



Trinity County Office of Education

Sarah E. Supahan
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

MINUTES

Trinity County Board of Education Regular Board Meeting October 19, 2022

WHERE HELD: Hayfork High School
231 Oak Avenue, Hayfork, CA 96041

MEMBERS PARTICIPATING: Michelle Myers, Area II
Sally Aldinger, Area III
Steve Canale, Area V

ABSENT: Randy Spencer, Area I

COUNTY OFFICE: Sarah Supahan, Superintendent of Schools
Fabio Robles, Deputy Superintendent
Cindy Blanchard, Chief Business Official
Anthony Rebelo, Assistant Superintendent of Special
Education/SELPA Director
Melanie Holmes, Executive Director of HR & Business
Services
Tim Nordstrom, Assistant Superintendent of Educational
Services
Dawn MacLaren, Administrative Secretary

PUBLIC: Josh Cozine, Trinity Journal- Teleconference
Arina Erwin, Junction City Community Member

1.0 Formal Opening

- 1.1 Call to Order
Sally Aldinger called the meeting to order at 5:00 p.m.
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Additions or Changes to Agenda

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there

shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

There was no public communication.

3.0 Accept Open Session Agenda

MOTION: Motion was made by Steve Canale, with a second by Michelle Myers to accept the Open Agenda. Motion passed unanimously. Aye-3(Aldinger, Canale, Myers), No-0, Absent-1 (Spencer), Abstain-0.

4.0 Consent Agenda: The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4.1 Minutes – August 17, 2022
- 4.2 Warrants – August and September 2022
- 4.3 Payroll – August and September 2022
- 4.4 BP/AR 5113 Absences and Excuses - Second Reading
- 4.5 BP/AR 5145.3 Nondiscrimination/Harassment - Second Reading
- 4.6 BP/AR/E(1)/E(2) 6173 Education for Homeless Children - Second Reading
- 4.7 BB 9322 Agenda/Meeting Materials - Second Reading

Sally Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. Item 4.7 was pulled for further discussion.

MOTION: Motion was made by Michelle Myers, with a second by Steve Canale to approve items 4.1 through 4.6 Motion passed unanimously. Aye-3(Aldinger, Canale, Myers), No-0, Absent-1 (Spencer), Abstain-0.

Discussion of Item 4.7

MOTION: After discussion, motion was made by Steve Canale with a second by Michelle Myers to accept Item 4.7 BB 9322 Agenda/Meeting Materials with the correction of BB 9322 to remove the following statement:

Each agenda shall include a statement regarding the option for students and parents/guardians to request that directory information or personal information the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. The agenda shall also state that the request must be made in writing to the secretary or clerk of the County Board

Replace with the following statement:

As per Education Code 49073.2, the governing board minutes shall not include the directory information or the personal information of a student. or of a parent or guardian of a student, in the minutes of a board meeting, except as required by judicial order or federal law. Motion passed unanimously. Aye-3(Aldinger, Canale, Myers), No-0, Absent-0 (Spencer), Abstain-0.

5.0 Reports

- 5.1 Financial Report and Oversight Update
Cindy Blanchard provided the financial report and oversight update which was included in the board packet for the members to review.
 - 5.1.1 School Facilities Report from Jeff Morris
The school facilities report was included in the Board packet for the members to review.
- 5.2 Cabinet Report –Trinity Co-Op, and Trinity Teachers Newsletter
Anthony Rebelo, Assistant Superintendent of Special Education/SELPA Director and Tim Nordstrom, Assistant Superintendent of Educational Services shared the Cabinet Report with the board.
Tim Nordstrom provided a copy of the Trinity Co-Op Newsletters that was included in the Board packet for review.

6.0 **Correspondence**

- 6.1 Letter of Interest from Arina Erwin for Board Vacancy, Area IV (Junction City, Burnt Ranch)
- 6.2 California Department of Education – Approval of 2021-22 through 2023-24 Local Control and Accountability Plan for the 2022-23 school year.
- 6.3 California Department of Education – Approval of 2022-2023 Budget

7.0 **Action Items**

- 7.1 Interview, Consider and/or Approve Provisional Appointment of Arina Erwin, Area IV (Burnt Ranch/Junction City) Board Member
MOTION: Motion was made by Steve Canale, with a second by Michelle Myers to appoint Arina Erwin in lieu of Election to the vacant Area IV position representing Burnt Ranch and Junction City. Motion passed unanimously. Aye-3, (Aldinger, Canale, Myers), No-0, Absent-1 (Spencer), Abstain-0.
 - 7.1.1 Administer the Oath of Office
Sarah Supahan administered the oath of office at 5:19 p.m. and Arina Erwin took her seat at the Board table.
- 7.2 Board to determine that meeting in person would present imminent risks to the health/safety of attendees for Board meeting scheduled for November 16, 2022, at 1:00 p.m. as per California Governor's Executive Order AB 361.(No back-up)
MOTION: Motion was made by Steve Canale with a second by Michelle Myers to reaffirm that meeting in person would present imminent risks to the health/safety of attendees for the Board meeting scheduled for November 16, 2022, at 1:00 p.m. as per California Governor's Executive Order AB 361. Motion passed unanimously. Aye-4(Aldinger, Canale, Erwin, Myers), No-0, Absent-1(Spencer), Abstain-0
- 7.3 Approve 2022-2023 Consolidated Application
MOTION: Motion was made by Michelle Myers with a second by Steve Canale to Approve 2022-2023 Consolidated Application. Motion passed unanimously. Aye-4(Aldinger, Canale, Erwin, Myers), No-0, Absent-1(Spencer), Abstain-0
- 7.4 Approve Resolution 22-23-07 Amend Bylaws of Northern California Schools Insurance Group (NCSIG)
MOTION: Motion was made by Michelle Myers with a second by Steve Canale to Approve Resolution 22-23-07 Amend Bylaws of Northern California Schools

