Robertson County Board of Education
Special Board Meeting Minutes
October 23, 2025
6:05 pm

Present: Board Members – John Burns- Chair, Marsha Jones- Vice Chair, Wendell Haag, Darlene Gifford, Brandy Sutton, Superintendent/Board Secretary – Sanford Holbrook, Treasurer – Tracy Teegarden, Assist. Supt./DPP – Aaron Massey

Others: Dean of Students--Deana Rosenthal, Guidance Counselor—Keeley Hughes, Kim Bryant, Lauren Hughes, Dalton Kindt, John Batte, Helen Batte, Bessie Batte, Herbert Batte, Jess Bryant, Julie Hamblin, Benjamin Gasser, Brian Giles, Cayleigh Giles, Carson Suen, Andrea Batte

The meeting was called to order by John Burns at 6:05 pm. All board members were present.

ADOPT AGENDA
BOARD ITEM 102325-1
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to adopt the agenda.
VOTE: 5-0

RECOGNIZE STUDENTS OF THE MONTH

The following students of the month were recognized: Benjamin Gasser, Daelyn Drake, Carson Simpson, Brian Giles, Kasen Hendrix, Cayleigh Giles, Carson Suen, Luke Lunsford, Andrea Batte, Josiah Vest, Emily Stillwell, Preston Costello, Bayley Holder.

MOTION TO RECESS
BOARD ITEM 102325-2
Motion was made by Mrs. Sutton and seconded by Mrs. Gifford to recess for three minutes.
VOTE: 5-0

REPORTS

DEAN OF STUDENTS- Deana Rosenthal
Mrs. Rosenthal, Dean of Students, presented to the Board that they have been busy getting PLC's going and focusing on student data. Several walk throughs have been completed and there is a lot of student engagement going on in the classrooms. The students are taking an active role in their education. There has been a professional development coach who visited the school and worked with the teachers twice so far. They will be using the Kentucky Writing Project for on demand writing preparation this year and they will be coming 16 times to the school.

INSTRUCTIONAL SUPERVISOR/COLLEGE & CAREER DIRECTOR- Shanda Gay
Mrs. Gay not present.

ASSISTANT SUPERINTENDENT/D.P.P.'S REPORT-Aaron Massey
Mr. Massey, D.P.P./Assistant Superintendent, presented to the Board that it is the 38th student day of classes today. The current enrollment is 394 for K-12 grades. Students will now be taking the SAT exam instead of the ACT. Test scores from last school year will be released on November 9, 2025.

FINANCE OFFICER'S REPORT-Tracy Teegarden
Ms. Teegarden, Finance Officer, presented to the Board the total fund-ending cash balance at the end of September 30, 2025, and the general fund 1 ending cash balance as of September 30, 2025. The finance department presented to the Board that the audit for last school year is almost complete. We have asked for an extension until the federal guidelines are released to complete the remainder of the audit. Mrs. Keene will be to present the audit report once it is complete. All quarterly reports have been completed, and tomorrow is the last day for employees to complete their insurance open enrollment. The finance department has been monitoring revenues and expenses for the current school year compared to last school year diligently due to the decline in school enrollment compared to last school year.

SUPERINTENDENT/INTERIM PRINCIPAL'S REPORT-Sanford Holbrook
Dr. Holbrook, Superintendent/Acting Principal, discussed with the Board a budget update and an update on how students will be taking the SAT instead of the ACT. The category 5 nickel will sunset in 2028 and he is hoping that legislation will extend this until 2044 since 2026 is a budget year.

APPROVAL OF BOARD MEETING MINUTES
BOARD ITEM 102325-3
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve the following board meeting minutes on September 18, 2025, and the special call board meeting minutes on October 9, 2025.

VOTE: 5-0

APPROVE BILLS AND CLAIMS
BOARD ITEM 102325-4
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve all bills and claims.

VOTE: 5-0

APPROVE/ACKNOWLEDGE FUNDRAISERS/TRAVEL REQUESTS/OUT OF STATE TRIPS/BUILDING USE REQUESTS/PERSONNEL ACTIONS
BOARD ITEM 102325-5
Motion was made by Mr. Haag and seconded by Mrs. Sutton to approve all fundraisers/travel requests/out of state trips/building use requests/personnel actions.

