



Trinity County Office of Education

Sarah E. Supahan
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

MINUTES

Trinity County Board of Education Regular Board Meeting December 9, 2022

WHERE HELD: Trinity County Office of Education
201 Memorial Drive – Granite Room and by
Teleconference/Zoom

MEMBERS PARTICIPATING: Randy Spencer, Area I - Teleconference
Michelle Myers, Area II
Sally Aldinger, Area III - Teleconference
Arina Erwin, Area IV – Zoom

MEMBERS ABSENT: Steve Canale, Area V

COUNTY OFFICE: Sarah Supahan, Superintendent of Schools -
Teleconference
Fabio Robles, Deputy Superintendent
Cindy Blanchard, Chief Business Official
Anthony Rebelo, Assistant Superintendent of Special
Education/SELPA Director - Teleconference
Tim Nordstrom, Assistant Superintendent of Educational
Services - Teleconference
Dawn MacLaren, Administrative Secretary
Anna Carson, Early Childhood Education Coordinator

COUNTY OFFICE ABSENT: Melanie Holmes, Executive Director of HR & Business
Services

PUBLIC: Mary Haugen, Human Response Network
Sheri White, Human Response Network
(There may have been others in attendance. Those in
attendance may have attended only a portion of the
meeting.)

1.0 Formal Opening

1.1 Call to Order

Sally Aldinger called the meeting to order at 1:00 p.m.

- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Recognition of Service - Sarah Supahan and Gretchen Deichler
Sally Aldinger, Board President, thanked Sarah Supahan and Gretchen Deichler for their many years of service in working with the Trinity County Schools and at the Trinity County Office of Education. The Board members presented the two with beautiful cutting boards made by Trinity High School wood shop with the TCOE logo.
- 1.5 Additions or Changes to Agenda
There were no additions or changes to the Agenda.

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

There was no public communication.

3.0 Accept Open Session Agenda

MOTION: Motion was made by Michelle Myers, with a second by Arina Erwin, to accept the Open Agenda. Motion passed unanimously. Aye- 4 (Aldinger, Erwin, Myers, Spencer), No-0, Absent-1 (Canale), Abstain-0.

- 4.0 Consent Agenda:** The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4.1 Minutes – November 16, 2022
- 4.2 Warrants – November 2022
- 4.3 Payroll – November 2022
- 4.4 BP/E(1) 0420.41 Oversight of County Charter Schools – Second Reading
- 4.5 E(1) 1113 District and School Web Sites – Second Reading
- 4.6 AR/E(2) 1312.4 Williams Uniform Complaint Procedures – Second Reading
- 4.7 AR/E(1) 3517 Facilities Inspection – Second Reading
- 4.8 BP/AR 3523 Electronic Signatures – Second Reading

Sally Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. Hearing none, Sally asked the board for a motion to accept the Consent Agenda. **MOTION:** Motion was made by Arina Erwin, with a second by Randy Spencer, to accept the Consent Agenda. The motion passed unanimously. Aye-4, (Aldinger, Erwin, Myers, Spencer), No-0, Absent-1(Canale), Abstain-0.

5.0 **Reports**

5.1 Financial Report and Oversight Update

Cindy Blanchard provided the financial report and oversight update, which was included in the board packet for the members to review.

5.1.1 School Facilities Report from Jeff Morris

The school facilities report was included in the packet for the members to review.

5.2 Cabinet Report –Trinity Co-Op, and Trinity Teachers Newsletter

5.2.1 Tim Nordstrom, Assistant Superintendent of Educational Services, shared with the board that the Classified Teacher Grant has been submitted and had 18 interested applicants.

Tim was able to attend a UPK symposium for Administrators in Butte County earlier this week. One of the disconnects we are finding with our administrators they don't fully understand how instruction and play work in a 0-4 age group setting. For example, when we hear the word "play" as a k-12 administrator or teacher, we think of recess or free time, something the child earns. In the 0-4 or 0-5 setting, play is instructional time; experience and instruction are designed as play but are very purposeful. The California dashboard goes public early next week. The California dashboard allows you to check all state scores vs. our school's scores. The California School Dashboard provides parents and educators with meaningful information on school and district progress so they can participate in decisions to improve student learning.

