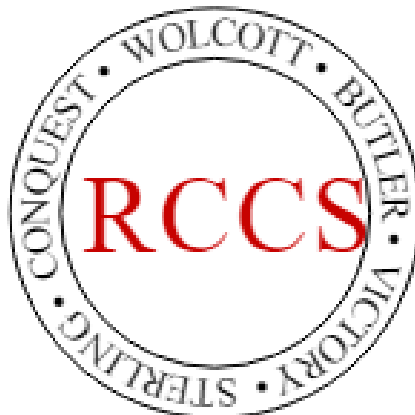


# Red Creek Central School District Counseling Plan 2025-2026

*The primary mission of the Red Creek Central School District is to create a safe and supportive learning environment for all of our students, in order to prepare them with the fundamental skills and knowledge to successfully and responsibly contribute to society.*



**The Red Creek UPK to 12 Comprehensive Counseling Plan  
Committee members are listed below:**

**M. W. Cuyler Elementary**

Kasey Evans, School Counselor

**Red Creek Middle School**

Katheryn Armstrong, School Counselor

**Red Creek High School**

Amber Blasko, School Counselor

**Red Creek District**

Sharon Rosati, School Social Worker  
Richard Gallivan, School Psychologist

## **TABLE OF CONTENTS**

RCCSD District Overview	P. 3
School Counseling Program Mission Statement	P. 4
School Counseling Program Philosophical Statement	P. 5
New York State School Counseling Amended Regulations 100.2 (j)	P. 6-7
UPK – 12 District Guidance Goals Statements and Activities	P. 8-19
Glossary of Terminology	P. 20
NYSED SECTION 100.2	P. 21

## **District Overview**

The Red Creek Central School District is proud to serve a rural community in upstate New York, located on the picturesque southeast shore of Lake Ontario. Our community has long valued education, and this commitment is reflected in the district's continued dedication to providing an exceptional learning environment.

Our campus is thoughtfully maintained, featuring a state-of-the-art recreation center that serves as a hub for both students and local residents of all ages. Red Creek has a longstanding tradition of academic excellence, offering students the opportunity to challenge themselves through Advanced Placement (AP) and college-level courses. Through our 1-to-1 Chromebook program, every student has access to digital resources, fostering an environment of collaboration and success both in and out of the classroom.

Red Creek's reputation for success extends beyond academics. Our athletic teams, particularly in soccer, are recognized statewide for their achievements. Additionally, our Envirothon and Science Olympiad teams consistently compete at the state level, while students across various disciplines regularly earn State and National Awards in music, literature, and the arts.

What sets Red Creek apart is its commitment to diversity and global perspectives. The district proudly hosts a significant number of international students from countries such as China, Brazil, Italy, and Thailand, enriching our school community with a wide range of cultural experiences.

At Red Creek, we make learning personal. Our small size and close-knit community foster meaningful relationships between students and educators, allowing us to tailor our approach to help every student achieve their goals and reach their fullest potential.

## **Student Counseling Services Program Mission Statement**

The mission of the Red Creek Central School District Counseling Program is to provide a comprehensive and developmental approach to counseling that empowers all students to become independent, compassionate, and contributing members of society.

Our dedicated team of professional school counselors, psychologist, mental health counselors, and school social worker is committed to supporting students' academic, social and emotional well-being. Through individualized, group, and programmatic counseling, we help students navigate their personal challenges and unlock their full potential, fostering both academic success and personal growth.

We believe in the power of collaboration, working closely with teachers, administrators, parents, guardians, and the broader community to support students' academic, career, and personal/social development. Our professional support staff are integral members of every school-based team, ensuring that each student's needs are met with care and understanding.

This counseling program is carefully crafted to be all-encompassing in scope, proactive in design, and developmental in focus. It ensures that every student in the Red Creek Central School District has the resources, guidance, and skills to thrive as lifelong learners, prepared to face the future with confidence and resilience.

## **Student Counseling Services Program Philosophical Statement**

The mental health staff at Red Creek Central School District believe:

- All students are capable and worthy of a safe, inclusive, and welcoming educational environment.
- All students have the right to receive supports and services
- All students UPK-12 shall have access to state-certified, professionally credentialed school counselors, school psychologists, and licensed social workers.

