

Finance and Facilities Committee Meeting

December 18, 2025

Meeting Minutes

Administrators Present: Tom Fortnum, Kody Godsey, Kevin Kritsberg, Jeffrey Matzner, Matthew McFarland, Josh Reynolds, and Vanessa Sanders

Board Members Present: Ryan Kerney, Al Moyer, Tim Seigman, and David Sites

Public Present: Julieta Booz

Topics for Discussion:

1. Lincoln Elementary School Project Change Order
 - a. Mr. Kritsberg shared that the bridge behind Lincoln Elementary was scheduled to be patched up and epoxy coated as part of the HVAC project, but they learned a portion under the bridge was falling away, necessitating a change order for approximately \$40,000.
 - b. Mr. Seigman asked what will prevent the issue from happening again.
 - c. Mr. Kritsberg noted that there was a pocket where water sat in the area, so now they will ensure that does not occur.
 - d. Mr. Reynolds indicated the change order will be listed as an information item for the School Board meeting on Jan. 5 and go for a vote at the Jan. 20 meeting.
2. Administration Building Renovations – Revised Project Scope/Budget
 - a. Mr. Reynolds gave the background for the project, noting that the administrative recommendation is to create a new boardroom space in the Administration Building as an addition and utilize the current boardroom for Information Technology offices and conference room space. He also noted the recommendation of having an add-on alternate for a potential second floor above the first floor addition that would be a board decision at that time to be awarded or not awarded.
 - b. Mr. Sites asked if the Adams County Technical Institute's (ACTI) building could be used for the IT department when they move to a new facility.
 - c. Dr. Moyer noted the repurposing of the ACTI building has not been on the radar.
 - d. Mr. Seigman asked where the new HVAC units would be located.
 - e. Mr. Reynolds said they would likely be on the roof to serve the addition, and air handlers would most likely be located in the attic space to service the existing administration building.
 - f. Dr. Moyer asked what the administration's recommendation was.
 - g. Dr. Matzner said they recommend the first floor addition and including the second floor as an add-on alternate, which gives the district an option for more office space.
 - h. Dr. McFarland also pointed out that having the additional office space will free up areas in buildings that will assist with accommodating the growth coming in the future per the comprehensive plan.
 - i. Mr. Seigman asked the size of the addition.
 - j. Mr. Kritsberg said it is 2,663 square feet in size.
 - k. Mr. Reynolds noted that they are very early on in the project with just a high-level design, so the design contingency would most likely decrease as the design process works further toward completion.

- I. Mr. Reynolds indicated this will be an information item at the School Board meeting on Jan. 5 and go for a vote at the Jan. 20 meeting.
3. Team Room Update
 - a. Mr. Reynolds shared the history of other locations considered for the team room, including adjacent or underneath the visitor bleachers, adjacent to the middle school gym locker rooms, and south endzone, but they ultimately decided on its current proposed location on the slope.
 - b. Mr. Sites asked if the team room will have the viewing platform and how much it will cost.
 - c. Mr. Reynolds said the proposal approved by the board includes the viewing platform and the pedestrian access path with the estimated cost is \$210,000.
 - d. Mr. Sites asked what the purpose is for the viewing platform.
 - e. Mr. Seigman said they saw a need for the viewing platform due to the lack of seating and standing space on the home side in the stadium.
 - f. Mr. Sites said he sees the viewing platform as a liability since people could fall off it.
 - g. Mr. Seigman indicated it will have a railing like the mezzanine, and they have not had issues with the mezzanine at games.
 - h. Mr. Sites said his recommendation would be to get rid of the platform from the project.
 - i. Dr. Matzner said he believes a board member would need a motion to open the project back up at a board meeting and send it back to the Finance and Facilities committee for discussion. It would then go as an information item at another board meeting before returning for a vote at a future meeting. Dr. Matzner indicated he would confirm the process with the solicitor.

The next meeting will be held on January 15, 2026 at 4 p.m. in the Boardroom at the Administration Building.