of a charter upon a finding that the school is demonstrably unlikely to successfully implement the program set forth in the petition due to substantial fiscal or governance factors or a finding that the school is not serving all students who wish to attend. When denying a charter renewal for either of these reasons, the County Board shall provide the charter school at least 30 days' notice of the alleged violation and a reasonable opportunity to cure the violation, including the submission of a proposed corrective action plan. The County Board may deny the renewal for these reasons only upon a finding that either the corrective action proposed by the charter school has been unsuccessful or that the violations are sufficiently severe and pervasive as to render a corrective action plan unviable. Any finding that a school is not serving all students who wish to attend shall specifically identify the evidence supporting the finding. (Education Code 47607)

A charter school that qualifies for the state's Dashboard Alternative School Status shall not be subject to any of the above criteria. Instead, in determining whether to grant a charter renewal for such a charter school, the County Board shall consider, in addition to the charter school's performance on the state and local indicators included in the Dashboard, the charter school's performance on alternative metrics applicable to the charter school based on the student population served. The County Board shall meet with the charter school during the first year of the charter school's term to mutually agree to discuss alternative metrics to be considered and shall notify the charter school of the alternative metrics to be used within 30 days of this meeting. The County Board may deny a charter renewal only upon making written findings, setting forth specific facts to support the findings, that the closure of the charter school is in the best interest of students. (Education Code 47607)

Timelines for Board Action

Within 60 days of receiving the renewal petition, the County Board shall hold a public hearing to review documentation submitted by the charter school, determine the level of support for the petition, and obtain public input. A petition is deemed received on the day the petitioner submits a petition to the County Office, along with a signed certification that the petitioner deems the petition to be complete. (Education Code 47605)

The County Board shall either grant or deny the charter renewal within 90 days of receiving the petition. The date may be extended by an additional 30 days if both the petitioner and the County Board agree to the extension. (Education Code 47605)

At least 15 days before the public hearing at which the County Board will grant or deny the charter petition, the County Board shall publish all staff recommendations and recommended findings regarding the petition. During the public hearing, petitioners shall have equal time and opportunity to present evidence and testimony to respond to the staff recommendations and findings. (Education Code 47605)

If the County Board fails to make a written factual finding when required for denial of the petition pursuant to the section "Criteria for Granting or Denying Renewal" above within the required time period, the absence of a written factual finding shall be deemed an approval of the renewal petition.

The County Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, whenever a renewal of the charter is granted or denied. (Education Code 47604.32; 5 CCR 11962.1)

If the County Board denies a renewal petition, the charter school may submit its application for renewal to the County Board of Education within 30 days of the Board's written factual findings supporting the denial. (Education Code 47605, 47607.5)

School Closure

If a charter is not renewed and the charter school ceases operation, the school closure procedures specified in the charter in accordance with Education Code 47605 and 5 CCR 11962 shall be implemented. (Education Code 47604.32, 47605)

(3/12 10/18) 12/21

Board
Approved:

TRINTIY COUNTY OFFICE OF EDUCATION
Weaverville, CA

USE OF SCHOOL FACILITIES

Application for Use of Facilities

Any person applying for the use of any school facilities or grounds on behalf of any society, group, or organization shall present written authorization from the group or organization to make the application.

Persons or organizations applying for the use of school facilities or grounds shall submit a facilities use statement indicating that they uphold the state and federal constitutions and do not intend to use school premises or facilities to commit unlawful acts.

Civic Center Use

Subject to County Office policies and regulations, school facilities and grounds shall be available to citizens and community groups as a civic center for the following purposes: (Education Code 32282, 38131)

1. Public, literary, scientific, recreational, educational, or public agency meetings
2. The discussion of matters of general or public interest
3. The conduct of religious services for temporary periods, on a one-time or renewable basis, by any church or religious organization
4. Child care programs to provide supervision and activities for children of preschool and elementary school age
(cf. 5148 - Child Care and Development)
(cf. 5148.2 - Before/After School Programs)
(cf. 5148.3 - Preschool/Early Childhood Education)
5. The administration of examinations for the selection of personnel or the instruction of precinct County Board members by public agencies
6. Supervised recreational activities, including, but not limited to, sports league activities that are arranged for and supervised by entities, including religious organizations or churches, and in which youth may participate regardless of religious belief or denomination
7. A community youth center

8. Mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

9. A ceremony, patriotic celebration, or related educational assembly conducted by a veterans' organization

A veterans' organization means the American Legion, Veterans of Foreign Wars, Disabled American Veterans, United Spanish War Veterans, Grand Army of the Republic, or other duly recognized organization of honorably discharged soldiers, sailors, or marines of the United States, or any of their territories. (Military and Veterans Code 1800)

10. Other purposes deemed appropriate by the County Board

Restrictions

School facilities or grounds shall not be used for any of the following activities:

1. Any use by an individual or group for the commission of any crime or any act prohibited by law

2. Any use which is inconsistent with the use of school facilities for school purposes or which interferes with the regular conduct of school or school work

3. Any use which involves the possession, consumption, or sale of drugs or any restricted substances, including tobacco

(cf. 3513.3 - Tobacco-Free Schools)

4. Any use which involves the possession, consumption, or sale of alcoholic beverages, except for special events approved by the County Superintendent or designee pursuant to Business and Professions Code 25608 which are covered by a special events permit pursuant to Division 9 of the Business and Professions Code and which will occur at a time when students are not on the grounds. Any such use of school facilities shall be subject to any limitations that may be necessary to reduce risks to the County Office and ensure the safety of participants, as determined by the County Superintendent or designee. Applicable limitations shall be clearly stated in the facility use agreement to be signed by the user's representative.

The County Office may exclude certain school facilities from non-school use for safety or security reasons.

Damage and Liability

Groups, organizations, or persons using school facilities or grounds shall be liable for any property damage caused by the activity. The County Office may charge the amount necessary to repair the damages and may deny the group further use of school facilities or grounds. (Education Code 38134)

Any group or organization using school facilities or grounds shall be liable for any injuries resulting from its negligence during the use of County Office facilities or grounds. The group shall bear the cost of insuring against this risk and defending itself against claims arising from this risk. (Education Code 38134)

Groups or organizations shall provide the County Office with evidence of insurance against claims arising out of the group's own negligence when using school facilities. (Education Code 38134)

Insurance requirements shall be waived in lieu of the completion of a hold harmless agreement and indemnification for Civic Center Use Categories 1, 2, and 5, as outlined in that section.

As permitted, the County Superintendent or designee may require a hold harmless agreement and indemnification when warranted by the type of activity or the specific facilities being used.

(cf. 3515.21 - Unmanned Aircraft Systems (Drones))

(4/13 4/15 7/18) 9/22

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION
WEAVERVILLE, CA

Trinity County Office of Education

FACILITY USE – Application & Permit

1. Name of Applicant: _____
(Organization, Group, Individual)

2. Address of Applicant: _____

3. Representative: _____

4. Facilities Requested: Location/Address _____
Building/Room/Grounds/Special Facilities _____

5. Dates of Intended Use:

Dates of Use	Days of Use	Hours of Use	Persons in Charge	Description of Activity	Estimated Attendance

DECLARATION OF APPLICANT:

1. Nature or type of intended use: _____
2. I, the undersigned, hereby certify that I will be personally responsible on behalf of the applicant for any damages sustained by the school building, furniture, equipment, or grounds occurring through the occupancy or use of said building and or grounds by the applicant, normal wear and tear excepted.
3. In executing this declaration I certify that I have been duly authorized by the herein set forth applicant to act in its behalf in making application for use of said facilities.

HOLD HARMLESS & INDEMNIFICATION AGREEMENT

THE UNDERSIGNED AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS THE **TRINITY COUNTY OFFICE OF EDUCATION**, ITS ELECTED OR APPOINTED OFFICIALS, EMPLOYEES, AGENTS, AND VOLUNTEERS, INDIVIDUALLY AND COLLECTIVELY, FROM AND AGAINST ALL COSTS, LOSSES, CLAIMS, ACTIONS, AND JUDGMENTS ARISING FROM PERSONAL INJURIES, PROPERTY DAMAGE OR OTHERWISE, REGARDLESS OF CAUSE, THAT MAY ARISE IN ANYWAY FROM OR BE ALLEGED TO BE CAUSED BY THE UNDERSIGNED'S USE OR OCCUPANCY (INCLUDING THEIR OFFICERS, EMPLOYEES OR AGENTS) OF COUNTY OFFICE FACILITIES, FURNITURE OR EQUIPMENT. THE UNDERSIGNED FURTHER AGREES TO PROVIDE A CERTIFICATE OF INSURANCE IF REQUIRED BY TRINITY COUNTY OFFICE OF EDUCATION.