The Red Creek Central School counseling program should:

- Be carefully crafted to be all-encompassing in scope, proactive in design, and developmental in focus.
- Be an integral part of the total educational program for student success
- Be based on specified goals and developmental student competencies for all students in grades UPK-12
- Address the academic, career, and personal/social/emotional development of all students
- Facilitate a safe and welcoming educational environment
- Have a delivery system that includes school guidance curriculum, individual planning, responsive services and system support
- Set yearly goals and make programmatic decisions based on process and outcome results data
- Encourage student potential and support academic achievement of all students
- Assist students in developing and fostering lifelong learning skills
- Implement strategies and programs that enhance academics, promote career awareness, prepare students for employment, and develop self-awareness and communication skills.
- Promote healthy, resilient, successful learners
- Help students gain the ability to take responsibility for themselves and to realize the value of their personal contribution to the community
- Be considered as a priority in the overall educational process

The mental health staff in the Red Creek Central School District:

- Work in partnership with faculty, staff, parents, guardians, and the community
- Are appropriately certified through the NYS Education Department and have the necessary training, competency, and supervision for all the areas in which they work
- Abide by the professional ethics as advocated by the American School Counselor Association, National Association of School Psychologists, and National Association of Social Workers
- Participate in professional development activities essential to maintaining a quality student counseling services program

## **New York State School Counseling Amended Regulations 100.2(j)**

Below are key amendments to Part 100.2(j) of the Commissioner's Regulations, as per the New York State Education Department, to take effect commencing with the 2019-2020 school year. These changes are broken down into six different components: (A) The Program, (B) The Services: K-5, (C) The Services: 6 -12, (D) The Services: All Students, (E) The Plan, and (F) Advisory Council.

### **The Program**

1. Each school district shall have a comprehensive developmental school counseling/guidance program, for all students in Kindergarten through grade 12.
2. Each school district shall ensure that all students in grades Kindergarten through twelve have access to a certified school counselor(s).
3. For all grades Kindergarten through twelve, district and building-level comprehensive developmental school counseling/guidance programs shall prepare students to participate effectively in their current and future educational programs as age appropriate.
4. Additionally, the program shall be designed to address multiple student competencies, including career/college readiness standards, and academic and social/emotional development standards.

### **The Services: K-5**

1. In grades Kindergarten through five, the program shall be designed by a committee, including a certified school counselor, teaching staff, administration, and any appropriate pupil personnel service providers.
2. The program shall be designed for the purpose of preparing students to participate effectively in their current and future educational programs, to provide information related to college and careers, and to assist students who may exhibit challenges to academic success; including, but not limited to. attendance or behavioral concerns.
3. The program shall also, where appropriate, make a referral to a properly licensed professional and/or certified pupil personnel service provider, as appropriate, for more targeted support.

### **The Services: 6-12**

1. For students in grades six through twelve, certified school counselors shall provide an annual individual progress review plan, which shall reflect each student's educational progress and career plans.
2. For a student with a disability, the plan shall be consistent with the student's individualized education program.

### **The Services: All Students**

1. School counseling/guidance core curriculum instruction shall be for the purpose of addressing student competencies related to career/college readiness, academic skills, and social/ emotional development by a certified school counselor(s).
2. For a student with a disability, the plan shall be consistent with the student's individualized education program.

**The Plan**

1. Each school district shall develop district-wide and building-level comprehensive developmental school counseling/guidance plans which set forth the manner in which the district shall comply with the requirements of the regulations.
2. Such district/building level plans shall be developed by, or under the direction of, certified school counselor(s) and be updated annually, available for review at the district office and each school building, and made available on the district's website.
3. Each plan shall be developed annually and shall include program objectives, activities, program development and maintenance planning, school counseling curriculum, professional development planning, evaluation methods based on data analysis to inform program improvement, and assessment of the resources necessary to support positive student outcomes.
4. Each plan shall also include the preparation of a "program outcomes report" that includes an analysis of all systematic components of a comprehensive developmental school counseling/guidance program as defined by this subdivision. Such reports shall be annually presented to the Board of Education.