Sally Aldinger, Board President, thanked Tim N and his team for the fantastic job at the STEAM event over in Hayfork this past month. The students and staff loved it.

5.2.2 Anthony Rebelo, Assistant Superintendent of Special Education/SELPA Director, and his team have submitted the School Base Health Incentive Program Project Plan, one of the Mental Health grants.

Based on data we have from seven of the nine districts participating, we are seeing a need for wellness centers both for students and staff. Douglas City ESD and Lewiston ESD did not have enough concerns or items identified to qualify for partnership health, and it was recommended to drop those two districts from the program. Douglas City and Lewiston will still receive mental health assistance and support through the Pathways program.

TCOE's intervention plan is going to be the establishment of wellness centers in each of the school districts.

We have been working with our districts on compliance monitoring for the state, including policy and procedure reviews and student-level reviews.

The Professional development schedule is being formalized and in January, our Mental Health staff and Wellness Liaison's are attending a restorative justice training. An all-day training is scheduled with Hope City. We also have a youth mental health first aid training scheduled in February.

Tim added to his report that the Workability I program took students from Southern Trinity High School and Trinity High School to the Shasta College Diesel Mechanics class. The students partnered with a current Shasta college student and were able to use the equipment and overhead crane.

Tim Nordstrom provided a copy of the Trinity Co-Op and Trinity Newsletters which were included in the Board packet for review.

5.3 Report from TCOE Board Ad Hoc Committee Per BB/AR 9500.

Cindy Blanchard shared a PowerPoint and the Ad Hoc Committee report with the board, which was also sent to the Board to review.

6.0 **Correspondence**

There was no correspondence.

7.0 **Action Items**

7.1 Board to reaffirm that meeting in person would present imminent risks to the health/safety of attendees For the Board Meeting scheduled for January 17, 2023, at 1:00 p.m. as per California Governor's Executive Order AB 361.(No back-up)

MOTION: Motion was made by Randy Spencer, with a second by Michelle Myers, to reaffirm that meeting in person would present imminent risks to the health/safety of attendees For the Board Meeting scheduled for January 17, 2023, at 1:00 p.m. as per California Governor's Executive Order AB 361

7.2 Annual Organizational Meeting

a. Elect President

Motion was made by Arina Erwin, with a second by Michelle Myers, to elect Sally Aldinger as President.

b. Elect Vice President

Motion was made by Michelle Myers, with a second by Arina Erwin, to elect Randy Spencer as Vice President.

MOTION: Motion was made to elect Sally Aldinger as President and Randy Spencer as Vice President. Motion carried unanimously. Aye-4, (Aldinger, Erwin, Myers, Spencer), No-0, Absent-1(Canale), Abstain-0.

c. Appoint County Superintendent as Secretary to the Board

MOTION: Motion was made by Arina Erwin, with a second by Michelle Myers, to appoint Fabio Robles, Secretary to the Board. Motion carried unanimously. Aye-4, (Aldinger, Erwin, Myers, Spencer), No-0, Absent-1 (Canale), Abstain-0.

d. Establish Board meeting dates and time

MOTION: Motion was made by Michelle Myers, with a second by Randy Spencer, to Establish Board meeting dates listed in Resolution #22-23-11. Motion carried unanimously. Aye-4, (Aldinger, Erwin, Myers, Spencer), No-0, Absent-1(Canale), Abstain-0.

