Strath Haven High School
205 S. Providence Road *610-892-3470*
Wallingford, PA 19086

DCCC Dual-Enrollment
Registration Form

PART 1: Fill out the information below, and schedule a meeting with your school counselor.

STUDENT NAME		GRAD YEAR
DATE	EMAIL	DOB

COURSE NUMBER	SUBJECT	SEC
COURSE TITLE	PROFESSOR'S NAME	
DAY(S)/TIME		SEMESTER

MODE OF AUTHORIZED TRANSPORTATION
LOCATION ON NON-COLLEGE DAYS: ❑ **HOME** ❑ **SCHOOL** (SHHS SCHOOL LIBRARY)

SHHS COURSE TO BE DROPPED (After all signatures have been attained and course has been approved)

COURSE	**BLOCK**	**SEMESTER**

NOTE: COLLEGE COURSE MUST FIT INTO STUDENT'S STRATH HAVEN HIGH SCHOOL SCHEDULE.
STUDENTS ARE NOT PERMITTED TO MISS SHHS CLASS TO ATTEND COLLEGE COURSES.

PART 2: After meeting with school counselor, obtain the following permissions.

DATE OF MEETING	**IN-PERSON MEETING WITH SCHOOL COUNSELOR:** Discuss scheduling implications for student, process to attain permission from colleges (if needed), Silver Guide requirements pertaining to course, other requirements as stipulated in Silver Guide.	COUNS. INITIAL
	COLLEGE/UNIVERSITY PERMISSION REQUIRED FOR CHANGE? Y / N *PERMISSION MUST BE ACQUIRED PRIOR TO COURSE APPROVAL OR SCHEDULE CHANGE.	COUNS. INITIAL
DATE OF DISCUSSION	**CONSULT WITH SHHS DEPARTMENT CHAIR** Ensure student has permission from department to take DCCC course and that the course IS appropriate for the student's academic program.	CHAIR INITIAL

SCHOOL COUNSELOR	DATE
SHHS DEPT CHAIR	DATE
SHHS ADMINISTRATOR	DATE

SIGNATURE OF ADMINISTRATOR MAY ONLY BE OBTAINED AFTER THE SHHS AND DCCC PERMISSIONS.

STUDENT	DATE
GUARDIAN	DATE

⇨**PART 3:** Once completed, this form should be submitted to the **Counseling Office**. See guidelines on reverse of form.

Student schedule **will not** be changed in PowerSchool until the course is approved by all parties, including SHHS staff, DCCC staff, and Student / Guardian.

INTERNAL USE ONLY:

Form Received Date _____

_____ Course added to student schedule.

_____ SHHS course dropped.

TERMS AND GUIDELINES

Only juniors and seniors at Strath Haven may take a class at DCCC with the professor listed above.

- Please refer to the Silver Guide regarding transcripts.
- Students are responsible to provide their own transportation and any costs associated with the DCCC course.
- Students with a well-documented disability and a history of accommodations who wish to apply for academic adjustments at DCCC must present their documentation to the Office of Student Disability Services for review *no later than* the deadline posted by the college. Presentation of documentation does not guarantee accommodation.

Steps to apply to DCCC:
STEP 1: Apply Online to Begin Your Dual Enrollment Journey!
STEP 2: Create a Plan to Fund Your Dual Enrollment (DE) Classes!
STEP 3: Have Course Placement Determined!
STEP 4: Log into delaGATE & Complete Orientation
STEP 5: Register for Courses!
STEP 6: Ensure Your Bill is Paid & Get Ready!

View your detailed enrollment steps here!

Dual enrollment students are held to the same academic and college standards as any college student. View the Student Handbook at dccc.edu/student-handbook or via delaGATE under 'Student Services' for more information.

Parking at DCCC

There is no fee charged for parking at any College locations and no parking sticker is required. Student parking is available, on a "first-come" basis. Students enrolled in a DCCC course must still apply for parking at Strath Haven High School.

Academic Records

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), the College cannot release private educational information without the student's consent, even if the student is a minor. To authorize the college to release private educational information requested by others, including financial aid, billing and payment, grades, conduct records, or other data protected by FERPA, the student must complete a waiver. FERPA Waiver

Students who receive accommodations in high school may request accommodations through the Office of Disability Services.

Questions about the application process may be directed to the Delaware County Community College Admissions team at 610-359-5050 or Strath Haven's Career and Counseling Center.