FASD
Ferndale Area School District

# FERNDALE AREA SCHOOL DISTRICT
## Board Meeting Minutes
## Board Room
## June 13, 2007

I. The June 13, 2007 Board Meeting of the Ferndale Area School Board was held in the Board Room of the Elementary School, 100 Dartmouth Avenue, Johnstown, Pennsylvania. The Meeting was called to order by Mr. Banks at 6:05 p.m.

II. Pledge of Allegiance

Notice was given that the Meeting of the Ferndale Area School Board conducted in the Board Room is tape recorded and entry constitutes consent to the taping of any individual who comments.

III. Roll Call: Present: Ridley Banks, Greg Blue, Sandra Chobany, Gary Eisenhuth, Edward Jones, Richard Lucas, Barbara Penna, and Robert Vamos. Absent: Jeffrey Stewart.

Others in attendance were Dr. Christine Oldham, Steven Brown, Jennifer Gamble, John Kowal, Edward Moran, Administrators; Attorney David Novak, Solicitor; Susan Layton, Teacher; Judith Virgin, School Nurse, Dennis Glessner, Ferndale Area Hockey Club Team; Heidi Wallace, Wayne Wallace, Residents; Michelle Hershberger, Recording Secretary.

IV. Hearing of Citizens/Ferndale Area Education Association

V. Committees Agenda

1. Board

IBD-72-06/07 Heidi Wallace addressed the Board regarding the Use of Medication Policy.

IBD-73-06/07 Student Board Representatives for 2007-08 are Alyse Callihan and Bradley Brosig.

BD-61-06/07 Mrs. Penna made a motion, seconded by Mr. Eisenhuth, to approve the Minutes of the May 9, 2007 Board Meeting, as presented. The motion passed unanimously by a roll call vote.

BD-62-06/07 Mr. Jones made a motion, seconded by Mr. Blue, to reelect the Law Firm of Spence, Custer, Saylor, Wolfe, and Rose as the District's Legal Counsel with Attorney Walsh representing the Firm for the 2007-2008 fiscal year at the same fee as the previous agreement. Record vote for the motion: Banks, Blue, Chobany, Eisenhuth, Jones, Lucas, Penna, and Vamos. Against the motion: None. Abstained: None. Absent: Stewart. The motion carried.

Mr. Jones made a motion, seconded by Mrs. Penna, to approve BD-63-06/07 and BD-64-06/07. The motion passed unanimously by a roll call vote.

BD-63-06/07

Approve, as read, the Second Reading of the following policies, and adopt said policies:

| | |
|---|---|
| 100 | Strategic Plan |
| 103 | Nondiscrimination in School and Classroom Practices |
| 104 | Nondiscrimination in Employment and Contract Practices |
| 106 | Guides for Planned Instruction |
| 107 | Adoption of Planned Instruction |
| 108 | Adoption of Textbooks |
| 110 | Instructional Supplies |
| 111 | Lesson Plans |
| 112 | Guidance Counseling |
| 113 | Special Education |
| 113.1 | Discipline of Students With Disabilities |
| 114 | Gifted Education |
| 116 | Tutoring |
| 117 | Homebound Instruction |
| 122 | Extracurricular Activities |
| 124 | Summer School |
| 125 | Adult Education |
| 130 | Homework |
| 137 | Home Education Programs (Home Schooling) |
| 140 | Charter Schools |
| 143 | Standards for Persistently Dangerous Schools |
| 144 | Standards for Victims of Violent Crimes |
| 146 | Student Services |

BD-64-06/07

Approve, as read, the Second Reading of the following revised policies, and adopt said policies:

| | |
|---|---|
| 102 | Academic Standards |
| 105 | Curriculum Development |
| 105.1 | Curriculum Review by Parents/Guardians and Students |
| 105.2 | Exemption from Instruction |
| 109 | Resource Materials |
| 113.2 | Behavior Support |
| 115 | Vocational Technical Education |
| 118 | Independent Study |
| 121 | Field Trips |
| 123 | Interscholastic Athletics |

