



Trinity County Office of Education

Fabio Robles, Ed.D.
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

MINUTES

Trinity County Board of Education Regular Board Meeting October 15, 2025

WHERE HELD: Lewiston Elementary School
685 Lewiston Rd.
Lewiston, CA 96052

MEMBERS PARTICIPATING: Randy Spencer, Area I
Vacant, Area II
Sally Aldinger, Area III
Arina Erwin, Area IV
Steve Canale, Area V

COUNTY OFFICE: Fabio Robles, Superintendent of Schools
Anthony Rebelo, Deputy Superintendent of SELPA/Special Education
Cindy Blanchard, Chief Business Official
Amanda Cloud, RISE Academy Principal
Kaila Arnold, Executive Secretary

1.0 Formal Opening

- 1.1 Call to Order
Sally Aldinger called the meeting to order at 3:00 p.m.
- 1.2 Roll Call
Randy arrived at 3:03 p.m.
- 1.3 Pledge of Allegiance
- 1.4 Additions or Changes to Agenda
Amanda Cloud provided a handout for information item 5.2.

- 2.0 Public Communication: Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; or 3) refer the matter to the next agenda.

There was no public communication.

3.0 Accept Open Session Agenda

Sally asked the board for a motion to accept the Open Session Agenda.

MOTION: A motion was made by Arina, with a second by Steve, to accept the Open Agenda. Motion passed. Aye-3 (Erwin, Canale, Aldinger), No-0, Absent-1 (Spencer), Abstain-0.

4.0 Consent Agenda: The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4.1 Minutes – September 17, 2025
- 4.2 Warrants – September 2025
- 4.3 Payroll – September 2025
- 4.4 BP 6141.2 – Recognition of Religious Beliefs and Customs (Second Reading)
- 4.5 BP 6142.1 – Sexual Health and HIV/AIDS Prevention Instruction (Second Reading)
- 4.6 BP 6142.8 – Comprehensive Health Education (Second Reading)

Sally Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. Hearing none, Sally asked the board for a motion to accept the Consent Agenda.

MOTION: A motion was made by Steve, with a second by Arina. The motion passed unanimously. Aye-3 (Erwin, Canale, Aldinger), No-0, Absent-1 (Spencer), Abstain-0.

5.0 Information Items

- 5.1 Summary of Complaints per Williams Uniform Complaint Procedures (July 1, 2025, through September 30, 2025)
There were no Complaints.
- 5.2 Presentation Highlighting R.I.S.E Academy by Amanda Cloud, RISE Academy Principal and Director of Prevention and Intervention Services
Amanda shared a brief presentation on item 5.2 with the board.
- 5.3 BP 5113 - Absences and Excuses (First Reading)
- 5.4 BB 9005 - Governance Standards (First Reading)
Fabio spoke briefly on items 5.3 and 5.4.

6.0 Action Items

- 6.1 Approve Resolution #25-26-06 Authorizing Continued Funding Application
MOTION: A motion was made by Steve, with a second by Randy to adopt resolution #25-26-06. The motion passed unanimously. Aye-4 (Erwin, Canale, Spencer, Aldinger), No-0, Absent-0, Abstain-0.

6.2 Consider and/or approve joining the Association of California County Boards of Education (ACCBE)

MOTION: A motion was made by Steve, with a second by Randy to join the Association of California County Boards of Education (ACCBE) for one year at which time the board will reassess continuing the membership.
The motion passed unanimously. Aye-4 (Erwin, Canale, Spencer, Aldinger), No-0, Absent-0, Abstain-0.

7.0 Reports

7.1 Financial Report and Oversight Update

Cindy Blanchard shared with the Board the financial report and oversight update, which was also included in the board packet for the members to review.

8.0 Correspondence

9.0 Superintendent's Report

9.1 Fabio shared with the board

- An update on the California Heritage YouthBuild Academy.
- The recent visits he's made to various school sites in Trinity County.
- Information about a company that provides virtual, certificated teachers. When a district is having a hard time filling its teacher positions.
- Information about the memorial staff potluck honoring Joe Comiskey.
- Staffing updates.
- The cancellation of recent advocacy trips.
- Support offered for school districts.
- Updates regarding Secure Rural Schools.

10.0 Board Reports/Announcements/Comments

10.1 Randy shared his report.

11.0 Adjournment

MOTION: A motion was made by Arina, with a second by Steve, to adjourn the meeting at 4:05 p.m. Motion passed. Aye-4 (Erwin, Canale, Spencer, Aldinger), No-0, Absent-0, Abstain-0.

Respectfully submitted,

Fabio Robles, Ex-Officio Secretary
Trinity County Office of Education
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Checks Dated 10/01/2025 through 10/31/2025

Board Meeting Date 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5259719	10/01/2025	Dixon, Julia M	12-5200	J. Dixon Per Diem Coordinators Meeting Sept 25		73.00
5259720	10/01/2025	Helgesen, Corey J	01-5200	C. Helgesen Advance Per Diem Brown Oct 25		135.00
5259721	10/01/2025	Anthony Rebelo	01-5200	25/26 SELPA Admin Travel, Lodging, and Per Diem		2,615.66
5259722	10/01/2025	Atkinson, Andelson, Loya, Attorneys at Law	01-4300	L. McIntosh Pregnancy Webinar PR		199.00
5259723	10/01/2025	Katherine Ann Quellette Catie's Catering	Cancelled	J. Tucker Math Framework Trainig Meals PR391		879.80 *
		Cancelled on 10/24/2025				
5259724	10/01/2025	Chantima Sullivan	01-4300	RISE Thai Food Lessons PR382		200.00
5259725	10/01/2025	Chelsea Schmitto	01-4300	A. Carson Elder Luncheon PR395		1,412.50
5259726	10/01/2025	Coffee Creek Elementary School	01-5800	24/25 Lawn Mower - Mini Grant		4,288.93
5259727	10/01/2025	Corey Helgesen	01-5200	C. Helgesen MSCS Per Diem 25/26		276.00
5259728	10/01/2025	Elizabeth Henson	01-4300	E. Henson RISE Incentives and Supplies 25/26		137.50
5259729	10/01/2025	Frontier Communications	01-5920	25/26 Emergency Copper Line		84.74
5259730	10/01/2025	Smokehouse Market, LLC J&J Smok'n Bbq	11-4300	Love and Logic Meals Deposit Nov 25 PR406		100.00
5259731	10/01/2025	Jason Palmer	01-4300	J. Palmer RISE Incentives and Supplies 25/26		331.74
5259732	10/01/2025	Julia Dyckman Andrus Memorial	01-5800	Climate Assessment EBP SELPA		14,649.03
5259733	10/01/2025	Stacey Neill Mountain Kids Therapy	01-5800	25/26 OT Services		6,727.50
5259734	10/01/2025	North State Grocery, Inc	01-4300	J. Dixon NA Day Bags PR397	6.42	
				J. Dixon NA Day Meals PR397	122.62	
				J. Dixon NA Day Paper Plates PR397	3.22	132.26
5259735	10/01/2025	Pitney Bowes Inc Reserve Account	01-5910	25/26 Postage, Lease, and Ink		200.00
5259736	10/01/2025	Plotzke Ace Hardware	01-4300	25/26 Maintenance Supplies		41.38
5259737	10/01/2025	Shasta-Trinity Schools Den	01-9580	25/26 TCOE Monthly STSIG Dental Premiums		5,641.77
5259738	10/01/2025	SHI	01-4300	Adobe Acrobat Licence New Employee LF PR379		169.17
5259739	10/01/2025	Stefan Lacey	01-4300	RISE Archery and Gold Mining Lessons PR382		125.00
5259740	10/01/2025	Steven Bayless	01-4300	S. Bayless RISE Incentives and Supplies 25/26		533.94
5259741	10/01/2025	Shasta-Trinity Schools Med	01-9580	25/26 TCOE Monthly STSIG Medical Premiums		66,776.00