INSURANCE REQUIRED OF APPLICANT – All applicants must provide a Certificate of Insurance evidencing coverage as follows:

1. **Commercial General Liability or Personal Liability** on an occurrence form with a minimum limit of **\$1,000,000 each occurrence/ \$2,000,000 general aggregate** from an insurer with a financial rating of A7 or better. Liability deductible not to exceed \$2,500.
2. **Additional Insured Provision:** The “**TRINITY COE**”, its elected or appointed officials, employees, agents and volunteers shall be named as additional insured under the general liability policy, by endorsement to the Certificate. A separate endorsement attached to the Certificate of Insurance evidencing the additional insured coverage is required.
3. **Primary Insurance:** Applicants insurance shall be **primary insurance** as respects to the “**TRINITY COE**”; it's elected or appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the “**TRINITY COE**”, its elected or appointed officials, employees, agents and volunteers shall be excess and shall not contribute with it.

Signature of Applicant /Representative _____ Date _____

Applicant Address _____ Telephone (____) _____

Approved by: _____ Date _____

AFFIDAVIT
(Pursuant to Sections 16564 to 16566 of Education Code)

THE UNDERSIGNED STATES THAT, TO THE BEST OF HIS KNOWLEDGE, the school property for use of which application is hereby made will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the Government of the United States by force, violence or other unlawful means.

THAT _____, the organization on whose behalf he is making application for use of school property does not, to the best of his knowledge, advocate the overthrow of the Government of the United States or of the State of California by force, violence or other unlawful means, and that, to the best of his knowledge, it is not a Communist-front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalty of perjury.

Signature of person requesting reservation _____ Date _____

Address _____ City _____ Telephone _____

Approved _____
Superintendent

Board
Approved: March 15, 2012

TRINITY COUNTY OFFICE OF EDUCATION
WEAVERVILLE, CA

CRIMINAL BACKGROUND CHECK OF CONTRACTORS

Except in an emergency or exceptional situation, such as when student health or safety is endangered or when repairs are needed to make school facilities safe and habitable, any entity contracting with the County Office for services that may require the entity's employees to interact with students, outside of the immediate supervision and control of parents/guardians or school staff, shall certify to the County Office that each of its employees who may interact with students has a valid criminal records summary as described in Education Code 44237 and that neither the entity nor any of those employees has been convicted of a violent or serious felony as defined in Education Code 45122.1. Such contracting entity shall also be required to immediately provide the County Office with any subsequent arrest and conviction information received pursuant to the subsequent arrest service. (Education Code 44237, 45125.1)

On a case-by-case basis, the County Superintendent or designee may require any entity with which the County Office has a contract to comply with these same requirements. (Education Code 45125.1)

For an individual who is operating as the sole proprietor of an entity, the County Superintendent or designee shall treat the individual as an employee of the entity and shall prepare and submit the individual's fingerprints to the Department of Justice (DOJ). (Education Code 45125.1)

Any contracting entity's employee who has been convicted of a violent or serious felony, as defined in Education Code 45122.1, shall not be permitted to interact with students unless a certificate of rehabilitation and pardon pursuant to Penal Code 4852.01-4852.22 has been submitted to the County Superintendent or designee. (Education Code 45125.1)

The County Superintendent or designee may determine that criminal background checks will not be required if the contract is for the construction, reconstruction, rehabilitation, or repair of a school facility and the contracting entity is providing services in an emergency or exceptional situation, or the County Office uses one or more of the following methods to ensure student safety: (Education Code 45125.2)

1. The installation of a physical barrier at the worksite to limit contact with students
2. Continual supervision and monitoring of all employees of the entity by an employee of the entity whom DOJ has ascertained has not been convicted of a violent or serious felony
3. Surveillance of employees of the entity by school personnel

The County Superintendent or designee may take appropriate steps to protect the safety of any students who may come in contact with employees of contracting entities, including, but not limited to, ensuring that the employees of such entities perform work during nonschool hours, do not work alone when students are present, have limited access to school grounds, are provided with a visible means of identification, and/or that there are regular patrols or supervision of the site from County Office security or personnel.

(10/97 10/17) 12/21

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION
Weaverville, CA

STUDENT RECORDS**Definitions**

Student means any individual who is or has been in attendance at the County Office and regarding whom the County Office maintains student records. (34 CFR 99.3)

Attendance includes, but is not limited to, attendance in person or by paper correspondence, videoconference, satellite, Internet, or other electronic information and telecommunication technologies for students who are not physically present in the classroom, and the period during which a person is working under a work-study program. (34 CFR 99.3)

Student records are any items of information (in handwriting, print, tape, film, computer, or other medium) gathered within or outside the County Office that are directly related to an identifiable student and maintained by the County Office, required to be maintained by an employee in the performance of the employee's duties, or maintained by a party acting for the County Office. Any information maintained for the purpose of second-party review is considered a student record. Student records include the student's health record. (Education Code 49061, 49062; 5 CCR 430; 34 CFR 99.3)

Student records do not include: (Education Code 49061, 49062; 34 CFR 99.3)

1. Directory information
2. Informal notes compiled by a school officer or employee which remain in the sole possession of the maker, are used only as a personal memory aid, and are not accessible or revealed to any other person except a substitute employee
3. Records of the law enforcement unit of the County Office, subject to 34 CFR 99.8
4. Records created or received by the County Office after an individual is no longer a student and that are not directly related to the individual's attendance as a student
5. Grades on peer-graded papers before they are collected and recorded by a teacher

Mandatory permanent student records are those records which are maintained in perpetuity and which schools have been directed to compile by state law, regulation, or administrative directive. (5 CCR 430)

Mandatory interim student records are those records which the schools are directed to compile and maintain for specified periods of time and are then destroyed in accordance with state law, regulation, or administrative directive. (5 CCR 430)

Permitted student records are those records having clear importance only to the current educational process of the student. (5 CCR 430)

Disclosure means to permit access to, or the release, transfer, or other communication of, personally identifiable information contained in student records to any party, except the party that provided or created the record, by any means including oral, written, or electronic. (34 CFR 99.3)

Access means a personal inspection and review of a record or an accurate copy of a record, or receipt of an accurate copy of a record or an oral description or communication of a record, and a request to release a copy of any record. (Education Code 49061)

Personally identifiable information includes, but is not limited to: (34 CFR 99.3)

1. The student's name
2. The name of the student's parent/guardian or other family members
3. The address of the student or student's family

4. A personal identifier, such as the student's social security number, student number, or biometric record (e.g., fingerprints, retina and iris patterns, voiceprints, DNA sequence, facial characteristics, and handwriting)
5. Other indirect identifiers, such as the student's date of birth, place of birth, and mother's maiden name
6. Other information that, alone or in combination, is linked or linkable to a specific student that would allow a reasonable person in the school community, who does not have personal knowledge of the relevant circumstances, to identify the student with reasonable certainty
7. Information requested by a person who the County Office reasonably believes knows the identity of the student to whom the student record relates

Adult student is a person who is or was enrolled in school and who is at least 18 years of age. (5 CCR 430)

Parent/guardian means a natural parent, an adopted parent, legal guardian, surrogate parent, or foster parent. (Education Code 49061, 56050, 56055)

Legitimate educational interest is an interest held by any school official, employee, contractor, or consultant whose official duties, responsibilities, or contractual obligations to the County Office, whether routine or as a result of special circumstances, require access to information contained in student records.

School officials and employees are officials or employees, including teachers, whose duties and responsibilities to the County Office, whether routine or as a result of special circumstances, require access to student records. (34 CFR 99.31)

Contractor or consultant is anyone with a formal written agreement or contract with the County Office regarding the provision of services or functions outsourced by the County Office. Contractor or consultant shall not include a volunteer or other party. (Education Code 49076)

Custodian of records is the employee responsible for the security of student records maintained by the County Office and for devising procedures for assuring that access to such records is limited to authorized persons. (5 CCR 433)

County placing agency means the county social service department or county probation department. (Education Code 49061)

Persons Granted Absolute Access

In accordance with law, absolute access to any student records shall be granted to:

1. Parents/guardians of students younger than age 18 years, including the parent who is not the student's custodial parent (Education Code 49069.7; Family Code 3025)
2. An adult student, or a student under the age of 18 years who attends a postsecondary institution, in which case the student alone shall exercise rights related to the student's records and grant consent for the release of records (34 CFR 99.3, 99.5)
3. Parents/guardians of an adult student with disabilities who is age 18 years or older and has been declared incompetent under state law (Education Code 56041.5)

Access for Limited Purpose/Legitimate Educational Interest

The following persons or agencies shall have access to those particular records that are relevant to their legitimate educational interest or other legally authorized purpose:

1. Parents/guardians of a student 18 years of age or older who is a dependent child as defined in 26 USC 152 (Education Code 49076; 34 CFR 99.31)
2. Students who are age 16 or older or who have completed the 10th grade (Education Code 49076)

3. School officials and employees, consistent with the definition provided in the section "Definitions" above
(Education Code 49076; 34 CFR 99.31)
4. Members of a school attendance review board (SARB) appointed pursuant to Education Code 48321 who are authorized representatives of the County Office and any volunteer aide age 18 or older who has been investigated, selected, and trained by the SARB to provide follow-up services to a referred student (Education Code 49076)
5. Officials and employees of other public schools, school systems, or postsecondary institutions where the student intends or is directed to enroll, including local, county, or state correctional facilities where educational programs leading to high school graduation are provided, or where the student is already enrolled, as long as the disclosure is for purposes related to the student's enrollment or transfer (Education Code 49076; 34 CFR 99.31)