| | |
|---|---|
| | 127 Assessments<br>137.1 Extracurricular Participation by Home Education Students<br>138 Limited English Proficiency Program<br>140.1 Extracurricular Participation by Charter/Cyber Charter Schools<br>142 Migrant Students |
| BD-65-06/07 | Mr. Eisenhuth made a motion, seconded by Mr. Lucas, to approve William Mitchell to volunteer as a door monitor/greeter for Ferndale Area School District, pending clearances. Record vote for the motion: Banks, Blue, Chobany, Eisenhuth, Jones, Lucas, Penna, and Vamos. Against the motion: None. Abstained: None. Absent: Stewart. The motion carried. |
| IBD-74-06/07 | Items of discussion:<br><br>-- 2007-08 budget (What specific recommendations have been made for expense reductions are reflected in the budget and are going to be implemented?)<br><br>-- Board Retreat |
| IBD-75-06/07 | Elementary Highlights - Edward Moran<br><br>High School Highlights - Steven Brown<br><br>Mr. Stewart arrived at the meeting at 6:59 p.m.<br><br>District Highlights - Christine Oldham |
| IBD-76-06/07 | Received a bereavement thank you from the family of Shirley Horvath. |
| 2. | Buildings and Grounds<br><br>Mr. Vamos made a motion, seconded by Mr. Eisenhuth, to approve BG-26-06/07, BG-27-06/07, and BD-28-06/07. The motion passed unanimously by a roll call vote. |
| BG-26-06/07 | Approve the request of Westmont-Ferndale American Legion to use the baseball/softball field in June and July for American Legion baseball games. Use of facilities is pending receipt of insurance, receipt of completed use of facilities form, receipt of clearances, and providing that no conflicts occur with District programs. |

| | |
|---|---|
| BG-27-06/07 | Approve the request of Ferndale Hockey Club Team to use the Junior High Gymnasium, locker rooms, and restrooms Tuesdays and Thursdays from July 3, 2007 through February 2008 for dry land hockey practice from 6:00 p.m. to 8:00 p.m. Use of facilities is pending receipt of insurance, receipt of completed use of facilities form, receipt of clearances, and providing that no conflicts occur with District programs. |
| BG-28-06/07 | Approve the request of Ferndale Pee Wee Cheerleaders to use the Junior High Gymnasium and mats beginning June 14, 2007 through November 30, 2007 for cheerleading practice and summer camps when facilities are available. Use of facilities is pending receipt of insurance, receipt of completed use of facilities form, receipt of clearances, and providing that no conflicts occur with District programs. |
| | The Board took a short recess at 7:07 p.m. The recess ended at 7:10 p.m |
| | The Board went into an Executive Session at 7:10 p.m. for personnel and student activities. The Executive Session ended at 8:27 p.m. |
| P-90-06/07 | Mrs. Penna made a motion, seconded by Mr. Eisenhuth, to employ Allison Arcurio as a Family and Consumer Science Teacher, at a salary of $25,000 with full benefits, effective with the 2007-08 school year. Record vote for the motion: Eisenhuth, Lucas, and Penna. Against the motion: Banks, Blue, Chobany, Jones, Stewart, and Vamos. The motion was denied. |
| P-91-06/07 | Mrs. Chobany made a motion, seconded by Mr. Vamos, to employ Lauren Yost as a Family and Consumer Science Teacher, at a salary of $25,000 with full benefits, effective with the 2007-08 school year. Record vote for the motion: Banks, Blue, Chobany, Jones, Stewart, and Vamos. Against the motion: Eisenhuth, Lucas, and Penna. Abstained: None. Absent: None. The motion carried. |
| P-92-06/07 | Mrs. Penna made a motion, seconded by Mr. Eisenhuth, to employ Kathleen Rigby as an Elementary teacher, at a salary of $25,000 with full benefits, effective with the 2007-08 school year. Record vote for the motion: Banks, Blue, Chobany, Eisenhuth, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: None. The motion carried. |
| P-93-06/07 | Mr. Eisenhuth made a motion, seconded by Mrs. Penna, to employ Jessica Korenoski as an Elementary teacher, at a salary of $25,000 with full benefits, effective with the 2007-08 school year. Record vote for the motion: Banks, Blue, Chobany, Eisenhuth, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: None. The motion carried. |

Mr. Eisenhuth left the meeting at 8:31 p.m.

F-44-06/07 Mrs. Chobany made a motion, seconded by Mr. Jones, to approve purchasing 26 uniforms for Ferndale Pee Wee Cheerleaders at a cost of $200 per uniform. Record vote for the motion: None. Against the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Abstained: None. Absent: Eisenhuth. The motion was denied.

BG-29-06/07 Approve a contract with Lichtenfels Nursery, Inc. for maintenance of Juniper bank along Emory Avenue from June 8, 2007 through November 2007 at a proposed cost of $1,723. No action was taken.

