

Parent Advisory Committee (PAC) Meeting Minutes

Date: December 16, 2025

Time: 5:30–7:00 PM

District Representatives: Samantha Allen, Adam Clark, Debra Mason, Christina Filios, Martha Thomas, Kathryn Fireman

1. Welcome and Introductions

Samantha Allen welcomed attendees, facilitated introductions, and reviewed the PAC's role in advising the district on the implementation and monitoring of programs that support student learning across all schools.

2. District Updates – Dr. Adam Clark

- Dr. Clark thanked attendees for participating during the busy holiday season and congratulated newly elected Board officers: Debra Mason as Board President and Keisha Nzewi as Vice President. He reaffirmed his role in carrying out the Board's vision for student learning and fiscal responsibility.
- Holiday school events were highlighted as inspiring, including performances and classroom activities across the district.
- The SOAR Office at Willow Creek Center continues to support unhoused and vulnerable families. Community generosity resulted in significant donations, including coats and bicycles, which are available to any families in need.
- Plans are underway to host a post-holiday community support event similar to prior years, offering food, clothing, and other services.
- Dr. Clark shared appreciation for the Bridge Program (ages 18–22), noting its focus on life skills, employment experience, and continued education. A recent pancake breakfast fundraiser showcased student engagement and staff dedication.
- LCAP Goal 1 (high-quality instruction for all students) was emphasized. District leadership and principals conducted a mid-year data review focused on academics, attendance, discipline, and social-emotional learning to identify progress and address gaps.
- State Dashboard data was shared transparently with families, students, and the community. Overall growth was noted across most areas, with continued focus on improvement.
- A visit to Diablo Valley College highlighted the College Now program, where students earn college credit while completing high school. Student presentations on community issues demonstrated strong academic and communication skills.

- The Board approved polling to assess community support for a potential facilities bond on the 2026 ballot. Polling results will be shared publicly once available.

3. Multilingual Learner Department (MLL) – Kathryn Fireman

- Multilingual Learners comprise 20% of MDUSD students.
- 2024–25 goals include improving ELD instruction, literacy outcomes, targeted support for Long-Term English Learners, increased reclassification rates at all sites, and a continued focus on bilingualism and biliteracy.

Key Terminology

- Reclassification: English Learners must meet four criteria to demonstrate English proficiency; typically achieved in 4–5 years.
- Long-Term English Learners (LTELs): Students classified as ELs for six or more years without proficiency.
- ELPAC: State-required English language proficiency assessment for K–12 students whose primary language is not English.
- ELPI: State metric measuring progress toward English proficiency.

Data Review

- District MLL enrollment, ELPAC results, and progress data were shared and are available in the PAC presentation.

Supports for English Learners

- Daily designated and integrated ELD instruction
- Targeted software and progress monitoring
- Parent communication regarding EL status, ELPAC levels, and reclassification
- Dual Language programs, Biliteracy pathways, and Seal of Biliteracy
- Coaching and professional development for teachers
- Clear reclassification criteria

4. Assessment, Research & Evaluation – Martha Thomas and Christina Filios (California School Dashboard Overview)

- The Dashboard provides transparent reporting on school and district performance, progress, equity, and areas for improvement.

Dashboard Indicators

- State Indicators: Comparable measures across districts and schools
- Local Indicators: District-reported measures rated as Met, Not Met, or Not Met for Two or More Years
- Student Group Reporting: Results disaggregated by student groups

Performance Levels

- Dashboard uses a 5x5 color system (Red–Blue) based on status and change to identify strengths and needs.

PAC Presentation

- Demonstrated how Dashboard scores are calculated and how to access school-specific data, including academic performance, college and career readiness, attendance, suspension, and graduation rates.

Samantha Allen addressed parent questions before the meeting adjourned at 7:00 PM.

Future PAC Meeting Dates

- January 20, 2026
- February 17, 2026
- March 17, 2026
- April 28, 2026
- May 19, 2026