



Trinity County Office of Education

Fabio Robles, Ed.D
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

MINUTES

Trinity County Board of Education Regular Board Meeting March 15, 2023

WHERE HELD: Trinity County Office of Education
201 Memorial Drive – Granite Room

MEMBERS PARTICIPATING: Randy Spencer, Area I
Michelle Myers, Area II
Sally Aldinger, Area III
Arina Erwin, Area IV
Steve Canale, Area V

COUNTY OFFICE: Fabio Robles, Superintendent of Schools
Cindy Blanchard, Chief Business Official
Dawn MacLaren, Executive Secretary
Joanne Tucker, Instructional Support Specialist
Muhammad Faisal, IT Support Specialist (part of the meeting)

COUNTY OFFICE ABSENT: Anthony Rebelo, Assistant Superintendent of Special
Education/SELPA Director
Melanie Holmes, Executive Director of HR & Business Services
Tim Nordstrom, Assistant Superintendent of Educational Services

PUBLIC: Josh Cozine, Trinity Journal- Teleconference
Jeffry England, Trinity County Food Bank (part of the meeting)

1.0 Formal Opening

- 1.1 Call to Order
Sally Aldinger called the meeting to order at 1:00 p.m.
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Additions or Changes to the Agenda
There were no additions or changes to the Agenda.
- 1.5 Recognition Jeffry England
Fabio Robles presented Jeffry England with a recognition award for his hard work and commitment to getting much-needed supplies to the residents of Southern Trinity who were impacted by the recent storms.

2.0 Public Communication: Persons wishing to address the Board on any item are invited

to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

There was no public communication.

3.0 Accept Open Session Agenda

MOTION: A motion was made by Michelle Myers, with a second by Arina Erwin. Motion passed unanimously. Aye- 5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

4.0 Consent Agenda: The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4.1 Minutes – February 15, 2023
- 4.2 Warrants – February 2023
- 4.3 Payroll – February 2023
- 4.4 BP/AR 0450 Comprehensive Safety Plan – Second Reading
- 4.5 BP/AR 5142 Safety – Second Reading
- 4.6 BP/AR 5148.3 Preschool/Early Childhood Education – Second Reading
- 4.7 BB 9220 Governing Board Elections – Second Reading
- 4.8 BB 9223 Filling Vacancies – Second Reading
- 4.9 BB 9323 Meeting Conduct – Second Reading

Sally Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. A request was made that the minutes be revised to show that on Item 3.0 Accept Open Session Agenda that Randy Spencer made the motion with a second by Steve Canale. Sally asked the board for a motion to accept the Consent Agenda with the correction of the minutes.

MOTION: A motion was made by Steve Canale, with a second by Randy Spencer. The motion passed unanimously. Aye-5, (Aldinger, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0. After the board meeting, staff reviewed the February Board meeting recording. The minutes were found to be correct as originally written and were left unchanged.

5.0 Reports

- 5.1 Financial Report and Oversight Update
 - Cindy Blanchard provided the financial report and oversight update, which was included in the board packet for the members to review.
 - 5.1.1 School Facilities Report from Jeff Morris
 - The school facilities report was included in the board packet for the members to review.
- 5.2 Cabinet Report – includes Trinity COE and District LCAP Updates.

Fabio shared with the board that Tim Nordstrom is at CISC and Anthony Rebelo is at an ADR conference, and Melanie Holmes was out sick.
No Cabinet Report was given.

6.0 Correspondence

6.1 California Department of Education - 2022-23 First Interim Report

7.0 Action Items

7.1 Approve Changing the Time and Location of April 19, 2023, Board Meeting Scheduled at Burnt Ranch Elementary to Trinity COE Granite Room @ 1:00 p.m. and Change the Time and Location of May 17, 2023, Regular Board Meeting to Tour Burnt Ranch Elementary Facilities @ 3:30 p.m. with the Board Meeting to Follow @ 4:00 p.m. in Room 7.