**Advisory Council**

1. Each school district shall establish a comprehensive developmental school counseling/guidance program Advisory Council to be comprised of representative stakeholders (such as parents, members of the Board of Education, school building and/or district leaders, community-based service providers, teachers, certified school counselors, and other pupil personnel service providers in the district, including School Social Workers and/or school psychologists).
2. The Advisory Council shall meet no less than twice a year for the purpose of reviewing the comprehensive developmental school counseling/guidance program plan and advising on the implementation of the school counseling/guidance program.
3. The Advisory Council shall create and submit an annual report to the Board of Education.
4. The Advisory Council consists of the Building Principals, Building Counselors and the school Social Worker. The Advisory Council will meet twice annually.

## **UPK – 12 District Guidance Goals**

---

- Goal 1:** Review each student’s educational progress, career plans, and future plans annually. Provide advisory and individual or group assistance to help students develop and implement post-secondary educational and career plans.
- Goal 2:** Support students in fully engaging with and benefiting from the curriculum.
- Goal 3:** Offer assistance to students facing challenges related to attendance, academic performance, and/or behavioral/adjustment issues.
- Goal 4:** Educate students on how to promote personal safety and well-being.
- Goal 5:** Foster a collaborative approach by encouraging parental involvement in the educational process.

<b>Goal 1: Review each student’s educational progress, career plans, and future plans annually. Provide advisory and individual or group assistance to help students develop and implement post-secondary educational and career plans.</b>				
<b>ACTIVITIES</b>	<b>TARGET GROUP</b>	<b>STAFF ASSIGNED</b>	<b>OTHER RESOURCES</b>	<b>DATES</b>
Field trips to local business, agencies, and colleges	Grades UPK - 12	UPK-5 Teachers 6-12 Teachers & School Counselors	Administrators, Community members	September-June
Self Awareness Exploration Units/ Career-based Lessons/ Career and Future Planning Survey through Xello	Grades K-8	Librarian (ES), Career Awareness Teacher (MS)	Counselors, Psychologists	September - June
Trimester Standards-Based Report Cards	Grades UPK - 5	Classroom Teachers, Specials Teachers	Principal, Director of Curriculum	November, March, June
Interim Five-Week Progress Reports	Grades 6 - 12	Classroom Teachers	Principal, School Counselors, Guidance Staff	October, December, March, May
Quarterly Report Cards	Grades 6 - 12	Classroom Teachers	Principal, School Counselors, Guidance Staff	November, February, April, June
Review individual progress, personal abilities, career goals and post-secondary options.	Grades 6 - 12	Middle & High School Counselors	Permanent record, Testing scores, Course selection sheets, Course guides, Teacher recommendation, College planning information, Parents	February- May
Middle School Career Carnival	Grade 8	Principal, School Counselor, Teachers	Wayne County Partnership	Fall
Transition Services	Grades 9-12 SWDs	Special Education Teachers, Psychologist, School Counselor, School Social Worker	Post-Secondary IEP Goals, ACCES VR, OPWDD, Pre-ETS	Ongoing

*Red Creek UPK-12 Counseling Team Plan*

High School Transition Plan	Grade 8	School Counselor	Permanent record, Testing scores, Course selection sheets, Curriculum guides, Teacher recommendations	March - May
Career Unit	Grade 6, 7, 8	Technology Teachers, Career Awareness Teacher	Community members	Every 10 weeks
WFL BOCES Vocational Visit	Grade 8	School Counselor & Teachers	WFL BOCES	January
Career Day	Grades 9 – 12	Career Awareness Teachers	Administrators, School Counselors	Winter/Spring
College Fair Visit	Grades 9-12	School Counselor	School Counselor	September - June
College Representative Visits	Grades 9-12	College Reps	School Counselor	September – June
Military Representative Visits	Grades 9-12	Military Reps	School Counselor	September - June
PSAT exam	Grades 10 - 11	School Counselor	Test materials	October
SAT and ACT Test Registrations	Grades 10 - 12	School Counselor	Web sites	September – June
Financial Aid workshop	Grade 12 and Parents	School Counselor	Applications, FAFSA	December
WFL BOCES orientation and tour	Grade 10	School Counselor	BOCES staff	October-November
Meetings to review future plans	Grades 9-12	School Counselor	Parents, Student records	September - June
ASVAB assessment	Grades 10-12	School Counselor	ASVAB program staff	November
Resume Writing	Grades 10-12	English Teachers, School Counselor	Library staff	Ongoing
Local Scholarships announcements	Grade 12	School Counselor	Applications	February - April
College Applications/ Admission Essays	Grade 12	English Teachers	School Counselor, Applications, Web sites	September - April

