RFP No. 026-013-01 – Transportation Services for Frank Otis Elementary School – Students Transportation To and From Temporary Campus

Addendum No.1

Following are the questions, clarifications, interpretations, corrections and answers:

1. **Question:**
   Performance Bond Clarity: Section 2.2 (Information for Bidders) mentions a surety bond in the amount of 15% of the estimated annual contract price, while Section 5.3 (General Instructions for Bid Submittal) and Attachment K specify 100%. Could the District please confirm the correct mandatory performance bond percentage?

   Answer:
   Information to Bidders, Section 2.2 is the correct surety bond percentage which is 15%.

2. **Question:**
   Staggered Schedule Feasibility: The RFP mentions the District reserves the right to implement a staggered transportation schedule if multiple trips are necessary. Can the District provide the specific time window available for morning arrivals and afternoon dismissals to help bidders determine if shuttle "loops" are feasible with a smaller fleet?

   Answer:
   Specific time window will be developed after we receive proposals with bus types and capacity however it will be a district priority to limit student time onsite prior to the first bell.

3. **Question:**
   GPS Access: The Proposal Questionnaire asks who will have access to the vehicle GPS features. Does the District require its own administrative login for real-time tracking, or is periodic reporting of data sufficient?

   Answer:
   The district will require real-time access to track vehicle.

4. **Question:**
   Authorized Passengers: Will the District require the contractor to provide bus monitors/aides for any of the 300+ students, or will the "Authorized Passengers" only include drivers and students unless otherwise requested?

   Answer:
   No, the district will handle the supervision of students.

5. **Question:**
   Historical Pricing: While the District noted it does not possess historical ridership data for this route, could the District provide the current hourly or daily rate being paid to existing vendors for similar elementary-level fixed-route services?

Answer:
No similar data exists.

6. **Question:**
Bid Bond Requirement: The RFP requires a **$50,000 bid bond**, which is typically associated with large school bus operations. Since alternative transportation providers (sedans, SUVs, WAVs) operate on an as-needed basis and total revenue is difficult to forecast, would the District consider: waiving the bid bond requirement, or adjusting the bond amount to better align with small-capacity vehicle providers?

Answer:
No, we cannot wave the bid bond requirement.

7. **Question:**
Pricing Structure Flexibility: Small-capacity vehicle providers typically use a **base rate + mileage** structure. Would the District allow Contractors to submit a **customized pricing form** that reflects this model instead of the bus-focused daily fixed-rate table in the RFP?

Answer:
No, all submitted bids must utilize attachment B.