

# Meeting Minutes

NOVEMBER 2025



# Meeting Minutes 11/21/25

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**9AM / CONFERENCE ROOM**

## **Attendees**

Kevin Cochran, Tara Marmur, Emily Kiernan, Leah Clark, David Weller, Mike Bateman, Jill Carothers, Mary Beth Tingley, Brenda Davis

## **Apologies**

Jen Snyder

## **Welcome**

- Meeting minutes for October were approved.

## **Committee Updates**

- See attached document.

## **Financials**

- Financial report distributed.

## **Principal's Update**

- **Trunk-or-Treat** was an amazing event. Incredible participation by Cold Spring teachers and staff. More than 8,000 pieces of candy were distributed throughout the night. A total of 180 pumpkins were submitted for the pumpkin decorating contest. Mr. Cochran received nothing but positive feedback about the event.
- Mrs. Davis gave a report from each of the grades on how they are using classroom and teacher grants provided by the HSA
- Kindergarten: Field Trip to None Such Farms
- 1st Grade: Field Trip to Elmwood Park Zoo
- 2nd Grade: Scholastic News
- 3rd Grade: Chick project
- 4th Grade: Flashcards for new math algorithms
- 5th Grade: Trip to Peace Valley Park
- 6th Grade: Ropes Course at Elbow Lane.

\*All grades are thankful for the school-wide donation of the Scholastic News subscription which is a great resource for both teachers and students.

### President's Update

- **Spring Fair:** 1990's will be the theme of this year's Spring Fair. Mike has secured three food trucks, as well as DJ Greg Curran. Next up is starting to plan games and soliciting for volunteers.
- **\$30 for 30 Donation Drive:** We are currently at 53% of our goal of \$7500 with a total of \$3,974 raised so far. It was discussed to send out a reminder to parents about the fundraising initiative.

### End Meeting

## November 2025 - Committee Updates

Committee	Chairperson s	What's the update?
Apparel	Margot Bauer	Our Fall Apparel Sale closed on Nov 9.  Total Fundraising: \$1,042  Our biggest sellers were sweatshirts and long sleeve shirts. We usually sell a lot more t-shirts (which are our biggest money maker) but I think because the school gave away 30th anniversary shirt, our sales of t-shirts were way down.

<p>Bingo</p>	<p>Leslie Morgan and Abby Cundari</p>	<ul style="list-style-type: none"> <li>● Date: January 23</li> <li>● I informally reached out to Kevin who confirmed he likes bingo and was happy with how it's been run and does not have any requested changes.</li> <li>● Need to confirm that the gym was indeed booked for this date.</li> <li>● Dominick's is onboard for pizza orders; cost will be \$1 higher per pizza this year.</li> <li>● If Kevin is at the HAS meeting, could you ask him if he's able to place the same order for district tables like he did the past 2 years? And To please start identifying bingo callers, whether staff member could run the technology (Steve R did it the past 2 years), and will circulate some save the date messaging before the end of the year.</li> </ul>
<p>Book Fair</p>	<p>Catherine DeLorenzo, Divya Cyril and Tara Marmur</p>	<p>Thank you for your support. We received all preorders in October and November, and they were distributed to the students who made payments during the Book Fair. At this time, we are officially closed for the 2025 year.</p>
<p>Bulletin Board</p>	<p>Leah Clark</p>	<p>December will feature a winter theme with snowmen. That board should stay up through the end of January when I will switch to a Valentines theme or something that goes along with the Father/Daughter dance.</p>
<p>Father/Daughter</p>	<p>Janelle Coller</p>	<p>We are on track for the dance and I'm in good shape for help planning. Unfortunately due to work, I can't attend the open HSA meeting.</p> <p>Date - Feb 21st  Theme - Pop Star Party  Greg Curran DJ and Photo Booth confirmed  Planning Committee  Jenny Gabale - Refreshments  Alex Esteves and Laura Vallone - Decorations  Janelle Coller - Event chair</p> <p>We will be looking for lots of help the day of the dance and I will have a sign up genius for those volunteers circulating the month prior.</p>

Garden Club	Karen Vechionne/ Shannon Konopka	<p>The garden club was busy this month doing the final fall cleanup. We had a cleanup/planting event to prepare the butterfly garden for winter and ensure a bountiful spring flower season. We are thankful to everyone who could come out to help.</p> <p>We still have concerns about the watering issue for spring and summer. We would benefit from having a meeting to discuss options. We did email Leah Clark, our HSA liaison with ideas that she will hopefully be bringing to this HSA meeting.</p>
Holiday Shop	Jennifer Fisher and Kate Tarr	<p>Holidayshop: 3400 items purchased, consigned, priced and ready to go. Teachers have selected time slots. Volunteer sign up genius will be shared at the meeting Friday. Flyers will be printed and posted first week of December. With plans to send flyers home with families between December 3rd/4th to give families one week to fill the back of flyer with wish list. We post our flyer on Facebook page this Friday 3 weeks in advance. We will need help Dec 10th in the afternoon to set up as well as Dec 11th for personal shoppers.</p> <p>Next years holiday shop:We need a co-chair. We are also moving forward with a company and supplementing with extra merchandise as well as some of CS favorites-hats, blankets, mugs.</p>
HRPCoordinators /	Mary Beth Tingley	<p>Rhonda hosted a zoom training and orientation for any homeroom parents who needed a refresher or hadn't done it before and recorded it to be used in the future if necessary. All Halloween parties went well and a thank you was sent out to the homeroom parents for all of their hard work. Next up is the winter parties. The homeroom parents will need the dates of all of their parties as soon as possible so that they can send out info to parents. Rhonda has told homeroom parents to stay in communication with the teachers for those dates since they can differ. Can you please advise if Mary Beth will be taking this over before the winter parties or if Rhonda should plan on still running this committee and if so til when?</p>