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5259742	10/01/2025	Shasta-Trinity Schools Vis	01-9580	25/26 TCOE Monthly STSIG Vision Premiums		1,749.60
5259743	10/01/2025	Trinity Alps Unified S D	01-5200	EHCY Training Reimbursement Sept 25		56.00
5259744	10/01/2025	Trinity Co Building & Grounds	01-4300	Lowden Park Rental NA Day 2025 PR396		468.00
5259745	10/01/2025	Trinity PUD	01-5510	25/26 Monthly Electricity		671.31
5259885	10/08/2025	Rebelo, Anthony J	01-4300	A. Rebelo Reim Psychological Processing Analyzer	195.00	
			01-5800	A. Rebelo Per Diem Coalition SPED Funding	460.00	
				A. Rebelo Reim ACSA Registration	500.00	1,155.00
5259886	10/08/2025	Bickle, Jessica J	01-5200	J. Bickle Lodging, Meals CALPADS, SEIS Training		517.02
5259887	10/08/2025	ACCU-Print	01-5840	25/26 Fingerprint Fees-Accu		72.00
5259888	10/08/2025	Breslin Occupational Service	01-5800	25/26 OT Services		3,632.46
5259889	10/08/2025	Com-Pair Services	01-5920	25/26 Com-Pair Monthly Expenses		1,650.00
5259890	10/08/2025	Elizabeth Henson	01-4300	E. Henson NA Day Beads PR397		79.55
5259891	10/08/2025	Elizabeth Leyden	12-5800	E. Leyden Reim Tuition Fall 2025		695.00
5259892	10/08/2025	Frontier Fuel	01-4300	25/26 Speech Fuel Purchases		459.83
5259893	10/08/2025	101Voice	01-5920	25/26 Business Phone plus one time charge		789.07
5259894	10/08/2025	Smokehouse Market, LLC J&J Smok'n Bbq	12-4300	UPK Workshop Supports PR413		599.53
5259895	10/08/2025	Jessica Naomi Relf	01-5800	NA Day 2025 Vendor		250.00
5259896	10/08/2025	John Garrett	01-5800	NA Day 2025 Vendor		250.00
5259897	10/08/2025	Junction City School District	01-5800	25/26 Van Mini Grant		23,995.00
5259898	10/08/2025	Mendes Supply Co.	01-4300	25/26 Maintenance Supplies		153.41
5259899	10/08/2025	Michelle Radcliff Garcia	01-5800	NA Day 2025 Vendor		250.00
5259900	10/08/2025	North State Grocery, Inc	01-4300	J. Dixon NA Day Drinks PR397	37.34	
				J. Dixon NA Day Soap PR397	4.27	41.61
5259901	10/08/2025	Oshen Spaulding	01-5800	NA Day 2025 Vendor		250.00
5259902	10/08/2025	Plotzke Ace Hardware	01-4300	25/26 Maintenance Supplies		39.66
5259903	10/08/2025	ProCare Therapy TTF Holdings Lockbox	01-5800	25/26 Behavior Specialist		4,800.00
5259904	10/08/2025	Rose Alley	01-5800	NA Day 2025 Vendor		250.00
5259905	10/08/2025	Sarah Lecklider	01-5800	NA Day 2025 Vendor		250.00
5259906	10/08/2025	Trinity County RCD	01-5800	25/26 Hazard Mitigation Plan		6,368.75
5259907	10/08/2025	Ted Dawson	01-5800	NA Day 2025 Vendor		250.00
5259908	10/08/2025	Thurston Wilson	01-5800	NA Day 2025 Vendor		250.00
5259909	10/08/2025	Tracy Foster Olstad	01-5800	NA Day 2025 Vendor		250.00
5259910	10/08/2025	Trinity Journal	01-5810	25/26 Advertising Expenses		47.90

