

**MILFORD SCHOOL DISTRICT
Milford, Delaware 19963**

POLICY

8206

VACANCY ON SCHOOL BOARD OTHER THAN EXPIRATION OF TERM

If a vacancy on the Milford School District Board of Education occurs for any reason other than the expiration of a term, the following procedures will be used to fill the vacancy:

1. Information including the deadline for submitting applications, length of the remainder of the term, residency requirements, and qualifications per 14 Del. C. §1052 will be advertised using local media outlets to seek applications from eligible candidates.
2. The Executive Secretary will screen applications to determine legal eligibility of a person to become a candidate for the vacancy. The Board will receive copies of all eligible applications no later than five (5) days prior to the scheduled meeting.
3. The Board will provide eligible candidates a list of questions for which each person will be allocated 5 minutes to respond to during open session of a designated public meeting.
4. Nominations to fill the vacancy will be made from within the Board following the conclusion of candidate responses. A nominee must receive a majority vote of the entire Board membership to be selected to fill the vacancy for the remainder of the term. Should the nominee not receive a majority vote of the entire Board membership, the nominee will be declared null, and void and nominations will be reopened.
5. Should the Board not fill the vacancy, another attempt will be made at the next scheduled regular meeting using the steps outlined above.

Reference: 14 Del. C. §1052, §1054

ADOPTED: 10/16/78

AMMENDED: 11/17/25

NEXT REVIEW DATE:11/17/30