3. Cafeteria

C-01-06/07 Mr. Jones made a motion, seconded by Mrs. Penna, to approve the full price of lunches for the 2007-2008 school year as follows. The motion passed unanimously by a roll call vote.

| Elementary | | Secondary | |
|---|---|---|---|
| Student Lunch | $1.20 | Student Lunch | $1.35 |
| Reduced Lunch | .40 | Reduced Lunch | .40 |
| Milk | .30 | Milk | .30 |
| Adult Lunch | 2.00 | Adult Lunch | 2.00 |
| Breakfast | .55 | Breakfast | .55 |
| Reduced Breakfast | .30 | Reduced Breakfast | .30 |

High School ala carte sandwiches and entrees prices will increase as needed.

4. Education

E-16-06/07 Mr. Jones made a motion, seconded by Mrs. Penna, to approve the Graduation Project revision. The motion passed unanimously by a roll call vote.

E-17-06/07 Mr. Jones made a motion, seconded by Mr. Stewart, to amend the agenda and add a motion to approve a revised Junior/Senior High School bell schedule and to approve the initial effort of the Administration to pursue a Serve and Learn Community Grant for community outreach needs project to meet the community needs. The motion passed unanimously by a roll call vote.

E-18-06/07 Mr. Lucas made a motion, seconded by Mr. Jones, to approve the revision of the Ferndale Area Junior/Senior High School bell schedule. The motion passed unanimously by a roll call vote.

| | |
|---|---|
| E-19-06/07 | Mr. Lucas made a motion, seconded by Mr. Vamos, to approve the initial effort of the Administration to pursue the Serve and Learn Community Grant for community outreach needs project to meet the community needs. The motion passed unanimously by a roll call vote. |
| E-20-06/07 | Mr. Vamos made a motion, seconded by Mr. Jones, to approve the following Resolution. The motion passed unanimously by a roll call vote.<br><br>Whereby, in accordance with Act 22 of 1997, Charter Schools, Section 1717, Section 1718 and 1720-A, the Board of Directors of the Ferndale Area School District hereby grant a five (5) year Charter to the Central Pennsylvania Digital Learning Foundation Charter School. |
| E-21-06/07 | Mrs. Penna made a motion, seconded by Mr. Jones, to approve the application of Ferndale Area School District to the Bureau of Driver Licensing to allow Ferndale Area School District's driver's education instructor to administer the Driver Education End of the Course Skill Test. The motion passed unanimously by a roll call vote. |
| 5. | Finance<br><br>Mr. Blue made a motion, seconded by Mr. Jones, to approve F-45-06/07 and F-46-06/07. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried. |
| F-45-06/07 | Approve the May Treasurer's Report. |
| F-46-06/07 | Approve the General Fund and Hot Lunch Bills, as presented. |
| F-47-06/07 | Mrs. Penna made a motion, seconded by Mr. Stewart, to approve the 2007-2008 school year Budget as presented, using the District's Fund Balance and a property tax increase of 2.75 mills (to 55.75 mills) to balance the budget. The estimated remaining Fund Balance at June 30, 2008 ($466,953) shall be classified as Unreserved, Designated for Debt Repayment. The Budget proposed $9,901,123 in Expenditures and $8,893,076 in Revenues. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried. |
| F-48-06/07 | Mr. Vamos made a motion, seconded by Mr. Jones, to amend motion F-42-05/07 (from May 9, 2007) approving a resolution to authorize three installment payments (August 31, 2007, October 31, 2007, December 31, 2007) of Real Estate taxes, as per Act 1. (Change December 31, to December 15, 2007). The motion passed unanimously by a roll call vote. |

| | |
|---|---|
| IF-26-06/07 | Received a request from the District's five tax collectors requesting extra compensation for real estate installment payments. |
| F-49-06/07 | Mr. Vamos made a motion, seconded by Mr. Jones, to approve the listed Depositories for the 2007-2008 school year. The motion passed unanimously by a roll call vote.<br><br>- First Commonwealth Bank;<br>- First National Trust;<br>- Northwest Savings Bank;<br>- First National Bank;<br>- Pennsylvania Local Government Investment Trust;<br>- C-B-W Schools Federal Credit Union;<br>- Pennsylvania Treasurer's Invest Program for Local Governments.<br><br>Mr. Jones made a motion, seconded by Mrs. Penna to approve F-50-06/07, F-52-06/07, F-53-06/07, F-54-06/07, F-55-06/07, and F-56-06/07. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried. |
| F-50-06/07 | Approve the Business Manager to make the necessary Budgetary Transfers, as required by the School Code, to close the books at the end of the 2006-2007 fiscal year. |
| F-52-06/07 | Add a list of names of Taxpayers to the District's Tax Rolls. The lists will be forwarded to the Tax collectors with instructions to collect the necessary property taxes. |
| F-53-06/07 | Instruct the District Assessors to place the above list of names on the assessment lists and in assessment, if not presently on the assessment lists, and to retain such names on the assessment lists until they are properly removed. |
| F-54-06/07 | Exonerate the District's Tax Collectors from the collection of the 2006-2007 Delinquent Taxes. The names submitted will be listed as Delinquent Taxpayers. |
| F-55-06/07 | Submit the 2006-2007 Delinquent Tax Lists to the Pennsylvania Municipal Services, 468 Goucher Street, Johnstown, Pennsylvania, for the purpose of collection. |
| F-56-06/07 | Approve the exoneration of liability for the 2006 Real Estate Taxes for the 264 David Street property purchased by the Borough of Dale, Tax Map No. 19-008-210. |

