

California Association of Health and Education Linked Professions,
Joint Powers Authority (CAHELP, JPA)
DESERT MOUNTAIN SELPA STEERING and FINANCE COMMITTEE MEETING
January 27, 2023 – 9:00 a.m.
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AMENDED MINUTES

DESERT MOUNTAIN SELPA (DMSELPA) STEERING AND FINANCE MEMBERS PRESENT:

Academy for Academic Excellence – Marcelo Congo, Apple Valley USD – Priscilla Avila, David Wheeler, Baker Valley USD – Cecil Edwards, Barstow USD – Heather Reid, Bear Valley USD – Lucinda Newton, Desert/Mountain Operations (SBCSS) – Rich Frederick, Health Sciences High School and Middle College – Bryan Dale, Helendale SD – Mike Esposito, Hesperia USD – Eric Land, Lucerne Valley SD – Vici Miller, Needles USD – Jamie Wiesner, Silver Valley USD – Cheri Rigdon, Snowline JUSD – Pam DeRenard, Trona JUSD – Nicole Yeager, Victor Elementary SD – Tanya Benitez, and Victor Valley UHSD – Margaret Akinnusi, Rama Bassham.

GUEST:

Christina Leal – Options for Youth

CAHELP, DMSELPA, & DMCC STAFF PRESENT:

Jamie Adkins, Codi Andersen, Pam Bender, Ivan Campos, Heidi Chavez, Craig Cleveland, Danielle Cote, Adrien Faamausili, Thomas Flores, Marina Gallegos, Bonnie Garcia, Jennifer Harms, Maurica Manibusan, Angela Mgbeke, Lisa Nash, Kathleen Peters, Karina Quezada, Linda Rodriguez, Jennifer Rountree, Veronica Rousseau, Jennifer Sutton, Bobbie Taylor, and Athena Vernon.

1.0 CALL TO ORDER

The regular meeting of the California Association of Health and Education Linked Professions, Joint Powers Authority (CAHELP, JPA) Desert Mountain SELPA Steering and Finance Committee Meeting was called to order by Chairperson Pam Bender, at 9:02 a.m., at the Desert/Mountain Educational Service Center, Apple Valley.

2.0 ROLL CALL

3.0 PUBLIC PARTICIPATION

None.

4.0 ADOPTION OF THE AGENDA

4.1 **BE IT RESOLVED** that a motion was made by Cheri Rigdon, seconded by David Wheeler, to approve the January 27, 2023 Desert Mountain SELPA Steering and Finance Committee Meeting Agenda as presented. The motion carried on the following vote: 16:0:0 Ayes: Akinnusi, Benitez, Congo, Dale, DeRenard, Edwards, Esposito, Frederick, Land, Miller, Newton, Reid, Rigdon, Wheeler, Wiesner, and Yeager. Nays: none, Abstentions: none.

5.0 INFORMATION/ACTION

5.1 Early Start Individualized Family Service Plan (IFSP) (**ACTION**)

California Association of Health and Education Linked Professions,
Joint Powers Authority (CAHELP, JPA)
DESERT MOUNTAIN SELPA STEERING and FINANCE COMMITTEE MEETING
January 27, 2023 – 9:00 a.m.
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AMENDED MINUTES

Forms used in the operations of special education programs within the DMSELPA are developed, reviewed and revised throughout the year upon the recommendation of the Program Team. Forms are modified as necessary in order to support the operations of special education programs in an efficient, effective and legally compliant manner. Suggested revisions to SELPA Forms are submitted to the DMSELPA Steering and Finance Committee for consideration and approval.

5.1.1 **BE IT RESOLVED** that a motion was made by Tanya Benitez, seconded by David Wheeler, to approve the Early Start Individualized Family Service Plan (IFSP) as presented. The motion carried on the following vote: 16:0:0 Ayes: Akinnusi, Benitez, Congo, Dale, DeRenard, Edwards, Esposito, Frederick, Land, Miller, Newton, Reid, Rigdon, Wheeler, Wiesner, and Yeager. Nays: none, Abstentions: none.

6.0 CONSENT ITEMS

It is recommended that the Steering and Finance Committee consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Committee Member at the meeting for clarification, discussion, or change.

6.1 **BE IT RESOLVED** that a motion was made by Rich Frederick, seconded by David Wheeler, to approve the following Consent Item as presented. The motion carried on the following vote: 16:0:0 Ayes: Akinnusi, Benitez, Congo, Dale, DeRenard, Edwards, Esposito, Frederick, Land, Miller, Newton, Reid, Rigdon, Wheeler, Wiesner, and Yeager. Nays: none, Abstentions: none.

