



Trinity County Office of Education

Fabio Robles, Ed.D.
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

MINUTES

Trinity County Board of Education Regular Board Meeting January 17, 2024

WHERE HELD: Trinity County Office of Education
201 Memorial Drive – Granite Room

MEMBERS PARTICIPATING: Randy Spencer, Area I
Michelle Myers, Area II
Sally Aldinger, Area III
Arina Erwin, Area IV
Steve Canale, Area V

COUNTY OFFICE: Fabio Robles, Superintendent of Schools
Tim Nordstrom, Assistant Superintendent of Educational
Services
Melanie Holmes, Executive Director of HR & Business
Services
Dawn MacLaren, Administrative Secretary

COUNTY OFFICE ABSENT: Anthony Rebelo, Assistant Superintendent of Special
Education/SELPA Director
Cindy Blanchard, Chief Business Official

1.0 Formal Opening

- 1.1 Call to Order
Sally Aldinger called the meeting to order at 1:00 p.m.
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Additions or Changes to Agenda
There were no additions or changes to the Agenda.

2.0 **Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

There was no public communication.

3.0 Accept Open Session Agenda

Sally asked the board for a motion to accept the Open Session Agenda.

MOTION: A motion was made by Steve Canale, with a second by Michelle Myers, to accept the Open Agenda. Motion passed. Aye-5 (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

4.0 Consent Agenda: The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

4.1 Minutes – December 13, 2023

4.2 Warrants – December 2023

4.3 Payroll – December 2023

Sally Aldinger asked the Board if there was any further discussion on items from the Consent Agenda. Hearing none, Sally asked the board for a motion to accept the Consent Agenda.

MOTION: A motion was made by Randy Spencer, with a second by Arina Erwin, to accept the Consent Agenda. The motion passed unanimously. Aye-5, (Aldinger, Canale, Erwin, Myers, Spencer), No-0, Absent-0, Abstain-0.

5.0 Information Items

5.1 Summary of Complaints Per Williams Uniform Complaint Procedure (October 1, 2023, through December 31, 2023)
There were no complaints.

5.2 BP 0460 Local Control and Accountability Plan – First Reading (*Fabio*)

5.3 BP 1431 Waivers – First Reading (*Fabio*)

5.4 BP 5131.2 Bullying – First Reading (*Fabio*)

5.5 BB/E1/E2 9321 Closed Session – First Reading (*Fabio*)

Fabio gave a summary of the policy updates.

5.5 BB/E1/E2 9321 Closed Session was pulled for further clarification on the wording. Melanie Holmes will review the policy.

6.0 Action Items

6.1 Approve School Accountability Report Card (SARC) for the 2022-2023 SY– R.I.S.E.

Tim Nordstrom reviewed the SARC with the Board, which was also included in the board packet for review.

MOTION: A motion was made by Arina Erwin, with a second by Steve Canale, The motion passed. Aye-5 (Aldinger, Canale, Erwin, Myers Spencer), No-0, Absent-0, Abstain-0.

7.0 Reports

7.1 Financial Report and Oversight Update

The financial report and oversight update were included in the board packet for the members to review.

Fabio updated the board on the governor's budget that came out this past week.

7.1.1 School Facilities Report from Jeff Morris

The school facilities report was included in the packet for the members to review.

Jeff Morris will be taking on the job as TCOE's Safety & Communications Specialist at TCOE. There were questions about how this would affect the Facilities Analyst position. The Board was assured that Jeff's new role as the Safety & Communications Specialist will also encompass Facilities. 50% Facilities and 50% Safety & Communications Specialist.

7.2 Cabinet Report – includes Trinity COE and District LCAP Updates

Tim Nordstrom and Melanie Holmes shared their report with the board.

8.0 Correspondence

The Board received a copy of the 2024 Lozano Smith Brown Act Handbook. A letter was included with access to the electronic version of the 2024 Brown Act Handbook.

9.0 Superintendent's Report

9.1 Fabio told the board about two CSBA trainings coming up and asked if any Board members would be interested in attending. A Governance workshop is to be held March 8-9 in Sacramento, and a virtual Legislative Advocacy event is to be held March 12-14.

9.2 The Trinity COE All-Call staff meeting was held in December before the winter break. There was a lot of positive feedback from the event. The Cabinet members, along with the newly formed Employees Superintendent Advisory Committee ESAC, collectively created an agenda for the all-staff meeting, which included each department having a creative presentation on what their roles are within TCOE.

9.3 Fabio presented the Board members with a TCOE logo lapel pin.

9.4 At the All-Call meeting, the Above and Beyond awards were given to Melissa Avila, Liz McIntosh, Deidre Pickett, Laura Dawson, Megan Rourke, and Megan Koeller.

9.5 We are currently in the midst of writing our three (3) year Expelled Youth Plan. The plan allows us to work with our districts to provide a document that would serve expelled youth within our county.

10.0 Board Reports/Announcements/Comments

10.1 Arina would be interested in going to both of the CSBA training sessions in March. Arina also shared with the board some information on the Point in Time and the survey that is going out to the community. She asked if it was possible for us to share a flyer with the school district.

10.2 Sally thanked Dawn for all her work at TCOE and all that she does for the Board.

10.3 Randy provided information on the Resource Advisory Council (RAC) and its significant role in securing funding for essential community services. The RAC,

including the Federal Secure Rural Schools initiative, plays a crucial role in supporting schools, roads, and various municipal services. Randy shared that he is actively involved in the application process for the Bureau of Land Management (BLM) RAC.

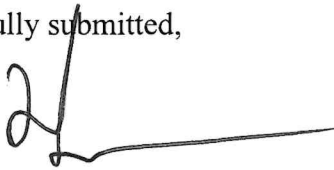
11.0 Adjournment

Sally asked the board for a motion to adjourn the meeting.

MOTION: A motion was made by Michelle Myers, with a second by Arina Erwin. The Motion passed. Aye-5 (Aldinger, Canale, Erwin, Myers Spencer), No-0, Absent-0, Abstain-0.

The meeting adjourned at 1:58 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'F. Robles', with a long horizontal line extending to the right.

Fabio Robles, Ex-Officio Secretary
Trinity County Office of Education

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