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5260014	10/15/2025	Johnathan Castellanos	01-4300	J. Castellanos CSTG Reimbursement		297.00
5260015	10/15/2025	Hammond, Bonnie L	01-4300	B. Hammond Wonderhouse Supplies		103.50
5260016	10/15/2025	Rebelo, Stephanie S	01-5200	S. Rebelo Per Diem CAWEE Oct 25	258.00	
				S. Rebelo Per Diem WAI Oct 2025	344.00	
				S. Rebelo Reim Lodging CAWEE Oct 2025	940.55	
				S. Rebelo Reim Mileage & Lodging WAI Conf Oct 25	999.42	2,541.97
5260017	10/15/2025	MacLaren, Dawn J	01-5800	D. MacLaren Per Diem CSC Oct 2025	157.50	
				D. MacLaren Reim Lodging CSC Oct 2025	472.02	629.52
5260018	10/15/2025	Bickle, Jessica J	01-5200	J. Bickle Per Diem CSC Oct 2025		157.50
5260019	10/15/2025	Blanchard, Cynthia S	01-4300	C. Blanchard Mileage & Meals Oct 25	76.08	
			01-5200	C. Blanchard Mileage & Meals Oct 25	60.50	136.58
5260020	10/15/2025	Tucker, Joanne M	01-4300	J. Tucker Lodging & Fuel Fleet MSCS Oct 25	51.01	
			01-5200	J. Tucker Lodging & Fuel Fleet MSCS Oct 25	661.48	
				J. Tucker Per Diem MSCS Oct 2025	63.00	
			01-5800	J. Tucker Reim MathTraining Meals PR391	360.75	1,136.24
5260021	10/15/2025	Rourke, Megan L	01-5200	M. Rourke Per Diem MSCS Oct 2025		63.00
5260022	10/15/2025	Helgesen, Corey J	01-5200	C. Helgesen Mileage Training Oct 2025		294.00
5260023	10/15/2025	Anthony Rebelo	01-5200	25/26 SELPA Admin Travel, Lodging, and Per Diem		932.24
5260024	10/15/2025	Carrel's Office Solutions	01-4300	25/26 Monthly Expenses Office Printers		461.08
5260025	10/15/2025	Courtney Bayley	01-5200	C. Bayley FCMAT Travel, Lodging, Per Diem 25/26		353.85
5260026	10/15/2025	Connection	01-4300	F. Robles Monthly Gemini AI 25/26		19.93
5260027	10/15/2025	Jenna Rae Johnson	01-5800	25/26 Triadic Supervision		2,125.00
5260028	10/15/2025	Plotzke Ace Hardware	01-4300	25/26 Maintenance Supplies		77.44
5260029	10/15/2025	ProCare Therapy TTF Holdings Lockbox	01-5800	25/26 Behavior Specialist		19,200.00
5260030	10/15/2025	Steven Bayless	01-4300	S. Bayless RISE Incentives and Supplies 25/26		113.32
5260031	10/15/2025	Sunbelt Staffing TTF Holdings Lockbox	01-5800	25/26 School Psychologist		3,945.00
5260032	10/15/2025	TinyEYE Technologies	01-5800	25/26 Speech Therapy Services		9,619.20
5260033	10/15/2025	Trinity Alps Unified S D	01-5200	RMC - Hahn Stipend Reimbursement		1,200.00
5260034	10/15/2025	Trinity Lumber	01-4300	25/26 Building Materials & Supplies		50.36
5260035	10/15/2025	Valarie Saidman	01-5800	NA Day 2025 Vendor		250.00
5260103	10/15/2025	Katherine Ann Quellette	01-5200	J. Tucker Math Training Meals PR397-cx5259723		879.80

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5260177	10/22/2025	Brittany Brooks	01-4300	Brittany Brooks CSTG Reimbursement Oct 2025		2,400.00
5260178	10/22/2025	Kayla Prestley	01-4300	Kayla Prestley CSTG Reimbursement		1,200.00
5260179	10/22/2025	Robles, Fabio	01-4300	F. Robles Milegae Reimb Oct 2025		39.55
5260180	10/22/2025	Cloud, Amanda M	01-5200	A. Cloud Reimg Registration Test Fees Sept 25		1,277.00
5260181	10/22/2025	Lerma, Taylor A	01-4300	T. Lerma FNL Awards Reimb		20.00
5260182	10/22/2025	Rourke, Megan L	01-5200	M. Rourke Per Diem CASE Conf Oct 25	344.00	
				M. Rourke Reimb CASE Registration Sept 25	710.00	
				M. Rourke Reimb Flight Fee Parking Oct 25	74.00	1,128.00
5260183	10/22/2025	Ritter, Jake J	01-5200	J. Ritter Per Diem MSCS Oct 25		84.00
5260184	10/22/2025	Tapia Lara, Eugenio A	01-4300	E. Tapia Mileage Roots Conf Oct 25	184.10	
				E. Tapia Per Diem Roots Conf Oct 25	122.00	306.10
5260185	10/22/2025	Helgesen, Corey J	01-5200	C. Helgesen Per Diem CAASFED Conf		296.00
5260186	10/22/2025	Chantima Sullivan	01-4300	RISE Decoration Classes Oct 2025		200.00
5260187	10/22/2025	Human Response Network	12-7299	CSPP 5604 Q1 2025-2026		37,517.00
5260188	10/22/2025	Jason Palmer	01-4300	J. Palmer RISE Incentives and Supplies 25/26		216.88
5260189	10/22/2025	John W. Kizziar, DDS, INC	01-5800	Trinity Smiles CR 09192025	405.00	
				Trinity Smiles Q1 Aug-Sept 2025	830.00	1,235.00
5260190	10/22/2025	Lozano Smith	01-5850	Professional and Legal Services		1,099.00
5260191	10/22/2025	Pitney Bowes Inc Reserve Account	01-4300	25/26 Postage, Lease, and Ink	5.18	
			01-5910	25/26 Postage, Lease, and Ink	194.82	200.00
5260192	10/22/2025	Plotzke Ace Hardware	01-4300	25/26 Maintenance Supplies		1.84
5260193	10/22/2025	ProCare Therapy TTF Holdings Lockbox	01-5800	25/26 Behavior Specialist		4,800.00
5260194	10/22/2025	Randy Spencer	01-5200	Mileage Reimbursement Board Meetings		53.20
5260195	10/22/2025	Shasta County Office Of Ed	01-5800	L. McIntosh Title IX Traning Oct 2025		60.00
5260196	10/22/2025	State Of Cal Dept Of Justice	01-5840	25/26 Fingerprint Fees		664.00
5260197	10/22/2025	Steve Canale	01-5200	Mileage Reimbursement Board Meetings		114.80
5260198	10/22/2025	Shasta-Trinity Schools Den	01-9580	25/26 TCOE Monthly STSIG Dental Premiums		5,551.74
5260199	10/22/2025	Shasta-Trinity Schools Med	01-9580	25/26 TCOE Monthly STSIG Medical Premiums		70,164.00
5260200	10/22/2025	Shasta-Trinity Schools Vis	01-9580	25/26 TCOE Monthly STSIG Dental Premiums		1,749.60
5260201	10/22/2025	Trinity Alps Unified S D	01-4300	FYS Alps View Refirgerator	1,392.11	
			01-5800	Math Stipend Reimbursements	1,600.00	2,992.11