6.1.1 Approve the December 16, 2022 DMSELPA Steering and Finance Committee Meeting Minutes.

7.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

7.1 Assembly Bill 361 and Assembly Bill 2449 Brown Act Update

Pam Bender provided a Brown Act Update pertaining to Assembly Bills 361 and 2449. As of the time of the meetings, the California State of Emergency ends February 28, 2023. Pam said after receiving legal opinion and meeting with CAHELP, JPA Governance Council, all CAHELP, JPA meetings will continue with traditional Brown Act provisions. She said committee members will notify Jamie Adkins if they will be participating in person or remotely and if remotely, the address where they will participate from so that it can be listed on the agenda. When finalized, the agenda is to be posted at all remote sites with a space available for the public to attend. This will begin with the February meeting.

7.2 IEP Implementation and Monitoring of Tracking Service Minutes

Pam Bender presented a PowerPoint with information regarding IEP implementation and

California Association of Health and Education Linked Professions,
Joint Powers Authority (CAHELP, JPA)
DESERT MOUNTAIN SELPA STEERING and FINANCE COMMITTEE MEETING
January 27, 2023 – 9:00 a.m.
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AMENDED MINUTES

monitoring of service minute tracking. She said CDE was found out of compliance with federal law because it did not adequately collect data regarding the implementation of student with disabilities IEPs. The state was ordered to develop an annual data collection speaking directly to an LEAs performance in providing all services promised in a student's IEP. Pam said this is to be done annually beginning this year. CDE will identify a random sample of students, providing the LEA with either their names and/or their statewide student identifier (SSID) so the LEA can provide data for a 60-day period. Pam reported it will be 5% of students with disabilities, not 10% as previously thought. She continued that once the data is gathered, each LEA superintendent or CEO will certify the data is accurate and that school principals have certified that the data is accurate. SELPA will certify then return it to the LEA for final submission to CDE. She reiterated SELPA will not be submitting to CDE, each LEA will submit on their own behalf. CDE confirmed there are a variety of methods that can be used to collect the data. Pam shared there is a State SELPA subgroup that is working on an Excel worksheet that will calculate the percentages once service minute data is added. Once SELPA has time to test it, it will be shared with the LEAs as another option for tracking. She said that SEIS does have a tracking system however it is set up for 365 days instead of actual school days. She continued the related service providers are typically already tracking attendance. Pam stated that absences of the students and providers must be tracked because if a student does not receive services due to them being absent from educational activities, services do not need to be made up. However, if the provider is not available, or if the student is on a school trip, assembly, or other school event/educational activity, services must be made up. This is contrary to what was shared at December's meeting but research enforces it. Pam confirmed if a student is suspended, services do need to be made up.

Pam said if a student is refusing services at the time scheduled or if there are other behavioral issues, note it in tracking document. She confirmed if a substitute teacher is in a specialized academic instruction (SAI) class, the services do not need to be made up as the student is receiving services. Pam will ask others at State SELPA for ideas on how to make up minutes for special day class (SDC) service minutes. It was suggested to use Supplemental Aids and Supports page in the IEP to include that the student will participate in school assemblies and other general education mainstream opportunities to work on social skills with SDC teacher or aide then note it in the tracking log.

It was agreed that there would be time available before the training portion of the February DMS SELPA Steering and Finance Committee for the directors to collaborate on this topic.

7.3 Alternative Diploma Update

Pam Bender presented an update on alternative diploma pathway. She explained as part of Assembly Bill (AB) 181 and California Education Code Section 51225.31 is establishing a new high school diploma pathway exclusively for students with significant cognitive disabilities instead of a certificate of completion. Pam said a student can be awarded the alternative diploma if they have met the graduation requirements the LEA has developed. She continued that before commencing 10th grade, the IEP team needs to determine whether the student needs to participate

AMENDED MINUTES

in the graduation standards and the student must take the California Alternative Assessment (CAA) in 11th grade. A student who is in functional skills program is not eligible but a student that needs differential standards for aligned coursework is. Pam said eligible students are those with significant disabilities and are generally in the most severe classes. The student must also be identified as cognitively impaired and not eligible for general education diploma. An LEA will continue to be obligated to provide free appropriate public education (FAPE) until the student is 22 years of age even if they earn an alternative diploma. Pam shared CDE has an Alternative Assessment IEP Committee to assist in developing the guidelines and requirements. Pam reminded the committee members that students who take the CAA are 1% of the special education population so no more than that should be eligible for the alternative diploma. Pam restated the LEAs are to determine what their eligibility requirements will be. She added that current 11th and 12th graders are not eligible because they have not had the opportunity to take the classes required. Pam confirmed the diploma cannot look different from a standard diploma. The statement in the regulations only says the student must pass the CAA and does not specify any specific level.

