

Trinity County Office of Education

Sarah E. Supahan
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

MINUTES

Trinity County Board of Education Regular Board Meeting November 16, 2022

WHERE HELD: Trinity County Office of Education
201 Memorial Drive – Granite Room and by
Teleconference/Zoom

MEMBERS PARTICIPATING: Randy Spencer, Area I
Michelle Myers, Area II
Sally Aldinger, Area III
Arina Erwin, Area IV (By teleconference from 500 Hotel
Cir N, San Diego, CA 92108)
Steve Canale, Area V

COUNTY OFFICE: Sarah Supahan, Superintendent of Schools
Fabio Robles, Deputy Superintendent
Cindy Blanchard, Chief Business Official
Anthony Rebelo, Assistant Superintendent of Special
Education/SELPA Director
Melanie Holmes, Executive Director of HR & Business
Services
Tim Nordstrom, Assistant Superintendent of Educational
Services
Dawn MacLaren, Administrative Secretary

PUBLIC: Josh Cozine, Trinity Journal- Teleconference

1.0 Formal Opening

- 1.1 Call to Order
Sally Aldinger called the meeting to order at 1:00 p.m.
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Additions or Changes to Agenda

Item 7.1 was moved after Item 7.2 to align in the correct order with one another.

MOTION: Motion was made by Steve Canale, with a second by Michelle Myers to move item 7.1 Board to determine that meeting in person would present imminent risks to the health/safety of attendees for Board meeting scheduled for December 9, 2022, at

1:00 p.m. as per California Governor's Executive Order AB 361 before item 7.2 Establish Annual Organizational Meeting of the Board per Ed Code_351437.5 Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda. There was no public communication.

3.0 Accept Open Session Agenda

MOTION: Motion was made by Randy Spencer, with a second by Steve Canale to accept the Open Agenda. Motion passed unanimously. Aye- 5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

- 4.0 Consent Agenda:** The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4.1 Minutes – October 19, 2022
- 4.2 Warrants – October 2022
- 4.3 Payroll – October 2022
- 4.4 BP 0420.42 Charter School Renewal – Second Reading
- 4.5 AR/E 1330 Facility Use App & Permit – Second Reading
- 4.6 AR 3515.6 Criminal Background Check for Contractors – Second Reading
- 4.7 AR 5125 Student Records – Second Reading
- 4.8 BP/AR 5148 Child Care and Development – Second Reading
- 4.9 BP/AR 5148.2 Before/After School Programs – Second Reading

Sally Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. Hearing none, Sally asked the board for a motion to accept the Consent Agenda.

MOTION: Motion was made by Michelle Myers, with a second by Steve Canale to accept the Consent Agenda. Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

5.0 Reports

- 5.1 Financial Report and Oversight Update
 - Cindy Blanchard provided the financial report and oversight update which was included in the board packet for the members to review.
 - 5.1.1 School Facilities Report from Jeff Morris
 - The school facilities report was included in the board packet for the

members to review.

5.2 Cabinet Report – Trinity Co-Op, and Trinity Teachers Newsletter

- 5.2.1 Melanie Holmes, Executive Director of HR & Business Services, shared with the board that in the last week, she has traveled to Southern Trinity USD to do payroll training with their new HR hire, Kristin; and that the business team has also been going to Mountain Valley USD to provide payroll and HR training. HR & Business Services has been testing the new timesheet pilot; and working to finish W2s, 1099's, and the end-of-the-year taxes.

Melanie also shared that TCOE is looking to fill the IT position that has been vacant for almost a year. A hiring bonus for this position is being considered.

- 5.2.2 Anthony Rebello, Assistant Superintendent of Special Education/SELPA Director, shared with the board that the preschool is still expanding. There are now eight students, and they will likely need to hire another paraprofessional at the preschool.

SELPA has received a grant to send ten people to the Alternative Dispute Resolution conference, which focuses on relationship building and communication. The conference is held in May at Riverside County and will be sending eight employees from various districts, as well as some TCOE staff. At this time, there are two more available spots.

Nikki Bradford was hired in November as one of the ERMHS Clinicians supporting Douglas City ESD, Junction City ESD, Weaverville Elementary ESD, Alps View High School, and R.I.S.E. Academy.

- 5.2.3 Tim Nordstrom, Assistant Superintendent of Educational Services, shared with the board that two weeks ago, TCOE held a virtual Step to Writing training for four districts, and approximately 25 individuals participated. Last Thursday, TCOE held its Professional Development Day, which was hosted at Mountain Valley USD. Participants from four different districts attended.

Tonight, TCOE is hosting a mobile STEAM night at Mountain Valley USD. After the Thanksgiving break, a STEAM night will be held at Burnt Ranch ESD; with a final STEAM night at Mountain Valley USD in February.

Tim continues to transport hands-on science kits from Turtle Bay which are checked out by our school districts.

The Educational Department at TCOE is applying for a classified credentialing grant that will help students who have completed two years of college and would like to get their teaching credentials. The grant will pay them \$4800 a year to attend one of our local colleges, Cal Poly Humboldt, Chico State University, and Simpson University. At this point, we have 14 people who have expressed interest in the grant.

Tim Nordstrom provided a copy of the Trinity Co-Op Newsletters that was included in the Board packet for review.

5.3 Williams Monitoring Superintendent Summary Report - Tim Nordstrom

Tim Nordstrom explained to the Board the process of the Williams Monitoring Superintendent Summary Report, which was included in the Board packet for the members to review.