Unless the annual parent/guardian notification issued pursuant to Education Code 48980 includes a statement that the County Office may disclose students' personally identifiable information to officials of another school, school system, or postsecondary institution where the student seeks or intends to enroll, the County Superintendent or designee shall, when such a disclosure is made, make a reasonable attempt to notify the parent/guardian or adult student at the last known address, provide a copy of the record that is disclosed, and give the parent/guardian or adult student an opportunity for a hearing to challenge the record. (34 CFR 99.34)

6. The Student Aid Commission, to provide the grade point average (GPA) of all County Office students in grade 12 and, when required, verification of high school graduation or its equivalent of all students who graduated in the prior academic year, for use in the Cal Grant postsecondary financial aid program. However, such information shall not be submitted when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)

No later than January 1 each year, the County Superintendent or designee shall notify each student in grade 11, and the student's parents/guardians if the student is under age 18 years, that the student's GPA will be forwarded to the Student Aid Commission by October 1 unless the student opts out within a period of time specified in the notice, which shall not be less than 30 days. (Education Code 69432.9)

Students' social security numbers shall not be included in the submitted information unless the Student Aid Commission deems it necessary to complete the financial aid application and the County Superintendent or designee obtains permission from the student's parent/guardian, or from the adult student, to submit the social security number. (Education Code 69432.9)

7. Federal, state, and local officials, as needed for an audit or evaluation of, or compliance with, a state or federally funded education program and in accordance with a written agreement developed pursuant to 34 CFR 99.35 (Education Code 49076; 34 CFR 99.3, 99.31, 99.35)
8. Any county placing agency acting as an authorized representative of a state or local educational agency which is required to audit or evaluate a state or federally supported education program pursuant to item #7 above (Education Code 49076)
9. Any person, agency, or organization authorized in compliance with a court order or lawfully issued subpoena (Education Code 49077; 5 CCR 435; 34 CFR 99.31)
Unless otherwise instructed by the court, the County Superintendent or designee shall, prior to disclosing a record pursuant to a court order or subpoena, give the parent/guardian or adult student at least three days' notice of the name of the requesting agency and the specific record requested, if lawfully possible within the requirements of the judicial order. (Education Code 49077; 5 CCR 435; 34 CFR 99.31)
10. Any district attorney who is participating in or conducting a truancy mediation program or participating in the presentation of evidence in a truancy petition (Education Code 49076)
11. A district attorney's office for consideration against a parent/guardian for failure to comply with compulsory education laws (Education Code 49076)
12. Any probation officer, district attorney, or counsel of record for a student who is a minor for the purposes of conducting a criminal investigation or an investigation in regards to declaring the minor a ward of the court or

involving a violation of a condition of probation, subject to evidentiary rules specified in Welfare and Institutions Code 701 (Education Code 49076)

When disclosing records for these purposes, the County Superintendent or designee shall obtain written certification from the recipient of the records that the information will not be disclosed to another party without prior written consent of the student's parent/guardian or the holder of the student's educational rights, unless specifically authorized by state or federal law. (Education Code 49076)

13. Any judge or probation officer for the purpose of conducting a truancy mediation program for a student or for the purpose of presenting evidence in a truancy petition pursuant to Welfare and Institutions Code 681 (Education Code 49076)
In such cases, the judge or probation officer shall certify in writing to the County Superintendent or designee that the information will be used only for truancy purposes. Upon releasing student information to a judge or probation officer, the County Superintendent or designee shall inform, or provide written notification to, the student's parent/guardian within 24 hours. (Education Code 49076)
14. A foster family agency with jurisdiction over a currently enrolled or former student; short-term residential treatment program staff responsible for the education or case management of a student; or a caregiver who has direct responsibility for the care of a student, including a certified or licensed foster parent, an approved relative or nonrelated extended family member, or a resource family, as defined (Education Code 49076) Such individuals shall have access to the student's current or most recent records of grades, transcripts, attendance, discipline, online communication on platforms established by schools for students and parents/guardians, and any individualized education program or Section 504 plan developed and maintained by the County Office (Education Code 49069.3)
15. A student age 14 years or older who is both a homeless student and an unaccompanied minor as defined in 42 USC 11434a (Education Code 49076)
16. An individual who completes items #1-4 of the caregiver's authorization affidavit pursuant to Family Code 6552 and signs the affidavit for the purpose of enrolling a minor in school (Education Code 49076)
17. A caseworker or other representative of a state or local child welfare agency or tribal organization that has legal responsibility in accordance with state or tribal law for the care and protection of a student, provided that the individual is authorized by the agency or organization to receive the records and the information requested is directly related to providing assistance to address the student's educational needs (Education Code 49076; 20 USC 1232(g))
18. Appropriate law enforcement authorities, in circumstances where Education Code 48902 requires that the County Office provide special education and disciplinary records of a student with disabilities who is suspended or expelled for committing an act violating Penal Code 245 (Education Code 48902, 49076)
When disclosing such records, the County Superintendent or designee shall obtain written certification by the recipient of the records as described in item #12 above. (Education Code 49076)
19. Designated peace officers or law enforcement agencies in cases where the County Office is authorized by law to assist law enforcement in investigations of suspected criminal conduct or kidnapping and a written parental consent, lawfully issued subpoena, or court order is submitted to the County Office, or information is provided to it indicating that an emergency exists in which the student's information is necessary to protect the health or safety of the student or other individuals (Education Code 49076.5)
In such cases, the County Superintendent or designee shall provide information about the identity and location of the student as it relates to the transfer of that student's records to another public school district in California or any other state or to a California private school. (Education Code 49076.5)

When disclosing records for the above purposes, the County Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing information to another person, agency, or organization without written permission from the parent/guardian or adult student unless specifically

allowed by state law or the federal Family Educational Rights and Privacy Act. (Education Code 49076)

In addition, the parent/guardian or adult student may provide written consent for access to be granted to persons, agencies, or organizations not afforded access rights by law. The written consent shall specify the records to be released and the party or parties to whom they may be released. (Education Code 49061, 49075)

Only a parent/guardian having legal custody of the student may consent to the release of records to others. Either parent/guardian may grant consent if both parents/guardians notify the County Office, in writing, that such an agreement has been made. (Education Code 49061)

Discretionary Access

At the discretion of the County Superintendent or designee, information may be released from a student's records to the following:

1. Appropriate persons, including parents/guardians of a student, in an emergency if the health and safety of the student or other persons are at stake (Education Code 49076; 34 CFR 99.31, 99.32, 99.36)
When releasing information to any such appropriate person, the County Superintendent or designee shall record information about the threat to the health or safety of the student or any other person that formed the basis for the disclosure and the person(s) to whom the disclosure was made. (Education Code 49076; 34 CFR 99.32)
Unless it would further endanger the health or safety of the student or other persons, the County Superintendent or designee shall inform the parent/guardian or adult student within one week of the disclosure that the disclosure was made, of the articulable and significant threat to the health or safety of the student or other individuals that formed the basis for the disclosure, and of the parties to whom the disclosure was made.
2. Accrediting associations in order to carry out their accrediting functions (Education Code 49076; 34 CFR 99.31)
3. Under the conditions specified in Education Code 49076 and 34 CFR 99.31, organizations conducting studies on behalf of educational institutions or agencies for the purpose of developing, validating, or administering predictive tests, administering student aid programs, or improving instruction, provided that: (Education Code 49076; 34 CFR 99.31)
 - a. The study is conducted in a manner that does not permit personal identification of students or parents/guardians by individuals other than representatives of the organization who have legitimate interests in the information.
 - b. The information is destroyed when no longer needed for the purposes for which the study is conducted.
 - c. The County Office enters into a written agreement with the organization that complies with 34 CFR 99.31.
4. Officials and employees of private schools or school systems where the student is enrolled or intends to enroll, subject to the rights of parents/guardians as provided in Education Code 49068 and in compliance with 34 CFR 99.34 (Education Code 49076; 34 CFR 99.31, 99.34)
5. Local health departments operating countywide or regional immunization information and reminder systems and the California Department of Public Health, unless the parent/guardian has requested that no disclosures of this type be made (Health and Safety Code 120440)
6. Contractors and consultants having a legitimate educational interest based on services or functions which have been outsourced to them through a formal written agreement or contract with the County Office, excluding volunteers or other parties (Education Code 49076)
7. Agencies or organizations in connection with the student's application for or receipt of financial aid, provided that information permitting the personal identification of a student or the student's parents/guardians for these purposes is disclosed only as may be necessary to determine the eligibility of the student for financial aid, determine the amount of financial aid, determine the conditions which will be imposed regarding the financial aid, or enforce the terms or conditions of the financial aid (Education Code 49076; 34 CFR 99.31)

8. County elections officials for the purpose of identifying students eligible to register to vote or offering such students an opportunity to register, subject to the limits set by 34 CFR 99.37 and under the condition that any information provided on this basis shall not be used for any other purpose or transferred to any other person or agency (Education Code 49076; 34 CFR 99.37)

When disclosing records for the above purposes, the County Superintendent or designee shall obtain the necessary documentation to verify that the person, agency, or organization is a person, agency, or organization that is permitted to receive such records.