**Goal 2: Provide advisory and individual or group assistance to enable students to benefit from the curriculum.**

*Red Creek UPK-12 Counseling Team Plan*

<b>ACTIVITIES</b>	<b>TARGET GROUP</b>	<b>STAFF ASSIGNED</b>	<b>OTHER RESOURCES</b>	<b>DATES</b>
Short Term Individual Counseling	Selected students grades UPK - 12	School Counselors, Psychologists, School Social Workers	MTSS Coordinator, Tier Coaches, Delphi Rise Prevention Counselor	As needed or as assigned by MTSS team
IEP / 504 Counseling	Selected students grades UPK - 12	School Counselors, Psychologists, School Social Workers		As needed by IEP or 504
Short Term Group Counseling	Selected students grades UPK - 12	School Counselors, Psychologists, School Social Workers	MTSS Coordinator, Tier Coaches, Community Schools, Delphi Rise Prevention Counselor	As needed or as assigned by MTSS team
Referral to Tier 2/ Tier 3 Supports	Selected students grades UPK-12	Teachers, Service providers, Administrators, Parents	MTSS Coordinator, Tier Coaches, School Counselors, School Social Worker	As needed
Tier 1 SEL Supports	Grades UPK - 12	All School Personnel		
Tier 2 SEL Supports	Grades UPK - 12	Community Schools, Peaceful Schools, Primary Project, School Counselors, School Social Workers, Teachers, Delphi Rise		As assigned by MTSS team
Tier 3 SEL Supports	Grades UPK - 12	School Counselors, Psychologists, School Social Workers, Teachers, Behavioral Specialist	Community Schools, Delphi Rise	As assigned by MTSS team
Referral to CSE	Selected students grades UPK-12	School Counselors, Psychologists, School Social Workers, Teachers	Parent/Guardian,, Speech Therapist, OT, PT, Director of Student Services	As needed

*Red Creek UPK-12 Counseling Team Plan*

Consultation with classroom teacher	Grades UPK-12	School Counselors, Psychologists, School Social Workers	Administration	September - June
New Student Orientation	Grades UPK – 12	School Counselors, School Social Worker, Delphi Rise, Community Schools	Handbook, SchoolTool, Orientation	Year Round
Meet with transfer students to develop an academic program, plan of study, and evaluate credits.	Grades 6 - 12	School Counselors	School Psychologist, Registrar	Ongoing
New Building Orientations	Grades UPK, 6, 9	School Counselors, Principals, Teachers	Psychologists, School Social Workers	August (6th and 9th grades), September (UPK)
Review of classified students at CSE meetings	Classified or identified students grades UPK-12	Administrators, School Counselors, Psychologist, Special Education Teachers, School Social Worker	I.E.P.'s, Progress reports, Teachers, Parents, Outside Agencies	Ongoing
Counselors will meet with lead teachers to review current and potential curriculum developments	All Departments 6-12	School Counselors, Principals, Director of Curriculum	Teachers, Clerical Staff	Spring
Counselors process and evaluate student course selections for the upcoming school year	Grades 6 - 11	School Counselors	Teachers, Parents, Administrators, Clerical Staff	March – August

*Red Creek UPK-12 Counseling Team Plan*

Learning Center	Grades 9–12	School Counselors & Teachers	Administrators, Parents, APEX	September-June
Distance Learning Center	Grades 9-12	Teachers, School Counselor	Administration, CCC Courses, APEX Credit Recovery	September - June
Academic Recovery (3:30 – 4:45 pm)	Grades 9 – 12 Daily M-Thur, Grades 6 – 8 Weekly	School Counselors & Teachers	Administrators, Parents	September-June

