



## South Harrison Township Elementary School District Meeting of the Board of Education

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Date: January 5, 2026  
Time: 7:00 p.m.  
Location: Cafeteria  
904 Mullica Hill Road  
Harrisonville, NJ 08039

**A. Meeting Called To Order**

**B. Flag Salute**

**C. Open Meeting Statement**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of the Public Bodies at which any business affecting their interest is discussed or acted upon in accordance with the provision by having the date, time and place whereof posted in the South Jersey Times, the Harrisonville Post Office and with the Township Clerk.

**D. Appointment of Board Secretary as Chairperson Pro-Tem**

**E. Election Results/ Oath of Office**

Mr. Albadine, Business Administrator/Board Secretary, read aloud the results of the November 5, 2025 election and provided oath of office to the following newly elected Board of Education members pursuant to the N.J.S.A. 18A:12-2.1:

<u>Board Member</u>	<u>Number of Votes</u>
Janice Huggins	1,117
Carrie Selb	1,030
Joseph Talbot	1,034

**F. Roll Call**

Mrs. Pino-Talbot	Mrs. Carfaro	Mr. Mattson
Mrs. Selb	Mrs. Easterling	Mrs. McIlvaine
Dr. Buckley	Ms. Huggins	Mr. Talbot

**G. Election of President**

- The Chairperson Pro-Tem will open the floor for nominations for President to serve until the next Reorganization meeting:
- The Chairperson Pro-Tem will call for a motion that nominations be closed:
- The Chairperson Pro-Tem will call the vote for President of the Board of Education:
- The elected Board President assumes the chair.

**H. Election of Vice President**

- The President will open the floor for nominations for Vice President to serve until the next Reorganization meeting:
- The President will call for a motion that nominations be closed:
- The President will call the vote for Vice President of the Board of Education:

**I. Reading of the Code of Ethics for School Board Members**

RESOLVED, that the South Harrison Elementary School District Board of Education adopt the New Jersey School Boards Association Code of Ethics and acknowledge receipt of the annual required training pursuant to N.J.S.A. 18A:12-21 et seq.

**J. Approval of Reorganization Items**

RESOLVED, that the South Harrison Elementary School District Board of Education approve resolutions J1 □ J6 as follows:

1. Appointment of Board Representative

RESOLVED, that the following Board Representative be appointed for the calendar year 2026 and through the reorganization meeting in January 2027 or as soon thereafter as the board acts on appointments:

NJSBA Delegate	
GCSBA Delegate	
Alternate Delegate	

2. Official Depositories and Signatories

RESOLVED, that the following Banking Institutions be listed as official depositories of the South Harrison Township School District Board of Education in accordance with the Governmental Unit Deposit Protection Act (“GUDPA.”):

Account	Financial Institution	Signatory	Individual
Custodian Account 3 signatures required	Citizens Bank	Board President Business Administrator Chief School Administrator	TBD Christian Albadine Dr. Elizabeth Winterburn
Payroll Account 2 signatures required	Citizens Bank	Business Administrator Chief School Administrator	Christian Albadine Dr. Elizabeth Winterburn
Payroll Agency Account 2 signatures required	Citizens Bank	Business Administrator Chief School Administrator	Christian Albadine Dr. Elizabeth Winterburn
Student Activity Account 2 signatures required	Citizens Bank	Board President Business Administrator Chief School Administrator	TBD Christian Albadine Dr. Elizabeth Winterburn

3. Payment of Bills Between Meetings and Transfer of Funds

RESOLVED, by the Board of Education of South Harrison Township School District that the Business Administrator and Chief School Administrator continue to be authorized to pay bills and transfer of funds between board meetings from January 26, 2026 through to reorganization meeting 2027.

4. Official Newspaper/Meeting Schedule

WHEREAS, Chapter 231 of P.L. 1975 known as, and hereinafter designated as, the “Open Public Meetings Act” requires notification of meetings of public bodies, as therein defined, in the manner therein set forth,

NOW THEREFORE BE IT RESOLVED, that for purposes of compliance with the Open Public Meetings Act, the South Harrison Township School District Board of Education hereby makes the following designations:

The South Jersey Times is hereby designated as the official newspaper to receive notification of meetings as required by any and all sections of the Open Public Meetings Act,

The locations for posting of notice of meetings shall be the bulletin boards within the Elementary School, Township Clerk’s office, the Harrisonville Post Office and the official District webpage.

BE IT FURTHER RESOLVED, that the following notice be published and posted pursuant to the provisions of Chapter 231 of P.L. 1975:

NOTICE OF SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2026

PLEASE TAKE NOTICE that the Board of Education of the South Harrison Township School District in the County of Gloucester, State of New Jersey will meet to discuss or act upon public business at 7:00 p.m. on each date set forth below, held in the school cafeteria.

- January 5, 2026- Reorganization
- January 26, 2026
- February 23, 2026
- March 16, 2026
- April 20, 2026
- May 18, 2026
- June 15, 2026
- August 17, 2026
- September 21, 2026
- October 19, 2026
- November 16, 2026
- December 14, 2026
- January 4, 2027- Reorganization Meeting

5. Adoption of Policy Manual

RESOLVED, that all current written policies, bylaws, and regulations in the official Policy Manual of the South Harrison Township School District Board of Education be readopted for the calendar year 2026 and through the reorganization meeting in January 2027 unless modified in accordance with those applicable policies, bylaws, and regulations.

6. Parliamentary Procedure

RESOLVED, that the South Harrison Township School District Board of Education adopt parliamentary procedure as described by Robert's Rules of Order to govern the order of business of the Board of Education for the calendar year 2026 and through the reorganization meeting in January 2027.

**K. Public Comment**

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to three minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible at the conclusion of public comments. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

**L. Executive Session**

None at this time.

**H. Old Business**

1. Board of Education Goals

Objective: Provide all students with educational opportunities and learning programs that promote high levels of academic achievement, social-emotional competence, and guided preparation for the future.

**Goal 1- Safety**

By January 30, 2026, the District will discuss costs and opportunities to improve school safety in an effort to strengthen partnerships with local law enforcement and emergency management officials. Exploration will be focused on improvement to have a School Resource Officer at South Harrison.

**Goal 2- Facilities and Finance**

During the 2025-2026 school year, the District will work to create a comprehensive Maintenance Plan in order to prioritize long-term capital planning for aging infrastructure and sustainability.

**Goal 3- Student Achievement/Instruction**

During the 2025-2026 school year:

Student Achievement

- Students who have achieved **Principal's List** and **Superintendent's List** honors will be formally recognized at Board of Education meetings. A recognition schedule will be developed and shared with the BOE for October 2025-April 2026.

Date & Instructional Progress Sharing

- Student instructional and assessment data will be presented to the BOE three times annually (after fall, winter, and spring benchmarks) to review progress toward district academic goals and guide instructional planning.

**I. New Business**

**J. Executive Session**

None at this time.

**K. Adjournment**