Any person, agency, or organization granted access is prohibited from releasing information to another person, agency, or organization without written permission from the parent/guardian or adult student unless specifically allowed by state law or the federal Family Educational Rights and Privacy Act. (Education Code 49076)

De-identification of Records

When authorized by law for any program audit, educational research, or other purpose, the County Superintendent or designee may release information from a student record without prior consent of the parent/guardian or adult student after the removal of all personally identifiable information. Prior to releasing such information, the County Superintendent or designee shall make a reasonable determination that the student's identity is not personally identifiable, whether through single or multiple releases and taking into account other reasonably available information. (Education Code 49074, 49076; 20 USC 1232g; 34 CFR 99.31)

Process for Providing Access to Records

Student records shall be maintained in a central file at the school attended by the student or, when records are maintained at different locations, a notation shall be placed in the central file indicating where other records may be found. Parents/guardians and adult students shall be notified of the location of student records if not centrally located. (Education Code 49069; 5 CCR 433)

The custodian of records shall be responsible for the security of student records and shall ensure that access is limited to authorized persons. (5 CCR 433)

The custodian of records shall develop reasonable methods, including physical, technological, and administrative policy controls, to ensure that school officials and employees obtain access to only those student records in which they have legitimate educational interests. (34 CFR 99.31)

To inspect, review, or obtain copies of student records, authorized persons shall submit a request to the custodian of records. Prior to granting the request, the custodian of records shall authenticate the individual's identity. For any individual granted access based on a legitimate educational interest, the request shall specify the interest involved.

When required by law, a student's parent/guardian or an adult student shall provide written, signed, and dated consent before the County Office discloses the student record. Such consent may be given through electronic means in those cases where it can be authenticated. The district's consent form shall specify the records that may be disclosed, state the purpose of the disclosure, and identify the party or class of parties to whom the disclosure may be made. Upon request by the parent/guardian or adult student, the County Office shall provide a copy of the records disclosed. (34 CFR 99.30)

If the parent/guardian or adult student refuses to provide written consent for the release of student information, the County Superintendent or designee shall not release the information, unless it is otherwise subject to release based on a court order or a lawful subpoena.

Within five business days following the date of request, the authorized person shall be granted access to inspect, review, and obtain copies of student records during regular school hours. (Education Code 49069)

Qualified certificated personnel shall be available to interpret records when requested. (Education Code 49069)

The custodian of records or the County Superintendent or designee shall prevent the alteration, damage, or loss of records during inspection. (5 CCR 435)

Access Log

A log shall be maintained for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record and the legitimate educational interest of the requester. (Education Code 49064)

In every instance of inspection by persons who do not have assigned educational responsibility, the custodian of records shall make an entry in the log indicating the record inspected, the name of the person granted access, the reason access was granted, and the time and circumstances of inspection. (5 CCR 435)

The custodian of records shall also make an entry in the log regarding any request for record(s) that was denied and the reason for the denial.

The log shall include requests for access to records by:

1. Parents/guardians or adult students
2. Students who are 16 years of age or older or who have completed the 10th grade
3. Parties obtaining County Office-approved directory information
4. Parties who provide written parental consent, in which case the consent notice shall be filed with the record pursuant to Education Code 49075
5. School officials and employees who have a legitimate educational interest
6. Law enforcement personnel seeking to enforce immigration laws

The log shall be open to inspection only by the parent/guardian, adult student, dependent adult student, custodian of records, and certain state or federal officials specified in Education Code 49064. (Education Code 49064; 5 CCR 432)

Duplication of Student Records

To provide copies of any student record, the County Office may charge a reasonable fee not to exceed the actual cost of providing the copies. No charge shall be made for providing up to two transcripts or up to two verifications of various records for any former student. No charge shall be made to locate or retrieve any student record. (Education Code 49065)

Changes to Student Records

Only a parent/guardian having legal custody of a student or a student who is 18 years of age or is attending an institution of postsecondary education may challenge the content of a record or offer a written response to a record. (Education Code 49061)

No addition or change shall be made to a student's record after high school graduation or permanent departure, other than routine updating, unless required by law or with prior consent of the parent/guardian or adult student. (Education Code 49070; 5 CCR 437)

Any request to change a student's legal name in the student's mandatory permanent student record shall be accompanied with appropriate documentation.

Any challenge to the content of a student's record shall be filed in accordance with the process specified in AR 5125.3 - Challenging Student Records. (Education Code 49070)

Retention and Destruction of Student Records

All anecdotal information and assessment reports maintained as student records shall be dated and signed by the individual who originated the data. (5 CCR 431)

The following mandatory permanent student records shall be kept indefinitely: (5 CCR 432, 437)

1. Legal name of student
2. Date and place of birth and method of verifying birth date
3. Sex of student
4. Name and address of parent/guardian of minor student
 - a. Address of minor student if different from the above
 - b. Annual verification of parent/guardian's name and address and student's residence
5. Entrance and departure dates of each school year and for any summer session or other extra session
6. Subjects taken during each year, half-year, summer session, or quarter, and marks or credits given towards graduation
7. Verification of or exemption from required immunizations
8. Date of high school graduation or equivalent

Mandatory interim student records, unless forwarded to another district, shall be maintained subject to destruction during the third school year after the school year in which they originated, following a determination that their usefulness has ceased or the student has left the County Office. These records include: (Education Code 48918, 51747; 5 CCR 432, 437, 16027)

1. Expulsion orders and the causes therefor
2. A log identifying persons or organizations who request or receive information from the student record
3. Health information, including verification or waiver of the health screening for school entry
4. Information on participation in special education programs, including required tests, case studies, authorizations, and actions necessary to establish eligibility for admission or discharge
5. Language training records
6. Progress slips/notices required by Education Code 49066 and 49067
7. Parental restrictions/stipulations regarding access to directory information
8. Parent/guardian or adult student rejoinders to challenged records and to disciplinary action
9. Parent/guardian authorization or prohibition of student participation in specific programs
10. Results of standardized tests administered within the past three years
11. Written findings resulting from an evaluation conducted after a specified number of missed assignments to determine whether it is in a student's best interest to remain in independent study

Permitted student records may be destroyed six months after the student completes or withdraws from the educational program and their usefulness ceases, including: (5 CCR 432, 437)

1. Objective counselor and/or teacher ratings

2. Standardized test results older than three years
3. Routine disciplinary data
4. Verified reports of relevant behavioral patterns
5. All disciplinary notices
6. Supplementary attendance records

Records shall be destroyed in a way that assures they will not be available to possible public inspection in the process of destruction. (5 CCR 437)

Transfer of Student Records

When a student transfers into this County Office from any other school district or a private school, the County Superintendent or designee shall inform the student's parent/guardian of rights regarding student records, including a parent/guardian's right to review, challenge, and receive a copy of student records. (Education Code 49068; 5 CCR 438)

When a student transfers into this County Office from another district, the County Superintendent or designee shall request that the student's previous district provide any records, either maintained by that district in the ordinary course of business or received from a law enforcement agency, regarding acts committed by the transferring student that resulted in the student's suspension or expulsion. (Education Code 48201)

When a student transfers from this County Office to another school district or to a private school, the County Superintendent or designee shall forward a copy of the student's mandatory permanent record within 10 school days of the district's receipt of the request for the student's records. The original record or a copy shall be retained permanently by this County Office. If the transfer is to another California public school, the student's entire mandatory interim record shall also be forwarded. If the transfer is out of state or to a private school, the mandatory interim record may be forwarded. Permitted student records may be forwarded to any other district or private school. (Education Code 48918, 49068; 5 CCR 438)

Upon receiving a request from a county placing agency to transfer a student in foster care out of a district school, the County Superintendent or designee shall transfer the student's records to the next educational placement within two business days. (Education Code 49069.5)

All student records shall be updated before they are transferred. (5 CCR 438)

Student records shall not be withheld from the requesting district because of any charges or fees owed by the student or parent/guardian. (5 CCR 438)

If the County Office is withholding grades, diploma, or transcripts from the student because of damage or loss of school property, this information shall be sent to the requesting district along with the student's records.