<b>Goal 3: Provide advisory and individual or group assistance for students who exhibit attendance, academic, and/or behavioral/adjustment problems</b>				
<b>ACTIVITIES</b>	<b>TARGET GROUP</b>	<b>STAFF ASSIGNED</b>	<b>OTHER RESOURCES</b>	<b>DATES</b>
Social/Emotional-based Lessons	Grades UPK-12	Classroom Teachers, Schools Counselors, School Social Workers	Pyramid Model (UPK) and Second Step Curriculum, Life Skills Training Curriculum	September – June
FAST Behavioral Screening (SAEBRS)	Grades UPK - 12	Counselors, Psychologists, School Social Workers, Teachers	Administrators	Trimester
Parent/Guardian Conferences	Parents/Guardians of identified students grades UPK-12	School Counselors, School Social Workers, Administrator, Classroom Teachers	Community Agency Representatives	September - June
Home Visits	Grades UPK-12	School Counselor, Administrator, Classroom Teacher, School Social Worker	Community Agency Representatives	September - June
Building MTSS meetings to review students	Identified students grades UPK-12	School Counselors, Administrators, Psychologist, Teachers, Nurse, School Social Worker	Attendance record, Progress reports, School Counselor	September - June
Individual Counseling	Selected students grades UPK-12	School Counselor, School Psychologist, School Social Worker	Delphi Rise, Wayne Behavioral	As needed or as assigned by School Mental Health Staff, IEP or 504

*Red Creek UPK-12 Counseling Team Plan*

Group Counseling	Selected students grades UPK-12	School Counselor, School Psychologist, School Social Worker, Delphi Rise		As assigned by School Mental Health Staff and MTSS team
Parent Conferences	Identified or parent referred students in grades UPK-12	School Counselor, Teachers and/or OT, PT, Speech, School Psychologist, School Social Worker	Permanent Record, Report card, Outside agencies, tutoring	September - June
MTSS Team Referral	Identified students in grades UPK-12	Administrators, School Counselors, Teachers, Support Staff, School Psychologist, School Social Worker	Outside evaluations when needed	September - June
Teacher Collaboration / Grade Level Meetings	Identified students in grades UPK-12	Teacher, School Counselor, School Psychologist, School Social Worker	Student Referrals, Program report	September - June
Functional Behavioral Assessment and Behavior Intervention Plan	Identified students in grades UPK-12	Psychologist, Classroom team	Parent, agency personnel, School Counselor, School Social Worker	September - June
Referral to professionals or outside agencies, i.e., psychologist, Mental Health agency, Hospital	Identified students in grades UPK-12	School Counselor, School Psychologist, School Social Worker	School Nurse, Student records, Attendance, Progress reports, Referrals, Evaluation date	September - June
AIS classes/Academic Labs/ MTSS groups	Identified students grades UPK-12	Classroom Teachers, School Counselors	NYS test results, FAST data, mySAEBRS	August - June
MTSS team meetings	Identified students grades UPK-12	Administrators, School Counselor,	Progress reports, Referrals,	September – June

*Red Creek UPK-12 Counseling Team Plan*

		Teachers, School Psychologist, School Social Worker	Parent input, Student record	
Summer School	Grades UPK-12	Teachers, School Counselors, Administrators	Clerical Staff	June - August
Conference with parents for students experiencing attendance problems	Identified students with tardiness or attendance problems grades 1-12	School Counselor, Administrator, School Psychologist, School Social Worker	School Nurse	September - June
Athletic and Extracurricular Activity Eligibility Policy	Students failing courses grades 6-12	Coaches, Classroom Teachers, Athletic Director, Advisors, School Counselor, Principals	Athletic policy, Academic Eligibility Sheets	September - June
Review of student progress reports and report cards to determine those with academic difficulties	Grades 6 - 12	School Counselor, Principal, Classroom Teachers	Transcripts, Report cards, Progress reports	After 5 weeks and at the end of each quarter-November, February, April, June
Academic Recovery until 4:45 pm (with late bus)	Grades 6 - 12	Classroom teachers, Principal, School Counselor	Parents, School Tool records	September - June
Failure list and credits reviewed to determine students who may not graduate on time	Grade 12 identified students	School Counselor, Principal	At-risk lists, Graduation Checklist, Transcripts	December - June

<b>Goal 4: Educate students concerning personal safety.</b>				
<b>ACTIVITIES</b>	<b>TARGET GROUP</b>	<b>STAFF ASSIGNED</b>	<b>OTHER RESOURCES</b>	<b>DATES</b>
Child Abuse Prevention and Identification Lessons and Speakers	Grades UPK-12	School Counselors, Classroom Teachers, School Social Worker	Counseling, Health, Local programs	September – June
Individual Counseling	Selected students in grades UPK-12	School Counselor, School Psychologist, School Social Worker	Referral to appropriate agency	As needed
Print Necessary Resources for Students	Parents of selected students in grades UPK-12	School Counselor, School Psychologist, School Social Worker	Library media specialist, Parent resource Library	As needed
Consultation with Parents/Guardians	Parents of selected students grades UPK-12	Administrator, School Counselor, School Psychologist, School Social Worker	Referral to appropriate agency	As needed
Hot Topics Lessons and Speakers	Grades 6-12	School Counselor, School Psychologist, School Social Worker, PE Teachers	Principal	As needed

