



Trinity County Office of Education

Fabio Robles, Ed.D.
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

MINUTES

Trinity County Board of Education Regular Board Meeting December 13, 2023

- WHERE HELD: Trinity County Office of Education
201 Memorial Drive – Granite Room
- MEMBERS PARTICIPATING: Randy Spencer, Area I
Sally Aldinger, Area III
Arina Erwin, Area IV
Steve Canale, Area V
- MEMBERS ABSENT: Michelle Myers, Area II
- COUNTY OFFICE: Fabio Robles, Superintendent of Schools
Cindy Blanchard, Chief Business Official
Dawn MacLaren, Administrative Secretary
- COUNTY OFFICE ABSENT: Anthony Rebelo, Assistant Superintendent of Special
Education/SELPA Director
Tim Nordstrom, Assistant Superintendent of Educational
Services
Melanie Holmes, Executive Director of HR & Business
Services
- 1.0 Formal Opening**
- 1.1 Call to Order
Sally Aldinger called the meeting to order at 1:00 p.m.
 - 1.2 Roll Call
 - 1.3 Pledge of Allegiance
 - 1.4 Additions or Changes to Agenda
There were no additions or changes to the Agenda.
- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

There was no public communication.

3.0 Accept Open Session Agenda

Sally asked the board for a motion to accept the Open Session Agenda.

MOTION: A motion was made by Steve Canale, with a second by Randy Spencer, to accept the Open Agenda. Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-1 (Myers), Abstain-0.

4.0 Consent Agenda: The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

4.1 Minutes – November 15, 2023

4.2 Warrants – November 2023

4.3 Payroll – November 2023

MOTION: A motion was made by Randy Spencer, with a second by Arina Erwin, to accept the Consent Agenda. Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-1 (Myers), Abstain-0.

5.0 Information Items

There were no information items.

6.0 Action Items

6.1 Annual Organizational Meeting

a. Elect President

MOTION: A motion was made by Arina Erwin, with a second by Steve Canale, to re-elect Sally Aldinger as President. Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-1 (Myers), Abstain-0.

b. Elect Vice President

MOTION: A motion was made by Steve Canale, to elect Arina Erwin as Vice President with a second by Randy Spencer. Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-1 (Myers), Abstain-0.

c. Appoint County Superintendent as Secretary to the Board

MOTION: A motion was made by Randy Spencer, with a second by Steve Canale, to appoint Fabio Robles, Secretary to the Board. Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-1 (Myers), Abstain-0.

d. Establish Board meeting dates and time

Discussion of changing the Board meeting scheduled at Junction City to Southern Trinity in May since we had not been there to visit in some time.

MOTION: A motion was made by Arina Erwin, with a second by Steve Canale, to establish the Board meeting dates and times with the change to the May meeting to be held at Southern Trinity. Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-1 (Myers), Abstain-0.

- 6.2 Approve Resolution #23-24-08 Fixing Time, Date, and Location of Regular Meetings
MOTION: A motion was made by Randy Spencer, with a second by Steve Canale, The Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-1 (Myers), Abstain-0
- 6.3 Consider and/or Approve 2023-24 First Interim Financial Report, Criteria, and Standards, Budget Overview for Parents, District Certification, and Budget Revisions Reflected on First Interim Report.
Cindy Blanchard reviewed the 1st Interim report and shared a PowerPoint presentation with the board.
MOTION: A motion was made by Randy Spencer, with a second by Steve Canale, The Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-1 (Myers), Abstain-0

7.0 Reports

- 7.1 Financial Report and Oversight Update
Cindy Blanchard provided the financial report and oversight update, which was included in the board packet for the members to review.
- 7.1.1 School Facilities Report from Jeff Morris
The school facilities report was included in the packet for the members to review.
- 7.2 Cabinet Report – Includes Trinity COE and District LCAP Updates
Fabio included the Cabinet updates within his report. See 9.0

8.0 Correspondence

Sally Aldinger shared with the Board members a holiday card received from Lozano Smith.

- 8.1 Annual Certification (Ed Code 42141) Regarding Workers' Compensation – Brooks Rice, Shasta-Trinity Schools Insurance Group

9.0 Superintendent's Report

- 9.1 Fabio shared with the Board that Anthony will take a team of 12 to the ADR conference. The team will include a group from TCOE, TAU, and MV.
- 9.2 Educational Services Instruction Support Specialists Megan Rourke and Joanne Tucker have implemented a coaching model for the districts. They are already serving 30 teachers by self-referrals and working with groups of teams throughout the county and districts. Megan and Joanne also helped facilitate Hmong community cultural training at Douglas City Elementary School last month.
- 9.3 Improving safety communication through Trinity Safe Schools Collaborative. He also recently met with Officer Nate Trujillo on AEGIX, a comprehensive incident response solution. Trinity COE, TAUSD, along with seven of the school districts, will upgrade to AEGIX. The application will allow school site mapping, allowing teachers and staff to mark themselves safe or report real-time incidents with first responders. Keith Sprague from TAUSD will also be training agencies and school districts on the lockdowns and common language for schools, implementing the SRP-Standard Response Protocol from *I Love You Guys*. Both AEGIX and SRP will improve safety communication.

10.0 Board Reports/Announcements/Comments

- 10.1 Sally wished everyone a nice holiday and thanked TCOE for the poinsettia.
- 10.2 Questions on what the road work project on 299 was about. Maybe internet.
- 10.3 Arina –Kudos to Tim Nordstrom for his amazing ability to facilitate an LPC meeting, bringing together a diverse group to create a mission in a timely matter.
- 10.4 Randy would like to know what school districts offer for students and families–Is there a brochure for each district? A short discussion concluded that the TCOE website has a menu dropdown linked to each school district and its website, which features offered programs, upcoming events, and sports programs.
- 10.5 Sally thought the newly framed Core Values, Vision, and Mission statements looked nicely done.

11.0 Adjournment

The meeting adjourned at 1:56 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Fabio Robles', followed by a horizontal line.

Fabio Robles, Ex-Officio Secretary
Trinity County Office of Education

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