



Trinity County Office of Education

Fabio Robles, Ed.D.
Trinity County
Superintendent of Schools

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MINUTES

Trinity County Board of Education Regular Board Meeting March 19, 2025

WHERE HELD: Trinity County Office of Education
201 Memorial Drive – Granite Room

MEMBERS PARTICIPATING: Randy Spencer, Area I
Vacant, Area II
Sally Aldinger, Area III
Arina Erwin, Area IV
Steve Canale, Area V

COUNTY OFFICE: Fabio Robles, Superintendent of Schools
Tim Nordstrom, Assistant Superintendent of Educational Services
Melanie Holmes, Executive Director of HR & Business Services
Cindy Blanchard, Chief Business Official
Kaila Arnold, Executive Secretary

1.0 Formal Opening

- 1.1 Call to Order
Sally Aldinger called the meeting to order at 1:00 p.m.
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Additions or Changes to Agenda
Kaila requested to add the revised RISE Academy 2024-25 calendar to the agenda.
Arina Requested to add an informational item to discuss the current board vacancy.

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda. There was no public communication.

3.0 Accept Open Session Agenda

Sally asked the board for a motion to accept the Open Session Agenda.

MOTION: A motion was made by Steve, with a second by Randy, to accept the Open Agenda. Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

4.0 Consent Agenda: The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4.1 Minutes – February 19, 2025
- 4.2 Warrants – February 2025
- 4.3 Payroll – February 2025
- 4.4 BP/E1/E2 1312.4 – Williams Uniform Complaint Procedures *Second Reading*
- 4.5 BP 5131.9 – Academic Honesty *Second Reading*
- 4.6 BP 6154 – Homework/Makeup Work *Second Reading*
- 4.7 BP 6162.5 Student Assessment *Second Reading*
- 4.8 BP/E1 6163.4 – Student Use of Technology *Second Reading*
- 4.9 BP 0460 – Local Control and Accountability Plan *Second Reading*
- 4.10 BP 3100 – Budget Adoption and Revision *Second Reading*
- 4.11 BP 3320 – Claims and Actions Against the County Office of Education *Second Reading*
- 4.12 BB 9010 – Public Statements *Second Reading*
- 4.13 BB 9012 – Board Member Electronic Communications *Second Reading*
- 4.14 BB 9240 – Board Training *Second Reading*
- 4.15 BB/E1 9270 – Conflict of Interest *Second Reading*

Sally Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. Hearing none, Sally asked the board for a motion to accept the Consent Agenda.

MOTION: A motion was made by Arina, with a second by Steve, to accept the Consent Agenda. The motion passed unanimously. Aye-4, (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

5.0 Information Items

- 5.1 Board Policy Title Changes – Informational Only
Kaila spoke briefly on item 5.1.
- 5.2 Discussion regarding the current Area II Board Vacancy
The board spoke briefly regarding the current board vacancy.

6.0 Action Items

- 6.1 Consider and/or Approve 2024-2025 Second Interim Financial Report, Certification, and Budget Revisions
Cindy shared with the board a PowerPoint presentation of the 2024-2025 Second Interim Financial Report, Certification, and Budget Revisions.

MOTION: A motion was made by Arina, with a second by Randy. Motion passed unanimously. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0,

Abstain-0.

6.2 Consider and Approve to Engage in the Annual Audit Process With Wilkinson Hadley King & Co LLP for Fiscal Year 2024-25

MOTION: A motion was made by Steve, with a second by Arina. Motion passed unanimously. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

6.3 Review and Approve the Revised RISE Academy 2024-25 SY Calendar

MOTION: A motion was made by Arina, with a second by Randy. Motion passed unanimously. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

7.0 **Reports**

7.1 Financial Report and Oversight Update

Cindy Blanchard provided the financial report and oversight update, which was included in the board packet for the members to review.

7.1.1 School Facilities Report from Jeff Morris

The school facilities report was included in the packet for the members to review.

7.2 Cabinet Reports – includes Trinity COE and District LCAP Updates

Tim Nordstrom and Melanie Holmes shared their cabinet report with the board.

8.0 **Correspondence**

8.1 California Department of Education – 2024-25 First Interim Report

The CDE concurs that TCOE will be able to meet its financial obligations for the current and subsequent two years and a positive certification is appropriate

9.0 **Superintendent's Report**

9.1 Fabio briefly spoke on his trip to the Capitol and what he learned there.

9.2 He also shared his experience meeting with Heidi McCaugh.

9.3 Currently he is working on federal advocacy for the Secure Rural Schools (SRS) legislation.

9.4 He shared about recent TCOE events such as History Day, the Spelling Bee, and the sushi class he taught at RISE Academy.

9.5 He informed the board that they just finished with their second round of interviews for the Assistant Superintendent of Educational Services position.

9.6 He shared briefly some information regarding the retirement party for Cassie Telles and Melanie Holmes as well as the send-off for Tim Nordstrom.

9.7 He acknowledged Jade Tyner's accomplishment as "Woman of The Year" for California.

10.0 **Board Reports/Announcements/Comments**

The board members shared their reports with the rest of the board.

11.0 Adjournment

The meeting adjourned at 2:10 p.m.

MOTION: A motion was made by Steve, with a second by Randy. Motion passed unanimously. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

Respectfully submitted,

Fabio Robles, Ex-Officio Secretary
Trinity County Office of Education

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Checks Dated 03/01/2025 through 03/31/2025

Board Meeting Date Wednesday, April 16, 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5255303	03/05/2025	Nordstrom, Timothy M	01-5200	T. Nordstrom CISC Mileage Feb 2025	383.24	
				T. Nordstrom CISC Per Diem Feb 2025	344.00	727.24
5255304	03/05/2025	Palmer, Jason	01-4300	J. Palmer Rise Rewards FEB 25		170.34
5255305	03/05/2025	Bayley, Courtney K	01-5200	C. Bayley FCMAT FEB Lodging	139.13	
				C. Bayley FCMAT FEB Per Diem	125.00	264.13
5255306	03/05/2025	Henson, Elizabeth	01-4300	E. Henson RISE Rewards FEB		100.40
5255307	03/05/2025	Bayless, Steven D	01-4300	S. Bayless RISE Holiday FEB 25	107.08	
				S. Bayless RISE Siding Reimbursement	583.53	690.61
5255308	03/05/2025	ACCU-Print	01-5840	24/25 Fingerprint Fees-Accu		144.00
5255309	03/05/2025	AT&T	01-5920	24-25 AT&T Computer Line		49.52
5255310	03/05/2025	Butte Co Office Of Ed ESS	01-5200	2025 Remix 2 Remix Conference		1,200.00
5255311	03/05/2025	California County Superintendents	01-5300	Leadership Summit Registration F. Robles		100.00
5255312	03/05/2025	California Safety Company	01-5800	10232024 WO 225675	337.50	
				10302024 WO 225958	405.00	
				11122024 Replace Control and Add Cell	3,105.33	
				Annual Fire Alarm Test 11122024	427.50	4,275.33
5255313	03/05/2025	Com-Pair Services	01-5920	24/25 Com-Pair Monthly Expenses		1,650.00
5255314	03/05/2025	Complete Industrial Supply	01-4300	300pc Premium Solder Connector Kit - T. Edwards		108.20
5255315	03/05/2025	Envoy Plan Services	01-5800	24-25 Envoy Plan Services		506.40
5255316	03/05/2025	Hayfork Rotary Foundation	01-5800	Dolly Parton Imagination Library		5,000.00
5255317	03/05/2025	Smokehouse Market, LLC J&J Smok'n Bbq	11-4300	Love & Logic Meals 20% down		90.00
5255318	03/05/2025	John W. Kizziar, DDS, INC	01-5800	Trinity Smiles CP 02202025	80.00	
				Trinity Smiles KA 02192025	80.00	
				Trinity Smiles KJ 02192025	159.00	
				Trinity Smiles TT 02182025	333.00	
				Trinity Smiles XC 02062025	270.00	922.00
5255319	03/05/2025	Lingo	01-5920	23/24 Long Distance Services		85.44
5255320	03/05/2025	Mendes Supply Co.	01-4300	24/25 Maintenance Supplies		208.51
5255321	03/05/2025	Plotzke Ace Hardware	01-4300	24/25 maintenance supplies	24.74	
				RISE Broom, Dust Pan - T. Edwards	15.99	40.73
5255322	03/05/2025	Anthony Wayne Miller	01-5800	CPR Training 03022025		700.00
5255323	03/05/2025	Trinity PUD	01-5510	24/25 monthly electricity		1,296.60
5255324	03/05/2025	NAPA Weaverville Auto Parts	01-4300	24/25 NAPA Auto Parts	146.37	
				Snow Chain for RISE Van	235.30	381.67
5255428	03/12/2025	Dawson, Laura L	01-3702	L. Dawson Dental Reimb Mar 25	68.45	
				L. Dawson Spouse Ins Reimb Mar 25	138.80	207.25

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5255429	03/12/2025	Robles, Fabio	01-5200	F. Robles Parking & Mileage Leadership Summit Mar 25	175.40	
				F. Robles Per Diem Leadership Summit Mar 25	214.00	389.40
5255430	03/12/2025	Moodie, Elizabeth J	01-5200	E. Moodie Spring Tuition Reim 2025		1,456.00
5255431	03/12/2025	Palmer, Jason	01-4300	J. Palmer RISE Fishing & Incentives		380.23
5255432	03/12/2025	Burger, Erin E	01-4300	E. Burger EHCY Meals Redding Trip		75.81
5255433	03/12/2025	Tucker, Joanne M	01-4300	J. Tucker UDL Workshop Snacks		182.94
5255434	03/12/2025	Amazon Capital Services, Inc	01-4300	B. Hammond Wonderhouse Printer Ink	64.22	
				E. Henson RISE Tall Office Chair	124.38	
				Health Services Waterproof Hard Cases	536.20	
				M. Keyes Wonderhouse School Supplies	511.13	
				M. Keys Wonderhouse School Supplies	34.29	1,270.22
5255435	03/12/2025	Carrel's Office Solutions	01-4300	Kyocera Taskalfa 4004i Digital Imaging System	10.54	
			01-4400	24-25 Carrel's Kyicera TaskAlfa 5004i	15.15	
			01-5600	24/25 KYOCERA/TASKalfa 5054ci	471.79	497.48
5255436	03/12/2025	Eide Bailly LLP	01-5820	Annual Finance Audit FY End 06302023		1,772.00
5255437	03/12/2025	Frontier Fuel	01-4300	Speech Fuel Purchases		196.42
5255438	03/12/2025	Frontier Communications	01-5920	24/25 Centranet Lines 031690-5		410.28
5255439	03/12/2025	Frontier Communications	01-5920	24/25 Business line 051794-5 expenses		76.98
5255440	03/12/2025	Interstate Oil Company	01-4300	24/25 bulk motor oil		255.48
5255441	03/12/2025	101Voice	01-5920	Business Phone licensing		592.85
5255442	03/12/2025	Smokehouse Market, LLC J&J Smok'n Bbq	11-4300	Love and Logic Meals		392.86
5255443	03/12/2025	John W. Kizziar, DDS, INC	01-5800	Trinity Smiles LS 02242025	398.00	
				Trinity Smiles TT 02272025	382.00	
				Trinity Smiles XK 02242025	126.00	906.00
5255444	03/12/2025	Jones Electric	14-5800	Connected Ceiling Fan In Office		100.00
5255445	03/12/2025	Stacey Neill Mountain Kids Therapy	01-5800	OT Services February 2025		4,290.00
5255446	03/12/2025	North State Grocery, Inc	01-4300	Office Meeting Bottled Water		11.38
5255447	03/12/2025	Novak Educational Consulting	01-5800	Professional Development - Intro to UDL Lisa Bosio		4,500.00
5255448	03/12/2025	Pitney Bowes Inc Reserve Account	01-5910	24/25 Postage and lease		600.00
5255449	03/12/2025	Plotzke Ace Hardware	01-4300	24/25 maintenance supplies		48.25
5255450	03/12/2025	Shasta Kids Dentistry Andrew J Ingersoll Dental Corp	01-5800	Trinity Smiles FW 03052025	948.00	
				Trintiy Smiles FW 01282025	192.00	1,140.00
5255451	03/12/2025	Trinity Co Dept Of Transport	01-4300	24/25 Monthly Fuel		2,422.85
5255452	03/12/2025	Trinity Co. Solid Waste	01-5550	24/25 solid waste fees		315.50

