

ADVERTISEMENT  
INVITATION FOR BIDS

The Watertown City School District invites sealed bids, in duplicate, for:

General Construction

For: 2025/26 Capital Outlay Project for:  
North Elementary (SED #22-20-00-01-0-010-013)  
171 East Hoard Street  
Watertown, NY 13601

SUBMISSION OF BIDS

Bids will be received by the Owner until **9:00 AM**, Local Time, Tuesday, January 13, 2026 by Dr. Larry Schmiegel at the District Office, 1351 Washington Street, P.O. Box 586, Watertown, NY 13601.

**Contractors should refer to the 2008 Wicks Reform and New York State Labor Law Section 220-i for additional bid submission procedures and requirements not otherwise outlined in the contract documents.**

OPENING OF BIDS

Bids will be opened and read aloud at **9:05 AM** on Tuesday, January 13, 2026, in the District Office Conference Room, 1351 Washington Street, P.O. Box 586, Watertown, NY 13601.

EXAMINATION OF CONTRACT DOCUMENTS

Contract Documents may be examined at the following locations:

King + King Architects, LLP  
358 West Jefferson Street  
Syracuse, NY 13202  
315.671.2400  
315.671.5500 (f)

Plan & Print Systems, Inc.  
6160 Eastern Avenue  
Syracuse, NY 13211  
315.437.5111  
315.463.1510 (f)

Builders Exchange of the Southern Tier  
15 Belden Street  
Binghamton, NY 13903  
607.771.7000  
607.771.7001 (f)

Eastern Contractors Association  
6 Airline Drive  
Albany, NY 12205  
518.869.0961  
518.869.2378 (f)

Builders Exchange of Rochester  
180 Linden Oaks  
Suite 100  
Rochester, NY 14625  
585.586.5460  
585.586.1580 (f)

Syracuse Builders Exchange  
6563 Ridings Road  
Syracuse, NY 13206  
315.437.9936  
315.437.5044 (f)

Tri-County Builders Exchange Plan Room, c/o  
Pickett Building Management  
6459 State Highway 23  
Oneonta, NY 13820  
607.432.6641  
607.433.6284 (f)

Mohawk Valley Builders Exchange  
10 Main Street, Suite 202  
Whitesboro, NY 13492  
315.736.2441  
315.736.2445 (f)  
[info@mvbe.com](mailto:info@mvbe.com) / [www.mvbe.com](http://www.mvbe.com)

Northern NY Builders Exchange  
22074 Fabco Road  
Watertown, NY 13601  
315.788.1330  
315.788.9357 (f)

Dodge Data & Analytics  
www.construction.com

OBTAINING ELECTRONIC CONTRACT DOCUMENTS

Contract Documents may be downloaded from the Plan and Print Systems, Inc. website for a **non-refundable** cost of \$49.00. Electronic Contract Documents on a flash drive may also be obtained from Plan & Print (Telephone: 315.437.5111, Fax: 315.463.1510) upon payment of a **non-refundable** \$49.00 plus shipping and handling per flash drive. Contact Plan & Print for shipping and handling costs. Checks shall be made payable to **Plan & Print Systems, Inc.**

OBTAINING PAPER CONTRACT DOCUMENTS

Contract Documents may be obtained at Plan & Print Systems, Inc., 6160 Eastern Ave, Syracuse, NY 13211 (Telephone: 315.437.5111, Fax: 315.463.1510) upon receipt of a \$100.00 deposit per set. Checks for deposit for Contract Documents shall be made payable to Watertown City School District. Cash will not be accepted as a deposit. Prospective Bidders will be issued a maximum of two (2) sets each. Subcontractors, Material Suppliers, etc., will be issued a maximum of one (1) set each.

Contract documents will be delivered via UPS Ground service upon request and receipt of an additional non-refundable delivery and handling charge, payable by separate check to Plan & Print Systems, Inc. Contact Plan & Print for shipping and handling costs.

Any sets required in excess of the above-mentioned maximums are to be obtained directly by interested parties at the full cost of printing, **at their cost**, directly from Plan and Print Systems.

**Only complete sets will be issued.**

At the time the order is placed, plan holder shall advise Plan and Print Systems of status as to prime bidder, subcontractor, or material supplier and to trade affiliation. Postal address, telephone number, fax number, and email will also be required.

ADDENDA

Addenda for this project will be emailed to each plan holder of record, except as noted. Addenda containing full sized drawings will be issued in hard copy format only and sent via UPS. It is the responsibility of each prospective bidder to submit an accurate email address when requesting Bidding/Contract Documents and to download each addendum. Addenda will be sent to the e-mail address on record.

RETURN OF CONTRACT DOCUMENTS

Upon returning sets promptly and in re-usable condition to **Plan & Print Systems, Inc.** within **30 days** after the date of the Bid opening, deposits will be refunded as follows:

1. Any Bidder will be refunded his or her deposit in full.
2. All other persons receiving any or all the Contract Documents, including Subcontractors and Material Suppliers, will be refunded their deposit in full.

All Contract Documents received (except for Documents held by Successful Bidders) must be returned to **Plan & Print Systems, Inc.**, at the above address.

**For Contract Documents which are not returned to the printer within this 30-day period, deposits will NOT be refunded.**

RIGHT TO WAIVE OR REJECT

The Owner reserves the right to waive any informality in or to reject any or all Bids.

BID SECURITY

Each Bidder must deposit with its Bid, security in an amount and form subject to the conditions provided in the Contract Documents.

WITHDRAWAL OF BIDS

Withdrawal of Bids will be subject to the conditions provided in the Instructions to Bidders.

COMPLETION TIME

The work of this project shall be completed by the dates set forth in Section 011100 entitled "Summary of Work."

INSPECTION OF SITE

Bidders will be able to visit the Site at the convenience of the Watertown City School District with a minimum of forty-eight hours prior notification to Mr. Tim Lowman (Director of Facilities) by telephone at 315-661-4351.

REQUESTS FOR INFORMATION

Requests for interpretation, information or clarification (RFI) of the Contract Documents must be made in writing to King + King Architects. Responses to RFIs will not be made over the telephone. Responses to RFIs will be advisory only and will not modify the Contract Documents. The Contract Documents stand as published except as modified by written Addenda before bid and Modifications after execution of the Agreement.

RFIs shall be e-mailed to:

Michelle Fuller, King + King Architects  
Email: mfuller@kingarch.com

CC:

Sue Kent, King + King Architects  
E-mail: skent@kingarch.com

Mike Wilson, Construction Associates  
E-mail: mwilson@constructionassociatesllc.com

END OF INVITATION FOR BIDS