

Trinity County Office of Education

Fabio Robles, Ed.D
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

MINUTES

Trinity County Board of Education Regular Board Meeting April 19, 2023

WHERE HELD: Trinity County Office of Education
201 Memorial Drive – Granite Room

MEMBERS PARTICIPATING: Randy Spencer, Area I
Michelle Myers, Area II
Sally Aldinger, Area III
Arina Erwin, Area IV
Steve Canale, Area V

COUNTY OFFICE: Cindy Blanchard, Chief Business Official
Tim Nordstrom, Assistant Superintendent of Educational Services
Dawn MacLaren, Executive Assistant

COUNTY OFFICE ABSENT: Fabio Robles, Superintendent of Schools
Anthony Rebelo, Assistant Superintendent of Special Education/SELPA Director
Melanie Holmes, Executive Director of HR & Business Services

PUBLIC: Josh Cozine, Trinity Journal

1.0 Formal Opening

- 1.1 Call to Order
Sally Aldinger called the meeting to order at 1:00 p.m.
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Additions or Changes to Agenda
There were no additions or changes to the Agenda.

- 2.0 Public Communication:** Persons wishing to address the Board on any item are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. Per the Brown Act, unless an item has been placed on the agenda, no action shall be taken. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

There was no public communication.

3.0 Accept Open Session Agenda

MOTION: Motion was made by Steve Canale, with a second by Michelle Myers, to accept the Open Agenda. Motion passed unanimously. Aye- 5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

4.0 Consent Agenda: The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

4.1 Minutes – March 15, 2023

4.2 Warrants – March 2023

4.3 Payroll – March 2023

Sally Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. Arina Erwin asked to pull Consent Agenda Item 4.1 Minutes – March 15, 2023, for discussion; 9.5 the language regarding Jeff Morris's work with FEMA on the Mitigation Plan Development and why this wasn't shared with the Trinity Journal for its article in the April 5th issue. After discussion, Sally asked the Board for a motion to accept the Consent Agenda

MOTION: A motion was made by Michelle Myers, with a second by Steve Canale, to accept the Consent Agenda. The motion passed unanimously. Aye-5, (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

5.0 Reports

5.1 Financial Report and Oversight Update

Cindy Blanchard provided the financial report and oversight update, which was included in the board packet for the members to review.

5.1.1 School Facilities Report from Jeff Morris

The school facilities report was included in the packet for the members to review.

5.2 Cabinet Report – includes Trinity COE and District LCAP Updates

5.2.1 Tim Nordstrom shared his cabinet report with the board.

Anthony was at an LRP Conference.

Melanie was unable to attend due to the payroll timeline.

Fabio is at a CA Superintendents General Membership Meeting and Academy for New County Superintendents. Tim shared his report.

5.2.2 While there, Fabio will attend the Small County Caucus, Legislative Committee, and Timber Coalition Meeting and plans to advocate for small rural school funding and continue to speak about the plight of frontier counties and the equitable distribution of resources for our students.

5.2.3 TCOE is busy updating the office furniture. During spring break, the Educational Services Department was updated. The HR and Business

- Department will be done this week, and our Special Education Department's new furniture will be delivered in May. A big thank you to Jessica Bickle and Tim Nordstrom for orchestrating this big move.
- 5.2.4 The second installment of the TCOE Dispatch was published this past Monday, and it went out to more community partners as it is gaining in popularity. Much gratitude to Joanne Tucker for stepping in, getting my vision of communications and meeting, and exceeding that vision.
 - 5.2.5 TCOE's first ALL CALL is scheduled for Friday, May 5th, for all TCOE Staff, our cabinet will serve breakfast to our staff, and it will be a full day of learning, collaboration, presentation, and celebration. I plan on conducting three "all calls" a year to improve our inner team communications and collaboration.
 - 5.2.6 We've had several applicants for our mini-grant and teacher professional learning individual grants; the potential of this program is to help educators create inspiring programs and opportunities for students.
 - 5.2.7 TCOE's HR and Business processes are also improving and becoming more efficient for staff. A big thank you to Melanie Holmes for creating several forms through Laserfiche. I know it is a tedious and time-intensive effort to create a workflow to go with the forms. We will be sharing these new processes with staff at our All-Call meeting.
 - 5.2.8 Thank you to all who attended our Brown Act Training via Zoom. I thought it went well and allowed for some interactive questions and answers. There are also in-person trainings available that are more interactive. If you want to learn more or attend a training, please let me know, and we can arrange that for you.
 - 5.2.9 I'm also excited about our email integration and improving technology services. I'll be speaking more about this at our next meeting in May.
 - 5.2.10 Trinity COE is advertising for another EHRMS clinician and hiring two more Wellness Liaisons to meet students' mental health needs throughout our county schools.
 - 5.2.11 I look forward to our next meeting in Burnt Ranch.

6.0 Correspondence

There was no correspondence

7.0 Action Items

- 7.1 Approve 2023-2024 Trinity County Office of Education Business Calendar
MOTION: A motion was made by Arina Erwin, with a second by Steve Canale. Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.
- 7.2 Approve Resolution #22-23-15 Trinity County Office of Education Change Lincoln Day Observance
MOTION: A motion was made by Randy Spencer, with a second by Michelle Myers. Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.
- 7.3 Approve Resolution #22-23-16 Delegate Superintendent or Designee, the Authority to Declare District Furniture, Equipment, and Supplies as Surplus for

Salvage, Disposal, or Sale.

MOTION: A motion was made by Arina Erwin, with a second by Michelle Myers. Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

- 7.4 Review and Accept the Annual Audit Report for Trinity County Office of Education Audit Findings Ending June 30, 2022 (*Back-up will be provided under separate cover*)

MOTION: A motion was made by Steve Canale with a second by Randy Spencer. Motion passed unanimously. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

8.0 Information Items

- 8.1 Summary of Complaints Per Williams Uniform Complaint Procedures (January 1, 2023, through March 31, 2023)
 - 8.2 BP 0420.4 Authorization of County Charter Schools – First Reading
 - 8.3 AR 5113 Absences and Excuses – First Reading
 - 8.4 BP/AR 6173 Education for Homeless Children – First Reading
- Tim gave a summary of the policy updates.

9.0 Superintendent's Report

Tim shared Fabio's Superintendents Report along with the Cabinet Report Item 5.2

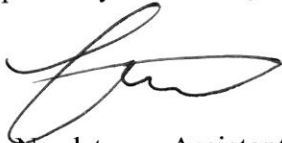
10.0 Next Meeting

- 10.1 Trinity COE's Next Meeting will be held at Burnt Ranch Elementary School Wednesday, May 19, 2023. The tour of the campus will be at 3:30 p.m., with the Board Meeting to follow at 4:00 p.m. in room 7.
The date was corrected to reflect that the meeting will be held on Wednesday, May 17, 2023. The Board members discussed meeting at TCOE at 2:15 p.m. to carpool to Burnt Ranch at 2:30 p.m.

10.0 Adjournment

The meeting adjourned at 1:41 p.m.

Respectfully submitted,



Tim Nordstrom, Assistant Superintendent of Educational Services
Trinity County Office of Education