<b>Goal 5: Encourage parental/family involvement in the educational process.</b>				
<b>ACTIVITIES</b>	<b>TARGET GROUP</b>	<b>STAFF ASSIGNED</b>	<b>OTHER RESOURCES</b>	<b>DATES</b>
UPK Orientation	Parents of students in UPK	Building Principal, UPK Teachers	Assistant Superintendent, Psychologist, School Counselor, Related Services	August
Community Resource Directories (Wayne and Cayuga Counties)	Given to parents of students in grades UPK-12 at Open House & links placed on website	School Social Worker	Local newspapers	September & then on-going as needs arise
Family Literacy Night	Grades UPK – 5 and parents	Teachers, Administrators	Literacy Volunteers of Wayne County	Bi-Monthly September to June
Open House	Students in grades UPK-12 and their parent	Administration	Teaching Staff, School Counselors, Psychologists, School Social Worker	September
Parent/Teacher Conferences	Parents of students in grades UPK-12	Administration, Teachers, School Counselors, School Psychologists, School Social Worker	Support Staff	UPK-12 Fall & Spring, and as needed
Schooltool Parent Portal	Grades 6 – 12 and parents	Teachers	School Counselors, Technology Staff	September - June
UPK & 5th Grade Graduations	UPK & 5th Grade students and families	Teachers, Principal	Superintendent, School Counselor, Psychologist	June
Awards Assemblies (Academic and Athletic)	Grades UPK-12 and parents	School Counselors, Teachers,	Guest Speakers	Ongoing

*Red Creek UPK-12 Counseling Team Plan*

		Principal, Athletic Coaches		
High School Graduation	Grade 12 students and families	Principals,	Administration, Teachers, School Counselor, Psychologist	June

## **Red Creek Elementary School SMART Goal**

### **Goal Statement:**

During the 2025–2026 school year, the elementary school counselor will collaborate with the building principal to launch and support a K–4 “Skills for Success” course aligned with the district counseling plan. The counselor will oversee curriculum implementation, support the teaching assistant through co-teaching and consultation, and coordinate guest speakers to expand students’ exposure to career clusters. Success will be measured by June 2026 through a completed scope and sequence and evidence of ongoing collaboration.

### **Specific:**

The elementary school counselor will collaborate with the building principal to design, launch, and oversee a new K–4 “Skills for Success” course that aligns with the district’s comprehensive counseling plan.

### **Measurable:**

Progress will be measured through the completion of a working scope and sequence and evidence of collaboration between the counselor, principal, and teaching assistant.

### **Attainable:**

The goal is achievable because the counselor will oversee curriculum implementation, ensure lessons align with counseling objectives, and facilitate guest learning experiences with the support of the principal and teaching assistant.

### **Relevant:**

This goal directly supports district counseling priorities by providing consistent social-emotional, academic, and career readiness instruction for all K–4 students, while increasing exposure to future pathways through guest speakers and hands-on experiences.

### **Time-Based:**

The goal will be completed by June 2026, with ongoing collaboration and adjustments documented throughout the 2025–2026 school year.

## **Red Creek Middle School SMART Goal**

Create Plans for Career and College Readiness

Targeted group: Red Creek Middle school students

Goal: By June 2026, 90% of 8th graders will complete an individual transition meeting with the school counselor.

Method: The Middle School counselor will meet with each 8th grade student to assess academic goals and career interests.

Identify school programs/activities currently employed to address this goal: 8th grade BOCES visit, Career Carnival, Career Awareness 6, Career Awareness 7, Career Awareness 8, Use of Xello in all career awareness classes

## **High School SMART Goal**

Create Plans for Career and College Readiness

*“I’ll aim to create career and college readiness plans for all students by the end of this school year. I’ll assess the students to determine their interests, goals, and career paths, and then create individualized plans to help them reach their desired outcome.”*

**Specific:** The guidance counselor will create career and college plans for students by the end of this school year.

**Measurable:** You will assess each student to determine their interests, goals, and career paths.

**Attainable:** This is reachable because the counselor will develop individualized plans to ensure students reach their desired outcomes.