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5255453	03/12/2025	NAPA Weaverville Auto Parts	01-4300	24/25 NAPA Auto Parts		49.52
5255454	03/12/2025	Weaverville Sanitary District	01-5550	24/25 monthly sewer service		53.00
5255606	03/19/2025	Tucker, Joanne M	01-5200	J. Tucker Reimb Lunch C-Stem		104.48
5255607	03/19/2025	Breslin Occupational Service	01-5800	24/25 OT Services		11,935.73
5255608	03/19/2025	WEX Bank	01-4300	Chevron Fuel Purchases		75.00
5255609	03/19/2025	Frontier Communications	01-5920	24/25 Business line 032097-5 expenses		72.94
5255610	03/19/2025	Frontier Communications	01-5920	24/25 Exchange Listing 091196-5 Expenses		46.51
5255611	03/19/2025	Jenna Rae Johnson	01-5800	Jenna Johnson Triadic Supervision Feb 2025		1,200.00
5255612	03/19/2025	Weaverville Glass	01-5600	Toyota 2015 Camry Windsheild Replacement		581.00
5255613	03/19/2025	North State Grocery, Inc	11-4300	Love and Logic Meals		56.74
5255614	03/19/2025	Plotzke Ace Hardware	01-4300	24/25 maintenance supplies		18.75
5255615	03/19/2025	ProCare Therapy TTF Holdings Lockbox	01-5800	24/25 Behavior Specialist		4,800.00
5255616	03/19/2025	State Of Cal Dept Of Justice	01-5840	24/25 Fingerprint Fees		810.00
5255617	03/19/2025	Shasta-Trinity Schools Den	01-9580	TCOE APR 2025 STSIG Dental Premiums		5,364.02
5255618	03/19/2025	Shasta-Trinity Schools Med	01-9580	TCOE APR 2025 STSIG Medical Premiums		60,185.00
5255619	03/19/2025	Shasta-Trinity Schools Vis	01-9580	TCOE APR 2025 STSIG Vision Premiums		1,652.40
5255620	03/19/2025	Summit Anesthesia PLLC	01-5800	Trinity Smiles WF Summit 03152025		1,400.00
5255621	03/19/2025	Trinity Alps Unified S D	01-5800	UDL Workshop Reimbursements		5,200.00
5255622	03/19/2025	Trinity Tire Factory	01-5600	Jeep #6 Transmission Flush		149.95
5255623	03/19/2025	NAPA Weaverville Auto Parts	01-4300	24/25 NAPA Auto Parts		117.46
5255624	03/19/2025	Weaverville CSD	01-5560	24/25 monthly water service		32.25
5255778	03/26/2025	Comiskey, Joseph V	01-5200	J. Comiskey Per Diem Pent Forum Mar 25		148.00
5255779	03/26/2025	Nordstrom, Timothy M	01-5200	T. Nordstrom Per Diem CISC Mar 25		236.50
5255780	03/26/2025	Canale, Stephen J	01-5200	TCOE BOE Mileage		114.80
5255781	03/26/2025	Spencer, Randy D	01-5200	TCOE BOE Mileage		53.20
5255782	03/26/2025	Palmer, Jason	01-4300	J. Palmer Rise Rewards		987.57
5255783	03/26/2025	Burger, Erin E	01-4300	E. Burger Reimb Youth Meals YES Conference		66.07
5255784	03/26/2025	Lerma, Taylor A	01-4300	T. Lerma Fuel for Fleet ADR Conference	19.00	
			01-5200	T. Lerma Per Diem ADR Mar 25	207.00	
			11-5200	T. Lerma Per Diem Qualtrics Mar 25	311.00	537.00
5255785	03/26/2025	Bickle, Jessica J	01-4300	J. Bickle Reimb Admin Snacks Mar 25		19.98
5255786	03/26/2025	Carson, Anna L	01-5200	A. Carson Per Diem Qualtrics Mar 25		190.40
5255787	03/26/2025	Blanchard, Cynthia S	01-4300	C. Blanchard Admin Food		40.00
5255788	03/26/2025	Bayley, Courtney K	01-5200	C. Bayley Per Diem FCMAT Mar 25	125.00	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5255788	03/26/2025	Bayley, Courtney K	01-5200	C. Bayley Reimb Lodging FCMAT Mar 25	257.84	382.84
5255789	03/26/2025	Tyner, Amber J	01-5200	J. Tyner Amber ADR ReimbTransportation	131.83	
				J. Tyner Amber Per Diem ADR Mar 25	207.00	338.83
5255790	03/26/2025	Rourke, Megan L	Cancelled	M. Rourke Math Symposium Reg Jan 25		30.00 *
		Cancelled on 03/28/2025				
5255791	03/26/2025	Dabney, Michael J	01-5200	M. Dabney Per Diem Qualtrics Mar 25	299.00	
				M. Dabney Reimb Lodging Qualtrics Mar 25	1,344.64	1,643.64
5255792	03/26/2025	Ritter, Jake J	01-5200	J. Ritter MSCS Mileage Mar 25		29.82
5255793	03/26/2025	Henson, Elizabeth	01-4300	E. Henson Rise Rewards		211.30
5255794	03/26/2025	Bayless, Steven D	01-4300	S. Bayless RISE Rewards		395.20
5255795	03/26/2025	Tapia Lara, Eugenio A	01-5200	E. Tapia ADR Conference Parking	183.55	
				E. Tapia Per Diem ADR Mar 25	208.00	
				E. Tapia Per Diem Qualtrics Mar 25	299.00	690.55
5255796	03/26/2025	Aegix Global LLC	01-5800	Emergency Communication Software Annual Subscription		22,680.00
5255797	03/26/2025	Amazon Capital Services, Inc	01-4300	Office Supplies- pens, post it notes, folders, binders		144.32
5255798	03/26/2025	AMS.Net	01-5800	AMS - Duo Authenticator		4,800.00
5255799	03/26/2025	Envoy Plan Services	01-5800	24-25 Envoy Plan Services		615.60
5255800	03/26/2025	Oxford Consulting Services	01-5800	Behavioral Services December 2024	1,028.00	
				Behavioral Services February 2025	1,220.00	
				Behavioral Services January 2025	1,477.00	
				Behavioral Services November 2024	1,218.50	4,943.50
5255801	03/26/2025	Pitney Bowes Inc Reserve Account	01-5910	24/25 Postage and lease		478.50
5255802	03/26/2025	ProCare Therapy TTF Holdings Lockbox	01-5800	24/25 Behavior Specialist		4,800.00
5255803	03/26/2025	San Joaquin County Of Ed	01-5800	LEA MediCal billing Services- Feb 24-25		21.00
5255804	03/26/2025	Stefan Lacey	01-5800	RISE Archery Equipment and Lessons		300.00
5255805	03/26/2025	Southern Trinity Joint Unified	12-4300	ESGI Easy Progress Monitoring		274.00
5255806	03/26/2025	Trinity County RCD	01-5800	Jan - Feb 25 Hazard Mitigation Plan		9,400.30
5255807	03/26/2025	U.S. Bank Corporate Payment Systems	01-4300	A. Rebelo WES Pango Activity Chair	1,011.00	
				E. Burger Dee Hankins Merch	539.29	
				E. Burger EHCY Laundry Supplies	71.27	
				E. Burger EHCY Shoes	176.00	
				E. Burger Homeless Youth Registrations	1,190.00	
				E. Burger Valero Gift Cards Family Night	120.00	
				F. Robles Laptop Sleeve	58.99	
				F. Robles Lodging Leadership Summit Mar 25	580.90	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5255807	03/26/2025	U.S. Bank Corporate Payment Systems	01-4300	F. Robles Mac Book Pro	4,508.43	
				F. Robles Mac Book Pro Apple Care	399.00	
				F. Robles Parking Leadership Summit Mar 25	10.00	
				F. Robles Remarkable	2.99	
				F. Robles Screen Cleaner	21.44	
				F. Robles Screen Protector Mac Shortcut Guide	64.33	
				J. Comiskey Jen Mobile Scanner	482.29	
				J. Comiskey Reimb Crisis Interventino Books	852.38	
				J. Tucker C-Stem Lunch	141.46	
				J. Tyner Amber Gas for RISE Van	21.37	
				J. Tyner Amber Wellness Supplies	300.14	
				JAMF Software Perpetual License	175.00	
				Leadership Lunch	156.76	
				Replacement UPS Backup	234.77	
				T. Edwards Office Supplies Coffee	19.49	
				T. Nordstrom Corwin Visible Learning Book	30.71	
				T. Wright FYS Letterman Jacket	436.94	
				T. Wright FYS Meals YES Conference Mar 25	396.58	
				T. Wright FYS Rewards	43.95	
				T. Wright FYS School Supplies	134.73	
			01-5200	Therapy Notes Psych Resources	229.00	
				E. Burger Lodging Statewide Homeless Con	2,639.25	
				E. Burger Lodging Statewide Homeless Conf	879.75	
				E. Burger YES Conference Registration Mar25	650.00	
				J. Dixon Gas ASES Symposium	48.11	
				J. Dixon Lodging ASES Symposium	3,968.30	
				J. Tyner Amber Flights E. Tapia Rural Summit 04/25	629.30	
				J. Tyner Amber Registration E. Tapia Rural Summit 4/25	800.00	
				J. Tyner Amber Registration SEL Wellness 5/25	450.00	

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5255807	03/26/2025	U.S. Bank Corporate Payment Systems	01-5200	K. Arnold Charge Refunded	625.00-	
				K. Arnold Flight to Cancelled Meeting	338.66	
				K.Arnold Charge Refunded on Inv000066	625.00	
				T. Nordstrom Lodging CISC Feb 25	1,170.90	
				T. Wright FYS Gas for Fleet YES	76.63	
				Conference Mar 25		
				T. Wright FYS Lodging YES Conference Mar 25	6,139.92	
				T. Wright FYS Meals	162.42	
				T. Wright FYS Meals YES Conference	574.71	
				T. Wright FYS Meals YES Conference Mar 25	12.40	
				T. Wright FYS Rewards YES Conference Mar 25	12.16	
				T. Wright Registration YES Conference	5,214.68	
			01-5300	D. Pickett COVIU Annual Subscription Speech	400.00	
				F. Robles California County Superindents Registration	100.00	
				J. Morris Annual Bitly Subscription	96.00	
			01-5800	Canva Subscription	1,259.99	
				F. Robles Suno Pro Monthly AI	10.00	
				K. Arnold Guest Speaker Leadership Summit	2,500.00	
			01-5920	24/25 FYS Wireless Service	50.49	
			12-4300	A. Carson Early Edu Supplies Van Duzen	122.51	
				M. Rourke Meals Early Inclusion Event	73.68	
			12-5800	A. Carson	293.60	41,082.67
5255808	03/26/2025	NAPA Weaverville Auto Parts	01-4300	24/25 NAPA Auto Parts		44.13
Total Number of Checks					99	230,805.77

	Count	Amount
Cancel	1	30.00
Net Issue		230,775.77

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/01/2025 through 03/31/2025

Board Meeting Date Wednesday, April 16, 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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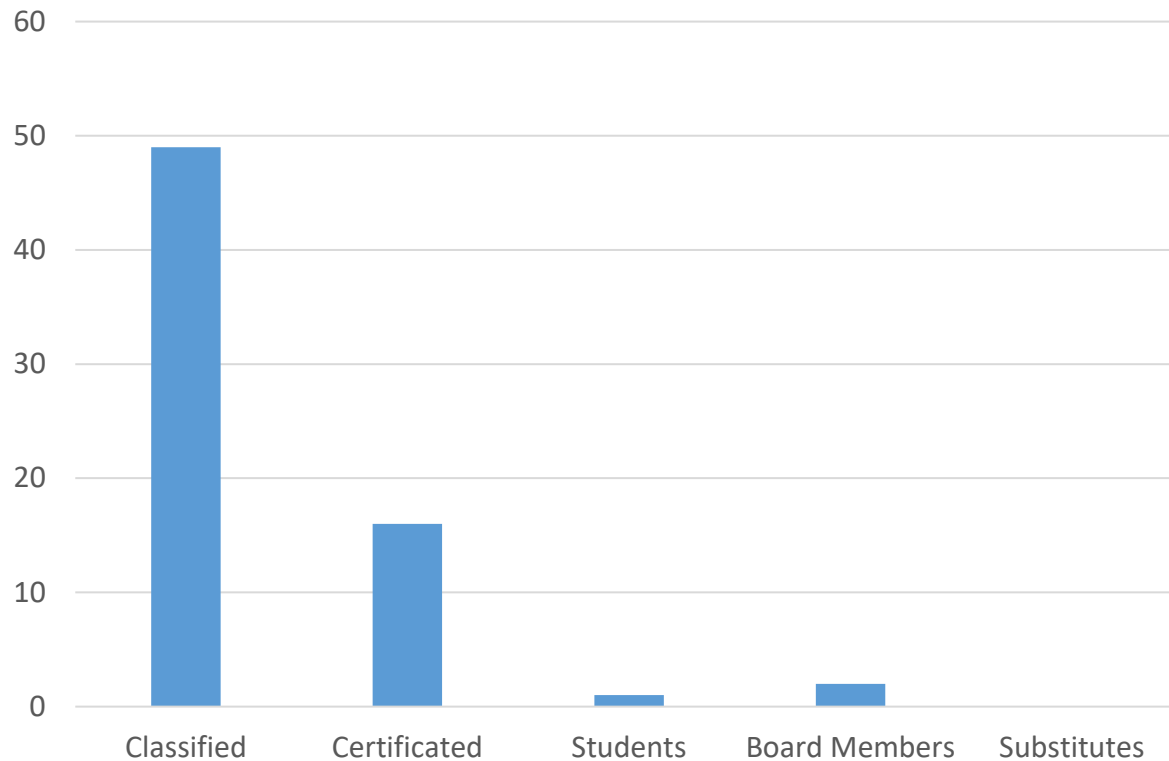
Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	93	229,061.38
11	Adult Education Fund	4	850.60
12	Child Development Fund	2	763.79
14	Deferred Maintenance	1	100.00
Total Number of Checks		98	230,775.77
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			<u>230,775.77</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Trinity County Office of Education

3/1/2025 - 3/31/2025



Employee Salaries= \$413,942.79

District Liabilities= \$172,016.45

Total Payroll= \$585,959.24



Trinity County Office of Education

Fabio Robles Ed.D.
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

Quarterly Report on Williams Uniform Complaints *Education Code §35186*

2024-2025 School Year

- ☐ July 1 through September 30, 2024 - 1st quarter
- ☐ October 1 through December 31, 2024 - 2nd quarter
- ☒ January 1 through March 31, 2025 - 3rd quarter
- ☐ April 1 through June 30, 2025 - 4th quarter

April 1, 2025

To Whom It May Concern:

For the period of January 1, 2025, through March 31, 2025, the Trinity County Office of Education has had no complaints regarding insufficient textbooks, teacher certification, and assignments or the safety and maintenance of its facility.

Sincerely,

A handwritten signature in blue ink that reads "C. Blanchard".

Cindy Blanchard

2025-2026

260

Easter	Apr. 5-6 obs.
Memorial Day	May 25
Juneteenth	June 19
floating holiday for all classified employees	

5.2

County Board Policy 5141.52: Suicide Prevention

Status: ADOPTED

Original Adopted Date: 08/01/2020 | **Last Revised Date:** 03/01/2025 | **Last Reviewed Date:** 03/01/2025

CSBA NOTE: Education Code 215 mandates the County Board of Education to adopt a policy on student suicide prevention, intervention, and postvention (i.e., intervention conducted after a suicide) with specified components applicable to schools that serve students in grades K-12.

Pursuant to Education Code 215, as amended by SB 1318 (Ch. 645, Statutes of 2024), the California Department of Education (CDE) is required, by July 1, 2026, to update its, "Model Youth Suicide Prevention Policy for Local Educational Agencies that Serve Kindergarten through Twelfth Grade Students," to address crisis intervention protocols in the event of a student suicide crisis. On or after July 1, 2026, the County Board is required, during its next regularly scheduled review of its student suicide prevention policy, to update its policy to include the best practices identified in CDE's updated Model Policy.

The following policy is consistent with CDE's Model Policy, which also includes an extensive list of resources to assist in the prevention, intervention, and postvention of student suicide. County offices of education (COE) are encouraged to work closely with their county behavioral health department to identify and access resources at the local level.

The Mental Health Services Oversight and Accountability Commission developed a suicide prevention plan for the state which is published in, "Striving for Zero: California's Strategic Plan for Suicide Prevention 2020-2025," available on its website. The plan presents strategic aims, with related goals, objectives, and an implementation schedule. COEs may find the strategic plan useful in learning more about the stigma associated with behavioral health needs, myths and misconceptions about suicidal behavior and its hinderance to prevention efforts, suicidal behavior, risk and protective factors, and best practices in suicide prevention. Additionally, the Commission published, "Accelerating Transformational Change: Strategic Plan for 2024-2027," which includes the goals of supporting school-based mental health.

The California Department of Public Health, Office of Suicide Prevention (OSP) is the designated state entity responsible for coordinating and aligning statewide suicide prevention efforts and resources. OSP's youth suicide prevention projects, including the Youth Suicide Prevention Media and Outreach Campaign, are available on OSP's website. The California Department of Health Care Services provides free mental health and wellness resources to schools through its CalHOPE Schools Initiative.

Additionally, SchoolSafety.gov is an interagency website created by the U.S. Department of Homeland Security, U.S. Department of Education (USDOE), U.S. Department of Justice (DOJ), and U.S. Department of Health and Human Services to provide COEs with actionable recommendations to create safe and supportive learning environments for students, including information about suicide management.

The following policy should be revised to reflect local practice.

The County Board of Education recognizes that suicide is a leading cause of death among youth, prevention is a collective effort that requires stakeholder engagement, and school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior, its impact on students and families, and other trauma associated with suicide, the County Board shall incorporate any measures, strategies, practices, and supports developed by the County Superintendent of Schools for suicide prevention, intervention, and postvention in county office of education (COE) schools.

Developing and updating policies and procedures for suicide prevention, intervention, and postvention shall include consultation with school and community stakeholders, school-employed mental health professionals, suicide prevention experts, and, for the policy for students in grades K-6, coordination with the county mental health plan. (Education Code 215)

CSBA NOTE: The following optional paragraph may be revised to reflect local practice. Education Code 215 does not define "school and community stakeholders" or "school-employed mental health professionals" who must be consulted in the development of policy. The following examples are consistent with CSBA and CDE recommendations.

Consultation with school and community stakeholders may include COE and school administrators, school counselors, school psychologists, school social workers, school nurses, other staff, parents/guardians and caregivers, students, local health agencies, mental health professionals, community organizations, law enforcement, legal

counsel, and/or the COE's risk manager or insurance carrier. Collaboration may also occur with county and/or city governments in an effort to align COE policy with any existing county, city, and/or statewide suicide prevention plans.

CSBA NOTE: Pursuant to Education Code 215, as amended by SB 1318, if the COE does not have a school mental health professional or contract with a mental health professional, the County Board is encouraged to consider, when reviewing its policy on suicide prevention, whether funding should be identified for purposes of hiring a school mental health professional.

When developing or reviewing COE policy on suicide prevention, consideration may be made regarding the need to hire a mental health professional for the COE, or for any school that is not currently served by a mental health professional, and the possible funding source(s) for such hiring.

COE measures and strategies for suicide prevention, intervention, and postvention, as prepared by the County Superintendent, may include, but are not limited to:

CSBA NOTE: Education Code 215 mandates that the COE's policy address any training on suicide awareness and prevention to be provided to teachers of students in all grades served by COE schools. Additionally, Education Code 49604 encourages the COE to provide suicide prevention training at least once to each middle, junior high, and high school counselor.

CDE recommends that employees receive training on the core components of suicide prevention at the beginning of employment, and also receive training each year on risk factors, protective factors, warning signs of suicide, suicide prevention, intervention, referral, and postvention, with a minimum of one hour of general suicide prevention training.