F-57-06/07 Mr. Jones made a motion, seconded by Mr. Vamos, to approve the request of the Ferndale Area Basketball Boosters for a donation of $275 to fund the Varsity Girls' Summer League Program. Record vote for the motion: Stewart. Against the motion: Banks, Blue, Chobany, Jones, Lucas, Penna, and Vamos. Abstained: None. Absent: Eisenhuth. The motion was denied.

IF-27-06/07 Highmark Foundation awarded Ferndale Area Elementary School a Highmark Healthy High 5 School Challenge grant.

IF-28-06/07 Mr. Kowal will review the Bonding of Employees Insurance Coverage of the school district:

| Bond | Coverage | Deduct |
|---|---|---|
| Blanket Bond/Crime | $500,000 | $2,500 |
| Board Treasurer Bond | 50,000 | NONE |
| Board Secretary | 50,000 | 500 |
| Activity/Principal - Elementary | 25,000 | 250 |
| Activity/Principal - Secondary | 25,000 | 250 |
| Central Tax Bureau, EIT Collector | 5,000 | NONE |
| Beverly Held, EIT Collector | 5,000 | NONE |
| Carol Petry, EIT Collector | 8,000 | NONE |
| Anita Smith, EIT Collector | 25,000 | NONE |
| Jennifer Vamos, EIT Collector | 10,000 | NONE |

IF-29-06/07 Receipts and disbursements were reviewed.

6. Personnel

Mr. Vamos made a motion, seconded by Mrs. Penna, to approve P-88-06/07 and P-89-06/07. The motion passed unanimously by a roll call vote.

P-88-06/07 Approve the resignation of Lynn Brezensky (Cleaner), effective June 7, 2007.

P-89-06/07 Approve Nicholas Fabina to the substitute support staff list, pending clearances.

P-94-06/07 Approve reassigning the following teachers, effective at the beginning of the 2007-08 school year. No action needed.

Stephanie Mino (Grade 4) to the Grade 5 position vacated by the transfer of Wayne Lohr;

Rachelle Hrabosky (Grade 1) to the Grade 4 position vacated by Stephanie Mino;

Tiffany Guy (Class-size Reduction) to the Grade 1 position vacated by Rachelle Hrabosky

P-95-06/07 Mr. Jones made a motion, seconded by Mr. Blue, to approve Act 93. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried.

P-96-06/07 Mr. Lucas made a motion, seconded by Mr. Vamos, to approve the Elementary and Secondary Guidance Counselors to work up to 7 days beyond the regular school year, subject to the discretion of the Elementary and Secondary Principals. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried.

P-97-06/07 Mr. Lucas made a motion, seconded by Mr. Vamos, to approve the School Nurse to work up to 3 days beyond the regular school year, subject to the discretion of the Elementary and Secondary Principals. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried.

P-98-06/07 Mr. Vamos made a motion, seconded by Mrs. Penna, to approve the following personnel for the extra pay for extra duty positions. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, and Vamos. Against the motion: Stewart. Abstained: None. Absent: Eisenhuth. The motion carried.

-- All School Play Director - Jessica Szymusiak
-- Stage Manager
-- Audio/Video Director (Elementary) - Kristen Kasprzyk
-- Audio/Video Director (Secondary) - Daniel Burket
-- Detention Supervisor/Monday/Wednesday/1 Hour Each
-- Yearbook Editor (Elementary) - Maxine Cullen
-- Yearbook Advisor (Secondary) - Marsha Williams
-- Yearbook Advisor (Secondary Assistant) - Kimberly Shrift
-- Forensics (Senior High) - Kalynn Kerekes
-- Scholastic Quiz Team Coach (Junior High)
-- Scholastic Quiz Team Coach (Senior High) - Jessica Szymusiak
-- Advisor (Junior Class)
-- Advisor (Senior Class) - Frank Haines
-- Advisor (Senior Class) - Marsha Williams