**Relevant:** The goal is appropriate because it ensures the students will begin thinking and planning for life after high school. It also allows me to work with students to create a plan if they are undecided.

**Time-based:** The goal is time-bound to the duration of one school year.

I will work into study halls and classrooms to speak with students and create plans to achieve future career and educational goals. I will track students' desires and plans in a Google Spreadsheet. Each year I can check in to see if students' goals or future career paths have changed. I will work with students to complete Xello surveys to build their career profile.

## Glossary of Terminology / Benchmarks

---

**504:** Section 504 of the Vocational rehabilitation Act of 1973

<http://www.ed.gov/about/offices/list/ocr/504faq.html>

<http://www.hhs.gov/ocr/504.pdf>

**AIS:** Academic Intervention Services

<http://www.emsc.nysed.gov/part100/pages/1001.html#academic%20intervention%20services>

**ASCA:** American School Counselor Association <http://www.schoolcounselor.org/>

**BIP:** Behavior Intervention Plan that results from FBA

**CDOS:** Career Development Occupational Studies

<http://www.emsc.nysed.gov/cte/careerplan/docs/CDOS4panel.pdf>

**FBA:** Functional Behavioral Assessment

<http://www.vesid.nysed.gov/specialed/publications/policy/functionbehav.htm>

**FERPA:** Family Educational Rights and Privacy Act

<http://www.ed.gov/policy/gen/guid/fpco/ferpa/index.html>

**IEP:** Individualized Education Plan

**NYS Standards:** New York State Learning Standards

<http://usny.nysed.gov/teachers/nyslearningstandards.html>

<http://www.emsc.nysed.gov/deputy/Documents/learnstandards.htm>

**NYSSCA:** New York State School Counselor Association <http://www.nyssca.org/>

**Part 100 Regs:** Part 100 of the Regulations of the Commissioner of Education for NY

<http://www.emsc.nysed.gov/part100/opener.html>

NYS Social Emotional Learning Benchmarks  NYSSELBenchmarks.pdf

ASCA Mindset and Behaviors for Student Success  MindsetsBehaviors.pdf

## **NYSED SECTION 100.2**

---

### **100.2 General school requirements (j) Guidance programs.**

(1) Public schools. Each school district shall have a guidance program for all students.

(i) In grades K-6, the program shall be designed in coordination with the teaching staff to prepare students to participate effectively in their current and future educational programs, to help students who exhibit any attendance, academic, behavioral or adjustment problems, to educate students concerning avoidance of child sexual abuse, and to encourage parental involvement.

(ii) In grades 7-12, the guidance program shall include the following activities or services:

(a) an annual review of each student's educational progress and career plans, with such reviews to be conducted with each student individually or with small groups by personnel certified or licensed as school counselors;

(b) instruction at each grade level to help students learn about various careers and about career planning skills conducted by personnel certified or licensed as school counselors, or by classroom teachers in cooperation with school counselors;

(c) other advisory and individual or group counseling assistance to enable students to benefit from the curriculum, to help students develop and implement postsecondary education and career plans, to help students who exhibit any attendance, academic, behavioral or adjustment problems and to encourage parental involvement, provided that advisory assistance shall be provided by teachers or counselors, or by certified teaching assistants under the supervision of counselors or teachers, and that such individual or group counseling shall be provided by certified or licensed school counselors or by certified or licensed school psychologists or certified or licensed school Social Workers in cooperation with school counselors; and

(d) the services of personnel certified or licensed as school counselors.

(iii) Each school district shall develop a district plan which sets forth the manner in which the district shall comply with the requirements of this subdivision. The City School District of the City of New York shall submit a separate plan for each community school district, for the High School Division and for the Special Education Division. Such a plan shall be filed in the district offices and shall be available for review by any individual. The plan shall present program objectives, which describe expectations of what students will learn from the program; activities to accomplish the objectives; specification of staff members and other resources assigned to accomplish the objectives; and provisions for the annual assessment of program results. The plan shall be reviewed annually by the school districts, and revisions shall be made as necessary.