Education Code 216 requires CDE to identify evidence-based online training program(s), aligned with the requirements of Education Code 215, that COEs may use to train students and staff.

Pursuant to Education Code 49428.15, CDE has identified and posted on its website, "Youth Mental Health First Aid," an evidence-based and evidence-informed training program for use by schools to address student behavioral health.

Additionally, the California Surgeon General has developed, "Safe Spaces: Trauma Informed Training," an online training designed to help recognize and respond to signs of student trauma and stress.

Additional training and funding is available through the federal Suicide Training and Awareness Nationally Delivered for Universal Prevention Act of 2021 (STANDUP ACT) (42 USC 290bb-33), which provides best practices for suicide awareness and prevention training policies.

Item #1 should be revised to specify the categories of employees who will receive the training.

1. Staff development on suicide awareness and prevention offered by the County Superintendent for teachers, interns, school counselors, and others who interact with students, including, as appropriate, substitute teachers, expanded day learning staff, tutors, and volunteers

CSBA NOTE: Items #2-9 below reflect optional strategies for suicide prevention, intervention, and postvention and may be revised to reflect local practice.

The state's content standards for health education include voluntary standards for mental, emotional, and social development at selected elementary and secondary grades and suicide prevention instruction at grade 7 or 8 and in high school. CDE recommends that the instruction be under the supervision of COE-employed mental health professionals following consultation with county and community health agencies, and that it may be incorporated into areas of the curriculum in addition to health classes.

2. Age and developmentally appropriate instruction in problem-solving, coping skills, and resiliency to promote students' mental, emotional, and social health and well-being; help-seeking strategies and resources; and recognition of and appropriate response to warning signs of suicidal intent in others
3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students
4. The review of materials and resources used in awareness efforts and communications to ensure they align with

best practices for safe and effective messaging about suicide

5. The provision of information to parents/guardians and caregivers regarding risk and protective factors, warning signs of suicide, the severity of the suicide problem among youth, the COE's suicide prevention curriculum, the COE's suicide prevention policy and procedures, basic steps for helping suicidal youth, the importance of communicating with appropriate staff if suicide risk is present or suspected, access to suicide prevention training, and/or school and community resources that can help youth in crisis
6. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
7. Crisis intervention procedures for addressing suicide threats or attempts which include, but are not limited to, the following actions:
 - a. Immediately securing medical treatment and/or mental health services as necessary
 - b. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened
 - c. Keeping the student under continuous adult supervision and providing comfort to the student until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene
 - d. Removing other students from the immediate area as soon as possible

CSBA NOTE: Education Code 215 mandates that the COE's policy and procedures address suicide postvention.

Research has identified an increased risk of suicide among youth who are grieving the suicide of another (so-called "suicide contagion"). The National Association of School Psychologists (NASP), in its, "Preventing Suicide: Guidelines for Administrators and Crisis Teams," recommends that memorials should be implemented with care so as not to sensationalize or glamorize suicide and thereby increase the suicide risk to other students. If a memorial is conducted for a student who dies by suicide, the association suggests a living memorial, such as making donations to a local crisis center, participating in an event that raises awareness about suicide prevention, or providing other opportunities for service activities in the school that emphasize the importance of students taking care of each other.

8. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

CSBA NOTE: NASP recommends that the COE and/or school sites create a suicide prevention crisis team to assist in effectively identifying and intervening with students who are at risk of suicidal behavior, including adoption and implementation of policies and procedures. It is recommended that such teams include, at a minimum, administration, mental health staff, and school security personnel. CDE also recommends that students are included on the team, to represent the student voice. The same crisis intervention team may be established to address broader mental health concerns.

9. Establishment by the County Superintendent of COE and/or school-site crisis intervention team(s) to ensure the proper implementation and review of this policy and other local practices related to the emotional and behavioral wellness of students, including, but not limited to, the oversight of mental health and suicide prevention training, ensuring the suicide prevention policy, protocols, and resources are posted on the COE and school websites, collaboration with community mental health organizations, identification of resources and organizations that provide evidence-based treatment, collaboration to build community response, and compliance with Education Code 215

CSBA NOTE: Education Code 215 mandates that the COE's policy specifically address the needs of high-risk groups, including, but not limited to, those listed in the following paragraph.

CDE's Model Policy encourages COEs to use the California School Climate, Health, and Learning Surveys or other survey data to determine the prevalence of suicidal ideation and behaviors, including patterns or trends, among all students, particularly among identified high-risk populations.

Pursuant to Education Code 218.3, CDE has developed and posted on its website, "Providing Relevant Inclusive Support that Matters for LGBTQ Students (PRISM)," a training curriculum for certificated staff to support lesbian, gay, bisexual, transgender, queer, and questioning (LGBTQ) cultural competency. Beginning with the 2025-26 school year, through the 2029-30 school year, COEs are required to provide at least one hour of training annually to all certificated employees serving students in grades 7-12, in accordance with Education Code 218.3.

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning. (Education Code 215)

CSBA NOTE: USDOE and DOJ's joint publication, "Supporting and Protecting the Rights of Students at Risk of Self-Harm in the Era of COVID-19," provides that anxiety, depression, or substance use disorder may be considered a mental health disability that entitles a student to special education or related services in accordance with Section 504 of the Rehabilitation Act or the federal Individuals with Disabilities Education Act. While this is written in response to the pandemic, the guidance may be interpreted as having a more general applicability. The following optional paragraph reflects this guidance.

As appropriate, trauma-informed crisis management procedures may be developed to address student mental health disabilities. In accordance with law, such procedures may include an individualized assessment of a student's circumstances; provide and facilitate access to mental health evaluations and services; reasonably modify policies, such as attendance policies, for individual students; and train staff to recognize and respond appropriately to signs of distress and suicidal ideation in students.

The measures and strategies may also address the needs of students with individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe or traumatic stressor or loss, family instability, impulsivity, and other factors.

CSBA NOTE: The following optional paragraph is consistent with CDE's Model Policy that recommends protocols for maintaining staff connection with students during school closures, in order to support student mental wellbeing and provide guidance on suicide prevention, and may be revised to reflect local practice.

As may be determined by the County Superintendent, processes may be established for maintaining regular contact between school staff and students, including during school closures.

Measures and strategies for students in grades K-6 shall be age appropriate and delivered and discussed in a manner that is sensitive to the needs of young students. (Education Code 215)

CSBA NOTE: Education Code 215.5, as amended by SB 1063 (Ch. 642, Statutes of 2024), requires schools that issue or reissue student identification cards to have printed on either side of the card the telephone number for the 988 Suicide and Crisis Lifeline and the National Suicide Prevention Lifeline (1-800-273-8255). Pursuant to Education Code 215.5, as amended by SB 1063, student identification cards may have printed on the card the Crisis Text Line (texting HOME to 741741); the telephone number for campus police or security or, if the campus does not have a campus police or security telephone number, the local nonemergency telephone number; a local suicide prevention hotline telephone number; and/or a quick response (QR) code that links to the county's mental health resources website.

Student identification cards for students in grades 7-12, when issued by the County Superintendent, shall include the 988 Suicide and Crisis Lifeline and National Suicide Prevention Lifeline telephone number and may also include the Crisis Text Line, campus police or security, a local suicide prevention hotline telephone number, and/or a quick response (QR) code for the county's mental health resources website. (Education Code 215.5)

CSBA NOTE: Education Code 215 mandates that the COE's policy address suicide intervention.

The following paragraph is for use by COEs that have formed and trained COE and/or school site crisis intervention team(s) to assist with suicide intervention. NASP recommends that crisis intervention teams assign one or more individuals as a "designated reporter" to receive and act upon all reports from teachers, other staff, and students who may be suicidal.

The name, title, and contact information of the members of the COE and/or school site crisis intervention team(s) shall be provided to students, staff, parents/guardians, and caregivers and posted on school and COE websites. Such notifications shall identify the mental health professional who serves as the crisis intervention team's designated reporter to receive and act upon reports of a student's suicidal intention.

Students shall be encouraged to notify a teacher, principal, counselor, designated reporter, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. It is the responsibility of the County Superintendent to ensure that any staff member who suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm is encouraged to promptly notify the principal, school counselor, or designated reporter, who shall implement COE intervention protocols as appropriate.

If a referral is made for mental health or related services for a student in grade K-6 who is a Medi-Cal beneficiary, the COE shall coordinate and consult with the county mental health plan. (Education Code 215)

Mental or behavioral health services for students in need shall be provided in accordance with protocols established by the County Superintendent.

Nothing in this policy shall be construed as authorizing or encouraging employees to act outside of the authorization or scope of their credential or to diagnose or treat mental illness unless specifically licensed and employed to do so. (Education Code 215)

The County Board shall review, and update as necessary, this policy at least every five years. The County Board may, at its discretion, review the policy more frequently. (Education Code 215)

COE data pertaining to school climate and reports of suicidal ideation, attempts, or death shall be periodically reviewed to identify patterns or trends and make recommendations regarding program development.

This policy shall be posted in a prominent location on the COE's website in a manner that is easily accessible to parents/guardian and students. (Education Code 234.6)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 215	Suicide prevention policies
Ed. Code 215.5	Student identification cards; inclusion of safety hotlines
Ed. Code 216	Suicide prevention online training programs
Ed. Code 218.3	Training curriculum to support lesbian, gay, bisexual, queer, and questioning students
Ed. Code 234.6	Bullying and harassment prevention information
Ed. Code 49060-49079	Student records
Ed. Code 49428.15	Identification of evidence-based and evidence-informed training programs for schools to address youth behavioral health
Ed. Code 49428.2	Referral protocols for addressing student behavioral health concerns in grades 7-12
Ed. Code 49428.5	Student mental health poster
Ed. Code 49429	Telehealth technology in schools
Ed. Code 49602	Confidentiality of student information
Ed. Code 49604	Suicide prevention training for school counselors
Gov. Code 810-996.6	Government Claims Act
Pen. Code 11164-11174.3	Child Abuse and Neglect Reporting Act
W&I Code 5698	Emotionally disturbed youth; legislative intent
W&I Code 5850-5886	Children's Mental Health Services Act

Federal

42 USC 290bb-33

Description

Suicide Training and Awareness Nationally Delivered for Universal Prevention Act of 2021

Management Resources**Description**

California Department of Education Publication

[Telehealth Guidance for School Districts, July 2024](#)

California Department of Education Publication

[Model Youth Suicide Prevention Policy for Local Educational Agencies that Serve Kindergarten through Twelfth Grade Students, February 2023](#)

California Department of Education Publication

[Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2019](#)

California Department of Education Publication

[Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008](#)

CDC Publication

[Promoting Mental Health and Well-Being in Schools, December 2023](#)

Centers for Disease Control and Prevention Pub.

[School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009](#)

Court Decision

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

CSBA Publication

[Safe Schools Toolkit: Bullying and Cyberbullying, July 2024](#)

Mental Health Svcs Oversight & Accountability Pub.

[Accelerating Transformational Change: Strategic Plan for 2024-2027](#)

Mental Health Svcs Oversight & Accountability Pub.

[Striving for Zero: California's Strategic Plan for Suicide Prevention 2020-2025](#)

Nat'l Assoc. of School Psychologists Publication

[Preventing Suicide: Guidelines for Administrators and Crisis Teams, 2015](#)

Nat's Assoc. of School Psychologists Publication

[Conducting a Virtual Suicide Assessment Checklist](#)

Nat's Assoc. of School Psychologists Publication

[Comprehensive School Suicide Prevention in a Time of Distance Learning, 2020](#)

U.S. Dept. of Health & Human Services Publication

[Preventing Suicide: A Toolkit for High Schools, 2012](#)

U.S. Dept. of Health & Human Services Publication

[National Strategy for Suicide Prevention, 2024](#)

USDOE, Ofc for CR & USDOJ, CRT Pub.

[Supporting and Protecting the Rights of Students at Risk of Self-Harm in the Era of COVID-19, October 2021](#)

Website

[CalHOPE Schools Initiative](#)

Website

[SchoolSafety.gov](#)

Website

[California School Climate, Health, and Learning Surveys \(CalSCHLS\)](#)

Website

[California Mental Health Services Authority](#)

Website

[Crisis Text Line](#)

Website

[Each Mind Matters: California's Mental Health Movement](#)

Website

[HEARD Alliance](#)

Website

[National Action Alliance for Suicide Prevention](#)

Website

[Suicide Prevention Messaging](#)

Website

[Mental Health Evaluation, Training, Research, and Innovation Center for Schools \(METRICS\)](#)

Website

[California Surgeon General, Safe Spaces: Trauma-Informed Training](#)

Website

[California Department of Public Health, Office of Suicide Prevention](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration](#)

Website

[Trevor Project](#)

Management Resources

Website	Suicide Prevention Resource Center
Website	Suicide Prevention Lifeline
Website	National Institute for Mental Health
Website	National Child Traumatic Stress Network
Website	National Association of School Psychologists
Website	Centers for Disease Control and Prevention, Mental Health
Website	California Department of Health Care Services, Mental Health Services
Website	California Department of Education, Mental Health
Website	American School Counselor Association
Website	American Psychological Association
Website	American Foundation for Suicide Prevention
Website	American Association of Suicidology
Website	American Academy of Pediatrics

Description**Cross References**

1112	Media Relations
5131.2	Bullying
5131.2	Bullying
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.7	Sex Discrimination and Sex-Based Harassment
5145.7-E(1)	Sex Discrimination and Sex-Based Harassment
5145.71-E(1)	Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
5145.71-E(2)	Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures
5145.9	Hate-Motivated Behavior

Description

Board Bylaw 9320: Meetings And Notices

Status: ADOPTED

Original Adopted Date: 01/01/2021 | **Last Revised Date:** 03/01/2024 | **Last Reviewed Date:** 03/01/2024

Meetings of the County Board of Education are conducted for the purpose of accomplishing County Board business. In accordance with applicable open meeting laws (Brown Act), the County Board shall hold its meetings in public and shall conduct closed sessions during such meetings only as authorized by law. To encourage community involvement in the schools, County Board meetings shall provide the opportunity for members of the public to directly address the County Board. All meetings shall be conducted in accordance with law and the County Board's bylaws, policies, and administrative regulations.

A County Board meeting exists whenever a majority of County Board members gather at the same time and location, including teleconference location as permitted by Government Code 54953, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the County Board. (Government Code 54952.2)

CSBA NOTE: The Brown Act prohibits serial meetings, defined under Government Code 54952.2 as a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of County Board of Education business.

This prohibition against serial meetings also applies to communications via technology. Email exchanges, text/chat threads, or comments posted on a blog or social media account that result in a majority of the County Board "discussing among themselves" an item within the subject matter jurisdiction of the County Board could result in a Brown Act violation. Pursuant to Government Code 54952.2, County Board members may engage in separate conversations or communications with members of the public on an Internet-based social media platform that is open and accessible to the public as long as a majority of the County Board does not use the platform to discuss among themselves business within the subject matter jurisdiction of the County Board and members do not comment on or use digital icons (e.g., "likes" or emojis) to express reactions to communications made by other County Board members. Additionally, a County Board member is prohibited from responding directly to any communication from other members of the County Board on a social media platform regarding matters that are within the subject matter jurisdiction of the County Board. See BB 9012 - Board Member Electronic Communications.

In 84 Ops.Cal.Atty.Gen. 30 (2001), the Attorney General opined that Government Code 54952.2 prohibits a majority of the County Board from sending emails to each other to develop a collective concurrence as to action to be taken by the County Board even if the emails are (1) sent to the secretary and chairperson, (2) posted on the website of the County Board and/or the county office of education (COE), and (3) distributed (in a printed version) at the next meeting. Although the Attorney General recognized that those three conditions would allow the deliberations to be conducted, to some extent, "in public," the emails were prohibited by the Brown Act because all debate would be completed before the meeting and members of the public who did not have Internet access would be excluded from the debate.

