

SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114

OFFICIAL MINUTES

Regular Meeting of the Board of Education..... October 21, 2024

- I. CALL TO ORDER: The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.
- III. ROLL CALL: Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Sonny Graese, Kim Hanson, and Sara Roman were present. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds, & Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary, Alexandria Graves – HS Counselor, and other community members (7th grade students with parents).
- IV. APPROVAL OF AGENDA: Motion by Heidewald, seconded by Ihde to approve agenda as presented. Motion carried 7-0.
- V. CONSIDER MOTION TO APPROVE CONSENT AGENDA
 - A. MINUTES OF REGULAR MEETING SEPTEMBER 18, 2024
 - B. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Hanson to approve consent agenda as read, including general fund vouchers 107730-107914 in the amount of \$524,362.43, ACH numbers 242500043-242500068 in the amount of \$50,927.90, wire transfers 202400010- 202400018 in the amount of \$160,607.61, and voids of 107307, 107324, 107515, 107658, and 107764 in the amount of \$1,138.76 for a total of \$735,897.94. Motion carried 7-0.
- VI. PUBLIC INPUT: None
- VII. CORRESPONDENCE/RECOGNITION: There was none
- VIII. REPORT(S)
 - A. COMMITTEE REPORTS
 - 1. POLICY/CURRICULUM: Mrs. Heidewald reported that the committee met earlier in the evening to discuss changes to the listed policies. They recommended making all of the proposed changes presented.
 - 2. PERSONNEL/NEGOTIATIONS: Mrs. Grandaw reported that the committee met earlier in the evening and is recommending splitting a full time paraprofessional into 2 part time positions, and to add a 4-hour custodial position at the MS/HS building.
 - B. ADMINISTRATIVE REPORTS
 - 1. KYRA BEIER – STUDENT COUNCIL REPRESENTATIVE: Absent – no report.
 - 2. KELLY ROBINSON – SUPERINTENDENT: Mrs. Robinson reported on a few NEOLA Policy technical corrections, then gave the board an update on the referendum community meetings, with the first one held on Monday, 10/14. She also updated the board on her final Community Education report.
 - 3. JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL: Mr. Baumann reported on parent/teacher conferences, and recognized the staff and students who participated in some special

fall sporting events since the last meeting. Mr. Anderson's cross country team earned the conference championship, Mrs. Meyers' volleyball team earned a tie for 2nd place, and Mr. Bernier's football team finished 3rd in the conference. He also congratulated the MS teams for a successful season. He then congratulated the Students of the Month and the September Lunch Bunch winners.

4. **KAM DAMA - ELEMENTARY SCHOOL PRINCIPAL:** Mrs. Dama reported that in November, the elementary school will be starting a reading tutor program. There are 10 volunteers signed up so far to read weekly with the students. Veterans Day planning is underway, with the program held at the elementary school this year. Finally, the fall MAPS testing has been completed.
5. **TOM WHITE - BUILDINGS, GROUNDS AND TRANSPORTATION DIRECTOR:** Mr. White reported that, although the new boiler has arrived at the elementary school, it was shipped with the wrong exhaust pipe fittings, which should be arriving soon. Preventative maintenance tasks, like changing HVAC filters and checking roof exhaust fans led to the discovery that the fan that vents a MS/HS science room failed after approximately 24 years of service. The replacement arrived and will be installed as time permits. The elevator and personnel lift at the elementary school has been inspected, and both passed with flying colors. Finally, we recently contracted with Century Fence to install a larger gate in the fence of the baseball field to allow us to bring in the 16' wide mower.
6. **NICK SCHRAMM – TECHNOLOGY COORDINATOR:** Mr. Schramm reported on a recent internet interruption, where a contractor working on installing new fiber lines cut our existing lines. Fortunately, we have a back-up internet connection, so the disruption was minimal. He also reported that he has been working with the administrative assistants to ensure that our systems properly report and upload data to the DPI error-free. Finally, he updated the board on Blackboard, the current website hosting vendor, being bought by Finalsity, so he will be working on training sessions to begin working as soon as possible on constructing a new website.