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Board Meeting Date 2025

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5260202	10/22/2025	Trinity Co Building & Grounds	01-5600	Youth Advocacy Event Room Rental Nov 2025		101.00
5260203	10/22/2025	Trinity Co Dept Of Transport	01-4300	25/26 Monthly Fuel		1,342.95
5260204	10/22/2025	Trinity Co. Solid Waste	01-5550	25/26 Solid Waste Fees		315.50
5260205	10/22/2025	Trinity Journal	11-5810	25/26 Advertising Expenses - L&L Ads		312.00
5260206	10/22/2025	Trinity Tire Factory	01-5600	25/26 Fleet Maintenance		1,114.46
5260207	10/22/2025	U.S. Bank Corporate Payment Systems	01-4300	25/26 EHCY Services, Supplies and Supports	1,660.72	
				C. Helgesen Ed Services Lantern	24.65	
				C. Helgesen Ed Services Meeting Meals	141.68	
				Credit Amazon	20.84-	
				D. Pickett iPad Case PR 369	24.65	
				D. Pickett iPad PR369	485.55	
				D. Pickett Priniter Toner PR 374	194.12	
				D. Pickett Screen Protector PR 369	14.96	
				D. Pickett Speech Supplies PR390	249.70	
				E. Burger Fuel for Fleet	47.43	
				E. Tapia JC Classroom Supplies PR 330	1,895.88	
				F. Robles Joe Pins	24.38	
				F. Robles Meals CCS Meeting Sept 25	56.93	
				F. Robles Office Supplies	101.79	
				Fraudulent Charge Disputed Case # 2025054764	10.00	
				J. Bickle Fuel for Fleet	34.39	
				J. Bickle Learning Books PR 342	82.85	
				J. Bickle SELPA Office Cart PR372	45.84	
				J. Bickle SELPA Pens PR 345	61.28	
				J. Bickle SEPLA Pearson Assessments PR 370	8,196.00	
				J. Dixon NA Day Digital Games PR404	1.99	
				J. Dixon NA Day Drinks PR397	66.00	
				J. Dixon NA Day Sharpies PR403	38.48	
				J. Dixon YAS Supplies PR339	111.86	
				J. Dixon YAS Supplies PR3637	85.68	
				J. Morris Fuel for Fleet	70.61	
				K. Arnold Fountain PR 386	203.23	
				K. Arnold Gazebo PR 386	3,217.49	
				K. Arnold Joe Memorial Slab PR 387	199.99	

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5260207	10/22/2025	U.S. Bank Corporate Payment Systems	01-4300	K. Arnold Leadership Drinks PR385	20.00	
				K. Arnold Leadership Meals PR 385	62.97	
				K. Arnold Office Supplies F. Robles PR 393	77.26	
				K. Arnold Room Rental J. Tucker Training PR391	433.16	
				K. Arnold TCOE Badge Holders PR401	18.22	
				K. Arnold TCOE Name Badges PR 401	436.16	
				Leadership Meeting Meals PR 304	232.68	
				Office Supplies Health Services PR389	54.65	
				Office Supplies Pens	14.39	
				Office Supplies Pens PR 373	42.00	
				Office Supplies Sheet Protectors PR364	32.11	
				RISE Office Supplies PR 376	40.21	
				S. Dabney AP Essentials Class PR402	315.00	
				S. Dabney Vendor Reporting Class PR400	315.00	
				T. Edwards Fuel Weed Eater	5.50	
				T. Edwards Office Coffee and Soap	45.35	
				T. Edwards Office Paper Towels	52.53	
				T. Edwards Uhaul Quilted Cloths	42.79	
				T. Edwards Yard Fountain	1,293.42	
				T. Wright FYS Clothes FH	61.23	
				T. Wright FYS Emotional Regulation	37.30	
				T. Wright FYS Supplies SM	110.61	
				T. Wright FYS Training Supplies	64.29	
				T. Wright FYS Training Trauma Books	57.64	
				T. Wright Liasion Meeting Meals	158.99	
				Therapy Notes Psych Resources	229.00	
				TUPE License Plate Frame PR 380	84.00	
				Wonderhouse Office Supplies PR 383	17.53	
			01-5200	C. Helgesen Baggage Fee CAEP Sept 25	90.00	
				C. Helgesen Car Rental CAEP Sept 25	248.52	
				C. Helgesen Car Rental CISC Sept 25	46.82	
				C. Helgesen Lodging CAEP Sept 25	719.28	
				C. Helgesen Lodging CISC Sept 25	350.43	
				C. Helgesen Parking CAEP Sept 25	60.00	
				C. Helgesen Parking COSP Sept 25	30.00	
				E. Burger Lodging EHCY Sept 25	360.84	
				E. Burger Parking EHCY Sept 25	24.00	

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5260207	10/22/2025	U.S. Bank Corporate Payment Systems	01-5200	F. Robles Flight Credit	583.72-	
				J. Morris Lodging CSFC Conference	358.35	
				J. Morris Meals CSFC Conference	14.00	
				K. Arnold CSBA Brown Act Registration	1,500.00	
				K. Arnold Lodging F. Robles CCS Meeting Sept 25	222.96	
				K. Arnold Lodging M, Dabney CCS Meeting Sept 25	190.49	
				M. Rourke Flight Science Conf Oct 2025	1,051.92	
				M. Rourke Lodging Science Conf Oct 2025	147.90	
				T. Wright PRI Training E. Tapia Event	102.72	
			01-5300	F. Robles Monthly ChatGPT Plus Subscription	20.00	
				F. Robles Todoist Subscription	216.00	
			01-5800	Windex Fingerprinting PR 394	4.02	
			12-4300	A. Carson LPC Supplies PR409	149.41	
				A.Carson UPK Workgroup Meals Sept 25 PR361	376.98	
			12-5200	J. Dixon Lodging LPC Conference	670.90	28,053.10
5260208	10/22/2025	NAPA Weaverville Auto Parts	01-4300	25/26 NAPA Auto Parts		80.38
5260209	10/22/2025	Weaverville CSD	01-5560	25/26 Monthly Water Service		34.50
5260421	10/30/2025	Tucker, Joanne M	01-4300	J. Tucker Reimb Science Meeting Supplies Oct 25 PR432	198.42	
			01-5200	J. Tucker Per Diem CISC Meeting Oct 25	172.00	
				J. Tucker Reim Lodging & Transportation CISC Oct 25	319.91	690.33
5260422	10/30/2025	Mason, Rose R	01-5910	R. Mason Reim SELPA Package Postage		13.80
5260423	10/30/2025	ACCBE	01-5300	25/26 Board Services Dues		961.00
5260424	10/30/2025	Christian Jackson	01-4300	Guest Speaker Leadership Summit 25 PR172		6,500.00
5260425	10/30/2025	Desiree J Maraviouv dba Pumpkin Bee Sewing	01-4300	All Staff Dec 25 Recognition Tumblers PR461		2,010.94
5260426	10/30/2025	Elizabeth Henson	01-4300	E. Henson RISE Incentives and Supplies 25/26		35.39
5260427	10/30/2025	North State Grocery, Inc	11-4300	Love & Logic Meals PR447		100.26
5260428	10/30/2025	ProCare Therapy TTF Holdings Lockbox	01-5800	25/26 Behavior Specialist		4,800.00
5260429	10/30/2025	Sunbelt Staffing TTF Holdings Lockbox	01-5800	25/26 School Psychologist		4,931.25
5260430	10/30/2025	Trinity Co. Sheriff's Dept.	01-5840	25/26 Live Scan Fees		405.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/01/2025 through 10/31/2025