In accordance with law and as specified in Board Bylaw 9012 - Board Member Electronic Communications, a majority of the County Board shall not, outside of an authorized meeting, use a series of communications of any kind, directly or through intermediaries, including social media and other electronic communications, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the County Board. (Government Code 54952.2)

CSBA NOTE: Government Code 54952.2 specifies that briefings between staff and County Board members are permissible in order to answer questions or to provide information, as long as the briefing is not used to communicate the comments or position of any other County Board member.

However, the County Superintendent of Schools or designee may engage in separate conversations or communications with County Board members in order to answer questions or provide information regarding an item within the subject matter jurisdiction of the County Board, as long as the County Superintendent or designee does not communicate the comments or position of any County Board members to other County Board members. (Government Code 54952.2)

CSBA NOTE: Government Code 54953.2 requires that all County Board meetings meet the protections of the Americans with Disabilities Act (ADA) (42 USC 12132) and implementing regulations. Such protections require the County Board to ensure that the meeting is accessible to persons with disabilities and, upon request, to provide disability-related accommodations, such as auxiliary aids and services. Auxiliary aids and services may include accommodations at the actual meeting, such as a sign-language interpreter, or accommodations to the supporting

documentation, such as Braille translation of the agenda packet. Government Code 54954.2 requires that the agenda specify how, when, and to whom a request for accommodation should be made; see BB 9322 - Agenda/Meeting Materials.

Government Code 54953 requires the County Board to maintain and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the ADA, and to resolve any doubt in favor of accessibility.

In order to help ensure the participation of individuals with disabilities at County Board meetings, appropriate disability-related accommodations or modifications shall be provided upon request in accordance with the Americans with Disabilities Act. Any doubt about a request for accommodation shall be resolved in favor of accessibility. Notice of the procedure for receiving and resolving such requests for accommodation shall be given in each instance in which notice of the time of a meeting is otherwise given or the agenda for the meeting is otherwise posted. (Government Code 54953, 54953.2, 54954.1, 54954.2)

Regular Meetings

CSBA NOTE: Education Code 1011 and Government Code 54954 mandate the County Board to fix the time and location of its regular meetings by rule and regulation.

Unless otherwise determined by the County Board, the County Board shall hold _____ regular meeting(s) each month starting at _____ p.m. on the _____ (day(s)) of the month at _____ (name of facility and address).

CSBA NOTE: Pursuant to Government Code 54954.2, the agenda for a regular meeting must be posted at least 72 hours prior to the meeting, at a location that is freely accessible to the public. Government Code 54954.2 also requires that the agenda be posted on the County Board's and/or the COE's website. Other posting requirements may apply where County Board members are participating by teleconference as specified below.

The Attorney General has determined in 78 Ops.Cal.Atty.Gen. 327 (1995) that weekend hours may be counted as part of the 72-hour period for posting of the agenda prior to a regular meeting. In the same opinion, the Attorney General found that the term "freely accessible" requires that the agenda be posted in a location where it can be read by the public at any time during the 72 hours immediately preceding the meeting. For example, if a building where the agenda is posted is closed during the evening hours, the agenda must also be posted in a location accessible during evening hours, such as a lighted display case outside of the building. The Attorney General also opined in 88 Ops.Cal.Atty.Gen. 218 (2005) that the agenda may be posted on a touch screen electronic kiosk, in lieu of a paper copy on a bulletin board, as long as the kiosk is accessible without charge to the public 24 hours a day, seven days a week.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public and on the website of the County Board and/or the county office of education (COE). (Government Code 54954.2)

CSBA NOTE: Pursuant to Government Code 54957.5, the agenda must list the address where the public can inspect agenda materials that are distributed to County Board members less than 72 hours before a regular meeting. Pursuant to Government Code 54957.5, when agenda materials are distributed to all or a majority of the County Board less than 72 hours before a regular meeting and outside of regular business hours, the materials may be posted on the COE's website in satisfaction of the Brown Act if specified requirements are met. COEs with questions regarding this exception are encouraged to consult CSBA's District and County Office of Education Legal Services or COE legal counsel. Also see BB 9322 - Agenda/Meeting Materials.

In addition, pursuant to the California Public Records Act (Government Code 7920.000-7930.215), agenda materials related to an open session of a County Board's regular meeting are "public records" and are subject to inspection by any member of the public as specified in BP/AR 1340 - Access to County Office Records.

Consistent with Government Code 54957.5 and Board Bylaw 9322 - Agenda/Meeting Materials, whenever agenda materials relating to an open session of a regular meeting are distributed to the County Board less than 72 hours before the meeting, the secretary to the County Board or the secretary's designee shall make the materials available for public inspection at a public office or location designated for that purpose. The records shall be posted on the COE website at the time the materials are distributed to all or a majority of the County Board if distributed outside of business hours.

Special Meetings

CSBA NOTE: Government Code 54956 permits the County Board president or a majority of the County Board to call a special meeting. When a majority of the County Board has requested a special meeting on the same specific topic, the secretary to the County Board or the secretary's designee shall inform the County Board and the meeting shall be organized and called. If an individual County Board member desires a special meeting on a specific topic that has not been called by the County Board president, the County Board member should inform the County Superintendent of Schools or designee rather than other County Board members in order to comply with the Brown Act.

Special meetings of the County Board may be called at any time by the presiding officer or a majority of County Board members on any topic within the subject matter jurisdiction of the County Board unless otherwise prohibited by law or as specified in BB 9323.2 - Actions by the Board. (Government Code 54956)

At least 24 hours before the time of the meeting, written notice of special meetings shall be delivered personally or by any other means to all County Board members and the local media who have requested such notice in writing. The notice also shall be posted on the County Board's and/or COE's website, and, at least 24 hours before the time of the meeting, in a location freely accessible to the public. The notice shall specify the time and location of the meeting and the business to be transacted or discussed. No other business shall be considered at this meeting. (Government Code 54956)

Any County Board member may waive the 24-hour written notice requirement prior to the time of the meeting by filing a written waiver of notice with the secretary of the County Board or by being present at the meeting at the time it convenes. (Government Code 54956)

Every notice of a special meeting shall provide an opportunity for members of the public to directly address the County Board concerning any item that has been described in the meeting notice, before or during the item's consideration. (Government Code 54954.3)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the County Board may hold an emergency meeting without complying with the 24-hour notice and/or 24-hour posting requirement for special meetings pursuant to Government Code 54956. (Government Code 54956.5)

The County Board may meet in closed session during emergency meetings so long as two-thirds of the members present at the meeting agree or, if less than two-thirds of the members are present, by unanimous vote of the members present. (Government Code 54956.5)

The County Board shall comply with all other requirements for special meetings during an emergency meeting. (Government Code 54956.5)

Except in the case of a dire emergency, the County Board president or designee shall give notice of the emergency meeting by telephone at least one hour before the meeting to the local media that have requested notice of special meetings. All telephone numbers provided by the media in the most recent request for notification shall be exhausted. If telephone services are not functioning, the notice requirement of one hour is waived and, as soon after the meeting as possible, the County Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the County Board. In the case of a dire emergency, the County Board president or designee shall give such notice at or near the time notification is given to the other members of the County Board. (Government Code 54956.5)

The minutes of the meeting, a list of persons the County Board president or designee notified or attempted to notify, a copy of the rollcall vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

An *emergency* means a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the County Board. (Government Code 54956.5)

A *dire emergency* means a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring the County Board to provide one-hour notice before holding an emergency meeting may endanger the public health and/or safety as determined by a majority of the members of the County Board. (Government Code 54956.5)

Adjourned/Continued Meetings

The County Board may adjourn/continue any regular or special meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the County Board may adjourn/continue such a meeting. If no County Board members are present, the secretary or the clerk may declare the meeting adjourned/continued to a later time and location and shall give notice in the same manner required for special meetings. (Government Code 54955)

Within 24 hours after the time of adjournment/continuance, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the location where the meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

CSBA NOTE: The following section is optional and may be revised to reflect County Board practice. Pursuant to Government Code 54954.2, the County Board must still comply with the public notice requirements when holding a study session, retreat, public forum, or other such meeting.

The County Board may convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public. The County Board may also convene a retreat or discussion meeting to discuss County Board roles and relationships. Any such meeting, regardless of title or topic, shall be held as a regular or special meeting, as appropriate, and shall comply with all other requirements for regular or special meetings. (Government Code 54956)

Other Gatherings

Attendance by a majority of County Board members at any of the following events is not subject to the Brown Act provided that a majority of the County Board members do not discuss specific County Board business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to county board members
2. An open, publicized meeting organized by a person or organization other than the County Board or COE to address a topic of local community concern
3. An open and noticed meeting of another body of the COE
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the County Board established pursuant to Board Bylaw 9130 - Board Committees, provided that the County Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a County Board member and any other person that are not part of a series of communications prohibited by the Brown Act are permitted. (Government Code 54952.2)

Location of Meetings

Unless the County Board is holding a teleconference meeting during a proclaimed state of emergency, all meetings shall be held within COE boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the COE is a party
2. Inspect real or personal property which cannot conveniently be brought into the county, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law

4. Meet in the closest meeting facility if the COE has no meeting facility within its boundaries or if its principal office is located outside the county
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the COE over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the COE but located outside the county, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the County Board's legal counsel for a closed session on pending litigation, when doing so would reduce legal fees or costs

CSBA NOTE: Items #8 and #9 are only applicable where the County Board appoints the County Superintendent. If the County Board does not appoint the County Superintendent, both items are inapplicable and should be removed.

8. Interview residents outside the boundaries of the county regarding the County Board's potential employment of an applicant for County Superintendent
9. Interview an applicant for County Superintendent outside the boundaries of the county

All meetings, regardless of location shall comply with the applicable notice and open meeting requirements. Additionally, no such meeting may be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, which is inaccessible to individuals with disabilities, or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

If a fire, flood, earthquake, or other emergency renders the posted regular or special meeting location unsafe and the deadline for posting the location has passed, the meeting shall be held at a location designated by the County Board president or designee, who shall so inform all news media who have requested notice of meetings pursuant to Government Code 54956 by the most rapid available means of communication.

Traditional Teleconferencing

A County Board member may participate in any meeting by teleconference, which includes both audio or video/audio so long as the following conditions are met (Government Code 54953):

1. All votes taken during the meeting are by rollcall
2. The meeting is conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the legislative body of a local agency
3. The location of the County Board member participating by teleconference is open and accessible to the public during the meeting, except during closed session, such that members of the public may observe in person the County Board member participating by teleconference, may hear/listen to the meeting to the same extent as the County Board member participating by teleconference, and may make public comment during the same portion of the agenda as others members of the public from the same location as the County Board member participating by teleconference
4. The location of the County Board member participating by teleconference is noted in the agenda and the agenda is posted at the location of the County Board member participating by teleconference in advance of the meeting as statutorily required based on the type of meeting
5. At least a quorum of the members is within the COE boundaries

Teleconferencing by Individual County Board Member Due to Just Cause

CSBA NOTE: Government Code 54953, as amended by AB 557 (Ch. 534, Statutes of 2023), authorizes a County Board member, until January 1, 2026, to participate in a meeting by teleconference for just cause, as described below. County Boards should be aware that the choice to participate in a meeting by teleconference due to just cause is at the sole discretion of the County Board member and can be exercised at any time. Therefore, it is

recommended that the County Board consider including teleconference access, as described below, as part of every meeting. The County Board is also encouraged to consult CSBA's District and County Office of Education Legal Services or COE legal counsel to determine the best means of complying with Government Code 54953.

Until January 1, 2026, when there is "just cause" preventing a County Board member from attending a County Board meeting in person, that County Board member may participate in that meeting by teleconference without: (Government Code 54953):

1. Including the location of the County Board member participating by teleconference in the agenda
2. Making the location of the County Board member participating by teleconference open and accessible to the public
3. Posting the agenda at the location of the County Board member participating by teleconference

A County Board member needing to participate by teleconference for just cause shall notify the County Board at the earliest possible opportunity, including at the start of a regular meeting, of the need to do so and include a general description of the circumstances relating to the need to appear by teleconference at the given meeting. (Government Code 54953)

For the County Board member to participate by teleconference under this section, all of the following are required (Government Code 54953):

1. All votes taken during the meeting are by rollcall
2. At least a quorum of the County Board participates in person from a singular physical location clearly identified on the agenda
3. The County Board member utilizes both audio and visual technology to participate in the meeting

CSBA NOTE: Government Code 54953 requires County Board members participating by teleconference due to just cause to publicly disclose whether any individual 18 years of age or older is present at the County Board member's location and, if so, the general nature of the member's relationship with each such individual before "any" County Board action is taken, but does not specify the frequency of such disclosures. One option is for the County Board member to make the initial disclosure at the start of the meeting and then make additional disclosures, if needed, each time an individual 18 years of age or older enters or exits the County Board member's location. Another option is for the County Board member to make separate disclosures before each County Board action. County boards are encouraged to consult CSBA's District and County Office of Education Legal Services or district legal counsel to determine the best means of complying with this requirement.

4. The County Board member participating by teleconference publicly discloses, before any action is taken, whether any individuals 18 years of age or older are present at the County Board member's location and the general nature of the member's relationship with each such individual
5. The public is able to access the meeting via a two-way audiovisual platform or a two-way audio service and a live webcast, with real-time public comment being allowed via the platform or service, in addition to public comment being available in person

The platform or service may require members of the public to register in order to make public comments so long as the platform or service is not controlled by the COE.

6. The agenda for the meeting includes information describing how members of the public can access the platform or service

If the platform or service is disrupted such that the public cannot access the meeting or give real-time public comment, the meeting may continue but the County Board may not take action on any agenda item until the disruption is resolved. (Government Code 54953)

A County Board member shall be permitted to participate by teleconference for just cause for no more than two meetings per calendar year. (Government Code 54953)

For purposes of this section, "just cause" may exist for any of the following: (Government Code 54953)

1. A childcare or caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires a County Board member to participate remotely
2. A contagious illness prevents a County Board member from attending in person
3. A County Board member has a need related to a physical or mental disability not otherwise reasonably accommodated
4. A County Board member is traveling while on official business of the County Board or another state or local agency

Teleconferencing by Individual County Board Member Due to Emergency Circumstances

CSBA NOTE: Government Code 54953, as amended by AB 557 (Ch. 534, Statutes of 2023), authorizes a County Board member, until January 1, 2026, to participate in a meeting by teleconference due to emergency circumstances, as described below.

Until January 1, 2026, when a physical or family medical emergency would prevent a County Board member from attending a County Board meeting in person, that County Board member may request to participate in such meeting by teleconference. The County Board member requesting to appear remotely shall submit the request as soon as possible and include a concise general description of the emergency that necessitated the request. The County Board member shall not be required to disclose any disability, medical diagnosis, or personal medical information exempt under existing law. (Government Code 54953)

If the request is received timely, it shall be added to the agenda as the first item of business at the meeting, even before any closed session items. If the request is not received timely, it shall be taken up by the County Board before the first item of business at the meeting. The request shall only be granted upon a vote by the majority of the County Board. (Government Code 54953, 54954.2)

If the request is granted by the County Board, the County Board member may participate by teleconference without: (Government Code 54953):

1. Including the location of the County Board member participating by teleconference in the agenda
2. Making the location of the County Board member participating by teleconference open and accessible to the public
3. Posting the agenda at the location of the County Board member participating by teleconference

For the County Board member to participate by teleconference due to emergency circumstances, all of the following are required: (Government Code 54953):

1. All votes taken during the meeting are by rollcall
2. At least a quorum of the County Board participates in person from a singular physical location clearly identified on the agenda
3. The County Board member participating by teleconference utilizes both audio and visual technology to participate in the meeting

CSBA NOTE: Government Code 54953 requires County Board members participating by teleconference due to emergency circumstances to publicly disclose whether any individual 18 years of age or older is present at the County Board member's location and, if so, the general nature of the member's relationship with each such individual before "any" County Board action is taken, but does not specify the frequency of such disclosures. One option is for the County Board member to make the initial disclosure at the start of the meeting and then make additional disclosures, if needed, each time an individual 18 years of age or older enters or exits the County Board member's location. Another option is for the County Board member to make separate disclosures before each County Board action. County boards are encouraged to consult CSBA's District and County Office of Education Legal Services or district legal counsel to determine the best means of complying with this requirement.

