



Trinity County Office of Education

Fabio Robles, Ed.D.
Trinity County
Superintendent of Schools

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MINUTES

Trinity County Board of Education Regular Board Meeting March 19, 2025

WHERE HELD: Trinity County Office of Education
201 Memorial Drive – Granite Room

MEMBERS PARTICIPATING: Randy Spencer, Area I
Vacant, Area II
Sally Aldinger, Area III
Arina Erwin, Area IV
Steve Canale, Area V

COUNTY OFFICE: Fabio Robles, Superintendent of Schools
Tim Nordstrom, Assistant Superintendent of Educational
Services
Melanie Holmes, Executive Director of HR & Business
Services
Cindy Blanchard, Chief Business Official
Kaila Arnold, Executive Secretary

1.0 Formal Opening

- 1.1 Call to Order
Sally Aldinger called the meeting to order at 1:00 p.m.
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Additions or Changes to Agenda
Kaila requested to add the revised RISE Academy 2024-25 calendar to the agenda.
Arina Requested to add an informational item to discuss the current board vacancy.

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda. There was no public communication.

3.0 Accept Open Session Agenda

Sally asked the board for a motion to accept the Open Session Agenda.

MOTION: A motion was made by Steve, with a second by Randy, to accept the Open Agenda. Motion passed. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

4.0 Consent Agenda: The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4.1 Minutes – February 19, 2025
- 4.2 Warrants – February 2025
- 4.3 Payroll – February 2025
- 4.4 BP/E1/E2 1312.4 – Williams Uniform Complaint Procedures *Second Reading*
- 4.5 BP 5131.9 – Academic Honesty *Second Reading*
- 4.6 BP 6154 – Homework/Makeup Work *Second Reading*
- 4.7 BP 6162.5 Student Assessment *Second Reading*
- 4.8 BP/E1 6163.4 – Student Use of Technology *Second Reading*
- 4.9 BP 0460 – Local Control and Accountability Plan *Second Reading*
- 4.10 BP 3100 – Budget Adoption and Revision *Second Reading*
- 4.11 BP 3320 – Claims and Actions Against the County Office of Education *Second Reading*
- 4.12 BB 9010 – Public Statements *Second Reading*
- 4.13 BB 9012 – Board Member Electronic Communications *Second Reading*
- 4.14 BB 9240 – Board Training *Second Reading*
- 4.15 BB/E1 9270 – Conflict of Interest *Second Reading*

Sally Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. Hearing none, Sally asked the board for a motion to accept the Consent Agenda.

MOTION: A motion was made by Arina, with a second by Steve, to accept the Consent Agenda. The motion passed unanimously. Aye-4, (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

5.0 Information Items

- 5.1 Board Policy Title Changes – Informational Only
Kaila spoke briefly on item 5.1.
- 5.2 Discussion regarding the current Area II Board Vacancy
The board spoke briefly regarding the current board vacancy.

6.0 Action Items

- 6.1 Consider and/or Approve 2024-2025 Second Interim Financial Report, Certification, and Budget Revisions
Cindy shared with the board a PowerPoint presentation of the 2024-2025 Second Interim Financial Report, Certification, and Budget Revisions.

MOTION: A motion was made by Arina, with a second by Randy. Motion passed unanimously. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0,

Abstain-0.

6.2 Consider and Approve to Engage in the Annual Audit Process With Wilkinson Hadley King & Co LLP for Fiscal Year 2024-25

MOTION: A motion was made by Steve, with a second by Arina. Motion passed unanimously. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

6.3 Review and Approve the Revised RISE Academy 2024-25 SY Calendar

MOTION: A motion was made by Arina, with a second by Randy. Motion passed unanimously. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

7.0 Reports

7.1 Financial Report and Oversight Update

Cindy Blanchard provided the financial report and oversight update, which was included in the board packet for the members to review.

7.1.1 School Facilities Report from Jeff Morris

The school facilities report was included in the packet for the members to review.

7.2 Cabinet Reports – includes Trinity COE and District LCAP Updates

Tim Nordstrom and Melanie Holmes shared their cabinet report with the board.

8.0 Correspondence

8.1 California Department of Education – 2024-25 First Interim Report

The CDE concurs that TCOE will be able to meet its financial obligations for the current and subsequent two years and a positive certification is appropriate

9.0 Superintendent's Report

9.1 Fabio briefly spoke on his trip to the Capitol and what he learned there.

9.2 He also shared his experience meeting with Heidi McCaugh.

9.3 Currently he is working on federal advocacy for the Secure Rural Schools (SRS) legislation.

9.4 He shared about recent TCOE events such as History Day, the Spelling Bee, and the sushi class he taught at RISE Academy.

9.5 He informed the board that they just finished with their second round of interviews for the Assistant Superintendent of Educational Services position.

9.6 He shared briefly some information regarding the retirement party for Cassie Telles and Melanie Holmes as well as the send-off for Tim Nordstrom.

9.7 He acknowledged Jade Tyner's accomplishment as "Woman of The Year" for California.

10.0 Board Reports/Announcements/Comments

The board members shared their reports with the rest of the board.

11.0 Adjournment

The meeting adjourned at 2:10 p.m.

MOTION: A motion was made by Steve, with a second by Randy. Motion passed unanimously. Aye-4 (Aldinger, Canale, Erwin, Spencer), No-0, Absent-0, Abstain-0.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'F. Robles', followed by a horizontal line.

Fabio Robles, Ex-Officio Secretary
Trinity County Office of Education

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