Board Meeting Date 2025

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
5260431	10/30/2025	The Trinity Players Inc.	01-5800	Charlie Brown Christmas Performance PR441		750.00
Total Number of Checks					120	<u>386,528.83</u>

	Count	Amount
Cancel	1	879.80
Net Issue		<u>385,649.03</u>

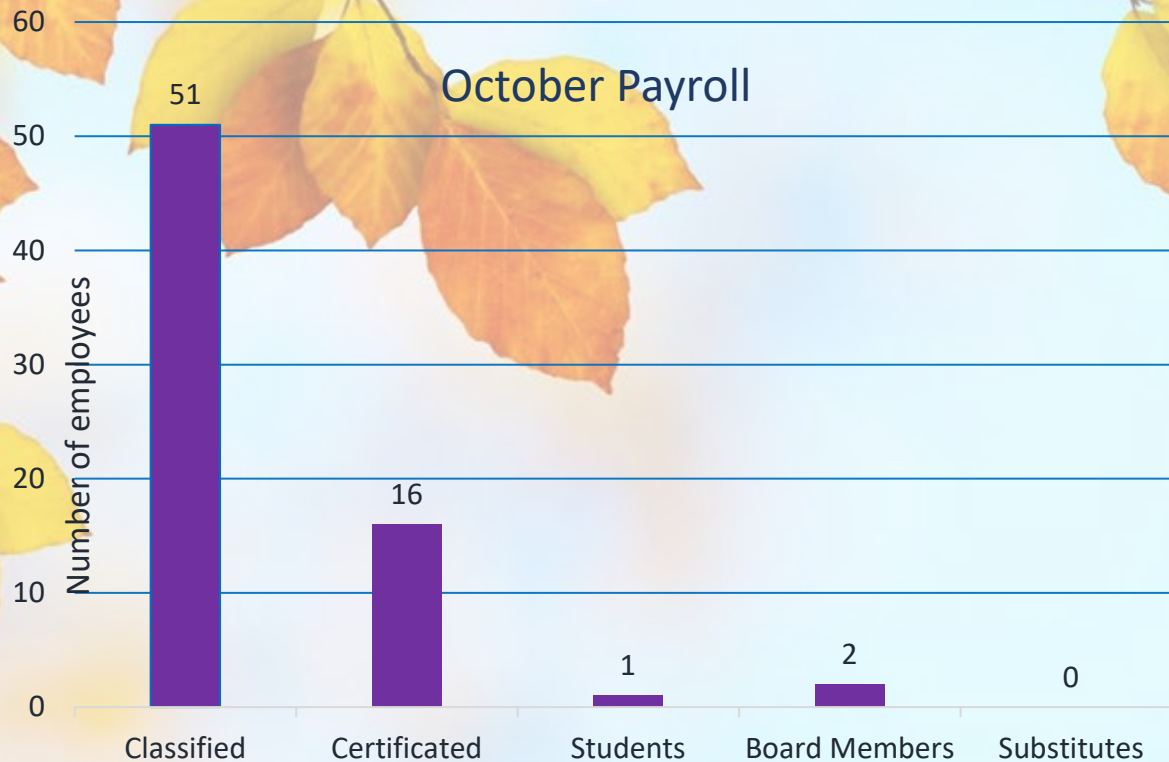
Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	112	345,054.95
11	Adult Education Fund	3	512.26
12	Child Development Fund	5	40,081.82
Total Number of Checks		119	385,649.03
Less Unpaid Sales Tax Liability			<u>.00</u>
Net (Check Amount)			<u><u>385,649.03</u></u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Trinity County Office of Education

10/1/2025 - 10/31/2025



Employee Salaries= \$408,759.23

District Liabilities= \$202,878.49

Total Payroll= \$611,637.72

County Board Policy 5113: Absences And Excuses

Status: ADOPTED

Original Adopted Date: 03/01/2022 | Last Revised Date: 09/01/2025 | Last Reviewed Date: 09/01/2025

CSBA NOTE: The following optional policy may be revised to reflect local practice. Pursuant to Education Code 48200, children ages 6-18 years are subject to compulsory, full-time education, except when otherwise exempted.

Verification of absences is necessary for purposes of enforcement of compulsory education laws and for the determination of whether a student is truant. Pursuant to Education Code 48260, students with a valid excused absence are not truant.

For strategies to reduce chronic absences, see CSBA's governance brief, "Seize the Data: Using Chronic Absence Data to Drive Student Engagement," the U.S. Department of Education's, "Action Planner for Reengaging Students to Support Everyday Attendance," and the Institute of Education Sciences', "Resources for Supporting Student Engagement and Attendance."

The County Board of Education believes that regular attendance plays an important role in student achievement. The County Office of Education shall work with parents/guardians and students to ensure compliance with all state attendance laws and to correct problems of chronic absence or truancy.

In accordance with law and any policies, procedures, or measures implemented by the County Superintendent of Schools to promote student attendance and/or minimize student absence, absence from school shall be excused only for health reasons, family emergencies, and justifiable personal reasons as specified in Education Code 48205, and work in the entertainment or allied industry as permitted pursuant to Education Code 48225.5.