4. The County Board member participating by teleconference publicly discloses, before any action is taken, whether any individuals 18 years of age or older are present at the County Board member's location and the

general nature of the member's relationship with each such individual

5. The public is able to access the meeting via a two-way audiovisual platform or a two-way audio service and a live webcast, with real-time public comment being allowed via the platform or service, in addition to public comment being available in person

The platform or service may require members of the public to register in order to make public comments so long as the platform or service is not controlled by the COE.

6. The agenda for the meeting includes information describing how members of the public can access the platform or service

If the platform or service is disrupted such that the public cannot access the meeting or give real-time public comment, the meeting may continue but the County Board shall not take action on any agenda item until the disruption is resolved. (Government Code 54953)

In total, a County Board member may not participate by teleconference due to emergency circumstances alone, or together with teleconference due to just cause, as specified above, for more than 20 percent of the County Board's regular meetings or for more than three consecutive months. If the County Board meets less than 10 times in a calendar year, a County Board member may not appear remotely due to emergency circumstances for more than two meetings. (Government Code 54953)

Teleconference Meetings During a Proclaimed State of Emergency

CSBA NOTE: Pursuant to Government Code 54953, as amended by AB 557 (Ch. 534, Statutes of 2023), county boards are authorized to conduct meetings by teleconference as specified below when holding a meeting during a proclaimed state of emergency.

The County Board may conduct a County Board meeting entirely by teleconference during a proclaimed state of emergency pursuant to Government Code 8625-8629 in any of the following circumstances: (Government Code 54953)

1. For the purpose of determining whether meeting in person would present imminent risks to the health or safety of attendees due to the emergency
2. When the County Board has been determined, pursuant to Item #1 above, that meeting in person would present imminent risks to the health or safety of attendees due to the emergency

The County Board may hold a meeting by teleconference during a proclaimed state of emergency without: (Government Code 54953):

1. Including the location of County Board members in the agenda
2. Making the locations of County Board members open and accessible to the public
3. Posting the agenda at the locations of County Board members

For the County Board to hold such meeting, all of the following are required: (Government Code 54953):

1. All votes taken during the meeting are by rollcall
2. The public is able to access the meeting via a call-in service or an internet-based platform or service, with real-time public comment being allowed via the platform or service

If an internet-based platform or service is utilized, it may require members of the public to register in order to make public comments so long as the platform or service is not controlled by the COE.

3. The agenda for the meeting includes information describing how members of the public can access the platform or service

If the platform or service is disrupted such that the public cannot access the meeting or give real-time public comment, the meeting may continue but the County Board may not take action on any agenda item until the disruption is resolved. (Government Code 54953)

For any public comment period with a time limit, the County Board may not close that public comment period or the opportunity to register until the full time for public comment has elapsed. For any other public comment period, the County Board shall allow a reasonable amount of time to allow members of the public to provide public comment and to register to do so. (Government Code 54953)

The County Board may continue to conduct all meetings by teleconference throughout one or more 45-day periods so long as, prior to the beginning of each 45-day period, the County Board has reconsidered the circumstances of the state of emergency and determines that it continues to directly impact the ability of the County Board to meet safely in person. (Government Code 54953)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Federal References

28 CFR 35.160

Description

[Effective communications](#)

28 CFR 36.303

[Auxiliary aids and services](#)

42 USC 12101-12213

[Equal opportunity for individuals with disabilities](#)

Management Resources References

Attorney General Opinion

Description

[78 Ops.Cal.Atty.Gen. 327 \(1995\)](#)

Attorney General Opinion

[88 Ops.Cal.Atty.Gen. 218 \(2005\)](#)

Attorney General Opinion

[84 Ops.Cal.Atty.Gen. 30 \(2001\)](#)

Attorney General Opinion

[84 Ops.Cal.Atty.Gen. 181 \(2001\)](#)

Attorney General Opinion

[79 Ops.Cal.Atty.Gen. 69 \(1996\)](#)

Court Decision

[Wolfe v. City of Fremont \(2006\) 144 Cal.App. 4th 533](#)

CSBA Publication

[The Brown Act: School Boards and Open Meeting Laws, rev. 2014](#)

Institute for Local Government Publication

[The ABCs of Open Government Laws](#)

League of California Cities Publication

[Open and Public IV: A Guide to the Ralph M. Brown Act 2nd Edition, rev. July 2010](#)

Website

[League of California Cities](#)

Website

[Institute for Local Government](#)

Website

[CSBA](#)

Website

[California Attorney General's Office](#)

State References

Ed. Code 1012

Description

[Special meetings](#)

Ed. Code 35140

[Time and place of meetings](#)

Ed. Code 35143

[Annual organizational meetings; date and notice](#)

Ed. Code 35144

[Special meeting](#)

Ed. Code 35145

[Public meetings](#)

Ed. Code 35145.5

[Agenda; public participation and regulations](#)

Ed. Code 35146

[Closed sessions; student matters](#)

Ed. Code 35147

[Open meeting laws exceptions](#)

Gov. Code 11135

[Unlawful discrimination](#)

Gov. Code 3511.1

[Local agency executives](#)

Gov. Code 54950-54963

[The Ralph M. Brown Act](#)

Gov. Code 54953	Meetings to be open and public; teleconferencing
Gov. Code 54954	Time and place of regular meetings
Gov. Code 54954.2	Agenda posting requirements; board actions
Gov. Code 54956	Special meetings
Gov. Code 54956.5	Emergency meetings
Gov. Code 7920.000-7930.215	California Public Records Act

Cross References

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9321-E(2)
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[Appeals Of District Decisions Regarding Charter Schools](#)
[Board Member Electronic Communications](#)
[Organization](#)
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Board Bylaw 9323.2: Actions By The Board

Status: ADOPTED

Original Adopted Date: 08/01/2020 | **Last Revised Date:** 03/01/2024 | **Last Reviewed Date:** 03/01/2024

CSBA NOTE: Pursuant to Education Code section 1013, a majority of the members of the County Board of Education constitutes a quorum for the transaction of business. Government Code 54952.6 generally provides that a simple majority vote of the membership of a local agency is necessary for an item to carry. In determining the number of votes required for a "majority," all members of the legislative body are counted, even in those cases where some members are absent or seats are vacant. For instance, for a county board with five members, an item will pass with three votes, even if only three members are present or there is a vacancy. However, there are certain actions by the County Board that require more than a simple majority vote, that are required to occur at a certain meeting or type of meeting, or that cannot occur at certain meetings; see the accompanying exhibit for a non-exhaustive list of such actions.

The County Board of Education shall take action by a majority vote of all of the membership constituting the County Board, unless otherwise required by law.

An "action" by the County Board means: (Government Code 54952.6)

1. A collective decision by a majority of the County Board members
2. A collective commitment or promise by a majority of the County Board members to make a positive or negative decision
3. A vote by a majority of the County Board members when sitting as the County Board upon a motion, proposal, resolution, order, or ordinance

The County Board shall not take action by secret ballot, whether preliminary or final. (Government Code 54953)

Actions taken by the County Board in open session shall be recorded in the County Board minutes. (Education Code 1015)

Action on Non-Agenda Items

CSBA NOTE: The Brown Act (Government Code 54950-54963) generally prohibits any action or discussion of items not on the posted agenda. However, Government Code 54954.2 provides for four specific and narrow situations in which the County Board can act on an item not on the agenda, as specified below. County Board members may also briefly respond to questions raised by members of the public concerning items not on the agenda; see BB 9323 - Meeting Conduct.

The County Board may take action on a subject not appearing on the posted meeting agenda only after publicly identifying the item and if any one of the following conditions are met: (Government Code 54954.2)

1. When a majority of the County Board determines that an emergency situation exists, as defined for emergency meetings pursuant to Government Code 54956.5
2. When two-thirds of the members present, or if less than two-thirds of the members are present then by a unanimous vote of all members present, determine that the need to take immediate action came to the County Board's attention after the agenda was posted
3. When an item appeared on the agenda of, and was continued from, a meeting that occurred not more than five days earlier

CSBA NOTE: Government Code 54954.2 provides that the County Board may take action on a request by a County Board member to participate remotely due to emergency circumstances pursuant to Government Code 54953 so long as the timing of the request did not allow for sufficient time to place it on the agenda. If the timing of the request did allow for sufficient time to place it on the agenda, it cannot be acted upon unless it was agendaized. For more information regarding County Board meetings by teleconference, see BB 9320 - Meetings and Notices.

4. Until December 31, 2025, when a County Board member requests to participate remotely due to emergency circumstances pursuant to Government Code 54953 so long as the timing of the request did not allow for sufficient time to place it on the agenda

Challenging Board Actions

CSBA NOTE: Government Code 54960-54960.5 grants authority to the district attorney or any interested person to file a civil action asking the court to order the County Board to stop or prevent a Brown Act violation or to invalidate a prior action taken by the County Board. Pursuant to Government Code 54960.5, a court may award court costs and reasonable attorney's fees to a successful plaintiff. Prior to filing a civil action, the district attorney or interested party must send a written demand to the County Board to "cure and correct" the alleged violation or prior action. The County Board should consult with CSBA's District and County Office of Education Legal Services or county office of education legal counsel as appropriate.

Before seeking to file a civil action to stop or prevent a Brown Act violation or to invalidate a prior action taken by the County Board, the district attorney's office or interested person shall first present a demand to "cure and correct" the alleged violation to the county office of education (COE). If the COE receives a proper demand from the district attorney's office or any interested person to "cure and correct" an alleged violation of the Brown Act, the County Board shall consult with legal counsel on if and how to respond as provided by law. (Government Code 54960-54960.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Management Resources References

	Description
Attorney General Publication	The Brown Act: Open Meetings for Legislative Bodies, rev. 2003
Court Decision	Boyle v. City of Redondo Beach (1999) 70 Cal.App.4th 1109
Court Decision	McKee v. Orange Unified School District (2003) 110 Cal.App.4th 1310
Court Decision	Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors (2003) 112 Cal.App.4th 1313
Court Decision	Bell v. Vista Unified School District (2000) 82 Cal.App. 4th 672
CSBA Publication	The Brown Act: School Boards and Open Meeting Laws, rev. 2014
League of California Cities Publication	Open and Public IV: A Guide to the Ralph M. Brown Act Supplement, September 2013
League of California Cities Publication	Open and Public IV: A Guide to the Ralph M. Brown Act 2nd Edition, rev. July 2010
Website	Institute for Local Government
Website	CSBA
Website	California Office of the Attorney General

State References

	Description
Code of Civil Procedure 1245.240	Eminent domain vote requirements
Code of Civil Procedure 1245.245	Eminent domain; resolution adopting different use
Ed. Code 1000	County boards consist of five or seven members
Ed. Code 1015	Recording votes
Ed. Code 1042	Authorization to hold and convey real property
Ed. Code 1047	Eminent domain
Ed. Code 17466	Declaration of intent to sell or lease real property
Ed. Code 17481	Lease of property with residence for nondistrict purposes
Ed. Code 17556-17561	Dedication of real property
Gov. Code 53790-53792	Exceeding the budget
Gov. Code 53820-53833	Temporary borrowing
Gov. Code 53850-53858	Temporary borrowing
Gov. Code 54230.5	Disposal of surplus land and receipt of notice of violation

Gov. Code 54230.7	Disposal of surplus land and receipt of notice of violation
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 54952.6	Action taken; definition
Gov. Code 54953	Meetings to be open and public; attendance; prohibition against secret ballots
Gov. Code 54960-54960.5	Actions to prevent violations
Gov. Code 65352.2	Coordination with planning agency
Pub. Cont. Code 22000-22045	Uniform Construction Cost Accounting Procedures
Pub. Cont. Code 22034	Uniform Public Construction Cost Accounting Act informal bidding ordinance
Pub. Cont. Code 22035	Repair or replacement of facilities in case of emergency
Pub. Cont. Code 22050	Emergency contracting procedures
Pub. Cont. Code 3400	Bid specifications

Cross References

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Exhibit 9323.2-E(1): Actions By The Board

Status: ADOPTED

Original Adopted Date: 03/01/2024 | **Last Reviewed Date:** 03/01/2024

RESTRICTIONS ON COUNTY BOARD ACTIONS

This exhibit is a non-exhaustive list of actions by the County Board of Education that require more than a majority vote as well as restrictions and prohibitions on when the County Board may take certain actions. Other such actions may exist and may be identified in the future.

Actions Requiring a Two-Thirds Vote of the Membership of the County Board

CSBA NOTE: For an action requiring a two-thirds vote to pass, a five-member county board of education will need four county board members to vote in favor of the item and a seven-member county board will need five county board members to vote in favor of the item.

Item #1 below is different from temporary borrowing pursuant to Government Code 53850-53858 which requires only a simple majority vote of the County Board.

1. Request for temporary borrowing of funds needed for immediate requirements of the county office of education (COE) to pay its obligations incurred before the receipt of COE income for the fiscal year sufficient to meet the payment(s) (Government Code 53821)

CSBA NOTE: Code of Civil Procedure 1245.240 requires that, prior to commencing an eminent domain action, the County Board must adopt a resolution of necessity approved by a two-thirds vote of the County Board unless a greater vote is required by statute, charter, or ordinance. In addition, if the County Board desires to use the property for a different purpose than stated in the resolution of necessity, then pursuant to Code of Civil Procedure 1245.245, the County Board must adopt, by two-thirds vote, another resolution authorizing the different use unless a greater vote is required by statute, charter, or ordinance.

2. Resolution of necessity to proceed with an eminent domain action and, if the County Board subsequently desires to use the property for a different use than stated in the resolution of necessity, a subsequent resolution so authorizing the different use (Education Code 1047, 1080; Code of Civil Procedure 1245.240, 1245.245)

Actions Requiring a Two-Thirds Vote of the County Board Members Present at the Meeting

1. Determination that there is a need to take immediate action and that the need for action came to the County Board's attention after the posting of the agenda. If less than two-thirds of the County Board members are present at the meeting, a unanimous vote of all members present is required. (Government Code 54954.2)
2. Determination that a closed session is necessary during an emergency meeting. If less than two-thirds of the County Board members are present, a unanimous vote of all members present is required. (Government Code 54956.5)

Actions Requiring a Four-Fifths Vote of the Membership of the County Board

CSBA NOTE: For an action requiring a four-fifths vote to pass, a five-member county board will need four county board members to vote in favor of the item and a seven-member county board will need six county board members to vote in favor of the item.

Items #1 and #2 below are different from borrowing pursuant to Government Code 53850-53858, which requires only a simple majority vote of the County Board.

1. Resolution for COE borrowing based on issuance of notes, tax anticipation warrants, or other evidences of indebtedness, in an amount up to 50 percent of the COE's estimated income and revenue for the fiscal year or the portion not yet collected at the time of the borrowing (Government Code 53822, 53824)
2. Resolution for COE borrowing, between July 15 and August 30 of any fiscal year, of up to 25 percent of the estimated income and revenue to be received by the COE during that fiscal year from apportionments based on average daily attendance for the preceding school year (Government Code 53823, 53824)

3. Declaration of an emergency in order to authorize the COE to include a particular brand name or product in a bid specification (Public Contract Code 3400)

CSBA NOTE: Items #4-5 are for use by county boards where an alternative procedure for awarding contracts for public works projects is used pursuant to the Uniform Public Construction Cost Accounting Act.

4. When the COE has adopted the procedures set forth in Uniform Public Construction Cost Accounting Act (UPCCAA), action to respond to an emergency facilities condition without giving notice for bids to award contracts, including the repair or replacement of COE facilities, the taking of any other action that is directly related to and immediately required by that emergency, the procurement of the necessary equipment, services, and supplies for those purposes, the delegation of authority to the County Superintendent of Schools or designee to take such action, and the determination during a regular County Board meeting of the need to continue the action (Public Contract Code 22035, 22050)
5. Resolution to award a contract for a public works project at \$212,500 or less to the lowest responsible bidder, when the COE is using the informal process authorized under the UPCCAA for projects of \$200,000 or less, all bids received are in excess of \$200,000, and the County Board determines that the COE's cost estimate was reasonable (Public Contract Code 22034)

Actions Requiring a Four-Fifths Vote of the County Board Members Present at the Meeting

1. Approval of the expenditure and transfer of necessary funds and use of COE property or personnel to meet a national or local emergency created by war, military, naval, or air attack, or sabotage, or to provide for adequate national or local defense (Government Code 53790-53792)

Actions Required to Occur During a Regular County Board Meeting

CSBA NOTE: Item #1 is only applicable where the County Board appoints and/or evaluates the County Superintendent of Schools. If the County Board does not appoint and/or evaluate the County Superintendent, the item is inapplicable and should be removed.