6.0 **Correspondence**

There was no correspondence

7.0 **Action Items**

Items 7.1 was moved after 7.2

- 7.1 Board to determine that meeting in person would present imminent risks to the health/safety of attendees for Board meeting scheduled for December 9, 2022, at 1:00 p.m. as per California Governor's Executive Order AB 361.(No back-up)
MOTION: Motion was made by Randy Spencer with a second by Steve Canale to reaffirm that meeting in person would present imminent risks to the health/safety of attendees for the Board meeting scheduled for December 9, 2022, at 1:00 p.m. as per California Governor's Executive Order AB 361. Motion passed unanimously. Aye- 5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0
Area IV Board member Arina Erwin asked for clarification on item 7.1. After discussion, she thanked the board for clarification.
- 7.2 Establish Annual Organizational Meeting of the Board per Ed Code 351437.5
MOTION: Motion was made by Arina Erwin with a second by Michelle Myers to establish the Annual Organizational Meeting for Friday, December 9, 2022, at 1 p.m. at Trinity County Office of Education 201 Memorial Drive Weaverville, CA 96093. Motion passed unanimously. Aye- 5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0
- 7.3 Declare 2019 Apple MacBook Pro Computer (Tag #3419), 2020 Dell Laptop, and Dell Laptop (Tag# 3257) Surplus, Unusable Per BP/AR 3270 and Consider and/or Approve Sale
MOTION: Motion was made by Steve Canale with a second by Michelle Myers to declare 2019 Apple MacBook Pro Computer (Tag #3419), 2020 Dell Laptop, and Dell Laptop (Tag# 3257) Surplus, Unusable Per BP/AR 3270 and Approve Sale. Motion passed unanimously. Aye- 5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0

8.0 **Information Items**

- 8.1 Ad Hoc Committee will meet and review County Superintendent Compensation and report out at the December Board Meeting. *BB/AR 9500 County Superintendent Remuneration*
Sally Aldinger, Board President, Michelle Myers, Area II Board Member, Cindy Blanchard, Chief Business Official, and Melanie Holmes, Executive Director of HR & Business Services will meet on Monday, November 21, at 1:00 p.m. and report out at the December meeting
- 8.2 BP/E(1) 0420.41 Charter School Oversight – First Reading
- 8.3 E(1) 1113 District and School Web Sites – First Reading
- 8.4 AR/E(2) 1312.4 Williams Uniform Complaint Procedures – First Reading
- 8.5 AR/E(1) 3517 Facilities Inspection – First Reading

8.6 BP/AR 3523 Electronic Signatures – First Reading

Fabio Robles provided a brief summary of the policy updates. Items 8.2 through 8.6

9.0 **Superintendent's Report**

- 9.1 Sarah Supahan shared with the Board the highlights of the updated Educational Data Report, which she disbursed to the Board members for review. Some of the highlights include:
- 9.2 The data on students with special needs continues to rise and is currently over 17.1%. Anthony Rebelo, Assistant Superintendent of Special Education/SELPA Director, shared some insights into the increase. During the first school year back from the pandemic, students were moving into Trinity County due to our school districts offering in-person instruction and the resources we were able to provide to the districts.
- 9.3 Before the pandemic, we had a total of 114 full-time equivalent teachers, which has reduced to 93.4 full-time equivalent teachers. In the last five-year of available data, a total of 54 teachers began their first year of teaching in our county, with only a total of 25 completing a second year here. It may mean we need to look at strategies to retain teachers. On average, teachers spend ten years within our school district in our county. The lack of housing in Trinity County may be one of the issues we face in finding teachers.
- 9.4 Unemployment has steadily declined over the years in Trinity County; however, our poverty levels are pretty high.
- 9.5 Juvenile Crime Data shows fewer students participate in a gang-related activities when their parents have graduated from college. The offenses by age; The greatest number of offenses occurred at age 15.
- 9.6 Mental Health data from the county health rankings; frequent mental distress for the entire population of Trinity County is reported to be higher than the state average. Our county also has a higher suicide percentage than the state rate. TCOE has been providing a lot more services for mental health.
- 9.7 The college-going rate for Trinity County has been dropping. In 2014 63% of high school graduates attended college in their first year out of high school. In 2021 only 41% went to college. The overwhelming size of the college campuses compared to the small size of our school campuses was discussed at the meeting as being one of the reasons for students not continuing in college.
- 9.8 Attendance; The average number of days a student was absent in 2021 was 16.6. During the pandemic, 56.1% of absences were unexcused.
- 9.9 Assessment; we are hearing throughout the state and country that massive learning setbacks have occurred due to COVID. Trinity County has mostly been unaffected, according to test scores. Jefferson public radio called Sarah for information regarding test scores noticing that we were one of the very few counties in the state whose test scores had not declined.
- 9.10 Testing participation rate is now negatively impacting the school's test scores. In the past, if a student opted out of testing, this would not negatively affect the school's overall test scores. Now, if a student doesn't take the test for whatever reason, they will be automatically given the lowest level that a student at that grade level could earn on that test, whether it be language arts, math, or science, which will then be factored into the school's test scores.

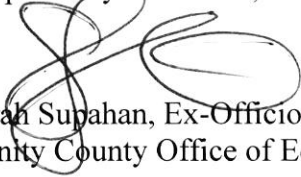
- 9.11 Suspension and expulsion data rates have gone down since the zero-tolerance policy was eliminated. Research has proven that suspensions don't change behavior.
- 9.12 Technology data; Some districts have chosen not to upgrade to 100MB, which is considered high-speed internet. Other districts are working with TCOE and local providers to upgrade their services.

10.0 Adjournment

The meeting adjourned at 2:14 p.m.

This meeting may be tape-recorded.

Respectfully submitted,



Sarah Supahan, Ex-Officio Secretary
Trinity County Office of Education
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