CSBA NOTE: When a student has an excused absence pursuant to Education Code 48205 or 48225.5, teachers are required to provide equivalent assignments and tests, as described below. While teachers are not required to do so for other excused absences, the following language extends this requirement to all excused absences for fairness, and to maintain student engagement in the educational program. County offices of education (COE) may modify the following paragraph to reflect that it only applies to excused absences pursuant to Education Code 48205 and 48225.5.

When a student's absence from school is excused, the student shall be permitted to complete for full credit within a reasonable amount of time identical or reasonably equivalent assignments and tests to those missed during the absence, as determined by the teacher. (Education Code 48205, 48225.5)

CSBA NOTE: The following paragraph is optional. Pursuant to Education Code 46014, COEs, with the written consent of the student's parent/guardian, may excuse a student from school in order to participate in religious exercises or instruction. For the COE to receive average daily attendance funding for such absences, the County Board of Education is required to first adopt a resolution permitting an excused absence for this purpose. The County Board is also mandated to adopt regulations governing students' attendance at such exercises or instruction and the reporting of these absences; see the accompanying administrative regulation.

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused in accordance with Education Code 46014.

Because school attendance and class participation are integral to students' learning experiences, parents/guardians and students shall be encouraged to schedule medical and other appointments during non-school hours.

CSBA NOTE: Pursuant to Education Code 46010.1 and the California Supreme Court in *American Academy of Pediatrics et al v. Lungren et al.*, minor students do not need parent/guardian consent to obtain confidential medical services, and schools are authorized to excuse a student from school to obtain such services.

Students shall not be absent from school without their parents/guardians' knowledge or consent, except in cases of medical emergency or, as authorized pursuant to Education Code 46010.1, for a confidential medical appointment.

CSBA NOTE: 5 CCR 421 requires the County Board to approve reasonable methods for verifying student absences due to illness or quarantine. See the accompanying administrative regulation for examples of methods of verification.

The County Board shall, by resolution entered into its minutes, approve reasonable methods that may be used to verify student absences due to illness or quarantine, based on the recommendation of the County Superintendent. (5 CCR 421)

Parent/guardian and/or student notifications related to student absences shall be provided in accordance with law

and as specified by the County Superintendent or designee.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 306	Explanation of absence
5 CCR 420-424	Record of verification of absence due to illness and other causes
Ed. Code 1740	Employment of personnel to supervise attendance
Ed. Code 37201	School month
Ed. Code 37223	Weekend classes
Ed. Code 41601	Reports of average daily attendance
Ed. Code 42238-42252.1	Apportionments
Ed. Code 46000	Attendance records
Ed. Code 46010-46015	Absences
Ed. Code 46110-46120	Attendance in kindergarten and elementary schools
Ed. Code 46140-46148	Attendance in junior high and high schools
Ed. Code 48200-48208	Children ages 6-18; compulsory full-time attendance
Ed. Code 48210-48216	Exclusions from attendance
Ed. Code 48225.5	Work permit; excused absence; entertainment or allied industries; participation in not-for-profit performing arts organization
Ed. Code 48240-48246	Supervisors of attendance
Ed. Code 48260-48273	Truants
Ed. Code 48292	Filing complaint against parent
Ed. Code 48320-48324	School attendance review boards
Ed. Code 48340-48341	Improvement of student attendance
Ed. Code 48980	Parent/guardian notifications
Ed. Code 49067	Unexcused absences as cause of failing grade
Ed. Code 49701	Provisions of the interstate compact on educational opportunities for military children
Elec. Code 12302	Student participation on precinct boards
Fam. Code 6920-6930	Consent by minor for medical treatment
W&I Code 11253.5	Compulsory school attendance; eligibility for aid
W&I Code 601-601.5	Habitually truant minors
Management Resources	Description
Attorney General Opinion	87 Ops.Cal.Atty.Gen. 168 (2004)
Attorney General Opinion	66 Ops.Cal.Atty.Gen. 244 (1983)
Court Decision	American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307
CSBA Publication	Seize the Data: Using Chronic Absence Data to Drive Student Engagement, March 2024
Institute for Education Sciences Publication	Resources for Supporting Student Engagement and Attendance, April 2024
U.S. Department of Education Publication	Action Planner for Reengaging Students to Support Everyday Attendance, May 2024
Website	Institute for Education Sciences

Management Resources

Website

Website

Website

Description

[U.S. Department of Education, Office of Elementary and Secondary](#)

[CSBA](#)

[California Department of Education](#)

Cross References

6154

Description

[Homework/Makeup Work](#)

Board Bylaw 9005: Governance Standards

Status: ADOPTED

Original Adopted Date: 01/01/2016 | Last Revised Date: 09/01/2025 | Last Reviewed Date: 09/01/2025

CSBA NOTE: The following optional County Board of Education bylaw is based on CSBA's Professional Governance Standards and may be modified to reflect local practice.

The County Board of Education expects itself to act in the best interests of every student in every school or program operated by the county office of education (COE) within the legal confines established by law and the fiscal confines established by the budget. The County Board shall govern responsibly and uphold the highest standards of ethical conduct.

In order to provide a high-quality education to all students in COE schools and programs, ensure proper accountability and oversight, and offer community leadership on behalf of the COE, the County Board expects itself to have a unity of purpose and to:

1. Keep focused on learning and achievement for all students, as well as the role of the COE in providing services to school districts within the jurisdiction of the COE and the community
2. Work collaboratively with the County Superintendent of Schools
3. Communicate a common vision
4. Operate openly, with trust and integrity
5. Govern in a dignified and professional manner, treating everyone with civility and respect
6. Govern within County Board-adopted policies and procedures
7. Take collective responsibility for the County Board's performance
8. Periodically evaluate its own effectiveness
9. Ensure opportunities for the diverse range of views in the community to inform County Board deliberations

In fulfilling its role, the County Board is responsible for:

1. Involving the community, parents/guardians, students, and staff in regularly developing or updating a common vision focused on learning and achievement and responsive to the needs of all students
2. Adopting and updating policies consistent with law and the COE's vision and goals
3. Adopting a fiscally responsible budget based on the COE's vision and goals, and regularly monitoring the fiscal health of the COE
4. Ensuring that a safe and appropriate educational environment is provided to all students
5. Providing community leadership on educational issues and advocating on behalf of students and public education at the local, state, and federal levels

