

Eastern Suffolk BOCES School Library System  
Council Meeting Minutes  
Wednesday, October 22, 2025  
SCLS Blue Room or Via Zoom

Present:

Meghan Bishop  
Bridget Sitler  
Robert Hines  
Melissa Tunstead  
Christine Maniscalco  
Jaime Mott  
Amy Jo Southworth  
Casey Veit  
Fabio Montella – Zoom  
Jacqueline Wilson - Zoom  
Carl Vitevitch

Absent: Krystle Hernandez-Barnett, Ed.D.

The meeting was called to order at 8:35 AM by Melissa Tunstead, Chair, and Mr. Vitevitch, who welcomed us all back for new school year. We then went around the table and each member introduced themselves, as well the members who were participating via Zoom.

Mr. Vitevitch than discussed the council's responsibilities as council members.

Two new council members were introduced:

- Bridget Sitler (Replacing Alexandria Hiam)
- Jaime Mott (Replacing Luisa Reichardt)

Voting Items

Mr. Vitevitch went over the 2024-2025 Annual Report prior to submission to the State Library.

He then explained the budget for 2025-2026 school year as actual State funding was released in July.

- SLS Operating Aid (960) – \$212,054.00
- SLS Supplemental Aid (968) - \$63,521.00
- Categorical Aid for Automation (920) - \$22,105.00

Motion to Approve – Bridget Sitler  
2<sup>nd</sup> – Jaime Mott

All voted in favor of approving the 2025-2026 budget

### Information Items:

We went over the Welcome packet for 2025-2026 school year along with the SLS calendar.

Mr. Vitevitch asked council members to consider ideas for future Liaison Meetings and/or Library Leadership Academy Workshops.

Council Meetings for 2025-2026 – all meetings are held from 8:30-9:30am in the Blue Room or remote via Zoom.

- Wednesday, December 17, 2025
- Thursday, March 12, 2026
- Friday, May 15, 2026
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Liaison Meetings for 2025-2026 – all meetings are held from 8:00-3:00pm in the SCLS Auditorium

- Wednesday, December 17, 2025
- Thursday, March 12, 2026
- Friday, May 15, 2026

Mr. Vitevitch then went over expenditures and anticipated revenue.

Final Reports and Expenditures (As of September 01, 2025)

- SLS Operating Aid – Rollover \$561.67
- SLS Supplemental Aid – Rollover \$3,494.35
- Categorical Aid for Automation – Rollover \$9,394.15

Co-Sers (As of September 12, 2025)

- Library Automation (co-ser 508)
  - Anticipated Revenue \$474,146.38
- Library Services/Media (co-ser 516)
  - Anticipated Revenue: \$3,093,110.00

We then went over the SLS 2024-2025 evaluations and comments, provided for us in our folder.

Mr. Vitevitch announced the Long Island School Library Systems Fall Institute, the flyer for which was in our welcome folder. The Fall Institute is being held on November 4, 2025 from 8:00am-2:00pm at the Hyatt Regency Hotel, Hauppauge.

Other Notes or Ideas:

- Look into grants for School Librarians to go to Conferences.
- Plan of Service expires June 2026 new format not released yet by the State Library.
- Learning A-Z is again available and many districts are moving their accounts to SLS to renew.
- Supplemental Resources are many and available to all.

Amy Jo motioned for the meeting to be adjourned at 9:10 AM. All voted in favor.