IX. INFORMATION/DISCUSSION

- A. **BOARD COMMITTEE APPOINTMENTS:** The board discussed changes to the committee appointments after Sara Roman's addition to the board. Sara asked if she could be on Buildings, Grounds, Transportation & Technology and Policy/Curriculum committees. Kim Hanson agreed to give up Policy/Curriculum for Personnel/Negotiations committee. The rest of the appointments remained the same.
- B. **2024-2025 TAX LEVY:** Now that the annual property valuations are complete and the 3rd Friday student count and its impact on the school district's revenue limit is set. As a result, the school district's tax levy can be set. The 2024-25 tax levy is in the amount of \$7,242,183.
- C. **2024-2025 TAX LEVY (CONTINGENT ON REFERENDUM PASSING):** The annual property valuations are complete and the 3rd Friday student count and its impact on the school district's revenue limit is set. As a result, the school district's tax levy can be set. The 2024-25 tax levy is in the amount of \$9,396,183 (this amount is contingent on the referendum passing).
- D. **2024-2025 BUDGET REVISION:** Ms. Jones presented the 2024-2025 budget revision, necessary to bring the budget approved at the annual meeting into agreement with the actual revenue limit amount determined by the final property valuation (set earlier in October) for this year.
- E. **APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION:** Without knowing who would be going to the state education convention yet, it was only decided that Kris Heidewald would be the delegate this year. The alternate can be decided once others know if they will be attending or not.
- F. **SPECIAL EDUCATION PARAPROFESSIONAL POSITION:** Mrs. Robinson asked the board to split one special education paraprofessional position into 2 part-time positions. The item was discussed at the committee level, and they recommended the split to allow 2 very good applicants better flexibility of scheduling, which in turn will give greater coverage for a similar cost.

G. CUSTODIAL POSITION: Mrs. Robinson updated the board regarding a current employee out on unpaid leave for an undetermined amount of time. In order to better cover this position, they are asking to add a part-time position. When/if the time comes for that employee to return, the board can discuss an elimination if we become overstaffed. The item was discussed at the committee level, and the committee recommended adding the position as requested.

H. NEOLA POLICY UPDATES

1. 0164 - MEETINGS
2. 0174.1 - ANNUAL REPORT
3. 2131 - EDUCATIONAL OUTCOME GOALS AND EXPECTATIONS
4. 2340 - DISTRICT-SPONSORED TRIPS
5. 3120.04 & 4120.04 - EMPLOYMENT OF SUBSTITUTES
6. 3120.08 - EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES
7. 3431 & 4431 - EMPLOYEE LEAVES
8. 4162 - CONTROLLED SUBSTANCE AND ALCOHOL POLICY FOR EMPLOYEES THAT TRANSPORT STUDENTS (RESCIND)
9. 8601 - CONTROLLED SUBSTANCE AND ALCOHOL POLICY FOR EMPLOYEES THAT TRANSPORT STUDENTS
10. 5200 - ATTENDANCE
11. 5330 - ADMINISTRATION OF MEDICATION/EMERGENCY CARE
12. 5430 - CLASS RANK
13. 5460 - GRADUATION REQUIREMENTS
14. 5505 - ACADEMIC HONESTY
15. 5610 - SUSPENSION AND EXPULSION
16. 5771 - SEARCH AND SEIZURE
17. 6423 - USE OF CREDIT CARDS
18. 7540.05 - ASSISTIVE TECHNOLOGY AND SERVICES
19. 7544 - USE OF SOCIAL MEDIA
20. 8395 - STUDENT MENTAL HEALTH SERVICES
21. 8500 - FOOD SERVICES
22. 8510 - WELLNESS
23. 8531 - FREE AND REDUCED-PRICED MEALS
24. 8540 - VENDING MACHINES
25. 8600 - TRANSPORTATION
26. 8640 - TRANSPORTATION FOR FIELD AND OTHER DISTRICT-SPONSORED TRIPS (RESCIND)
27. 8660 - TRANSPORTATION BY PRIVATE VEHICLE FOR DISTRICT-SPONSORED ACTIVITIES OR TRIPS
28. 8680 - TRANSPORTATION SERVICES CONTRACTS

The board is asked to approve the NEOLA policy updates as presented. The items were reviewed at the committee level, and they are recommending the updates as written.