In addition, each individual County Board member is expected to:

1. Keep learning and achievement for all students as the primary focus
2. Value, support, and advocate for public education
3. Recognize and respect differences of perspective and style on the County Board and among staff, students, parents/guardians, and the community
4. Act with dignity and understand the implications of demeanor and behavior
5. Keep confidential matters confidential

6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader
7. Understand the distinctions of authority between the County Board and the County Superintendent, and refrain from performing management functions that are the responsibility of the County Superintendent and staff
8. Understand that authority rests with the County Board as a whole and not with individual County Board member

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 1040	Duties and responsibilities; county boards of education
Ed. Code 1042	County boards; authority
Ed. Code 35160-35160.1	Authority of county boards
Gov. Code 1090	Financial interest in contract
Gov. Code 1098	Disclosure of confidential information
Gov. Code 1125-1129	Incompatible activities
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 87300-87313	Conflict of interest code

Management Resources

CSBA Publication	Professional Governance Standards for County Boards
Website	CSBA
Website	California County Boards of Education

Cross References

9012	Board Member Electronic Communications
9121	President
9230	Orientation
9240	Board Training
9270	Conflict Of Interest
9270-E(1)	Conflict Of Interest
9323.2	Actions By The Board
9323.2-E(1)	Actions By The Board
9324	Minutes And Recordings
9400	Board Self-Evaluation

County Board Policy 5141: Health Care And Emergencies

Status: ADOPTED

Original Adopted Date: 03/01/2005 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The County Board of Education recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health, or welfare of a student at school or during county office of education (COE)-sponsored activities.

Procedures shall be developed to ensure that first aid and/or medical attention is provided as quickly as possible when accidents and injuries to students occur and that parents/guardians are notified as appropriate.

Parents/guardians shall be asked to provide emergency contact information in order to facilitate communication in the event of an accident or illness.

Student accidents shall be appropriately reported and documented.

Coordination of Sharing Mental Health Professionals

In order to develop a system through which qualified mental health and other key school employees can be rapidly deployed to an area of the county that has experienced a natural disaster or other traumatic event, the COE shall coordinate agreements between districts and charter schools within the county to provide support to students and staff. (Education Code 49429.5)

When developing such agreements, the COE shall consider, at a minimum, all of the following: (Education Code 49429.5)

1. The cost of creating and maintaining the system
2. The criteria required for a district, charter school, or COE to request the use of mental health professionals and other key school personnel employed by another local educational agency
3. Potential reimbursement between local educational agencies
4. Reimbursement for travel expenses incurred by mental health professionals and other key school personnel

"Do Not Resuscitate" Orders

The County Board believes that staff members should not be placed in the position of determining whether to follow any parent/guardian or medical "do not resuscitate" order. A "do not resuscitate" order shall not be accepted or followed except under the specific written direction of the County Superintendent of Schools or designee. A "do not resuscitate" order shall only be followed if the student's parent/guardian has submitted a written authorization, with an authorized health care provider statement, and an order of an appropriate court.

Parents/guardians who have submitted a "do not resuscitate" order shall be informed of this policy.

Automated External Defibrillators

Automated external defibrillators (AEDs) shall be placed at designated school sites for use by school employees in an emergency, in accordance with the accompanying administrative regulation.

Guidelines for employees shall be developed regarding the use of AEDs and shall ensure that employees receive information that describes sudden cardiac arrest, the school's emergency response plan, and the proper use of an AED. Additionally, the guidelines shall specify the placement, security, and maintenance of the AED.

The authorization of AEDs in COE schools shall not be deemed to create a guarantee that an AED will be present or will be used in the case of an emergency, or that a trained employee will be present and/or able to use an AED in an emergency, or that the AED will operate properly.

Trauma Kits

Any COE school with an occupancy of 200 or more that was constructed on or after January 1, 2023, or was constructed prior to January 1, 2023, and modified or renovated as specified in Health and Safety Code 19310, shall acquire, place, and maintain trauma kits in accordance with the accompanying administrative regulation.

School employees shall be notified annually of the location of the trauma kits and be provided with information regarding training in the use of the trauma kit. (Health and Safety Code 19310)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

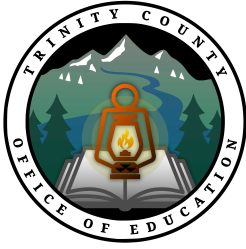
State	Description
8 CCR 5193	Bloodborne pathogens
Civ. Code 1714.21	Defibrillators; CPR; immunity from civil liability
Ed. Code 32040-32044	First aid equipment: field trips
Ed. Code 49407	Liability for treatment
Ed. Code 49408	Student emergency information
Ed. Code 49409	Athletic events; physicians and surgeons; emergency medical care; immunity
Ed. Code 49417	Automated external defibrillators
Ed. Code 49429.5	County office of education coordination of agreements between districts and charter schools; rapid deployment of qualified mental health professionals and other key school personnel
Ed. Code 51202	Instruction in personal and public health and safety
Fam. Code 6550-6552	Caregivers
H&S Code 1797.196	Automated external defibrillators, immunity from civil liability
H&S Code 1797.200	Emergency medical services agency
H&S Code 1799.102	Personal liability immunity
H&S Code 19305-19310	Trauma kits

Management Resources

Website	CSBA District and County Office of Education Legal Services
Website	California Department of Health Care Services
Website	American Red Cross
Website	American Heart Association

Cross References

	Description
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5145.13	Response To Immigration Enforcement
5145.13	Response To Immigration Enforcement



Trinity County Office of Education

Fabio Robles, Ed.D.
Trinity County
Superintendent of Schools

P.O. Box 1256 □ 201 Memorial Drive, Weaverville, CA 96093-1256

(530) 623-2861 □ FAX (530) 623-4489

<https://www.tcoek12.org>

Notice of Annual Organizational Meeting

District	Trinity County Office of Education
Date	Monday, December 15, 2025
Time	1:00pm
Location	Granite Room, Trinity County Office of Education