VOTE: 5-0

Travel Request

10/2/25-10/3/25- Tammy Leadingham-Jones to SpEd training in Greenup County, KY

10/20/25- Tammy Leadingham-Jones to SpEd training in Grayson, KY

10/24/25- Tammy Leadingham-Jones to DOSE training in Ashland, KY

10/27/25- Alex Schalch to Literacy Observation in Montgomery County, KY

10/27/25- Breanna Green to Literacy Observation in Montgomery County, KY

10/27/25- Trisha Dice to Literacy Observation in Montgomery County, KY

10/30/25- Tammy Leadingham-Jones to DOSE training in Grayson, KY

11/7/25- Aaron Massey to KEDC PD in Ashland, KY

School Related Student Trip Requests

9/26/25- Art I & II to Blue Licks State Park in Robertson County, KY

9/26/25-9/27/25- HOSA to U of L in Louisville, KY

10/10/25- K-1st grades to Evan's Orchard in Georgetown, KY

10/20/25- FCCLA to Morehead, KY

10/21/25- Volleyball District Tournament to Nicholas County, KY

10/22/25- Pre-K to Evan's Orchard in Georgetown, KY

10/23/25- FFA to Regional FFA day in Morehead, KY

10/25/25- Boys MS Basketball to Augusta, KY

10/28/25- Boys MS Basketball to Richmond, KY

10/30/25- Boys MS Basketball to Augusta, KY

10/31/25- Community Ed to take students to Robertson County Nursing Facility in Mt. Olivet, KY

11/3/25- Boys MS Basketball to Bracken County, KY

11/14/25- Boys MS Basketball to Menifee County, KY

11/18/25- Boys MS Basketball to Fleming County, KY

11/19/25- Boys MS Basketball to Nicholas County, KY

11/21/25- HOSA Regional Conference at Hazard Community College in Jackson, KY

Out of State Trip Requests

10/28/25-10/31/25- FFA to the National FFA Convention in Indianapolis, IN

10/31/25-11/4/25- Kristy Allison to Kid Spirit PD sessions New York, NY

School Fundraisers

12/6/25- FCCLA to do a Grinchmas fundraiser.

Building Use Request

11/3/2025- Cattleman's Annual Meeting to be held by Samantha Saunders in the RCS Cafeteria.

11/14/25-11/16/25- Extension Office to use RCS Ag Barn for the annual deer harvest.

Student Fees

None

Personnel

New Hire: (pending all board requirements)

Tara Simpson- Cook

Haley Flack-Classified Sub

Angela Knarr- Classified Sub

Jessica Denkins- Certified and Classified Sub

Brandon Hinson- Certified and Classified Sub

Resignations:

None.

DISCUSS/CONSIDER APPROVING 25-26 KETS OFFER
BOARD ITEM 102325-6
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve 25-26 KETS offer and to match $4,674.00 at the present time.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING LITERACY GRANT YEAR 2 CONTRACT
BOARD ITEM 102325-7
Motion was made by Mr. Jones and seconded by Mrs. Gifford to approve literacy grant year 2 contract for $213,000.00.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING SINGLE SOURCE PURCHASE WITH KIDS FIRST EDUCATION FOR LITERACY GRANT
BOARD ITEM 102325-8
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve a single source purchase with Kids First Education, LLC. for literacy grant of $96,000.00.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING SECOND READING OF GRADUATION POLICY REQUIREMENTS
BOARD ITEM 102325-9
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to approve second reading of graduation policy 08.113 as presented.

VOTE: 5-0

DISCUSS/CONSIDER APPROVING CERTIFIED EVALUATION PLAN 25-26
BOARD ITEM 102325-10
Motion was made by Mrs. Sutton and seconded by Mrs. Jones to approve the certified evaluation plan 25-26.

VOTE: 5-0

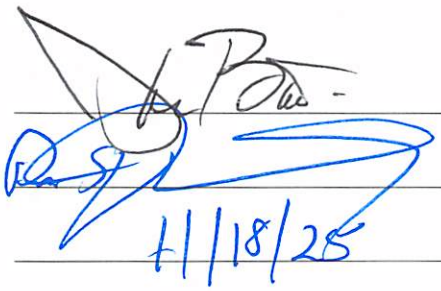
DISCUSS/CONSIDER APPROVING BOARD RESOLUTION FOR ACTION AUTHORIZING THE CHAIR AND SECRETARY TO SIGN A RELEASE
BOARD ITEM 102325-11
Motion was made by Mrs. Jones and seconded by Mr. Haag to approve Board Resolution for action authorizing the Chair and Secretary to sign a Release.

VOTE: 5-0

COMMUNICATIONS
DISCUSSION FROM BOARD MEMBERS OR AUDIENCE
BOARD ITEM 102325-12
None.

ADJOURNMENT
BOARD ITEM 102325-13
Motion was made by Mrs. Gifford and seconded by Mrs. Sutton to adjourn the meeting.
Time: 6:48 pm

VOTE: 5-0



_____ Board Chair

_____ Secretary

11/18/25
_____ Date