Notification of Parents/Guardians

Upon any student's initial enrollment, and at the beginning of each school year thereafter, the County Superintendent or designee shall notify parents/guardians and eligible students, in writing, of their rights related to student records. If 15 percent or more of the students enrolled in the County Office speak a single primary language other than English, then the County Office shall provide these notices in that language. Otherwise, the County Office shall provide these notices in the student's home language insofar as practicable. The County Office shall effectively notify parents/guardians or eligible students with disabilities. (Education Code 48985, 49063; 34 CFR 99.7)

The notice shall include: (Education Code 49063; 34 CFR 99.7, 99.34)

1. The types of student records kept by the County Office and the information contained therein
2. The title(s) of the official(s) responsible for maintaining each type of record
3. The location of the log identifying those who request information from the records

4. County Office criteria for defining school officials and employees and for determining legitimate educational interest
5. County Office policies for reviewing and expunging student records
6. The right to inspect and review student records and the procedures for doing so
7. The right to challenge and the procedures for challenging the content of a student record that the parent/guardian or student believes to be inaccurate, misleading, or otherwise in violation of the student's privacy rights
8. The cost, if any, charged for duplicating copies of records
9. The categories of information defined as directory information pursuant to Education Code 49073
10. The right to consent to disclosures of personally identifiable information contained in the student's records except when disclosure without consent is authorized by law
11. Availability of the curriculum prospectus developed pursuant to Education Code 49091.14 containing the titles, descriptions, and instructional aims of every course offered by the school
12. Any other rights and requirements set forth in Education Code 49060-49085, and the right of parents/guardians to file a complaint with the U.S. Department of Education concerning an alleged failure by the County Office to comply with 20 USC 1232g
13. A statement that the County Office forwards education records to other agencies or institutions that request the records and in which the student seeks or intends to enroll or is already enrolled as long as the disclosure is for purposes related to the student's enrollment

In addition, the annual parental notification shall include a statement that a student's citizenship status, immigration status, place of birth, or any other information indicating national origin will not be released without parental consent or a court order.

Student Records from Social Media

For the purpose of gathering and maintaining records of students' social media activity, the County Superintendent or designee shall: (Education Code 49073.6)

1. Gather or maintain only information that pertains directly to school safety or student safety
2. Provide a student with access to any information that the County Office obtained from the student's social media activity and an opportunity to correct or delete such information
3. Destroy information gathered from social media and maintained in student records within one year after a student turns 18 years of age or within one year after the student is no longer enrolled in the County Office, whichever occurs first
4. Notify each parent/guardian that the student's information is being gathered from social media and that any information maintained in the student's records shall be destroyed as provided in item #3 above. The notification shall also include, but is not limited to, an explanation of the process by which a student or the student's parent/guardian may access the student's records for examination of the information gathered or maintained and the process by which removal of the information may be requested or corrections to the information may be made. The notification may be provided as part of the annual parental notification required pursuant to Education Code 48980.
5. If the County Office contracts with a third party to gather information on a student from social media, ensure that the contract:
 - a. Prohibits the third party from using the information for purposes other than those specified in the contract or from selling or sharing the information with any person or entity other than the County Office, the

student, or the student's parent/guardian

- b. Requires the third party to destroy the information immediately upon satisfying the terms of the contract, or when the County Office notifies the third party that the student has turned 18 years of age or is no longer enrolled in the County Office, whichever occurs first

Updating Name and/or Gender of Former Students

When a former student submits a state-issued driver's license, birth certificate, passport, social security card, court order, or other government-issued documentation demonstrating that the former student's legal name and/or gender has changed, the County Office shall update the former student's records to include the updated legal name and/or gender. Upon request by the former student, the County Office shall reissue any documents conferred upon the former student, including, but not limited to, a transcript, a high school diploma, a high school equivalency certificate, or other similar documents. (Education Code 49062.5)

If the former student's name or gender is changed and the requested records are reissued, a new document shall be added to the former student's file that includes all of the following information: (Education Code 49062.5)

1. The date of the request
2. The date the requested records were reissued to the former student
3. A list of the records that were requested by and reissued to the former student
4. The type of documentation, if any, provided by the former student to demonstrate a legal change to the student's name and/or gender
5. The name of the employee who completed the request
6. The current and former names and/or genders of the student

Any former student who submits a request to change the legal name and/or gender on the student's records but is unable to provide any government-issued documentation demonstrating the legal name or gender change, may request a name or gender change through the process described in Education Code 49070 and AR 5125.3 -Challenging Student Records. (Education Code 49062.5)

(12/14 5/18) 12/21

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION

Weaverville, CA

CHILD CARE AND DEVELOPMENT

The County Board desires to provide child care and development services which meet the developmental needs of children and offer a convenient child care alternative for parents/guardians in the community.

The County Board shall enter into a contract with the California Department of Social Services (CDSS) for the provision of child care and development services by the County Office.

The County Office shall work cooperatively with the local child care and development planning council, public and private agencies, parents/guardians, and other community members to assess child care needs in the community, establish program priorities, obtain ongoing feedback on program quality, and supply information about child care options.

The County Board shall approve for the district's child care and development program a written philosophical statement, goals, and objectives that reflect the cultural and linguistic characteristics of the families to be served and address the program components specified in 5 CCR 18272-18281 and the accompanying administrative regulation. (5 CCR 18271)

When a County Office child care program is physically closed by local or state public health order due to the COVID-19 pandemic, the County Office shall provide distance learning when required to do so as a condition of funding or when required by law.

Eligibility and Enrollment

Child care admissions policies and procedures shall be in writing and available to the public. Such policies and procedures shall include criteria designating those children whose needs can be met by the child care center's program and services, the ages of children who will be accepted, program activities, any supplementary services provided, any field trip provisions, any transportation arrangements, food service provisions, and health examination requirements. (5 CCR 18105; 22 CCR 101218)

The County Superintendent or designee shall ensure that subsidized child care is provided to eligible families to the extent that state and/or federal funding is available and in accordance with enrollment priorities specified in Welfare and Institutions Code 10271 and 5 CCR 18106.

To the extent that space is available after the enrollment of children who are eligible for subsidized services, priority for admissions shall be given to County Office students, children of County Office students, and children of County Office employees.

A child's eligibility for transitional kindergarten enrollment shall not impact family eligibility for a childcare or preschool program. (Education Code 48000)

Staffing

The County Superintendent or designee shall ensure that individuals working in child care and development programs have the necessary qualifications and have satisfied all legal requirements.

Facilities

Upon recommendation of the County Superintendent or designee, the County Board may approve any of the following for the provision of child care and development services:

1. The use of existing County Office facilities that have capacity
2. Renovation or improvement of County Office facilities to make them suitable for such services
3. Purchase of relocatable child care facilities
4. Inclusion of child care facilities in any new construction
5. Agreement with a public agency or community organization for the use of community facilities

The County Superintendent or designee shall ensure that facilities used for child care services meet all applicable health and safety standards. (5 CCR 18020; 22 CCR 101238-101239.2)

Complaints

For a licensed child care center, any complaint alleging health and safety violations shall be referred to CDSS. (5 CCR 4611)

Any other alleged violation of state or federal laws governing child care and development programs shall be investigated and resolved using the district's procedures in BP/AR 1312.3 - Uniform Complaint Procedures.

Program Evaluation

The County Superintendent or designee shall annually conduct an evaluation of the district's child care and development services in accordance with state requirements. The results of the evaluation shall be used to develop an action plan which establishes program goals and objectives for the coming year and addresses any areas identified as needing improvement. (5 CCR 18279-18281)

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CHILD CARE AND DEVELOPMENT

Licensing

All County Office child care and development services shall be licensed by the California Department of Social Services, unless exempted pursuant to Health and Safety Code 1596.792 or 22 CCR 101158.

The license shall be posted in a prominent, publicly accessible location in the facility. (Health and Safety Code 1596.8555)

Licensed child care centers shall be subject to the requirements of Health and Safety Code 1596.70-1597.21, 22 CCR 101151-101239.2, and, when applicable, 22 CCR 101451-101539.

Program Components

The district's child care and development program shall include the following components:

1. The use of a developmental profile reflecting each child's physical, cognitive, social, and emotional development to plan and conduct developmentally and age appropriate activities (Welfare and Institutions Code 10209.5; 5 CCR 18272)
Program staff shall complete the developmental profile for each child who is enrolled in the program for at least 10 hours per week and for any child with disabilities regardless of the number of hours enrolled. The profile shall be completed within 60 days of enrollment and at least once every six months thereafter for children of all ages. (Welfare and Institutions Code 10209.5; 5 CCR 18270.5, 18272)
2. An educational program that complies with 5 CCR 18273, including the provision of services that are developmentally, linguistically, and culturally appropriate and inclusive of children with special needs
3. A staff development program which complies with 5 CCR 18274
4. Parent/guardian involvement and education that comply with 5 CCR 18275 and include an orientation, at least two individual conferences per year, meetings with program staff, an advisory committee, participation in daily activities, and information regarding their child's progress
5. A health and social services component that complies with 5 CCR 18276 and includes referrals to appropriate community agencies as needed
6. A community involvement component that complies with 5 CCR 18277
7. As applicable, a nutrition component that ensures children in the program are provided nutritious meals, beverages, and snacks that meet state and federal standards and have access to drinking water throughout the day, including meal times (Health and Safety Code 1596.808; 5 CCR 18278; 42 USC 1766)
8. Programs that promote age-appropriate structured and unstructured opportunities for physical activity and that limit the amount of time spent in sedentary activities to an appropriate level
9. An annual plan for program evaluation which conforms with the state's system and includes a self-evaluation, parent/guardian survey, and environment rating scale (5 CCR 18270.5, 18279, 18280)

Health and Safety

When a child enrolls or reenrolls in a licensed child care program, the center shall provide the child's parent/guardian with written information on the risks and effects of lead exposure, blood lead testing recommendations and requirements, and options for obtaining blood lead testing, including any state or federally funded programs that

offer free or discounted tests. (Health and Safety Code 1596.7996)

If a licensed child care center is located in a building that was constructed before January 1, 2010, the center shall have its drinking water tested for lead contamination every five years following an initial test conducted between January 1, 2020 and January 1, 2023. The center shall notify the parents/guardians of enrolled children of the requirement to test a facility's drinking water and of the test results. If notified of elevated lead levels, the center shall immediately make inoperable and cease using the fountains and faucets where elevated lead levels may exist and shall obtain a potable source of water for children and staff at that location. (Health and Safety Code 1597.16)

Staffing

The district's child care and development program shall maintain at least the minimum adult-child and teacher-child ratios specified in Welfare and Institutions Code 10275.5 and 5 CCR 18290-18292 based on the ages of the children served.