1. Discussion or action regarding the contract, salary, salary schedule, or other compensation of the County Superintendent or other management employee as described in Government Code 3511.1 (Government Code 54956)

Prohibitions on Certain County Board Actions

CSBA NOTE: Pursuant to Government Code 54230.7, as added by SB 229 (Ch. 774, Statutes of 2023), county boards disposing of surplus land that received a notification of violation from the Department of Housing and Community Development are required to hold an open and public meeting to review and consider the substance of the notice of violation and may not take final action to ratify or approve the proposed disposal until a public meeting is held.

1. When the County Board is disposing of surplus land and has received a notification from the Department of Housing and Community Development pursuant to Government Code 54230.5 with regard to the surplus land, final action to ratify or approve the proposed disposal of surplus land unless the County Board holds an open and public meeting in compliance with Government Code 54230.7 to review and consider the substance of the notice

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Management Resources References

Attorney General Publication

Court Decision

Court Decision

Court Decision

Court Decision

Description

[The Brown Act: Open Meetings for Legislative Bodies, rev. 2003](#)

[Boyle v. City of Redondo Beach \(1999\) 70 Cal.App.4th 1109](#)

[McKee v. Orange Unified School District \(2003\) 110 Cal.App.4th 1310](#)

[Los Angeles Times Communications LLC v. Los Angeles County Board of Supervisors \(2003\) 112 Cal.App.4th 1313](#)

[Bell v. Vista Unified School District \(2000\) 82 Cal.App. 4th 672](#)

CSBA Publication

League of California Cities Publication

League of California Cities Publication

Website

Website

Website

[The Brown Act: School Boards and Open Meeting Laws, rev. 2014](#)

[Open and Public IV: A Guide to the Ralph M. Brown Act Supplement, September 2013](#)

[Open and Public IV: A Guide to the Ralph M. Brown Act 2nd Edition, rev. July 2010](#)

[Institute for Local Government](#)

[CSBA](#)

[California Office of the Attorney General](#)

State References

Code of Civil Procedure 1245.240

Code of Civil Procedure 1245.245

Ed. Code 1000

Ed. Code 1015

Ed. Code 1042

Ed. Code 1047

Ed. Code 17466

Ed. Code 17481

Ed. Code 17556-17561

Gov. Code 53790-53792

Gov. Code 53820-53833

Gov. Code 53850-53858

Gov. Code 54230.5

Gov. Code 54230.7

Gov. Code 54950-54963

Gov. Code 54952.6

Gov. Code 54953

Gov. Code 54960-54960.5

Gov. Code 65352.2

Pub. Cont. Code 22000-22045

Pub. Cont. Code 22034

Pub. Cont. Code 22035

Pub. Cont. Code 22050

Pub. Cont. Code 3400

Description

[Eminent domain vote requirements](#)

[Eminent domain; resolution adopting different use](#)

[County boards consist of five or seven members](#)

[Recording votes](#)

[Authorization to hold and convey real property](#)

[Eminent domain](#)

[Declaration of intent to sell or lease real property](#)

[Lease of property with residence for nondistrict purposes](#)

[Dedication of real property](#)

[Exceeding the budget](#)

[Temporary borrowing](#)

[Temporary borrowing](#)

[Disposal of surplus land and receipt of notice of violation](#)

[Disposal of surplus land and receipt of notice of violation](#)

[The Ralph M. Brown Act](#)

[Action taken; definition](#)

[Meetings to be open and public; attendance; prohibition against secret ballots](#)

[Actions to prevent violations](#)

[Coordination with planning agency](#)

[Uniform Construction Cost Accounting Procedures](#)

[Uniform Public Construction Cost Accounting Act informal bidding ordinance](#)

[Repair or replacement of facilities in case of emergency](#)

[Emergency contracting procedures](#)

[Bid specifications](#)

Cross References

9000

9000-E(1)

9005

9012

9200

9320

Description

[Role Of The Board](#)

[Role Of The Board](#)

[Governance Standards](#)

[Board Member Electronic Communications](#)

[Limits Of Board Member Authority](#)

[Meetings And Notices](#)

9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session
9324	Minutes And Recordings

Board Bylaw 9224: Oath Or Affirmation

Status: ADOPTED

Original Adopted Date: 01/01/2016 | **Last Revised Date:** 03/01/2025 | **Last Reviewed Date:** 03/01/2025

CSBA NOTE: The oath or affirmation required of County Board of Education members pursuant to Article 20, Section 3, of the California Constitution is the same as that required by Government Code 3100-3109 for public employees. Government Code 1303 provides that any person who exercises any function of a public office, including the office of a County Board member, without taking the oath of office is guilty of a misdemeanor. Additionally, Government Code 1367 prohibits payment of any compensation or reimbursement for any expenses to any individual who has not taken the oath or affirmation.

If an incoming County Board member raises a concern about taking the oath or affirmation, it is recommended that the County Board consult CSBA's District and County Office of Education Legal Services or local legal counsel.

Prior to entering upon the duties of the office of a County Board of Education member or exercising any function of a County Board member, each County Board member shall take the oath or affirmation required by law. (California Constitution, Article 20, Section 3; Government Code 1360)

CSBA NOTE: In addition to the persons listed below, Education Code 60 specifies state- and local-level officers who may administer the oath.

The oath or affirmation may be administered and certified by any County Board member, the secretary or assistant secretary to the County Board, the County Superintendent of Schools, the Superintendent of Public Instruction, or any other person authorized in Education Code 60 or Government Code 1225.

The executed oath shall be filed with the County Clerk. (Government Code 1363)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

CA Constitution Article 20, Section 3
Ed. Code 60
Gov. Code 1225
Gov. Code 1303
Gov. Code 1360-1369
Gov. Code 3100-3109

Description

[Oath of office](#)
Persons authorized to administer and certify oaths
Right to administer and certify oaths
Misdemeanor for failure to take oath
Oath of office
Oath or affirmation of allegiance

Management Resources

Court Decision
Court Decision
Website

Description

Vogel v. County of Los Angeles (1967) 68 Cal. 2d 18, 22
Chilton v. Contra Costa Community College District (1976) 55 Cal. App. 3d 544
[CSBA District and County Office of Education Legal Services](#)

R.I.S.E. Academy

2025-2026

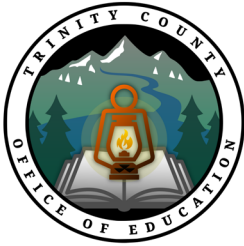
Start: August 19, 2025

End: June 11, 2026

		M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS			M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS			M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS						
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		4	5	6	7	8	0	0	0	0			8	9	10	11	12	0	0	5	76			6	7	8	9	10	1	4	0	139						
		11	12	13	14	15	0	0	0	0			15	16	17	18	19	0	0	5	81			13	14	15	16	17	0	0	5	144						
		18	19	20	21	22	0	0	4	4			22	23	24	25	26	2	3	0	81			20	21	22	23	24	0	0	5	149						
		25	26	27	28	29	0	0	5	9			29	30	31			1	2	0	81			27	28	29	30		0	0	3	152						
		M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS			M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS			M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS						
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		8	9	10	11	12	0	0	5	18			5	6	7	8	9	0	0	5	86			4	5	6	7	8	0	0	5	158						
		15	16	17	18	19	0	0	5	23			12	13	14	15	16	0	0	5	91			11	12	13	14	15	0	0	5	163						
		22	23	24	25	26	0	0	5	28			19	20	21	22	23	1	0	4	95			18	19	20	21	22	0	0	4	167						
		29	30				0	0	2	30			26	27	28	29	30	0	0	5	100			25	26	27	28	29	1	0	4	171						
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		M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS			M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS			M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS						
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OCT				1	2	3	0	0	3	33	FEB		2	3	4	5	6	0	0	5	105	JUNE		1	2	3	4	5	0	0	5	176						
		6	7	8	9	10	0	0	5	38			9	10	11	12	13	0	0	5	110			8	9	10	11	12	0	0	4	180						
		13	14	15	16	17	0	0	5	43			16	17	18	19	20	2	3	0	110			15	16	17	18	19										
		20	21	22	23	24	0	0	5	48			23	24	25	26	27	0	0	5	115			22	23	24	25	26										
		27	28	29	30	31	0	0	5	53											115			29	30													
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		M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS			M	T	W	T	F	LEGAL	LOCAL	TEACH	CUM DAYS	School Start/End Day: 8/19, 6/11																
									DAYS	TAUGHT											DAYS	TAUGHT	*Holiday = Legal or Observed:															
NOV		3	4	5	6	7	0	0	5	58	MAR		2	3	4	5	6	0	0	5	120	Holiday = Local																
		10	11	12	13	14	1	0	3	61			9	10	11	12	13	0	0	5	125	Staff Collaboration Days = 8/13-14, 11/10																
		17	18	19	20	21	0	0	5	66			16	17	18	19	20	0	0	4	129	Minimum Days																
		24	25	26	27	28	2	3	0	66			23	24	25	26	27	0	0	5	134	Emergency closure Days = 3/16, 4/27, 5/22																
										66			30	31				0	0	2	136																	

Board Approved:

Labor Day	9/1	Christmas Day	12/25	Easter Sunday	4/6
Prof. Dev. Day	8/13, 8/14	New Year's Day	1/1	Spring Break	4/6-4/10
Veteran's Day	11/11	MLK, Jr. Day	1/19	Memorial Day	5/25
Thanksgiving Break	11/24 - 11/28	Lincoln's Day	2/16		
Winter Break	12/22 - 1/2	President's Day	2/17 - 2/20		



Trinity County Office of Education

Fabio Robles, Ed.D
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256
(530) 623-2861 • FAX (530) 623-4489
<https://www.tcoek12.org>

TRINITY COUNTY BOARD OF EDUCATION
RESOLUTION CHANGING LINCOLN DAY OBSERVANCE FROM THE
FRIDAY OR MONDAY OF THE WEEK OF FEBRUARY 12TH
TO A DAY DURING THE WEEK OF PRESIDENT'S DAY
FOR TRINITY COUNTY OFFICE OF EDUCATION

Resolution # 24-25-11

WHEREAS, Trinity County Office of Education Lincoln Day is celebrated on the Friday or Monday of the week of February 12th:

WHEREAS, Education Code 37220 provides that a district can, by adoption of a resolution, revise the day upon which it celebrates any holiday except Veterans Day;

WHEREAS, Trinity County Office of Education will be changing the Lincoln Day holiday to the Tuesday of the week of President's Day;

NOW, THEREFORE BE IT RESOLVED, that Trinity County Office of Education shall celebrate Lincoln Day in the 2025/26 school year on February 17, 2026

AYES _____

NOS _____

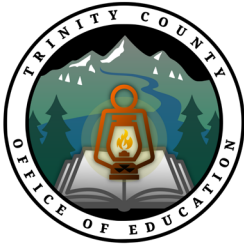
ABSENT _____

ABSTAIN _____

President of the Board

Date

Fabio Robles, Ed.D, Trinity County Superintendent of Schools



Trinity County Office of Education

Fabio Robles Ed.D.
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256
(530) 623-2861 • FAX (530) 623-4489
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TRINITY COUNTY BOARD OF EDUCATION
RESOLUTION CHANGING LINCOLN DAY OBSERVANCE FROM THE
FRIDAY OR MONDAY OF THE WEEK OF FEBRUARY 12TH
TO A DAY DURING THE WEEK OF PRESIDENT'S DAY
FOR R.I.S.E. ACADEMY

Resolution # 24-25-12

WHEREAS, R.I.S.E. Academy Lincoln Day is celebrated on the Friday or Monday of the week of February 12th:

WHEREAS, Education Code 37220 provides that a district can, by adoption of a resolution, revise the day upon which it celebrates any holiday except Veterans Day;

WHEREAS, R.I.S.E. Academy will be changing the Lincoln Day holiday to the Tuesday of the week of President's Day;

NOW, THEREFORE BE IT RESOLVED, that R.I.S.E. Academy shall celebrate Lincoln Day in the 2025/26 school year on February 17, 2026.

AYES _____

NOS _____

ABSENT _____

ABSTAIN _____

President of the Board

Date

Fabio Robles Ed.D., Trinity County Superintendent of Schools

R.I.S.E. Academy

2023-2024 School Accountability Report Card (Published During the 2024-2025 School Year)

General Information about the School Accountability Report Card (SARC)

SARC Overview



By February 1 of each year, every school in California is required by state law to publish a School Accountability Report Card (SARC). The SARC contains information about the condition and performance of each California public school. Under the Local Control Funding Formula (LCFF) all local educational agencies (LEAs) are required to prepare a Local Control and Accountability Plan (LCAP), which describes how they intend to meet annual school-specific goals for all pupils, with specific activities to address state and local priorities. Additionally, data reported in an LCAP is to be consistent with data reported in the SARC.

- For more information about SARC requirements and access to prior year reports, see the California Department of Education (CDE) SARC web page at <https://www.cde.ca.gov/ta/ac/sa/>.
- For more information about the LCFF or the LCAP, see the CDE LCFF web page at <https://www.cde.ca.gov/fg/aa/lc/>.
- For additional information about the school, parents/guardians and community members should contact the school principal or the district office.

A hard copy of the School Accountability Report Card is available at your School Office, upon request.

DataQuest



DataQuest is an online data tool located on the CDE DataQuest web page at <https://dq.cde.ca.gov/dataquest/> that contains additional information about this school and comparisons of the school to the district and the county. Specifically, DataQuest is a dynamic system that provides reports for accountability (e.g., test data, enrollment, high school graduates, dropouts, course enrollments, staffing, and data regarding English learners).

California School Dashboard



The California School Dashboard (Dashboard) <https://www.caschooldashboard.org/> reflects California's new accountability and continuous improvement system and provides information about how LEAs and schools are meeting the needs of California's diverse student population. The Dashboard contains reports that display the performance of LEAs, schools, and student groups on a set of state and local measures to assist in identifying strengths, challenges, and areas in need of improvement.

Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the Internet at libraries and public locations is generally provided on a first-come, first-served basis. Other use restrictions may include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available on a workstation, and the ability to print documents.

Admission Requirements for the University of California (UC)	Admission requirements for the UC follow guidelines set forth in the Master Plan, which requires that the top one-eighth of the state's high school graduates, as well as those transfer students who have successfully completed specified college course work, be eligible for admission to the UC. These requirements are designed to ensure that all eligible students are adequately prepared for University-level work. For general admissions requirements, please visit the UC Admissions Information website at https://admission.universityofcalifornia.edu/ .
Admission Requirements for the California State University (CSU)	Eligibility for admission to the CSU is determined by three factors: (1) Specific high school courses, (2) Grades in specified courses and test scores, and (3) Graduation from high school. Some campuses have higher standards for particular majors or students who live outside the local campus area. Because of the number of students who apply, a few campuses have higher standards (supplementary admission criteria) for all applicants. Most CSU campuses have local admission guarantee policies for students who graduate or transfer from high schools and colleges that are historically served by a CSU campus in that region. For admission, application, and fee information, see the CSU website at https://www2.calstate.edu/ .

2024-25 School Contact Information	
School Name	R.I.S.E. Academy
Street	321 Victory Lane
City, State, Zip	Weaverville
Phone Number	5306232861244
Principal	Jade Tyner
Email Address	jtyner@tcoek12.org
School Website	www.tcoek12.org
Grade Span	7-12
County-District-School (CDS) Code	53105380132423

2024-25 District Contact Information	
District Name	Trinity County Office of Education
Phone Number	530-623-2861
Superintendent	Jade Tyner
Email Address	jtyner@tcoek12.org
District Website	www.tcoek12.org

2024-25 School Description and Mission Statement
The mission of the R.I.S.E. Academy is to be a one-of-a-kind, trauma sensitive, alternative school serving at-risk students who need a second chance to succeed. We are committed to serving a population of students who have struggled in the traditional school setting. We specialize in serving students affected by the School Attendance Review Board (SARB), expulsion, probation, homeless, foster youth, and any student that needs extra support and love to be successful. We can and will make a lifelong impact in the lives of students that will not only make a difference to them personally, but also leave a positive impression on the community as a whole.