Trinity County Office Of Education
2025/2026
General Fund October 31, 2025

Beginning Balance \$ 7,093,834

	Current Budget	Year to Date Activity	Remaining Budget	% of Budget Recvd/Expend
<u>Revenue Accounts</u>				
Local Control Funding Formula	\$ 5,472,670	\$ 1,326,878	\$ 4,145,792	24.25%
Federal Revenues	\$ 206,854	\$ 21,543	\$ 185,311	10.41%
Other State	\$ 2,886,309	\$ 100,246	\$ 2,786,063	3.47%
Other Local	\$ 1,927,379	\$ 91,398	\$ 1,835,981	4.74%
Total Revenues	\$ 10,493,212	\$ 1,540,065	\$ 8,953,147	14.68%

<u>Expense Accounts</u>				
Certificated Personnel Salaries	\$ 1,809,537	\$ 490,165	\$ 1,319,372	27.09%
Classified Personnel Salaries	\$ 3,051,911	\$ 905,139	\$ 2,146,772	29.66%
Employee Benefits	\$ 2,488,498	\$ 691,567	\$ 1,796,931	27.79%
Books & Supplies	\$ 605,777	\$ 193,554	\$ 412,223	31.95%
Services & Other Operating Srv	\$ 2,089,294	\$ 453,559	\$ 1,635,735	21.71%
Capitol Outlay	\$ 110,000	\$ 107,534	\$ 2,466	97.76%
CHYBA Funds Transfer	\$ 217,000	\$ -	\$ 217,000	0.00%
Pass Thru to Districts	\$ 1,077,843	\$ -	\$ 1,077,843	0.00%
Indirect Costs	\$ (28,435)	\$ (4,436)	\$ (23,999)	15.60%
Total Expenses	\$ 11,421,425	\$ 2,837,082	\$ 8,584,343	24.84%

Transfers In, Retiree Ins	\$ 49,744	\$ -	\$ 49,744
Transfers Out	\$ 350,000	\$ -	\$ 350,000

Budget for Rev/Exp \$ (1,228,469)

Net Ending Balance \$ 5,865,365



Trinity County Office of Education

Fabio Robles, Ed.D.
Trinity County
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

(530) 623-2861 • FAX (530) 623-4489

<https://www.tcoek12.org>

Trinity County Office of Education

Williams Uniform Complaint, Compliance Report to TCOE Board of Education

Reporting Period: Before the first 8 weeks of the academic year of 2025-2026

Prepared by: Educational Services Department (*Findings by: Jeff Morris, Megan Rourke, and Corey Helgesen*)

Introduction and Statutory Context:

The Trinity County Office of Education (TCOE) is mandated under the Williams Settlement Legislation, codified primarily in California Education Code (EC) Section 60119 and EC Section 35186, to conduct annual site reviews and monitor specific conditions within Local Education Agencies (LEAs). The core purpose of this legislation is to ensure that all students have equal access to three essentials: sufficient instructional materials, safe and decent school facilities, and appropriately credentialed teachers. EC Section 60119 specifically defines "sufficient instructional materials" as standards-aligned materials for core subjects that are provided to each pupil for use both in class and to take home. Furthermore, the COE is responsible under EC Section 41020 for reviewing and verifying the accuracy of the School Accountability Report Card (SARC) data relevant to these compliance areas. This report summarizes the findings of recent Educational Services visits to designated schools concerning these basic compliance requirements.

Summary of Williams Compliance Findings

The Educational Services Department confirms that the three schools listed below were visited and reviewed for compliance in the specified areas. The following table reflects the findings confirming sufficiency, meaning no deficiencies were identified in these categories at the time of the review (see below).

School Name	Instructional Materials Sufficiency (EC §60119)	SARC Report Status	Facilities in Good Repair (FIT Report Status)
Hayfork High School	Sufficient	In Order (Verified Accurate)	In Order (Good Repair Maintained)

Weaverville Elementary School	Sufficient	In Order (Verified Accurate)	In Order (Good Repair Maintained)
Lewiston Elementary School	Sufficient	In Order (Verified Accurate)	In Order (Good Repair Maintained)

Defined Areas Monitored:

a. Instructional Materials (IM):

All instructional materials for the four core subjects (English Language Arts, Mathematics, Science, and History-Social Science) were determined to be standards-aligned and sufficient, with every pupil having access to the necessary materials both for classroom use and homework.

b. SARC Report in Order:

The School Accountability Report Cards (SARC) for the 2024-2025 school year were reviewed and found to be accurate and complete concerning the reporting elements required by the Williams Legislation (teacher misassignments, facilities maintenance, and instructional materials availability).

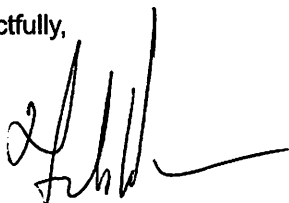
c. FIT Report in Order (Facilities):

Based on the review of the facilities inspection data (as recorded in the Facilities Inspection Tool, or FIT, and reported in the SARC), all school sites were found to be maintained in a clean, safe, and functional manner, meeting the state standard of "Good Repair."

Conclusion

The Educational Services department, based on the findings confirmed during the recent monitoring visits, confirms that Hayfork High School, Weaverville Elementary School, and Lewiston Elementary School are operating in compliance with the three reviewed Williams Settlement mandates concerning Instructional Materials sufficiency, SARC accuracy, and Facilities Good Repair status. We recommend that the Trinity County COE Board of Education accept these sufficiency findings as recorded by the Educational Services staff.

Respectfully,



Fabio Robles, Ed. D.
Trinity County Superintendent of Schools



**CALIFORNIA DEPARTMENT
OF EDUCATION**

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

October 22, 2024
Sent by electronic mail

Cindy Blanchard, Chief Business Official
Trinity County Office of Education
P.O. Box 1256
Weaverville, CA 96093-1256

Dear Ms. Blanchard:

Thank you for the timely submittal of the 2023–24 unaudited actual financial reports for the local educational agencies under the jurisdiction of the Trinity County Office of Education.

The CDE appreciates the effort expended at all levels to accomplish the timely filing of the year-end reports and commends you and your staff for this accomplishment. The CDE is currently reviewing the data and will reach out if additional information is needed during this process.

If there are any questions, please contact the CDE by email at unauditedactuals@cde.ca.gov.

Sincerely,

/s/

Masha Lutsuk, Administrator
Financial Accountability and Information Services

ML:jv

2024-2104-53

cc: Fabio Robles, Superintendent, Trinity County Office of Education