7.4 Understanding the Invisible Learning Disability: Educational and Behavioral Interventions for Children with Fetal Alcohol Spectrum Disorder (FASD)

Pam Bender shared a flyer for an upcoming training *Understanding the Invisible Learning Disability: Educational and Behavioral Interventions for Children with Fetal Alcohol Spectrum Disorder (FASD)*. Dr. Ron Powell and Dr. Sheri Wilkins providing a 5-part monthly training on FASD that is supported by State SELPA. Pam asked the committee members to share the flyer with their staff.

7.5 Desert Mountain Operations Update

Rich Frederick provided a Desert Mountain Operations (DMOPS) Update. He said DMOPS is working on district reports for services following a model Riverside County Office of Education shared. There will be a pilot with Victor Valley Union High School District (VVUHSD). Rich said the district reports will include details on the students, the location where services are provided, and the services being provided. He added the reports will be provided in the next month.

7.6 Desert Mountain Children's Center Client Services Reports and Update

Pam Bender presented the Desert Mountain Children's Center Client Services monthly reports and update. She asked for Linda Llamas to be contacted with any questions.

7.7 Professional Learning Summary and Update

Heidi Chavez provided the professional learning summary. She then reported the next Community Advisory Committee (CAC) meeting is scheduled for February 23, 2023 with Apple Valley USD hosting. She said representatives from each district are needed as well as chairperson and vice-

California Association of Health and Education Linked Professions,
Joint Powers Authority (CAHELP, JPA)
DESERT MOUNTAIN SELPA STEERING and FINANCE COMMITTEE MEETING
January 27, 2023 – 9:00 a.m.
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AMENDED MINUTES

chairperson. She added the chairperson and vice-person are greatly supported by SELPA staff who make flyers, facilitate, and other behind the scenes duties. Heidi said having LEA representatives attending the CAC meetings is a requirement of being a SELPA member.

Heidi stated the I-MTSS Symposium will be held on March 8, 2023 in San Bernardino. The topic is *See Me, Understand Me*. These are general sessions and general conversation about the impact and effects on LGBTQ+ students. On May 17, 2023, speaker Ami Davis will return to DMESC to provide a more in-depth training. Heidi said the details of the May 17 training will be provided on a flyer that will be released on March 8, 2023 at the symposium.

Heidi shared the Special Education Directors' Training is scheduled for February 24, 2023 at 12:00pm-2:00pm. She said the trainers will be presenting virtually but committee members attending in-person will have space to attend as a group and will also be provided with lunch. The topic will be Overidentification and Overrepresentation in Special Education

7.8 Resolution Support Services Summary and Update

Kathleen Peters presented the DMSELPA's Resolution Support Services Summary and update. She said the number of cases is lower than previous years but the issues are deeper and more complex which take more time.

Kathleen said the Core Communication Skills training on February 2, 2023 is full with a waiting list but if interested, contact Nicole Langley. Kathleen reported the Key2Ed training in March has been cancelled due to lack of response but she does have resources if an LEA is interested.

7.9 Career Technical Education Update

Bobbie Taylor presented the Career Technical Education (CTE) update. She shared Transition Planning for All Students is available virtually on February 9, 2023 and also as self-paced course. She said the content is the same in both formats. This will allow teachers and staff to attend whichever fits their schedule best. Bobbie added the training is also beneficial for veteran teachers who have not attended in recent years

7.10 Compliance Update

Pam Bender presented an update on compliance items from the California Department of Education (CDE). She said there are four districts are in step four of Compliance and Improvement Monitoring (CIM) process. There will be webinars coming in February and other supports provided to the LEAs.

Pam continued that schools involved in Small Schools Monitoring have submit Policy and Procedure in December 2022 with Educational Benefit Review is due on January 30, 2023. CDE will review Educational Benefit Review then in the spring, ask to LEAS to review records of no

California Association of Health and Education Linked Professions,
Joint Powers Authority (CAHELP, JPA)
DESERT MOUNTAIN SELPA STEERING and FINANCE COMMITTEE MEETING
January 27, 2023 – 9:00 a.m.
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AMENDED MINUTES

more than 25 students which will include verifying enrollment, and reviewing the most recent IEP to determine if there will be corrective actions.

7.11 Nonpublic School/Nonpublic Agency Update

Pam Bender provided a nonpublic school/nonpublic agency update. She said Desert View School had a recent review with some corrective actions to be completed. SELPA is beginning to interact with another nonpublic school that is run by educators. Pam reported they are actively looking for a site in the high desert.

7.12 Prevention and Intervention Update

Angela Mgbeke provided the Prevention and Intervention update. She shared Deborah Sarkesian is the new coordinator for Prevention and Intervention. Angela reported the team provides PBIS supports, social emotional supports, and other behavioral supports. She stated the Culturally Responsive Classroom training will be offered on February 21, 2023 at 8:30am-11:30am. Another training offered is Role of Universal Screeners scheduled for March 14, 2023.