All persons employed at a licensed County Office child care center and all volunteers who provide care and supervision to children at such a center shall be immunized against influenza, pertussis, and measles. If they meet all other requirements for employment or volunteering, as applicable, but need additional time to obtain and provide immunization records, they may be employed or volunteer conditionally for a maximum of 30 days upon signing and submitting a written statement attesting that they have been immunized as required. In addition, employees and volunteers shall receive an influenza vaccination between August 1 and December 1 of each year. A person shall be exempt from these requirements only under any of the following circumstances: (Health and Safety Code 1596.7995)

1. The person submits a written statement from a licensed physician declaring either that immunization is not safe because of the person's physical condition or medical circumstances or that the person has evidence of current immunity to influenza, pertussis, and measles.
2. In the case of the influenza vaccine, the person submits a written declaration declining the vaccination.
3. In the case of the influenza vaccine required during the first year of employment or volunteering, the vaccine is not timely because the person was hired after December 1 of the previous year and before August 1 of the current year.

Documentation of the required immunizations or exemptions from immunization shall be maintained in the employee's personnel file. (Health and Safety Code 1596.7995)

In addition to the above immunization requirements, teachers employed in a licensed child care center shall present evidence of a current tuberculosis clearance and meet other requirements specified in Health and Safety Code 1597.055. (Health and Safety Code 1597.055)

Eligibility and Enrollment

The district's subsidized child care and development services may be available to infants and children through 12 years of age and to individuals with disabilities through 21 years of age in accordance with their individualized education program and Welfare and Institutions Code 10213.5. (Welfare and Institutions Code 10213.5, 10273; 5 CCR 18089, 18407, 18422)

To participate in the district's subsidized child care program, families shall document both an eligibility basis and need for care as follows: (Welfare and Institutions Code 10271 and 10271.5)

1. The family is eligible for subsidized services on the basis of being a current aid recipient, income eligible, or homeless and/or the family's children are recipients of child protective services or have been identified as being or at risk of being abused, neglected, or exploited.
2. The family has a need for child care based on either of the following:
 - a. The parents/guardians are participating in vocational training leading directly to a recognized trade, paraprofession, or profession; are engaged in an educational program for English language learners or to

attain a high school diploma or general educational development certificate; are employed or seeking employment; are seeking permanent housing for family stability; or are incapacitated

b. The child is identified by a legal, medical, or social services agency, the County Office liaison for homeless

students, a Head Start program, or an emergency or transitional shelter as being a recipient of protective services, as being or at risk of being neglected, abused, or exploited, or as being homeless

The County Superintendent or designee shall consult the county's centralized eligibility list, when available, or shall maintain a County Office waiting list in accordance with admission priorities. As vacancies occur, applicants shall be contacted in order of their priority. (5 CCR 18106)

First priority for enrollment shall be given to neglected or abused children who are recipients of child protective services, or children who are at risk of being neglected or abused, upon written referral from a legal, medical, or social services agency. If unable to enroll a child in this category, the County Office shall refer the child's parent/guardian to local resource and referral services so that services for the child can be located. (Welfare and Institutions Code 10271)

Second priority for enrollment shall be given to families, regardless of the number of parents in the home, who are income eligible, as defined in Welfare and Institutions Code 10271.5. Families with the lowest gross monthly income in relation to family size shall be admitted first. If two or more families are in the same priority in relation to income, the family that has a child with disabilities shall be admitted first or, if there is no child with disabilities, the family that has been on the waiting list for the longest time shall be admitted first. (Welfare and Institutions Code 10271 and 10271.5)

The County Office shall allow eligible children 11-12 years of age to combine enrollment in a before-school or after-school program with subsidized child care services during the time that the before-school or after-school program does not operate. Children 11-12 years of age, except for children with disabilities, shall be eligible for subsidized child care services only for the portion of care needed that is not available in a before-school or after-school program. (Welfare and Institutions Code 10273)

After all children eligible for subsidized services have been enrolled, the County Office may enroll other children in accordance with the priorities established by the County Board.

The district's decision to approve or deny services shall be communicated to the parent/guardian through a written Notice of Action mailed or delivered within 30 days from the date the application is signed by the parent/guardian. (5 CCR 18094, 18118)

Upon establishing eligibility for services, a family shall be eligible for and shall receive services for not less than 12 months before having the family's eligibility or need recertified and shall not be required to report changes to income or other changes for at least 12 months. However, a family establishing eligibility on the basis of income shall report any increases in income that exceed the threshold for ongoing income eligibility specified in Welfare and Institutions Code 10271.5, and the family's ongoing eligibility shall be recertified at that time. At any time a family may voluntarily report income or other changes, which shall be used, as applicable, to reduce the family's fees, increase the family's services, or extend the period of eligibility before recertification. (Welfare and Institutions Code 10271)

The County Superintendent or designee shall mail or deliver a Notice of Action to a parent/guardian at least 14 calendar days before any intended change in services, including, but not limited to, an increase or decrease in fees, an increase or decrease in the amount of services, or termination of services, due to any of the following circumstances: (5 CCR 18095, 18119)

1. A determination made during recertification or the update of the application that the need or eligibility requirements are no longer being met or the fee or amount of service needs to be modified
2. Failure of the parent/guardian to document the family's need or eligibility after the County Office requested such documentation in writing
3. An indication by the parent/guardian that the service is no longer wanted
4. The death of a parent/guardian or child

5. The conclusion of a limited-term agreement, provided that the parent/guardian has been informed in writing of

the date that the services would terminate

The County Superintendent or designee shall establish and maintain a basic data file for each family receiving child care and development services containing the completed and signed application for services, documentation used to determine the child's eligibility and need, and copies of all Notices of Action. (5 CCR 18081, 18095)

Fees and Charges

Except when offering a program that is prohibited by law from charging any fees, the County Superintendent or designee may charge fees for services according to the state fee schedule, the actual cost of services, or the maximum daily/hourly rate specified in the contract, whichever is least. (Welfare and Institutions Code 10260, 10270, 10290, 10291, 10436; 5 CCR 18078, 18108-18110)

However, for the 2021-22 fiscal year, family fees shall not be collected as specified in Welfare and Institutions Code 10290.

No fee shall be charged to a family that is receiving CalWORKS cash aid, an income-eligible family whose child is enrolled in a part-day California State Preschool Program, or a family whose income level, in relation to family size, is less than the first entry in the fee schedule. (Education Code 8253; Welfare and Institutions Code 10291; 5 CCR 18110)

In addition, any family receiving child care on the basis of having neglected or abused children who are recipients of child protective services, or children who are at risk of being neglected or abused, upon written referral from a legal, medical, or social services agency, may be exempt from these fees for up to 12 months. (Welfare and Institutions Code 10271 and 10291)

Fees shall be assessed at initial enrollment and reassessed when a family is recertified or experiences a change in status. Fees shall be considered delinquent after seven days from the date that fees are due. Parents/guardians shall be notified in the event that fees are delinquent. If a reasonable plan for payment of the delinquent fees has not been provided by the parents/guardians, services shall be terminated if all delinquent fees are not paid within two weeks of such notification. Parents/guardians shall receive a copy of the district's regulations regarding fee collection at the time of initial enrollment into the program. (Welfare and Institutions Code 10290; 5 CCR 18082, 18114, 18115)

The County Superintendent or designee shall establish a process that involves parents/guardians in determining whether to require parents/guardians to provide diapers. This process shall also be used to determine whether and how much to charge parents/guardians for field trip expenses, within the limit specified in law. A child shall not be denied participation in a field trip due to the parent/guardian's inability or refusal to pay the fee, and no adverse action shall be taken against a parent/guardian for that inability or refusal. (Welfare and Institutions Code 10292)

Disenrollment

When necessary due to a reduction in state reimbursements, families shall be disenrolled from subsidized child care and development services in the following order: (Welfare and Institutions Code 10272.5)

1. Families with the highest income in relation to family size shall be disenrolled first.
2. If two or more families have the same income ranking, children without disabilities who have been enrolled in child care services the longest shall be disenrolled first. After all children without disabilities have been disenrolled, children with disabilities shall be disenrolled, with those who have been enrolled in child care services the longest being disenrolled first.
3. Families whose children are receiving child protective services or are at risk of neglect, abuse, or exploitation, regardless of family income, shall be disenrolled last.

