

Attendance

Steve Schenewerk	Dena Haudenschild	Athena Wikstrom
Michael Carter	Gillian Wesenberg	Danielle Walker
Rhonda Janecke	Alysha Barraza	

The Budget Committee meeting was held virtually for ease of member access.

Steve Schenewerk opened the meeting by providing an update about work accomplished between Budget Committee meetings. Steve met with the new Douglas ESD CFO, Venice Anderson, as well as Superintendent, Analicia Nicholson, Executive Director of Early Learning, Julie Hurley, and Electronic Information & Designs Manager, Alysha Barraza who have committed to the Budget Committee completing the budget for all South-Central Early Learning Hub programs.

South-Central Early Learning Hub Budget Committee Resolutions

Steve proposed the Budget Committee Resolutions document. Following discussion, members of the Budget Committee voted to approve the Budget Committee’s Resolutions. The Regional Governance Council will review and vote to approve the Budget Committee Resolutions in March 2023.

Budget Update

The budget is currently in the legislative process and funding is unknown the 2023-2025 biennium. A new revenue forecast will be released next week. Governor Kotek’s budget recommends the Department of Early Learning and Care (DELIC) receives funding to maintain the current service level, with no cuts, plus a 2.75% cost of living increase.

Michael suggested the Budget Committee meet after the revenue forecast is released to start planning a preliminary budget for the South-Central Early Learning Hub.

Spend Down Expenditure Report

Alysha and Athena have been working to complete a Spend Down Expenditure Report. Alysha joined the Budget Committee meeting to provide an overview of account spend downs and answered budget committee questions. The spend down for South-Central Early Learning Hub accounts as of February 10 are as follows.

Account	Description	Spend Down	Notes
800	Hub Coordination	N/A	Protected account
804	Family Support	\$3,994.04	804/805 Split in 2022; Overspent in 804, will be moved into account 805
805	Family Support	-\$765.87)	804/805 including the move from account 804
806	Kindergarten Partnership Readiness and Innovation (KPI)	-\$11,860.04)	Adjustments needed – Error correction of 29,869.35 from account 820
810		-\$3,000.00)	Will spend on meals, stipends, and other items
811	Parent Leadership	N/A	One time funding ended December, 2022
812	Coordinated Enrollment	(\$187,991.56)	Spending is planned for advertising, parent stipends, Heidi’s contract, new Family Resource Facilitator salary & benefits, advertising for Preschool Promise, etc.
815	Healthy, Stable, Attached	-\$7,421.36)	Needs a plan from the Budget Committee
820	Rural Home Visiting – The Ford Family Foundation (TFFF) Grant Funding	-\$8,951.31)	Have a new Home Visiting Systems Coordinator starting and funding will carry over for year 2 of HVSC grant.
821	Equity – Meyer Memorial Grant Funding	\$198.14	

Bridge funding a protected, short-term financing option to cover costs or fund a project before income or financing is expected. In this sense, bridge funding is used as a guarantee for the backbone organization (Douglas ESD) that there is a contract in place, services are supposed to be continuing, and staff should not be laid off.

The Budget Committee voted to approve

- Salary and benefit funds be moved from account 800 to be moved into 812 to reduce spend down amounts.
- Goal is to carry forward between \$290,000 - \$310,000 into the next biennium. Any adjustments to this number should be brought forward to the Budget Committee.

Kindergarten Readiness Partnership and Innovation (KPI) Funding

Gillian requested the group discuss KPI Regional Investment funds of \$40,000. The Budget Committee requested that a copy of the KPI request be resent to them. The suggestions included in the KPI document are not all-inclusive, and innovative ideas are welcome. Budget Committee members will bring forth ideas after having further discussions with K-12. Steve will email the Budget Committee on February 21 to request additional suggestions for KPI funding.

One suggestion included a kickoff to kindergarten event to support families transitioning into kindergarten and navigating the K-12 system. This could be an opportunity for mini-grants offered through KPI funds. Kindergarten registration for the 2023-2024 school year starts in April/May 2023.

Next Meeting

To be determined, late March or early April.

SCOEL Budget Committee Resolutions

Feb 16, 2023

1. All Hub dollars coming from the state must be clearly presented to the Budget Committee who will then:
 - a). develop a budget proposal coordinated with available workplans from all Hub supported programs
 - b). propose budget to Regional Governance Council by March of each year
 - c). forward proposed budget to the Douglas Education Service District Budget Committee in a timely manner. (If the DESD Budget Committee or Full Board make adjustments to the Hub Budget - those funds from the Department of Early Learning and Care to the SCOELH – these adjustments with rationale will be presented in writing as soon as possible for discussion).
 - c). Reports will be presented to the Budget Committee by the DESD and Hub Staff regularly and then to the Regional Governance Council at least quarterly.
2. Any disbursement not included in the annual budget must be approved by the Regional Budget Committee and reported to the Regional Governance Committee as the earliest convenience.
3. The Regional Budget Committee will work with the Hub staff to develop 3 – 5-year strategic plans for each Hub program. The Budget Committee will carefully consider these long-range plans when developing the annual budget.
4. The Regional Budget Committee may vote via email in the case of time sensitive decisions and these votes will be reported to the Regional Governance Committee at the next available meeting.