2024-25 School Description and Mission Statement

Building relationships is key to all that we do at R.I.S.E. Academy. We believe that once you capture a student’s heart, you are then able to capture his/her mind. Our students come to us with a wide range of social and emotional needs so we will employ an emphasis on trauma-based practices and instruction. Each student at R.I.S.E. will have his/her own personal educational plan tailored to meet their specific academic and social/emotional needs. A strong character foundation is emphasized through various community outreach efforts, such as working with the homeless, building community gardens, cleaning up neighborhood parks and streets, etc. Programs such as Love and Logic, Capturing Kids Hearts and other state-adopted curriculum will be implemented to help all of our students succeed.

About this School

2023-24 Student Enrollment by Grade Level

Grade Level	Number of Students
Kindergarten	0
Grade 1	0
Grade 2	0
Grade 3	0
Grade 4	0
Grade 5	0
Grade 6	0
Grade 7	0
Grade 8	0
Grade 9	0
Grade 10	0
Grade 11	0
Grade 12	0
Total Enrollment	0

2023-24 Student Enrollment by Student Group

Student Group	Percent of Total Enrollment
Female	0
Male	0
Non-Binary	0
American Indian or Alaska Native	0
Asian	0
Black or African American	0
Filipino	0
Hispanic or Latino	0
Native Hawaiian or Pacific Islander	0
Two or More Races	0
White	0
English Learners	0
Foster Youth	0
Homeless	0
Migrant	0
Socioeconomically Disadvantaged	0
Students with Disabilities	0

A. Conditions of Learning

State Priority: Basic

The SARC provides the following information relevant to the State priority: Basic (Priority 1):

- Degree to which teachers are appropriately assigned and fully credentialed in the subject area and for the pupils they are teaching;
- Pupils have access to standards-aligned instructional materials; and
- School facilities are maintained in good repair.

2020-21 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	0.30	37.00	1.50	33.91	228366.10	83.12
Intern Credential Holders Properly Assigned	0.00	0.00	0.00	0.00	4205.90	1.53
Teachers Without Credentials and Misassignments (“ineffective” under ESSA)	0.00	0.00	0.00	0.00	11216.70	4.08
Credentialed Teachers Assigned Out-of-Field (“out-of-field” under ESSA)	0.60	62.00	3.00	65.87	12115.80	4.41
Unknown/Incomplete/NA	0.00	0.00	0.00	0.00	18854.30	6.86
Total Teaching Positions	1.00	100.00	4.60	100.00	274759.10	100.00

Note: The data in this table is based on full-time equivalent (FTE) status. One FTE equals one staff member working full-time; one FTE could also represent two staff members who each work 50 percent of full-time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2021-22 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	0.50	25.00	2.20	42.04	234405.20	84.00
Intern Credential Holders Properly Assigned	0.00	0.00	0.00	0.00	4853.00	1.74
Teachers Without Credentials and Misassignments (“ineffective” under ESSA)	0.00	0.00	0.20	4.63	12001.50	4.30
Credentialed Teachers Assigned Out-of-Field (“out-of-field” under ESSA)	1.50	75.00	2.80	53.15	11953.10	4.28
Unknown/Incomplete/NA	0.00	0.00	0.00	0.00	15831.90	5.67
Total Teaching Positions	2.00	100.00	5.40	100.00	279044.80	100.00

Note: The data in this table is based on Full-Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

2022-23 Teacher Preparation and Placement

Authorization/Assignment	School Number	School Percent	District Number	District Percent	State Number	State Percent
Fully (Preliminary or Clear) Credentialed for Subject and Student Placement (properly assigned)	0.50	27.64	1.30	27.72	231142.40	83.24
Intern Credential Holders Properly Assigned	0.00	0.00	0.00	0.00	5566.40	2.00
Teachers Without Credentials and Misassignments (“ineffective” under ESSA)	0.00	0.00	0.00	0.00	14938.30	5.38
Credentialed Teachers Assigned Out-of-Field (“out-of-field” under ESSA)	1.40	72.36	3.00	64.82	11746.90	4.23
Unknown/Incomplete/NA	0.00	0.00	0.30	7.46	14303.80	5.15
Total Teaching Positions	1.90	100.00	4.60	100.00	277698.00	100.00

Note: The data in this table is based on Full-Time Equivalent (FTE) status. One FTE equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. Additionally, an assignment is defined as a position that an educator is assigned based on setting, subject, and grade level. An authorization is defined as the services that an educator is authorized to provide to students.

Teachers Without Credentials and Misassignments (considered “ineffective” under ESSA)

Authorization/Assignment	2020-21	2021-22	2022-23
Permits and Waivers	0.00	0.00	0
Misassignments	0.00	0.00	0
Vacant Positions	0.00	0.00	0
Total Teachers Without Credentials and Misassignments	0.00	0.00	0

Credentialed Teachers Assigned Out-of-Field (considered “out-of-field” under ESSA)

Indicator	2020-21	2021-22	2022-23
Credentialed Teachers Authorized on a Permit or Waiver	0.00	0.00	0
Local Assignment Options	0.60	1.50	1.4
Total Out-of-Field Teachers	0.60	1.50	1.4

Class Assignments

Indicator	2020-21	2021-22	2022-23
Misassignments for English Learners (a percentage of all the classes with English learners taught by teachers that are misassigned)		0	0
No credential, permit or authorization to teach (a percentage of all the classes taught by teachers with no record of an authorization to teach)	0.00	0	0

Note: For more information refer to the Updated Teacher Equity Definitions web page at <https://www.cde.ca.gov/pd/ee/teacherequitydefinitions.asp>.

2024-25 Quality, Currency, Availability of Textbooks and Other Instructional Materials

Year and month in which the data were collected		December 2024	
Subject	Textbooks and Other Instructional Materials/year of Adoption	From Most Recent Adoption ?	Percent Students Lacking Own Assigned Copy
Reading/Language Arts	Edgenuity	Yes	0
Mathematics	Edgenuity	Yes	0
Science	Edgenuity	Yes	0
History-Social Science	Edgenuity	Yes	0
Foreign Language	Edgenuity	Yes	0
Health	Edgenuity	Yes	0
Visual and Performing Arts	Edgenuity	Yes	0

Note: Cells with N/A values do not require data.

School Facility Conditions and Planned Improvements

We have an MOU in place with Trinity Alps Unified School District for use of R.I.S.E. classroom building. Overall, the building is in good condition.

Year and month of the most recent FIT report		December 2024		
System Inspected	Rate Good	Rate Fair	Rate Poor	Repair Needed and Action Taken or Planned
Systems: Gas Leaks, Mechanical/HVAC, Sewer	X			
Interior: Interior Surfaces	X			
Cleanliness:	X			

School Facility Conditions and Planned Improvements

Overall Cleanliness, Pest/Vermin Infestation				
Electrical	X			
Restrooms/Fountains: Restrooms, Sinks/ Fountains	X			
Safety: Fire Safety, Hazardous Materials	X			
Structural: Structural Damage, Roofs	X			Two minor holes were observed in the rain downspout. While not critical, they have been reported to the district responsible for maintaining the building. (We have an MOU with Trinity Alps School District for the use of their building.)
External: Playground/School Grounds, Windows/ Doors/Gates/Fences	X			

Overall Facility Rate

Exemplary	Good	Fair	Poor
X			

B. Pupil Outcomes

State Priority: Pupil Achievement

The SARC provides the following information relevant to the State priority: Pupil Achievement (Priority 4):

Statewide Assessments

(i.e., California Assessment of Student Performance and Progress [CAASPP] System includes the Smarter Balanced Summative Assessments for students in the general education population and the California Alternate Assessments [CAAs] for English language arts/literacy [ELA] and mathematics given in grades three through eight and grade eleven. Only eligible students may participate in the administration of the CAAs. CAAs items are aligned with alternate achievement standards, which are linked with the Common Core State Standards [CCSS] for students with the most significant cognitive disabilities).

The CAASPP System encompasses the following assessments and student participation requirements:

1. **Smarter Balanced Summative Assessments and CAAs for ELA** in grades three through eight and grade eleven.
2. **Smarter Balanced Summative Assessments and CAAs for mathematics** in grades three through eight and grade eleven.
3. **California Science Test (CAST) and CAAs for Science** in grades five, eight, and once in high school (i.e., grade ten, eleven, or twelve).

College and Career Ready

The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study.

Percentage of Students Meeting or Exceeding the State Standard on CAASPP

This table displays CAASPP test results in ELA and mathematics for all students grades three through eight and grade eleven taking and completing a state-administered assessment.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

ELA and mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAAs divided by the total number of students who participated in both assessments.

Subject	School 2022-23	School 2023-24	District 2022-23	District 2023-24	State 2022-23	State 2023-24
English Language Arts/Literacy (grades 3-8 and 11)	--		0		46	0
Mathematics (grades 3-8 and 11)	--		0		34	0

2023-24 CAASPP Test Results in ELA by Student Group

This table displays CAASPP test results in ELA by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

ELA test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	0	0		0	
Female	0	0		0	
Male	0	0		0	
American Indian or Alaska Native	0	0		0	
Asian	0	0		0	
Black or African American	0	0		0	
Filipino	0	0		0	
Hispanic or Latino	0	0		0	
Native Hawaiian or Pacific Islander	0	0		0	
Two or More Races	0	0		0	

White	0	0		0	
English Learners	0	0		0	
Foster Youth	0	0		0	
Homeless	0	0		0	
Military	0	0		0	
Socioeconomically Disadvantaged	0	0		0	
Students Receiving Migrant Education Services	0	0		0	
Students with Disabilities	0	0		0	

2023-24 CAASPP Test Results in Math by Student Group

This table displays CAASPP test results in Math by student group for students grades three through eight and grade eleven taking and completing a state-administered assessment.

Mathematics test results include the Smarter Balanced Summative Assessment and the CAA. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA divided by the total number of students who participated in both assessments.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

Note: The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

CAASPP Student Groups	CAASPP Total Enrollment	CAASPP Number Tested	CAASPP Percent Tested	CAASPP Percent Not Tested	CAASPP Percent Met or Exceeded
All Students	0	0		0	
Female	0	0		0	
Male	0	0		0	
American Indian or Alaska Native	0	0		0	
Asian	0	0		0	
Black or African American	0	0		0	
Filipino	0	0		0	
Hispanic or Latino	0	0		0	
Native Hawaiian or Pacific Islander	0	0		0	
Two or More Races	0	0		0	
White	0	0		0	
English Learners	0	0		0	
Foster Youth	0	0		0	
Homeless	0	0		0	
Military	0	0		0	

Socioeconomically Disadvantaged	0	0		0	
Students Receiving Migrant Education Services	0	0		0	
Students with Disabilities	0	0		0	

CAASPP Test Results in Science for All Students

This table displays the percentage of all students grades five, eight, and High School meeting or exceeding the State Standard.

Science test results include the CAST and the CAA for Science. The “Percent Met or Exceeded” is calculated by taking the total number of students who met or exceeded the standard on the CAST plus the total number of students who met the standard (i.e., achieved Level 3–Alternate) on the CAA for Science divided by the total number of students who participated in a science assessment.

To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

The number of students tested includes all students who participated in the test whether they received a score or not; however, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

Subject	School 2022-23	School 2023-24	District 2022-23	District 2023-24	State 2022-23	State 2023-24
Science (grades 5, 8 and high school)	--	--	--	--	30.29	--

2023-24 CAASPP Test Results in Science by Student Group

This table displays CAASPP test results in Science by student group for students grades five, eight, and High School. Double dashes (--) appear in the table when the number of students is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Student Group	Total Enrollment	Number Tested	Percent Tested	Percent Not Tested	Percent Met or Exceeded
All Students	0	0		0	
Female	0	0		0	
Male	0	0		0	
American Indian or Alaska Native	0	0		0	
Asian	0	0		0	
Black or African American	0	0		0	
Filipino	0	0		0	
Hispanic or Latino	0	0		0	
Native Hawaiian or Pacific Islander	0	0		0	
Two or More Races	0	0		0	
White	0	0		0	
English Learners	0	0		0	
Foster Youth	0	0		0	
Homeless	0	0		0	
Military	0	0		0	
Socioeconomically Disadvantaged	0	0		0	
Students Receiving Migrant Education Services	0	0		0	
Students with Disabilities	0	0		0	

2023-24 Career Technical Education Programs

RISE did not enroll students for the 23-24 school year. Previously, due to the consistent changing of students and the majority of CTE courses located at the high school, students must earn a certain level on the school tiered behavioral support system in order to attend these CTE elective courses in person at the high school. This is generally done as a step toward completing their rehabilitation plan and slowly reintegrating each student back into their high schools. Additionally, all students participate in whole class CTE programs, such as Robotics, Career Skills, Community Service, Gardening, and other courses. Upon completing their rehabilitation plan, students are able to re-enroll in the local high school to fully participate in CTE classes. All students have access to CTE courses at the High School (if their behavior merits it) and those offered online.

2023-24 Career Technical Education (CTE) Participation

Measure	CTE Program Participation
Number of Pupils Participating in CTE	0
Percent of Pupils that Complete a CTE Program and Earn a High School Diploma	0
Percent of CTE Courses that are Sequenced or Articulated Between the School and Institutions of Postsecondary Education	0

Course Enrollment/Completion

This table displays the course enrollment/completion of University of California (UC) and/or California State University (CSU) admission requirements.

UC/CSU Course Measure	Percent
2023-24 Pupils Enrolled in Courses Required for UC/CSU Admission	0
2022-23 Graduates Who Completed All Courses Required for UC/CSU Admission	0

B. Pupil Outcomes

State Priority: Other Pupil Outcomes

The SARC provides the following information relevant to the State priority: Other Pupil Outcomes (Priority 8): Pupil outcomes in the subject area of physical education.

2023-24 California Physical Fitness Test Results

This table displays the percentage of students participating in each of the five fitness components of the California Physical Fitness Test Results. The administration of the PFT requires only participation results for these five fitness areas. Percentages are not calculated and double dashes (--) appear in the table when the number of students tested is ten or less, either because the number of students in this category is too small for statistical accuracy or to protect student privacy.

Grade Level	Component 1: Aerobic Capacity	Component 2: Abdominal Strength and Endurance	Component 3: Trunk Extensor and Strength and Flexibility	Component 4: Upper Body Strength and Endurance	Component 5: Flexibility
Grade 5	0	0	0	0	0
Grade 7	0	0	0	0	0
Grade 9	0	0	0	0	0

C. Engagement

State Priority: Parental Involvement

The SARC provides the following information relevant to the State priority: Parental Involvement (Priority 3): Efforts the school district makes to seek parent input in making decisions regarding the school district and at each school site.

2024-25 Opportunities for Parental Involvement

R.I.S.E. Academy maintains consistent communication with parents and caregivers through a daily behavior progress report. Parents are provided with the teacher’s cell phone number and are encouraged to reach out with any questions, comments, or concerns. Additionally, parents must contact the administrator to clear any student absences, which serves as another opportunity to engage and involve them in the program.

Before a student enrolls in the R.I.S.E. program, an intake meeting is held with the parent or caregiver. During this meeting, the program’s expectations and benefits are thoroughly reviewed, and parents are required to sign an agreement acknowledging their understanding and commitment.

We also encourage parents to contribute to the program by providing presentations to students on topics such as careers, cultural heritage, or other areas of interest. Additionally, we actively seek parental support in bridging connections with local businesses and agencies to enhance student learning. This includes organizing guest presentations, field trips, and academic activities such as culinary arts programs to enrich the overall educational experience.