Hospitality	Rhonda Ragona and Brittany Segal	We are preparing for a festive Friendsgiving themed Thanksgiving luncheon for the faculty and staff during teacher conferences on Monday, November 24th. The Sign Up Genius is getting filled in nicely for most things. We reached out to Altemontes and Bocellis to see if they wanted to donate a soup or salad but have not heard back. We will fill in what we can with the funds we have left. There will also be a cookie exchange run by the teachers in December. Hospitality is supporting with set up and decorations as well as hot cocoa and coffee.
International Night	Becca Bateman and Melissa Atkins	No current updates.
Mother/Son	Mary Beth Tingley and David Weller	No current updates.
Pretzel Day	Nicole Schilling and Paige Johnson	Last pretzel day in October we ordered 480 pretzels. We had about 50 left over, which mostly were bought up by the HSA parents there, and the leftovers donated to the teachers lounge. Our next pretzel day is the 21st. We're planning on ordering 440 this time around.
Pumpkin Contest	Mrs. Davis	No current updates.
Spring Fair	Board	No Updates

<p>Sixth Grade Socials</p>	<p>Katy D. /Jenn Fisher</p>	<p>6th Grade Bowling was a success! We held our event on Saturday, November 15th at Thunderbird Lanes for Glow Bowling and Pizza. Parents, Nic Maoriana and Nadia Miserendino, organized the event and did a great job putting together an engaging social opportunity for our 6th grade students. We had 53 pre-registered students, 5 discounted tickets and one student paid in cash at the event to attend. 48 students actually attended. The 6th Grade students had fun socializing, eating pizza, hitting the arcade and just enjoying being together outside of school. It was good, simple fun and the students were appreciative. We had plenty of parent support for chaperones. Nic and Nadia did a great job organizing!</p> <p>Nadia will be submitting a reimbursement for balloon supplies this week. Once she does, our Bowling profit should stand at <b>\$157.45</b>. We plan to use surplus funds for snacks at ice skating, and any surplus we accrue at our monthly socials will be applied to our end of the year party. Next social event is Ice Skating on December 20th to be organized by Karen and Jeff Merringer.</p>
<p>Fifth Grade Socials</p>	<p>Rhonda Ragona/Tara Marmur</p>	<p>We haven't had our November Social yet, it is at Thunderbird lanes on Saturday, November 22 from 3-5pm and is being run by Leslie Morgan and Debbie Olivastri. Next month's social is at Skyzone on December 19th from 5-7pm and it is being run by Julia Levy and Stephanie Wenger. All events have an event planner and are forging ahead. We had some parent pushback about our End of the Year party plan for being at the school. Just FYI, a parent sent an email unhappy about the fact that we are not having the party at the YMCA and that we are having the party at the school. We are friends with this person. We asked them to research other avenues and or help us plan it if they didn't like what we had in mind and they did not respond. We did not bring up the fact that we think we can make it super fun and cohesive as well as more accommodating for our student that is vision impaired. Please advise if you think we need to address this further.</p>

Trunk or Treat	Mike Bateman	No current updates.
CS Superintendent Advisor	Catherine DeLorenzo	<p><b>The first Superintendent's Parent Advisory Council meeting was held on Tuesday, October 28th. Dr. Malone, the substitute Superintendent, presided over the meeting with assistance from the Communications Director, Chuck Petite, and the Realignment Team, Lindsay Smith and Ang Hernshot.</b></p> <p><b>The Highlights are as follows:</b></p> <ul style="list-style-type: none"> <li>● <b>Key terminations took place at the last Board meeting</b></li> <li>● <b>New Superintendent search will begin once the Board sets timeline and process</b></li> <li>● <b>Dr. Malone is receiving support to manage his job and the substitute Superintendent's job from the East and Tamanend Principals</b></li> <li>● <b>Realignment's broad overview and timeline was a big topic of conversation. Included discussion of staffing changes timeline and curriculum expectations at middle grades. 6th grade sports was also a topic with plans to provide some sports via Club choices. Visit the website cbsd/cbrealign for all things CBSD Realignment</b></li> <li>● <b>Audit with Pupil Services plan - consultant firm will evaluate the system with focus on special needs department. There's a call for this plan with a vote for approval going to the Board in early November. Hoping findings will be shared early next year for a roadmap for strengthening pupil services. Paid for with savings in this year's current budget. The road map recommendations will need to be budgeted in the future.</b></li> <li>● <b>Dave Mattis is the interim finance director</b></li> <li>● <b>C the Good B the Good - our district's theme</b></li> <li>● <b>American Education Week - seeking to change it up</b></li> </ul>

Yearbook	Danielle Niblick and Jenny Gable	No Current Updates