Insurance Group (NCSIG). Motion passed unanimously. Aye-4(Aldinger, Canale, Erwin, Myers), No-0, Absent-1(Spencer), Abstain-0

7.5 Approve Resolution #22-23-08 Designation of Applicant Agent for Non-State Agencies

MOTION: Motion was made by Steve Canale with a second by Michelle Myers to Approve Resolution #22-23-08 Designation of Applicant Agent for Non-State Agencies. Motion passed unanimously. Aye-4(Aldinger, Canale, Erwin, Myers), No-0, Absent-1(Spencer), Abstain-0

7.6 Approve Resolution #22-23-09 Adopting GANN Limit for 2021-2022 and Projected Limit for 2022-2023(back-up to follow electronically)

MOTION: Motion was made by Steve Canale with a second by Arina Erwin to Approve Resolution #22-23-09 Adopting GANN Limit for 2021-2022 and Projected Limit for 2022-2023. Motion passed unanimously. Aye-4(Aldinger, Canale, Erwin, Myers), No-0, Absent-1(Spencer), Abstain-0

7.7 Approve Resolution #22-23-10 Designation of the Representative(s) to the Shasta/Tehama/Trinity Adult Education Consortium

MOTION: Motion was made by Michelle Myers with a second by Steve Canale to Approve Resolution #22-23-10 Designation of the Representative(s) to the Shasta/Tehama/Trinity Adult Education Consortium. Motion passed unanimously. Aye-4(Aldinger, Canale, Erwin, Myers), No-0, Absent-1(Spencer), Abstain-0

7.8 Approve Reclassification and Destruction of LEA Documents Having Met Retention Period Requirements of Article 2, Sections 16023-16028 of Title 5, California Code of Regulations

MOTION: Motion was made by Arina Erwin with a second by Steve Canale to Approve Reclassification and Destruction of LEA Documents Having Met Retention Period Requirements of Article 2, Sections 16023-16028 of Title 5, California Code of Regulations. Motion passed unanimously. Aye-4(Aldinger, Canale, Erwin, Myers), No-0, Absent-1(Spencer), Abstain-0

8.0 Information Items

8.1 Summary of Complaints per Williams Uniform Complaint Procedures (July 1, 2022 through September 30, 2022)

There are no Williams complaints for TCOE schools and/or programs

8.2 Trinity County Office Unaudited Actuals for Year Ending June 30, 2022 (*back-up to follow electronically*)

Cindy Blanchard reported to the board Trinity COE's Unaudited Actuals for Year Ending June 30, 2022.

8.3 BP 0420.42 Charter School Renewal – First Reading

8.4 AR/E 1330 Facility Use App & Permit – First Reading

8.5 AR 3515.6 Criminal Background Check For Contractors – First Reading

8.6 AR 5125 Student Records – First Reading

8.7 BP/AR 5148 Child Care and Development – First Reading

8.8 BP/AR 5148.2 Before/After School Programs – First Reading

Fabio Robles provided a brief summary of the policy updates. Items 8.3 through 8.8

9.0 **Superintendent's Report**

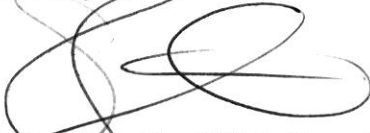
- 9.1 Sarah Supahan shared with the board that after years of work regarding the use of Ironside Mountain, the local provider, Velocity, was able to complete the installation of internet service to Burnt Ranch School and most of the surrounding community.
- 9.2 We have been discussing enrollment patterns between 1st-day of enrollment and Information Day which is the first Wednesday in October. Since the 2017-18 school year enrollment has been higher at Information Day than that on the 1st-day enrollment.
- 9.3 CCSESA, California County Superintendents Educational Services Association officially has changed its name to California County Superintendents (CCS) and also has a new logo.
- 9.4 Sarah is investigating renaming the Boulder Room, one of the three conference rooms at TCOE, which house our Native Resource Library, with a Wintu name.
- 9.5 As part of the tribal mapping project a sub-group of the Indian Education Committee is working with the Resource Advisory Council and Cal Trans in creating road signs to be placed along the highway using local Native place names
- 9.6 Some of the TCOE staff are working on an Escape/Stranger Things/UpSide Down Halloween-themed room in the Granite room for students at R.I.S.E.

10.0 **Adjournment**

The meeting adjourned at 5:53 p.m.

This meeting may be tape-recorded

Respectfully submitted,



Sarah Supahan, Ex-Officio Secretary
Trinity County Office of Education

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