

**MILLER PLACE UNION FREE SCHOOL DISTRICT
MILLER PLACE, NEW YORK
COMMITTEE MINUTES
NOVEMBER 19, 2025**

Kind of Meeting: Audit Committee Meeting
Place of Meeting: Miller Place High School
Time of Meeting: 6:30 p.m.

Those Present:

Board President:	Ms. Lisa Reitan
Board Trustee:	Mr. John Galligan
Board Trustee:	Ms. Jennifer Keller
Board Trustee:	Ms. Andrea Spaniolas
Superintendent of Schools:	Mr. Seth Lipshie
Assistant Superintendent:	Ms. Susan Craddock
School Business Official:	Ms. Colleen Card
Director of Human Resources:	Mr. Chris Herrschaft

Those Absent:

Board Vice President:	Mr. Bryan Makarius
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Invitee:

Nawrocki Smith LLP, Audit Manager	Ms. Donna Tepper
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PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE DECEMBER 17, 2025 BUSINESS MEETING.

I. Meeting Called to Order

Ms. Reitan called the meeting to order at 6:33 p.m.

II. Move into Executive Session

The Board of Education requested to move into executive session concerning the Audit Committee Staff to allow for a confidential conversation about the audits and district staff performance that the Board should be aware of.

Ms. Reitan asked for a motion to move into Executive Session for matters concerning the Audit Committee review.

Ms. Keller moved, seconded by Mr. Galligan, to approve moving into Executive Session for matters concerning the Audit Committee review.

Yes 4; No 0; Motion Carried

III. Adjournment of Meeting

Ms. Reitan asked for a motion to adjourn the meeting.

Ms. Keller moved, seconded by Mr. Galligan, to adjourn the meeting at 6:47 p.m.

Yes 4; No 0; Motion Carried

Respectively Submitted by: Ms. Reitan, Clerk Pro Tem.