

MILLER PLACE UNION FREE SCHOOL DISTRICT  
MILLER PLACE, NEW YORK  
BOARD MINUTES  
NOVEMBER 17, 2025

**Kind of Meeting:** Business Meeting  
**Place of Meeting:** District Office  
**Time of Meeting:** 7:00 p.m.

**Those Present:**

|                       |                      |
|-----------------------|----------------------|
| Board President:      | Ms. Lisa Reitan      |
| Board Vice President: | Mr. Bryan Makarius   |
| Board Trustee:        | Mr. John Galligan    |
| Board Trustee:        | Ms. Jennifer Keller  |
| Board Trustee:        | Ms. Andrea Spaniolas |

**Those Absent:**

|                            |                            |
|----------------------------|----------------------------|
| Superintendent of Schools: | Mr. Seth Lipshie           |
| Assistant Superintendent:  | Ms. Sue Craddock           |
| School Business Official:  | Ms. Colleen Card           |
| Director Human Resources:  | Mr. Christopher Herrschaft |
| District Clerk:            | Ms. Louise Tromba          |

**PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE DECEMBER 17, 2025, BUSINESS MEETING.**

**A. PUBLIC SESSION**

1. Ms. Reitan called the meeting to order at 7:09 p.m. and reviewed the emergency procedures.

**B. MOVEMENT TO/FROM EXECUTIVE SESSION**

Ms. Reitan asked for a motion to move into executive session for matters concerning specific legal matters.

Mr. Makarius moved, seconded by Mr. Galligan to approve moving into executive session concerning specific legal matters at 7:10 p.m.

**Yes 5; No 0; Motion Carried**

Ms. Reitan asked for a motion to exit executive session and return to public session.

Mr. Makarius moved, seconded by Mr. Galligan to exit the executive session at 9:47 p.m.

**Yes 5; No 0; Motion Carried**

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**C. MEETING ADJOURNMENT**

Ms. Reitan asked for a motion to adjourn the meeting.

Ms. Spaniolas moved, seconded by Mr. Makarius to adjourn the meeting at 9:48 p.m.

**Yes 5; No 0; Motion Carried**

**Respectively submitted by Lisa Reitan, President of the Board of Education, Clerk Pro Temp**