7.13 Roles of Physical Therapy and Orthopedic Impairment Credential

Codi Andersen reviewed the roles of the physical therapy and orthopedic impairment credential. Physical and occupational therapists are educated through a medical based Master's or Doctorate program, pass a licensing exam to receive their license through an accrediting board of the state. Codi said they can have an assistant that works under their licensing. The evaluations, triennials, and assessments are done based on participation and access to education as well as school functions.

Codi shared an orthopedic impairment is a severe disability that limits a person in their mobility or ability to use their arms and/or legs. She said to provide orthopedic impairment (OI) services, a credentialed special education teacher obtains an added authorization in orthopedic impairment. They provide services to students with Orthopedic Impairment as primary or secondary qualification. Codi continued the OI evaluations, triennials, and assessments are related to the access of core curriculum. She said this could be modifying curriculum or instruments so the student can safely access their environment.

Pam Bender stated if any student has OI on their IEP, the LEA must have a someone with an OI credential to provide those services.

8.0 FINANCE COMMITTEE REPORTS

8.1 Learning Recovery Support, Dispute Prevention and Resolution Funds Update

Marina Gallegos provided Learning Recovery Support, Dispute Prevention and Resolution Update. Marina reported it is one-time funding meant to support students who have been impacted

California Association of Health and Education Linked Professions,
Joint Powers Authority (CAHELP, JPA)
DESERT MOUNTAIN SELPA STEERING and FINANCE COMMITTEE MEETING
January 27, 2023 – 9:00 a.m.
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AMENDED MINUTES

by COVID-19. There have been some requests for reimbursements but there is still a significant amount of money available. Marina said funds must be encumbered by June 30, 2023 and expended by September 30, 2023. She directed the committee members to work with her, Heidi Chavez, or Kathleen Peters to access the funding. Marina added the LEAs must segregate the expenditures in their financial systems in case of audit.

Pam Bender said the information has been shared with the superintendents so they are aware as well.

8.2 Educationally Related Mental Health Services (ERMHS) Funding Information

Marina Gallegos will provide Educationally Related Mental Health Services (ERMHS) funding information. She reported the governor proposed for the 2022-23 budget that AB 114 ERMHS funding be shifted from the SELPAs to the LEAs. It was postponed to be reviewed for the 2023-24 budget. Marina presented DMCC client count, projected service count, projected clinician need based on 32 clients per caseload, and projected revenue less projected cost for each LEA. She added it is a larger ongoing conversation at CAHELP JPA Governance Council and more information will follow at future meetings.

Pam Bender said the information was shared with the CAHELP, JPA Governance Council on January 9, 2023. She said it is important for the superintendents to know the amount of money is ERMHS funding provides and what is being paid out. This will allow them to see the cost of having their own service providers. Pam will be providing a break down to each superintendent of specific detail to allow them to make decisions of how to proceed with funding. Pam said at the Governance Council meeting, creating MOUs as well as changing Local Plan were discussed.

Pam said in February, she and Linda Llamas will be presenting to Advisory Commission on Special Education (ACSE) in Sacramento on the impact of funding going to districts will have on SELPA services.

9.0 INFORMATION ITEMS

- 9.1 Monthly Audiological Services Reports
- 9.2 Monthly Occupational & Physical Therapy Services Reports
- 9.3 Monthly Nonpublic School Placement Report
- 9.4 Upcoming Professional Learning Opportunities

10.0 STEERING AND FINANCE COMMITTEE MEMBERS COMMENTS / REPORTS

None.

California Association of Health and Education Linked Professions,
Joint Powers Authority (CAHELP, JPA)
DESERT MOUNTAIN SELPA STEERING and FINANCE COMMITTEE MEETING
January 27, 2023 – 9:00 a.m.
Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

AMENDED MINUTES

11.0 CEO COMMENTS

Pam Bender welcomed all to 2023 with hope for a great six months of a positive mindset while working through compliance and changes in procedures. She reminded everyone that CAHELP staff are available to support the LEAs. She repeated some of the CDE monitoring requirements.

12.0 MATTERS BROUGHT BY THE PUBLIC

None.

13.0 ADJOURNMENT

Having no further business to discuss, a motion was made by Vici Miller, seconded by David Wheeler, to adjourn the meeting at 10:30 am. The motion carried on the following vote: 16:0:0 Ayes: Akinnusi, Benitez, Congo, Dale, DeRenard, Edwards, Esposito, Frederick, Land, Miller, Newton, Reid, Rigdon, Wheeler, Wiesner, and Yeager. Nays: none, Abstentions: none.

The next regular meeting of the Desert Mountain SELPA Steering and Finance Committee will be held on Friday, February 24, 2023, at 9:00 a.m., at the Desert Mountain Educational Service Center, Aster/Cactus Room, 17800 Highway 18, Apple Valley, CA 92307.

Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.