

Highland School District #203
HMS/HHS Library
Tuesday, November 18, 2025

The **November 18, 2025, Regular Board Meeting** was called to order by Chair David Barnes at 7:00 pm.

A. PRESENT: Superintendent Mindy Schultz, Director of Business & Operations Francis Badu, Board members Lupita Flores, Carlos López and Cindy Reed. TES Principal Brandon Jensen, MWC/TES Counselor Veronica Dimas, various TES staff, parents, and students, and Recording Secretary Julie Notman. Board member Kerry Jones was absent.

C. FLAG SALUTE was led by Lupita.

D. APPROVAL OF MINUTES: There were no questions about the minutes. Carlos moved, Lupita 2nd to approve the October 6, 2025, AM and the October 21, 2025, PM Meeting Minutes as presented; motion carried.

II. COMMUNICATIONS

A. TES Presentation: TES Principal Brandon Jensen introduced the MWC/TES School Counselor Veronica Dimas who shared that she started a 5th Grade Leadership Group. The students had to apply to be in the group, and then they, their parent and their teacher had to sign a contract. Each of the leadership students that were at the board meeting got up and shared one activity that the leadership group has selected to do including decorating the counselor's door, thank you cards for Cowiche Growers, assembly backdrops, hallway posters for students to know what to wear during spirit week, and reinstating an after-school crossing guard team. The students did a great job presenting. Mrs. Dimas told the group she is tracking their hours/minutes spent with the group and the activities so they know how much time they've volunteered at TES.

B. Public Comment: No public comment.

C. Admin Board Reports: The Board members had read the reports, there were no questions nor comments.

III. UNFINISHED BUSINESS

None

IV. NEW BUSINESS

A. Resolution #1-25 Cancellation of Warrants: Francis told the board that these warrants have been on the books without being cashed so the district sends them to the state as unclaimed property. The process needs a board-approved resolution. Cindy moved, Carlos 2nd to approve Resolution #1-25 Cancellation of Warrants; motion carried.

B. Budget Status /Enrollment and Operations Report: Francis: The GF at the end of October was \$1.7M, a drop from 2024, which we will continue to see a drop through the year until the last few months. CP has \$1.6M from which principal payments will be made to the bond/Capital Projects loan in December. We are in discussion about the next project, discovering the need, the cost, and what we can afford. There wasn't much movement in the other funds. Enrollment Report: We had 10 withdrawals and three enrolled resulting in a headcount of 947 and FTE of 929. The budgeted FTE this year is 934 and our average thus far is 933 so only one below. It is encouraging compared to last year at this time. We should see it be steady the rest of the year.

B. Personnel Report: Mindy: Two [LAP] paras submitted resignations, the vacancies were posted, applicants interviewed and two selected who have accepted the positions. We have a long-term sub for

Ana García. There a bit of a shuffle in coaching positions. The Freshman Class Advisor position is still posted but Mr. Gillespie thinks it won't be filled. That class doesn't usually do much the freshman year but will have to do a bit more fundraising the next three years. There is a corrected October Personnel Report to add in an omission of a coach in the Extra-Curricular section. There were no questions about the personnel reports so Cindy moved, Lupita 2nd to approve the Corrected October 21, 2025 and November 18, 2025 Personnel Reports as presented; motion carried.

C. Legislative Report: Cindy Nothing to report.

V. FINANCE

A. Payment of Bills-General, ASB, Capital Projects, and Payroll: There were no questions nor comments: Lupita moved, Carlos 2nd to approve payment of the bills as presented; motion carried.

- **General Fund bills** for \$247,292.28 with warrants 80220 through 80307.
- **ASB Fund bills** for \$7,269.58 with warrants 7269 through 7276.
- **Capital Project bills** for \$201,859.88 with warrants 793 through 795.
- **Payroll Fund bills** for \$242,098.84 with warrants 80308 through 80322 and \$978,777.43 by direct deposit.

VI. CALENDAR OF EVENTS: David reviewed the upcoming district dates. There is a conflict with sitting a quorum for the AM meeting on Dec. 1 so it will be moved to Monday, December 8. Winter concert on Dec. 4, Cheer Holiday Bazaar on Dec. 6, the Board were encouraged to attend these events. Board PM meeting on Dec. 16, and Winter Break Dec. 22-January 2.

VII. ADJOURNMENT

There being no further business, Chair David Barnes adjourned the meeting at 7:16 p.m.

Chair

Secretary