-- CPD Coordinator (Act 48 Chairperson) - Wayne Lohr
-- Curriculum Support Chairperson (Primary Science) - Janet Russell
-- Curriculum Support Chairperson (Intermediate Science) - Don Joswick
-- Curriculum Support Chairperson (Primary Social Studies)
-- Curriculum Support Chairperson (Intermediate Social Studies) - Lori Byer
-- Curriculum Support Chairperson (HS Arts)
-- Curriculum Support Chairperson (HS Math) - Stephen Clawson
-- Curriculum Support Chairperson (HS English) - Amy Kopriva
-- Curriculum Support Chairperson (HS Science) - Christine Madison
-- Curriculum Support Chairperson (Social Studies) - Ronald Jones
-- Curriculum Support Chairperson (Special Education) - Kathleen Wojnarowski
-- Math Counts Advisor - Robert Boyle
-- Reading Team Advisor (Elementary) - Veronica Shorto
-- Student Council Advisor/Split - Christine Falger, Kathleen Wojnarowski
-- Reading Team Advisor (Secondary Senior High)
-- Reading Team Advisor (Secondary Junior High) - Daniel Burket
-- National Honor Society - Kimberly McMullen
-- Cheerleader Advisor (Varsity)
-- Cheerleader Advisor (Junior High)
-- Band Fronts Advisor - Anne Schrock
-- Forensics (Junior High) - Amy Kopriva
-- Drum Instructor - James Ballow (pending clearances)

P-99-06/07 Mr. Jones made a motion, seconded by Mrs. Penna, to approve Ferndale Area School District participation in the 2007-08 Appalachia Intermediate Unit 8 Substitute Teacher Program at a cost of $500. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried.

F-51-06/07 Mr. Blue made a motion, seconded by Mrs. Penna, to approve bids for: Athletic Supplies, General/Art supplies, and bread products. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried.

F-58-06/07 Mr. Jones made a motion, seconded by Mr. Blue, to approve the Ferndale Area School District Waiver of Health Care Coverage Plan. The motion passed unanimously by a roll call vote.

| | |
|---|---|
| 7. | Student Activities |
| | Mrs. Penna made a motion, seconded by Mr. Vamos, to approve ST-52-06/07, ST-54-06/07, and ST-55-06/07 for the 2007-08 school year. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried. |
| ST-52-06/07 | Approve Theodore Helsel, Jr. as an Assistant Varsity Football Coach, at a salary of $2,836 based on a 16-week season. |
| ST-54-06/07 | Approve Arthur McClucas as an Assistant Junior High Boys' Basketball Coach, at a salary of $1,323 based on a 12-week season. |
| ST-55-06/07 | Approve Joseph Arcurio as the Weight Room Supervisor, at a salary of $7.15 per hour for 250 hours from July 1, 2007 through June 30, 2008. |
| ST-53-06/07 | Mrs. Penna made a motion, seconded by Mr. Jones, to approve Eric Blue, as the 7th Grade Football Coach, at a salary of $1,459.50 based on a 14-week season. Record vote for the motion: Banks, Chobany, Lucas, Jones, Penna, and Vamos. Against the motion: None. Abstained: Blue and Stewart - due to relationship. Absent: Eisenhuth. The motion carried. |
| ST-56-06/07 | Tabled a student's participation in cross country with Westmont. |
| 8. | Workshops/Conferences |
| | Mr. Jones made a motion, seconded by Mrs. Penna, to approve the following workshops/conferences. Record vote for the motion: Banks, Blue, Chobany, Lucas, Jones, Penna, Stewart, and Vamos. Against the motion: None. Abstained: None. Absent: Eisenhuth. The motion carried. |
| W-42-06/07 | Christine Oldham, Steven Brown, Jennifer Gamble, Edward Moran; *Appalachia Intermediate Unit 8 Leadership Academy 2007* in State College on July 11, 12, 13, 2007. Registration for each: $285.00. Travel: $200.00. Total Cost: $1,340. (District) |
| W-43-06/07 | Christine Oldham, Steven Brown, Jennifer Gamble, Edward Moran, *Special Education Academy: Achieving Balance, Managing Compliance, Leading Improvements* in Bedford Springs on July 23, 24, 25, 26, 2007. Travel: $150.00. (District) |

W-44-06/07

Wayne Lohr (2); *PAFPC Program and NCLB Fiscal Compliance* in Pittsburgh on August 9, 10, 2007. Cost: Registration: $295.00. Lodging: $220.00. Meals: $55.00. Travel: $65.00. Total Cost: $635.00. (Title I)

VI. Adjournment

Mr. Jones made a motion, seconded by Mrs. Penna, to adjourn the meeting at 10:05 p.m. All were in favor.