Strath Haven High School
205 S. Providence Road *610-892-3470*
Wallingford, PA 19086

Independent Study
Application

APPLICATION PROCESS

PART 1: Fill out the information below, and schedule a meeting with your school counselor.

STUDENT NAME		GRAD YEAR
DATE	EMAIL	DOB
TITLE OF COURSE		
SUPERVISING TEACHER		
GRADING MODE: **PASS/FAIL** **GRADED** SEE GUIDELINES ON REVERSE OF FORM FOR P/F AND GRADED OPTIONS.		

SUPERVISING TEACHER MUST BE CERTIFICATED IN THE AREA OF STUDY.

SHHS COURSE TO BE DROPPED (After all signatures have been attained and course has been approved)

COURSE	**BLOCK**	**SEMESTER**

PART 2: Consult with school counselor and faculty sponsor.

DATE OF MEETING	**IN-PERSON MEETING WITH SCHOOL COUNSELOR:** Discuss scheduling implications for student, process to attain permission from colleges (if needed), Silver Guide requirements pertaining to course, other requirements as stipulated in Silver Guide.	COUNS. INITIAL
DATE OF DISCUSSION	**CONSULT WITH FACULTY SPONSOR** Discuss independent study terms, guidelines, and proposal. Discuss logistical requirements of independent study and plans for consulting with faculty sponsor throughout.	CHAIR INITIAL

SIGNATURES: PERMISSIONS BELOW MUST BE ACQUIRED IN THIS ORDER.

SUPERVISING TEACHER	DATE
SHHS DEPT CHAIR	DATE
SCHOOL COUNSELOR	DATE
SHHS ADMINISTRATOR	DATE
STUDENT	DATE
GUARDIAN	DATE

⇨**PART 3:** Once completed, this form should be submitted to the **Counseling Office** along with your typed **proposal**. See guidelines on reverse of form.

INTERNAL USE ONLY:

Form Received Date _____ _____ Course added to student schedule.

_____ SHHS course dropped.

INDEPENDENT STUDY GUIDELINES

In order to obtain approval for an independent study, students must submit a thoughtful, detailed proposal to the administration. The supervising teacher is expected to co-author the independent study proposal with the student.

The following components of the proposal should be typed on a separate piece of paper:

1. In 3-5 sentences, identify the learning goals of this independent study. Consider some of the following questions to help you identify the goals:
    - What prompts your interest in this topic?
    - What kind of prior knowledge do you have of the subject?
    - Why is it meaningful to learn about the subject?
    - How will you use the information you learn?
2. With an independent study, you are expected to complete a portfolio of assessments, which is to include no fewer than four assignments per quarter. Identify the types of assessments, your teacher's expectations for those assessments, and how they will be graded. The teacher should attach any additional assessment information, including assignments, rubric, and grading policies.
3. Students taking an independent study are expected to remain on campus, unless given expressed permission from the administration and a parent/guardian. Please identify the classroom where you will be completing your study every day, along with the semester and block of the day you prefer.
4. There are two grading options for Independent Study, either Pass/Fail or letter grade. Students who want to complete the Pass/Fail option must submit their assessment portfolio to the classroom teacher. Students who request a grade will make a 10-15 minute presentation in addition to the portfolio at the culmination of the semester to a team of three faculty members, one of which must include a department chair, guidance counselor, or administrator.

⇨**WRITTEN PROPOSAL:** Submit your attached, typed proposal with the form.