MOTION: A motion was made by Michelle Myers, with a second by Arina Erwin. Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

7.2 Consider and/or Approve 2022-2023 Second Interim Financial Report, Certification, and Budget Revisions

Cindy Blanchard shared with the board a PowerPoint presentation of the 2022-2023 Second Interim Financial Report, Certification, and Budget Revisions.

MOTION: A motion was made by Randy Spencer, with a second by Steve Canale. Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

7.3 Approve Resolution #22-23-13 180-Day Wait Period Exception

MOTION: A motion was made by Arina Erwin, with a second by Michelle Myers. Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

7.4 Approve Resolution # 22-23-14 Support of Funding for Trinity County Office of Education Operated Juvenile Court and Community Schools

MOTION: A motion was made by Steve Canale, with a second by Michelle Myers. Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

8.0 Information Items

There were no information items.

9.0 Superintendent's Report

9.1 Fabio introduced Joanne Tucker, Instructional Support Specialist, and Communications Advisor. Joanne shared with the Board the new TCOE publication "Dispatch." The TCOE publication will be sent out to staff, teachers, admin, and the community.

9.2 Muhammad Faisal, IT Support Specialist, was introduced to the Board and he shared his technology background.

9.3 Fabio announced that the California Community Schools Partnership Program (CCSPP) supports schools' efforts to partner with community agencies and local government to align resources to improve student outcomes. Four (4) more Trinity County districts were awarded the Community School Planning Grant: Lewiston, Douglas City, Southern

Trinity, Trinity Center, and Coffee Creek (applied jointly). In a previous award round, Trinity Alps Unified (TAU), CHYBA, and TCOE also received this grant. Each grantee is awarded \$200,000 for 2 years and will be eligible to apply for the Community School Implementation Grant. Jade Tyner, TCOE Director of Special Programs, aided these schools in applying.

- 9.4 Fabio has been working with the Office of Emergency Services (OES) and the State's Schools Emergency Reporting System (SERS). He is also working closely with the local OES personnel, Philip Simi, and Mike Cottone.
- 9.5 Fabio attended the Disaster Council meeting this past week and shared that Jeff Morris has been working with FEMA on behalf of TCOE to have its own hazardous mitigation plan.
- 9.6 The TCOE Differentiated Assistance (DA) team met with Lewiston for their second meeting focusing on chronic absenteeism. The Team also met with TAU for a pre-meeting, which went extremely well. The TAU DA pre-meeting is planned for TAU on March 28th.
- 9.7 Fabio is working with the state to have reporting deadlines extended for our comprehensive school improvements. J-13s are starting to be submitted by the school districts from school closures due to the recent storms throughout Trinity County. Thank you to Nonny David, Business Service Admin, who has been assisting districts with their J-13s.
- 9.8 Fabio shared with the Board that the remainder of COVID funds will be used to update work desks and retrofit the Summit Room, making some much-needed workspace for TCOE's growing staff. The existing desk will be donated to school districts, RCD, and the Watershed Research and Training Center.
- 9.9 Kudos to Anna Carson, Early Childhood Education Coordinator, and her LPC team. They are doing an excellent job collecting local data using the Qualtrics program.
- 9.10 The Qualtrics team, which includes Jeff Morris, Tim Nordstrom, Jade Tyner, and Ashley Clark from Trinity High School, was able to attend a conference in Salt Lake City. Qualtrics is a survey platform implementing student data and is currently being used in student assessment. TCOE's Mental Health team, including Melissa Nielsen, Jennifer Comiskey, Nikki Bradford, Megan Scalzo, and Mario Angleone, traveled to New York City for the Innovative School Summit conference in February. Both of these conferences were paid for through grant-funded dollars.

10.0 Adjournment

This meeting may be tape-recorded

The meeting adjourned at 2:11 p.m.

Respectfully submitted,



Fabio Robles, Ex-Officio Secretary
Trinity County Office of Education