I. REFERENDUM UPDATE: Clint with Bray attended virtually to discuss the construction management options if the referendum passes. He discussed what that management position does, as well as the process for creating a short list of interested companies, as well as the proposed timeline for approval of the construction management company. The short list can be decided upon by administration, and the interviews can be through the BGT&T committee, making their recommendation for full board approval.

J. QUIZ BOWL TRIP: Mrs. Retza and the Quiz Bowl team is seeking permission to attend an out-of-state tournament at Michigan Tech in Houghton, Michigan on November 9. This will be only out-of-state, traveling for that day only.

X. ITEMS SCHEDULED FOR ACTION

A. SPECIAL EDUCATION PARAPROFESSIONAL POSITION: Motion by Hanson, seconded by Heidewald to approve splitting one full-time position into 2 part-time positions as discussed earlier. Motion carried 7-0.

B. RESIGNATION(S)

1. SPECIAL EDUCATION PARAPROFESSIONAL: Motion by Ihde, seconded by Roman to approve the resignation of Nicole Hart as SpEd paraprofessional. Motion carried 7-0.

C. APPOINTMENT(S)

1. COMMUNITY EDUCATION SUPERVISOR: Motion by Hanson, seconded by Heidewald to approve Stephanie Lehner as Community Ed supervisor. Motion carried 7-0.
2. 4K PARAPROFESSIONAL: Motion by Cherry, seconded by Graese to approve Breanna Bevier as 4K paraprofessional. Motion carried 7-0.
3. PART-TIME SPECIAL EDUCATION PARAPROFESSIONALS: Motion by Ihde, seconded by Heidewald to approve Amber Zielinski and Marie Oninski as part-time special education paraprofessionals. Motion carried 7-0.
4. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Roman to approve the list of volunteers/chaperones as presented. Motion carried 7-0.

- D. CERTIFY 2024-2025 TAX LEVY: Motion by Heidewald, seconded by Ihde to certify the 2024-2025 tax levy in the amount of \$7,242,183* as presented earlier. Motion carried 7-0. *Note: amount was corrected by Kelly Robinson before recessing to closed session.

- E. CERTIFY 2024-2025 TAX LEVY (VERSION CONTINGENT ON REFERENDUM PASSING): Motion by Cherry, seconded by Graese to certify the 2024-2025 tax levy (contingent on referendum passing) in the amount of \$9,396,183 as presented earlier. Motion carried 7-0.

- F. 2024-2025 BUDGET REVISION: Motion by Ihde, seconded by Roman to approve the 2024-2025 budget revision as presented earlier. Motion carried 7-0.

- G. APPOINT DELEGATE AND ALTERNATE TO WASB CONVENTION: Motion by Hanson, seconded by Graese to appoint Kris Heidewald as delegate to the WASB convention in January. No alternate was selected at this time. Motion carried 6-0-1 with Heidewald abstaining.

- H. NEOLA POLICY UPDATES: Motion by Heidewald, seconded by Hanson to approve the NEOLA policy updates as presented. Motion carried 7-0.

- I. CUSTODIAL POSITION: Motion by Ihde, seconded by Heidewald to add a part time custodial position as discussed earlier. Motion carried 7-0.

- J. SPRING 2025 START COLLEGE NOW/DUAL ENROLLMENT/EARLY COLLEGE CREDIT PROGRAM CLASSES: Motion by Cherry, seconded by Hanson to approve the Spring 2025 Start College Now/Dual Enrollment/Early College Credit Program class list as presented. Motion carried 7-0.

- K. QUIZ BOWL TRIP: Motion by Roman, seconded by Heidewald to approve the out-of-state Quiz Bowl trip to Houghton, MI on 11/9/24. Motion carried 7-0.

XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(c)

A. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY

1. ATHLETIC DIRECTOR EVALUATION
2. DISTRICT ADMINISTRATOR EVALUATION

Motion by Graese, seconded by Hanson to recess to closed session as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Graese-Yes, Hanson-Yes, and Roman-Yes. Motion carried and closed session began at 7:01 pm.

- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2): Motion by Graese, seconded by Roman to reconvene into open session at 7:30 pm. Motion carried 7-0. No other action was taken in open session.
- XIII. ADJOURNMENT: Motion by Ihde, seconded by Heidewald to adjourn at 7:31 pm. Motion carried 7-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President