Health Examination and Immunizations

Prior to or within six weeks of enrollment, a child enrolling in a child care center shall obtain a physical examination and evaluation and receive age-appropriate immunizations. (Welfare and Institutions Code 10271)

The requirement for a physical examination and evaluation shall be waived if a parent/guardian submits a letter stating that such examination is contrary to the parent/guardian's religious beliefs. (Welfare and Institutions Code 10271)

A child may be exempted from the immunization requirements only if: (Health and Safety Code 120335)

1. A licensed physician indicates that immunization is not safe due to the physical condition or medical circumstances of the child.

A medical exemption shall be submitted using the standardized medical exemption certification form developed by California Department of Public Health and transmitted using the California Immunization Registry. The request shall include, but not be limited to, a description of the medical basis for which the exemption for each individual immunization is sought and whether the medical exemption is permanent or temporary, including the date upon which a temporary medical exemption will expire. A temporary exemption shall not exceed one year. (Health and Safety Code 120372)

2. The parent/guardian submitted a letter or affidavit prior to January 1, 2016 stating that such examination is contrary to the parent/guardian's personal beliefs. An exemption from immunization granted for personal beliefs is effective only until the next grade span (i.e., birth through preschool, grades K-6, and grades 7-12).

If there is good cause to believe that a child is suffering from a recognized contagious or infectious disease, the child shall be temporarily excluded from the child care and development program until it is determined that the child is not suffering from that contagious or infectious disease. (Welfare and Institutions Code 10271)

Attendance

Sign-in and sign-out sheets shall be used daily for all children for attendance accounting purposes. Attendance records shall include verification of excused absences, including the child's name, date(s) of absence, specific reason for absence, and signature of parent/guardian or County Office representative. (5 CCR 18065, 18066)

Absences shall be excused for the following reasons:

1. Illness or quarantine of the child or of the parent/guardian (Welfare and Institutions Code 10213.5)
2. Family emergency (Welfare and Institutions Code 10213.5)

A family emergency shall be considered to exist when unforeseen circumstances cause the need for immediate action, such as may occur in the event of a natural disaster or when a member of the child's immediate family dies, has an accident, or is required to appear in court.

3. Time spent with a parent/guardian or other relative as required by a court of law (Welfare and Institutions Code 10213.5)
4. Time spent with a parent/guardian or other relative which is clearly in the best interest of the child (Welfare and Institutions Code 10213.5)

An absence shall be considered to be in the best interest of the child when the time is spent with the child's parent/guardian or other relative for reasons deemed justifiable by the program coordinator or site supervisor.

Except for children who are recipients of child protective services or are at risk of abuse or neglect, excused absences in the best interest of the child shall be limited to 10 days during the contract period. (5 CCR 18066)

Any absence due to a reason other than any of those stated above, or without the required verification, shall be considered an unexcused absence. After three unexcused absences during the year, the program coordinator or site supervisor shall notify the child's parent/guardian. Children who continue to have excessive unexcused absences may be removed from the program at the discretion of the program coordinator in order to accommodate other families on the waiting list for admission.

Parents/guardians shall be notified of the policies and procedures related to excused and unexcused absences for child care and development services. (5 CCR 18066)

Rights of Parents/Guardians

At the time a child is accepted into a licensed child care and development center, the child's parent/guardian or authorized representative shall be notified of the rights specified in 22 CCR 101218.1, including, but not limited to, the right to enter and inspect the child care facility and the right to be informed, upon request, of the name and type of association to the center of any adult who has been granted a criminal record exemption. (Health and Safety Code 1596.857; 22 CCR 101218.1)

The written notice of parent/guardian rights also shall be permanently posted within the facility in a location accessible to parents/guardians. Notwithstanding these rights, access to the facility may be denied to an adult whose behavior presents a risk to children present in the facility or to noncustodial parents/guardians when so requested by the responsible parent/guardian. (Health and Safety Code 1596.857)

In addition, if a parent/guardian disagrees with any County Office action to deny a child's eligibility for subsidized child care services, disenroll the child due to a funding shortage, increase or decrease fees, increase or decrease the amount of services, terminate services, or otherwise change the level of services, the parent/guardian may file a request for a hearing with the County Superintendent or designee within 14 calendar days of the date the Notice of Action was received. Within 10 calendar days of receiving the request for a hearing, the County Superintendent or designee shall notify the parent/guardian of the time and place of the hearing, which, to the extent possible, shall be convenient for the parent/guardian. (5 CCR 18120)

The hearing shall be conducted in accordance with the procedures specified in 5 CCR 18120 by a County Office administrator who is at a staff level higher in authority than the staff person who made the contested decision. Within 10 calendar days after the hearing, the County Office administrator shall mail or deliver a written decision to the parent/guardian. If the parent/guardian disagrees with the written decision, the parent/guardian may, within 14 calendar days, appeal the decision to the CDE. (5 CCR 18120-18122)

Records

The County Superintendent or designee shall maintain records of enrollment, attendance, types of families served, income received from all families participating in the district's child care and development program, and any other records required under the state contract.

(7/15 6/21) 12/21

BEFORE/AFTER SCHOOL PROGRAMS

The County Board desires to provide before-school and/or after-school enrichment programs that support the regular education program in a supervised environment. In order to increase academic achievement of participating students, the content of such programs shall be coordinated with the district's vision and goals for student learning, local control and accountability plan, curriculum, and academic standards.

The district's program shall be planned through a collaborative process that includes parents/guardians, students, and representatives of participating schools, governmental agencies including city and county parks and recreation departments, local law enforcement, community organizations, and, if appropriate, the private sector. (Education Code 8422, 8482.5, 46120)

To the extent feasible, the County Office shall give priority to establishing before-school and/or after-school programs in low-performing schools and/or programs that serve low-income and other at-risk students.

Any After School Education and Safety Program (ASES), 21st Century Community Learning Center Program (21st CCLC), 21st Century High School After School Safety and Enrichment for Teens Program (ASSETs), or other program to be established pursuant to Education Code 8421, 8482.3 or 8484.75 shall be approved by the County Board and the principal of each participating school.

The County Superintendent or designee shall ensure that all staff who directly supervise students in the district's before-school and/or after-school program possess appropriate knowledge and experience. As needed, staff and volunteers shall receive ongoing training related to their job responsibilities.

Each program shall include academic and enrichment elements in accordance with law and administrative regulation. In addition, each program may include support services that reinforce the educational component and promote student health and well-being.

A family fee may be charged to participating families based on the actual cost of services.

However, for the ASSETs program, a family fee shall be waived or reduced for families with students who are eligible for free or reduced-price meals. (Education Code 8422)

For ASES, 21st CCLC, and/or Expanded Learning Opportunities programs, no fee shall be charged for a student who is eligible for free or reduced-price meals, or a student who the County Office knows is a homeless youth or in foster care. In addition, family fees shall be calculated on a sliding scale that considers family income and ability to pay. (Education Code 8482.6, 46120)

Eligible students who are 11 or 12 years of age shall be placed in a before-school or after-school program, if and when available, rather than subsidized child care and development services. During the time that the before-school or after-school program does not operate, such students may be provided the option of enrolling in child care and development services in accordance with the enrollment priorities established in AR 5148 - Child Care and Development. (Welfare and Institutions Code 10273)

The County Board and the County Superintendent or designee shall monitor student participation rates and shall identify multiple measures that shall be used to evaluate program effectiveness. Such measures may include, but are not limited to, student outcome data; program self-assessments; feedback from staff, participating students, and parents/guardians; and observations of program activities.

Every three years, the County Superintendent or designee shall review the after-school program plan, including, but not limited to, program goals, program content, and outcome measures. Documentation of the program plan shall be maintained for a minimum of five years.

(11/06 3/17) 12/21

Board
Approved:

TRINITY COUNTY OFFICE OF EDUCATION
Weaverville, CA

BEFORE/AFTER SCHOOL PROGRAMS

Definitions

Expanded learning opportunities means before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of students through hands-on, engaging learning experiences. Expanded learning opportunities does not mean an extension of instructional time, but rather, opportunities to engage students in enrichment, play, nutrition, and other developmentally appropriate activities. (Education Code 8482.1, 46120)

Unduplicated student means a student enrolled in a County Office who is either classified as an English learner, eligible for a free or reduced-price meal, or is a foster youth. (Education Code 42238.02, 46120)

Grades K-9

The district's After School Education and Safety (ASES) program or 21st Century Community Learning Center (21st CCLC) program shall serve students in any of grades K-9 as the County Office may determine based on local needs. (Education Code 8482.3, 8484.7, 8484.75, 8484.8)

The district's 21st CCLC program shall primarily serve students in Title I schoolwide programs. (Education Code 8484.8; 20 USC 7173)

The district's Expanded Learning Opportunities (ELO) program shall serve students in grades TK-6. For the 2021-22 school year, the County Office shall offer access to ELO programs to all unduplicated students in grades TK-6 and provide access to such programs to at least 50 percent of enrolled unduplicated students. Commencing with the 2022-23 school year, the County Office shall offer all students in grades TK-6 access to ELO programs, and ensure that access is provided to any student whose parent/guardian requests placement in a program. (Education Code 46120)

