

**LITCHFIELD COMMUNITY SCHOOLS
BOARD OF EDUCATION
Regular Meeting Minutes
December 16, 2025
6:15 p.m.**

**Mike Miller, President
Tammy Dow, Vice President
Jason Eichler, Secretary
Lauren Skelly, Treasurer
Maurice Parks, Trustee
Travis Baker, Trustee
Kristen Chapman, Trustee**

Cristina Eyre, Superintendent/ K-12 Principal

- 1. Call to Order-** Miller at 6:16PM
- 2. Pledge of Allegiance**
- 3. Mission Statement – Litchfield Community Schools is dedicated to the success of all students. We will: Partner with students, parents, staff, community, and local industry; Provide a safe facility and nurturing environment; Educate students to become empowered self-sustaining life-long learners.**
- 4. Roll Call -Present:** Miller, Dow, Baker (Chapman 6:21PM)

Absent: Eichler, Skelly, Parks

5. Public Participation

6. Consent Agenda

Action

- **Regular Board meeting, November 25, 2025**
- **General Funds**
- **School Lunch Funds**
- **Sinking Fund**
- **Agency Funds**
- **Vendor Check Report**

Motion accept the consent agenda by Dow; Seconded by Chapman. Motion passes.

7. Reports

➤ **Superintendent/ Principal Report**

Information

We are working on our 3 audits this year. Looking over the open enrollment application. The letters about donations for the track have been sent out to the public. We mailed to all the addresses in Litchfield.

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| ➤ Athletic Director's Report | Information |
| ➤ Food Service Report | Information |
| ➤ Transportation & Maintenance Report | Information |

8. Business Letter Update	Information
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9. Accept the Resignation of Angela Signor As a full-time Paraprofessional	Action
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Motion to accept Dow; Seconded by Chapman. Motion passes.

10. Approve the Hire of Ashley Bogucki as Class of 2027 Class Advisor	Action
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Motion to accept by Chapman; Seconded by Dow. Motion passes.

11. Approve the Hire of Katie Evans as Sub Support Staff	Action
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Motion to accept by Dow; Seconded by Chapman. Motion passes.

12. Communications – Outgoing & Incoming

Some Christmas Card

Michigan Dept. Education sent out acknowledgment of all the meals that we served this summer.

13. GOOD NEWS FROM OUR SCHOOL

Kristen Miller applies for a grant for FASFA support grant. We qualify for over \$11,000 worth grant. \$584. Per student. More of how it will be used in Jan.

14. Other Matter by the Administration	Action
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15. Other Matter by the Board	Action
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We are evaluating if we need to replace or shift other people's daily schedule in the paraprofessional positions.

16. Adjourn- Miller 6:30PM

"This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item five (5)."