C. Engagement

State Priority: Pupil Engagement

The SARC provides the following information relevant to the State priority: Pupil Engagement (Priority 5):

- High school Dropout Rates;
- High school Graduation Rates; and
- Chronic Absenteeism

Dropout Rate and Graduation Rate (Four-Year Cohort Rate)

Indicator	School 2021-22	School 2022-23	School 2023-24	District 2021-22	District 2022-23	District 2023-24	State 2021-22	State 2022-23	State 2023-24
Dropout Rate		0	0	29.6	45.5	58.5	7.8	8.2	8.9
Graduation Rate		0	0	18.5	47.7	41.5	87.0	86.2	86.4

2023-24 Graduation Rate by Student Group (Four-Year Cohort Rate)

This table displays the 2023-24 graduation rate by student group. For information on the Four-Year Adjusted Cohort Graduation Rate (ACGR), visit the CDE Adjusted Cohort Graduation Rate web page at www.cde.ca.gov/ds/ad/acgrinfo.asp.

Student Group	Number of Students in Cohort	Number of Cohort Graduates	Cohort Graduation Rate
All Students	0.0	0.0	0.0
Female	0.0	0.0	0.0
Male	0.0	0.0	0.0
Non-Binary	0.0	0.0	0.0
American Indian or Alaska Native	0	0	0.00
Asian	0	0	0.00
Black or African American	0	0	0.00
Filipino	0	0	0.00
Hispanic or Latino	0	0	0.00
Native Hawaiian or Pacific Islander	0	0	0.00
Two or More Races	0	0	0.00
White	0	0	0.00
English Learners	0.0	0.0	0.0
Foster Youth	0.0	0.0	0.0
Homeless	0.0	0.0	0.0
Socioeconomically Disadvantaged	0.0	0.0	0.0
Students Receiving Migrant Education Services	0.0	0.0	0.0
Students with Disabilities	0.0	0.0	0.0

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

2023-24 Chronic Absenteeism by Student Group

Student Group	Cumulative Enrollment	Chronic Absenteeism Eligible Enrollment	Chronic Absenteeism Count	Chronic Absenteeism Rate
All Students	--	--	--	--
Female	--	--	--	--
Male	--	--	--	--
Non-Binary	--	--	--	--
American Indian or Alaska Native	--	--	--	--
Asian	--	--	--	--
Black or African American	--	--	--	--
Filipino	--	--	--	--
Hispanic or Latino	--	--	--	--
Native Hawaiian or Pacific Islander	--	--	--	--
Two or More Races	--	--	--	--
White	--	--	--	--
English Learners	--	--	--	--
Foster Youth	--	--	--	--
Homeless	--	--	--	--
Socioeconomically Disadvantaged	--	--	--	--
Students Receiving Migrant Education Services	--	--	--	--
Students with Disabilities	--	--	--	--

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

C. Engagement

State Priority: School Climate

The SARC provides the following information relevant to the State priority: School Climate (Priority 6):

- Pupil suspension rates;
- Pupil expulsion rates; and
- Other local measures on the sense of safety

Suspensions and Expulsions

This table displays suspensions data.

Suspensions								
School 2021-22	School 2022-23	School 2023-24	District 2021-22	District 2022-23	District 2023-24	State 2021-22	State 2022-23	State 2023-24
25.93	26.32		4.86	2.75	0	3.17	3.6	3.28

This table displays expulsions data.

Expulsions								
School 2021-22	School 2022-23	School 2023-24	District 2021-22	District 2022-23	District 2023-24	State 2021-22	State 2022-23	State 2023-24
0	0		0	0	0	0.07	0.08	0.07

2023-24 Suspensions and Expulsions by Student Group

Student Group	Suspensions Rate	Expulsions Rate
All Students	0.00	0.00
Female	0.00	0.00
Male	0.00	0.00
Non-Binary	0.00	0.00
American Indian or Alaska Native	0.00	0.00
Asian	0.00	0.00
Black or African American	0.00	0.00
Filipino	0.00	0.00
Hispanic or Latino	0.00	0.00
Native Hawaiian or Pacific Islander	0.00	0.00
Two or More Races	0.00	0.00
White	0.00	0.00
English Learners	0.00	0.00
Foster Youth	0.00	0.00
Homeless	0.00	0.00
Socioeconomically Disadvantaged	0.00	0.00
Students Receiving Migrant Education Services	0.00	0.00
Students with Disabilities	0.00	0.00

Note: To protect student privacy, double dashes (--) are used in the table when the cell size within a selected student population is ten or fewer.

2024-25 School Safety Plan

The RISE School Comprehensive Safety Plan is reviewed and updated annually. The Parent Advisory Committee approves the Plan, which is made up of classified, certificated, administrators, and parents and community members. The Plan is submitted to the Governing Board for their adoption by March 1st of each year. Care is taken to assure that the Plan is workable, realistic,

2024-25 School Safety Plan

and in full compliance with all Federal and State laws and Board Policy. The School Safety Plan was last reviewed, updated, and discussed with the school faculty and safety team on August 15, 2024. Key elements of the plan include monthly safety drills, crisis intervention plans, emergency evacuation and disaster preparedness, action plan for the improvement of both the physical and social environment of the school, emergency contacts, and board policies.

D. Other SARC Information

Information Required in the SARC

The information in this section is required to be in the SARC but is not included in the state priorities for LCFF.

2021-22 Elementary Average Class Size and Class Size Distribution

This table displays the 2021-22 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
6	1	2		
Other	3	2		

2022-23 Elementary Average Class Size and Class Size Distribution

This table displays the 2022-23 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
5	1	1		
6	1	1		
Other	2	4		

2023-24 Elementary Average Class Size and Class Size Distribution

This table displays the 2023-24 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per class). The “Other” category is for multi-grade level classes.

Grade Level	Average Class Size	Number of Classes with 1-20 Students	Number of Classes with 21-32 Students	Number of Classes with 33+ Students
Other	0	0		

2021-22 Secondary Average Class Size and Class Size Distribution

This table displays the 2021-22 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts	1	5		
Mathematics	2	4		
Science	2	4		
Social Science	2	4		

2022-23 Secondary Average Class Size and Class Size Distribution

This table displays the 2022-23 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts	2	6		
Mathematics	2	4		
Science	3	4		
Social Science	2	6		

2023-24 Secondary Average Class Size and Class Size Distribution

This table displays the 2023-24 average class size and class size distribution. The columns titled “Number of Classes” indicates how many classes fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

Subject	Average Class Size	Number of Classes with 1-22 Students	Number of Classes with 23-32 Students	Number of Classes with 33+ Students
English Language Arts	0	0		
Mathematics	0	0		
Science	0	0		
Social Science	0	0		

2023-24 Ratio of Pupils to Academic Counselor

This table displays the ratio of pupils to Academic Counselor. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time.

Title	Ratio
Pupils to Academic Counselor	0

2023-24 Student Support Services Staff

This table displays the number of FTE support staff assigned to this school. One Full Time Equivalent (FTE) equals one staff member working full time; one FTE could also represent two staff members who each work 50 percent of full time. The "Other" category is for all other student support services staff positions not listed.

Title	Number of FTE Assigned to School
Counselor (Academic, Social/Behavioral or Career Development)	0
Library Media Teacher (Librarian)	0
Library Media Services Staff (Paraprofessional)	0
Psychologist	0
Social Worker	0
Nurse	0
Speech/Language/Hearing Specialist	0
Resource Specialist (non-teaching)	0
Other	0

Fiscal Year 2022-23 Expenditures Per Pupil and School Site Teacher Salaries

This table displays the 2022-23 expenditures per pupil and average teacher salary for this school. Cells with N/A values do not require data.

Level	Total Expenditures Per Pupil	Expenditures Per Pupil (Restricted)	Expenditures Per Pupil (Unrestricted)	Average Teacher Salary
School Site	370,930	10,406	16,089	82,491
District	N/A	N/A	n/a	
Percent Difference - School Site and District	N/A	N/A	n/a	67,761
State	N/A	N/A	\$10,771	
Percent Difference - School Site and State	N/A	N/A	39.6	0.1

Fiscal Year 2023-24 Types of Services Funded

R.I.S.E did not enroll students for the 2023-2024 school year therefore services were not funded.

Fiscal Year 2022-23 Teacher and Administrative Salaries

This table displays the 2022-23 Teacher and Administrative salaries. For detailed information on salaries, see the CDE Certification Salaries & Benefits web page at <http://www.cde.ca.gov/ds/fd/csl/>.

Category	District Amount	State Average for Districts in Same Category
Beginning Teacher Salary	50,201	43,723
Mid-Range Teacher Salary	70,389	98,003
Highest Teacher Salary	90,577	152,283
Average Principal Salary (Elementary)		
Average Principal Salary (Middle)		
Average Principal Salary (High)		
Superintendent Salary		
Percent of Budget for Teacher Salaries	361,137/	
Percent of Budget for Administrative Salaries		

2023-24 Advanced Placement (AP) Courses

This table displays the percent of student in AP courses at this school.

Percent of Students in AP Courses	0
-----------------------------------	---

This table displays the number of AP courses offered at this school where there are student course enrollments of at least one student.

Subject	Number of AP Courses Offered
Computer Science	0
English	0
Fine and Performing Arts	0
Foreign Language	0
Mathematics	0
Science	0
Social Science	0
Total AP Courses Offered Where there are student course enrollments of at least one student.	0

Professional Development

R.I.S.E. Academy did not enroll students for the 2023-24 school year.

This table displays the number of school days dedicated to staff development and continuous improvement.

Subject	2022-23	2023-24	2024-25
---------	---------	---------	---------

Professional Development

Number of school days dedicated to Staff Development and Continuous Improvement	4	0	5
---	---	---	---



Trinity County Office Of Education
2024/2025
General Fund March 31, 2025

Beginning Balance \$ 4,158,682

	Current Budget	Year to Date Activity	Remaining Budget	% of Budget Recvd/Expend
<u>Revenue Accounts</u>				
Local Control Funding Formula	\$ 5,419,252	\$ 3,938,082	\$ 1,481,170	72.67%
Federal Revenues	\$ 210,835	\$ 37,270	\$ 173,565	17.68%
Other State	\$ 3,745,737	\$ 2,884,626	\$ 861,111	77.01%
Other Local	\$ 2,349,542	\$ 2,052,760	\$ 296,782	87.37%
Total Revenues	\$ 11,725,366	\$ 8,912,738	\$ 2,812,628	76.01%

<u>Expense Accounts</u>				
Certificated Personnel Salaries	\$ 1,505,397	\$ 1,138,856	\$ 366,541	75.65%
Classified Personnel Salaries	\$ 2,915,035	\$ 2,009,719	\$ 905,316	68.94%
Employee Benefits	\$ 2,044,347	\$ 1,394,085	\$ 650,262	68.19%
Books & Supplies	\$ 734,016	\$ 227,765	\$ 506,251	31.03%
Services & Other Operating Srv	\$ 2,295,207	\$ 1,234,840	\$ 1,060,367	53.80%
Capitla Outlay	\$ 274,286	\$ 144,903	\$ 129,383	52.83%
CHYBA Funds Transfer	\$ 225,000	\$ -	\$ 225,000	0.00%
Pass Thru to Districts	\$ 1,014,819	\$ 870,950	\$ 143,869	85.82%
Indirect Costs	\$ (29,537)	\$ (13,677)	\$ (15,860)	46.30%
Total Expenses	\$ 10,978,570	\$ 7,007,441	\$ 3,971,129	63.83%

Transfers In, Retiree Ins	\$ 49,744	\$ 49,744	\$ -	
Transfers Out	\$ 500,000	\$ 500,000	\$ -	

Budget for Rev/Exp	\$ 296,540
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Net Ending Balance \$ 4,455,222



April 10, 2025

To: Fabio Robles, Trinity County Superintendent of Schools
Cindy Blanchard, Chief Business Official

From: Jeff Morris, Facilities Fiscal Analyst

Re: Current Status re School Facilities Projects

COUNTYWIDE

2024 Statewide School Facilities Bond: TCOE staff had a chance to connect with staff from the Office of Public School Construction (OPSC) recently and there are provisions in Prop 2 specifically for small school districts (essential facilities). These can include 1 of the following: Multi purpose room, gym, kitchen or library facilities, per school site. There is also additional TK funding earmarked for these same districts that is a separate line item from the “essential facilities.” We’ll continue to monitor and explore options.

Behavioral Health Facilities Funding: TCOE staff met with staff from Trinity County Behavioral Health Services and ironed out the rest of the details. There are a few documents to be delivered / integrated into the agreement, and then we’ll be on a final path to signatures and ratification.

CAL OES Hazard Mitigation Plan Development: No new news. Project is on track.

Universal Pre-Kindergarten (UPK) Facilities: No new updates other than district detail

General Plan Update: No new news.

Extreme Heat Grant Opportunity: No new news. Awaiting 2025 solicitation.

Digital 299: Due to a number of factors, districts and TCOE will be waiting until next Erate season to issue RFPs to take advantage of Digital 299.

KEY CAMPUS STATUS (RECENT AND UPCOMING MAJOR PROJECT SITES)

BURNT RANCH

- Discussions and planning continue for future TK facilities with Persinger Architects.
- BRESO is also tracking the Prop 2 opportunity closely and starting to prepare concepts and be sure they are in compliance with funding requirements.

CHYBA (California Heritage Youth Build Academy): **Update:** There is a challenge in the project budget due to the City of Redding determining that CHYBA is responsible for the road and creek crossing near the school that connects to the access street. With environmental mitigation issues involved, so this could present some significant cost escalations.

CHYBA is working with the McConnell Foundation, K2 Development, NM&R (architect) and their state funding consultant to determine potential funding increases from OPSC and/or project modifications to mitigate the additional costs. working with TMF and K2, as well as NMR, our consultant at Hancock Park & DeLong, and OPSC to see what solutions they may have.

COFFEE CREEK:

- *Kitchen Upgrade:* **Update:** TCOE team met with Semingson again and developed a phased concept for designs and any implementation. We are awaiting designs from Semingson.

DOUGLAS CITY

- *TK Classroom Projects:* **Update:** Project bid process was completed. Bids were awarded. Final funding drawdown package was submitted to OPSC.
- *Behavioral Health Project:* See overview at beginning of report

JUNCTION CITY

- *Water System Replacement –* **Update:** The State Water Board's rulemaking changed which required the removal of the funding available for the generator portion of the project. The water filtration system replacement is still in line for funding, and we hope to see that in October of 2025. PACE, JCESD and TCOE are working on an alternative funding source for the generator (Cal OES Hazard Mitigation). We'll be confirming that as a viable funding source within the next few weeks.
- *UPK Facility –* District has submitted the full funding package to OPSC to draw down the full project funding.
- *Future Modernization –* No new news.
- *Behavioral Health Project:* See overview at beginning of report

LEWISTON

- *ESSER III / HVAC / Electrical –* Package for the full (campus wide) updates was submitted to OPSC last fall and the district should be in good shape to draw down Prop 2 funding when the timing is right.
- *Additional Projects, Modernization Funds, etc. –* TCOE staff has developed a spreadsheet and held two calls with the designated board member regarding future project planning.

MOUNTAIN VALLEY

- No new news

SOUTHERN TRINITY

- *HVAC replacement: No new news.*
- *Facilities Master Planning:* Work with Semingson on campus utilization is going well. TCOE completed the development of a local survey (digital and hard copy form) and will be helping the district track responses. The larger team also had a call with Jennifer Schwinn from CDE to confirm what is possible in terms of customizing the utilization of campus.

TRINITY ALPS

No new updates

TRINITY CENTER

- **TK and Kitchen Remodels:** Project is moving towards completion. We expect full completion by the end of Spring Break if not before.

TRINITY COUNTY OFFICE OF EDUCATION

- *Minor Improvements / Updates:* **Update:** TCOE is working on a redesign of the current campus exterior to both mitigate a safety issue (pine trees in power lines out front have been removed) and to improve / expand parking. Semingson Architects are working with PACE engineering on an overall plan and we hope to have more information and rough designs within the next month.
- *Overall TCOE Campus:* TCOE staff is taking an initial look at our current campus, future projections for both staffing levels and programs, and how all of that informs future TCOE facilities needs and configuration.

Update: TCOE has formally engaged Acacia Financial to assist with future public financing on an “as needed” basis. We have also been exploring funding possibilities with the Office of Public School Construction (OPSC) and the initial conversations seem positive.