The County Superintendent or designee shall ensure that the plan to provide access to full-day learning programs the year before kindergarten addresses the needs of children and their families as specified in BP 6170.1 - Transitional Kindergarten. (Education Code 8281.5)

The district's ASES, 21st CCLC, and ELO program(s) shall be operated in accordance with the following:

1. Program Elements

- a. The program shall include an educational and literacy element in which tutoring or homework assistance is provided in language arts, mathematics, history and social science, computer training, and/or science.(Education Code 8482.3, 8484.75, 46120)
- b. The program shall include an educational enrichment element which may include, but is not limited to, fine arts, career technical education, recreation, technology, physical fitness, and prevention activities.(Education Code 8482.3, 8484.75, 46120)

2. Nutrition

- a. If snacks or meals are made available in the program, they shall conform to nutrition standards specified in Education Code 49430-49434 or 42 USC 1766 as applicable. (Education Code 8482.3, 8484.75, 46120; 42 USC 1766-1766a; 7 CFR 226.17)
- b. The district's before-school program shall offer a breakfast meal as described in Education Code 49553 for all program participants. (Education Code 8483.1, 8484.75)

3. Location of Program

- a. The program may be offered at one or multiple school sites and/or at an easily available and accessible off-campus facility. (Education Code 8482.3, 8484.75)
- b. When there is a significant barrier to student participation in either the before-school or after-school component of a program at the school of attendance, the County Superintendent or designee may, with the approval of the County Superintendent of Public Instruction, provide services at another school site. Such transfer of services shall occur only if the school to which the program will be transferred agrees to receive students from the transferring school and has an existing grant of the same type as the transferring school, or does not have a 10-percent lower percentage of students eligible for free or reduced-price meals than the transferring school. A significant barrier includes any of the following:
(Education Code 8482.8, 8484.75)
 - i. Fewer than 20 students participating in the program component
 - ii. Extreme transportation constraints, including, but not limited to, desegregation busing, busing for magnet or open enrollment schools, or student dependence on public transportation
 - iii. A reduction in the program grant of an existing school due to its merging into a new school opened by the County Office or the splitting of its students with a new schoolIn such cases, the County Office shall arrange for safe, supervised transportation between school sites; ensure communication among staff in the regular school program, staff in the before-school or after-school program, and parents/guardians; and ensure alignment of the educational and literacy elements with the regular school program of participating students.
(Education Code 8482.8, 8484.75)

4. Staffing

- c. All staff members who directly supervise students shall, at a minimum, meet the qualifications for an instructional aide. (Education Code 8483.4, 8484.75, 45330, 45344, 45344.5)
- d. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in law and County Board policy. (Education Code 8483.4, 8484.75)
- e. The student-to-staff ratio shall be no more than 20 to 1, except that programs serving transitional kindergarten or kindergarten students shall maintain a student-to-staff member ratio of no more than 10 to 1 (Education Code 8483.4, 8484.75, 46120)

5. Hours of Operation

- a. A before-school program shall not operate for less than one and one-half hours per regular school day.(Education Code 8483.1, 8484.75)
- b. An after-school program shall begin immediately upon the conclusion of the regular school day and shall operate a minimum of 15 hours per week and at least until 6 p.m. on every regular school day. (Education Code 8483, 8484.75)
- c. An ELO program shall provide in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, shall not be less than nine hours of combined instructional time and expanded learning opportunities per instructional day. (Education Code 46120)

6. Admissions

- a. Every student attending a school operating a program is eligible to participate in the program, subject to program capacity. (Education Code 8482.6, 8484.75)
- b. If the number of students wishing to participate in the program exceeds program capacity, students shall be selected for enrollment based on the following guidelines:
 - i. First priority for enrollment shall be given to students who are identified as homeless youth, as

defined by the McKinney-Vento Homeless Assistance Act (42 USC 11434a), at the time they apply for enrollment or at any time during the school year, to students who are identified by the program as being in foster care, and to students who are eligible for free or reduced-price meals. (Education Code 8483, 8483.1, 8484.75)

The County Office is not required to disenroll a current student in order to secure the enrollment of a student who has priority for enrollment. (Education Code 8483, 8483.1)

The County Office shall inform the parent/guardian of a homeless or foster youth of the right of the child to receive priority enrollment and how to request priority enrollment. (Education Code 8483, 8484.75)

- ii. Second priority for enrollment of middle or junior high school students shall be given to students who attend daily. (Education Code 8483, 8483.1, 8484.75)
- iii. Third priority for enrollment shall be given to students identified as in need of academic remediation or support in accordance with County Board policy or administrative regulation.
- iv. Any remaining capacity shall be filled by students selected at random.
- v. A waiting list shall be established to accommodate additional students if space becomes available.

7. Attendance/Early Release

- a. Each student admitted into a County Office program shall be expected to attend the full number of hours that the program is in operation every day that the student participates.
- b. When necessary, a student's parent/guardian may request, in writing, that the County Superintendent or designee approve the reasonable late daily arrival for the before-school program or the reasonable early daily release from the after-school program. The County Superintendent or designee shall not approve such a request if the student would be attending less than one-half of the daily program hours.

8. Summer/Intersession/Vacation Programs

- a. ELO programs shall offer no less than nine hours of in-person expanded learning opportunities per day for at least 30 non-school days, during intersessional periods.
- b. A before-school program operating during summer, intersession, and/or vacation days shall be offered for a minimum of two hours per day. An after-school program offered during summer, intersession, and/or vacation days may be operated for either three hours or six hours per day in accordance with Education Code 8483.76. When both before-school and after-school programs are offered for the same students on such days, they shall be operated for a minimum of four and one-half hours per day. (Education Code 8483, 8483.1, 8483.2, 8483.76)
- c. A program offered during summer, intersession, and/or vacation periods may open eligibility to every student attending a school in the County Office, with priority for enrollment given to students enrolled in the school that received the grant. (Education Code 8483.76)
- d. To address the needs of students and school closures, the program may be conducted at an off-site location or an alternate school site. The program shall notify the California Department of Education (CDE) of the change of location and shall include a plan to provide safe transportation pursuant to Education Code 8484.6. (Education Code 8483.76)
- e. Any program operating for six hours per day shall provide at least one nutritionally adequate free or reduced-price meal to each eligible student during each program day. (Education Code 8483.76)
- f. For any program operating six hours per day, County Office procedures pertaining to student attendance and early release as specified in item #7 above shall apply. (Education Code 8483.76)

The district's 21st Century High School After School Safety and Enrichment for Teens (ASSETs) program shall serve students in any of grades 9-12 as the County Office may determine based on local needs. (Education Code 8421)

The program shall be operated in accordance with the following guidelines:

1. Program Elements

- a. The program shall include an academic assistance element that is coordinated with the regular academic program and includes, but is not limited to, at least one of the following: (Education Code 8421)
 - i. Tutoring
 - ii. Career exploration, including activities that help students develop the knowledge and skills that are relevant to their career interests and reinforce academic content
 - iii. Homework assistance
 - iv. College preparation, including information about the Cal Grant program pursuant to Education Code 69430-69460
- b. The program shall include an enrichment element that may include, but is not limited to: (Education Code 8421)
 - i. Community service
 - ii. Career and technical education
 - iii. Job readiness
 - iv. Opportunities for mentoring and tutoring younger students
 - v. Service learning
 - vi. Arts
 - vii. Computer and technology training
 - viii. Physical fitness
 - ix. Recreation activities
- c. The program shall include a nutritional snack and/or meal and a physical activity element. (Education Code 8423)
- d. The program shall provide for access to, and availability of, computers and technology. (Education Code 8423)
- e. The County Superintendent or designee shall assess students' preferences for program activities. (Education Code 8423)

2. Location of Program

- a. The district's program may operate on one or multiple school sites or at another location approved by CDE. (Education Code 8421)
- b. If applying for a location off school grounds, the County Superintendent or designee shall ensure that safe transportation is available for students, if necessary, and the program is at least as available and accessible as similar programs conducted on school sites. (Education Code 8421)

3. Hours of Operation

- a. The district's program shall operate for a minimum of 15 hours per week. (Education Code 8421)
- b. The district's program may be operated either after school only or for any combination of after school, before school, weekends, summer, intersession, and vacations. (Education Code 8422)

Volunteers

The County Superintendent or designee may establish a registry of volunteer after-school physical recreation instructors and other before-school and after-school program volunteers. (Education Code 35021.3)

To be included in the registry, a volunteer shall submit to a criminal background check pursuant to Education Code 45125. The volunteer shall also submit current contact information to the County Office and shall update that information whenever the information changes. (Education Code 35021.3)

The County Superintendent or designee may use a volunteer registered with the County Office or may select another person to provide physical recreation to students after school hours or to provide other services. (Education Code 35021.3)

Reports

The County Superintendent or designee shall annually submit to CDE outcome-based data, including, but not limited to:
(Education Code 8427, 8482.3, 8484)

1. For participating students, school day attendance on an annual basis and program attendance on a semi-annual basis
2. Evidence of a program quality improvement process that is data driven and based on CDE program quality standards

(7/15 12/17) 12/21

Board
Approved:

TRINITY COUNTY BOARD OF EDUCATION
Weaverville, CA