7.3 Approve Resolution #22-23-11 Fixing Time, Date, and Location of Regular Meetings

MOTION: Motion was made by Arina Erwin, with a second by Michelle Myers, to approve Resolution #22-23-11 Fixing the Time, Date, and Location of Regular Board meetings for 2023. Motion carried unanimously. Aye-4, (Aldinger, Erwin,

- Myers, Spencer), No-0, Absent-1(Canale), Abstain-0.
- 7.4 Approve Resolution #22-23-12 Establishing Authorized Signatures for the Purpose to Sign Contract Documents for the Fiscal Year 2023-24 for the CFA-Continued Funding Application for the CSPP-California State Preschool Programs and all Related Documents.
MOTION: Motion was made by Michelle Myers, with a second by Randy Spencer, to approve Resolution #22-23-12. Motion carried unanimously. Aye-4, (Aldinger, Erwin, Myers, Spencer), No-0, Absent-1(Canale), Abstain-0.
- 7.5 Approve the Fiscal Year 2023-2024 HRN Program Calendar
MOTION: Motion was made by Randy Spencer, with a second by Michelle Myers, to approve the Fiscal Year 2023-2024 HRN Program Calendar. Motion carried unanimously. Aye-4, (Aldinger, Erwin, Myers, Spencer), No-0, Absent-1 (Canale), Abstain-0.
- 7.6 Consider and/or Approve 2022-23 First Interim Financial Report, Criteria and Standards, Budget Overview for parents, District Certification and Budget Revisions Reflected on First Interim Report.
Cindy Blanchard shared a PowerPoint presentation with the board, which was included in the Board packet for the member to review.
MOTION: Motion was made by Randy Spencer, with a second by Michelle Myers, to approve the 2022-23 First Interim Financial Report, Criteria and Standards, Budget Overview for parents, District Certification, and Budget Revisions Reflected on First Interim Report. Motion carried unanimously. Aye-4, (Aldinger, Erwin, Myers, Spencer), No-0, Absent-1(Canale), Abstain-0.
- 7.7 Discuss and/or Approve County Superintendent's Compensation per Education Code 1209 and Government Code 54956.
Discussion of Item 7.7 was held with Item 5.3 Report from TCOE Board Ad Hoc Committee Per BB/AR 9500.
MOTION: Motion was made by Arina Erwin, with a second by Michele Myers, to Approve County Superintendent's Compensation per Education Code 1209 and Government Code 54956. Motion carried unanimously. Aye-4, (Aldinger, Erwin, Myers, Spencer), No-0, Absent-1(Canale), Abstain-0.

8.0 **Information Items**

- 8.1 BP 3110 Transfer of Funds – First Reading
- 8.2 AR 6173.1 Education for Foster Youth – First Reading
- Fabio Robles provided a summary of the policy updates. Items 8.1 and 8.2

9.0 **Superintendent's Report**

- 9.1 Sarah Supahan shared a summary of the new meeting laws going into effect. Which was also sent to the Board members.
- 1) AB 361 remains in effect until January 1, 2024 (with a declaration at the meeting); however, there are now new clarifications:
 - 2) AB 2449 clarified that AB 361 rules could only be used if there is a declared emergency by local or state officials; Note that the current state of emergency ends on Feb. 28, 2023.
 - 3) AB 2449 also clarified that a hybrid meeting can be held if one or more members have “just cause” for not attending in person:

- a. Childcare or family caregiving needs
- b. Contagious illness
- c. Physical or mental disability needs
- d. Travel while on official business
- e. And other emergency circumstances such as a physical or family medical emergency

Further:

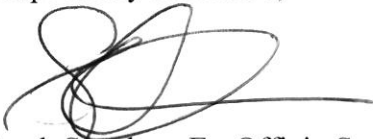
- f. There is a limit on how many times a board member may use the above option per year (two times only if the board meets fewer than 10 times per year)
 - g. The link to the zoom meeting (if any of the above occurs) must be published on the agenda
 - h. A quorum of the board must still be in person within the county.
- 4) Boards can always rely on original Brown Act rules for teleconferencing for a specific member or members: Give the public notice on how to access the “distance” meeting (address) and offer public comment wherever at that location; a quorum of the board still needs to meet in person within the county.
- 9.2 Sarah thanked Fabio Robles for a seamless transition into becoming the Trinity County Superintendent of Schools.

10.0 Adjournment

This meeting may be tape-recorded

The meeting adjourned at 2:16 p.m.

Respectfully submitted,



Sarah Supahan, Ex-Officio Secretary
Trinity County Office of Education

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