FERNDALE AREA SCHOOL DISTRICT
Board Meeting Minutes
Board Room
December 4, 2013

I. The December 4, 2013 Reorganization Board Meeting of the Ferndale Area School Board was held in the Board Room of the Elementary School, 100 Dartmouth Avenue, Johnstown, Pennsylvania. The Meeting was called to order by Mr. Meekins at 6:02 p.m.

II. Pledge of Allegiance

Notice was given that the Meeting of the Ferndale Area School Board conducted in the Board Room will be tape recorded and entry constitutes consent to the taping of any individual who comments. Please turn off or silence all electronic devices and refrain from use during the meeting.

III. Roll Call: Present: Susan Boyle, Sandra Chobany, Melissa Garman, Dale Harrison, Wayne Meekins, Jason Moschgat, Richard Pavic, Stephen Thompson, and Patricia Wilson. Absent: None.

Student Board Representatives: Taylor Harrison and Devon Valinsky.

Others in attendance were Carole Kakabar, John Kowal, Administrators; Attorney David Novak, Solicitor; Susan Layton, Stephanie Mino, Teachers; Patricia Craig, Recording Secretary.

IV. Hearing of Citizens/Ferndale Area Education Association

V. Committees Agenda

The Contract Negotiations Meeting that was scheduled for December 4, 2013 from 4:15 p.m. to 5:45 p.m. for members of the Board Negotiating Committee and FAEA Negotiating Committee was postponed. A tentative date has been scheduled for January 15, 2014.

1. Board

*Election of Temporary President*

*Section 402 of the Pennsylvania School Code " . . . there shall be elected from the holdover members a temporary president, and the secretary of the Board shall act as secretary of such meeting."*

BD-17-12/13 Mrs. Bailey nominated Sandra Chobany to serve as Temporary President of the Board.

BD-18-12/13 Mr. Meekins made a motion, seconded by Mr. Harrison, to close nominations. The motion passed unanimously by a roll call vote.

BD-19-12/13 Mr. Harrison made a motion, seconded by Mr. Meekins, to elect Sandra Chobany as Temporary President of the Board. The motion passed unanimously by a roll call vote.

IBD-18-12/13 Mrs. Chobany read the Certificates of Election for newly elected and reelected Board Members.

IBD-19-12/13 Administer the Oath of Office to the new Board Members. Section 321 of the Pennsylvania School Code *(Melissa Garman, Jason Moschgat, Richard Pavic, Stephen Thompson, and Patricia Wilson)*

COMMONWEALTH OF PENNSYLVANIA
COUNTY OF CAMBRIA

I, _____, do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of the Commonwealth of Pennsylvania, and that I will discharge the duties of my office as School Director of the Ferndale Area School District, CAMBRIA County, with fidelity.

*Election of President*

BD-20-12/13 Mrs. Garman nominated Wayne Meekins to serve as President of the Board.

BD-21-12/13 Mr. Harrison made a motion, seconded by Mrs. Wilson, to close nominations. The motion passed unanimously by a roll call vote.

BD-22-12/13 Mrs. Garman made a motion, seconded by Mrs. Boyle, to elect Wayne Meekins as President of the Board. The motion passed unanimously by a roll call vote.

*Election of Vice President*

BD-23-12/13 Mrs. Boyle nominated Sandra Chobany to serve as Vice President of the Board.

BD-24-12/13 Mrs. Garman made a motion, seconded by Mrs. Wilson, to close nominations. The motion passed unanimously by a roll call vote.

BD-25-12/13 Mr. Thompson made a motion, seconded by Mrs. Garman, to elect Sandra Chobany as Vice President of the Board. The motion passed unanimously by a roll call vote.

*Election of PSBA Liaison* (optional)

BD-26-12/13 _____ made a motion to nominate _____ as PSBA Liaison. (Tabled)

BD-27-12/13 made a motion, seconded by, to close nominations. The motion passed unanimously by a roll call vote.

BD-28-12/13 made a motion, seconded by, to elect _____ as PSBA Liaison.

*Nomination of GJCTC Representative (2)*

BD-29-12/13 Mrs. Wilson nominated Sandra Chobany to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Board for a one-year term, December 4, 2013 through December 3, 2014.

BD-30-12/13 Mr. Pavic nominated Stephen Thompson to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Board for a one-year term, December 4, 2013 through December 3, 2014.

BD-31-12/13 Mr. Pavic made a motion, seconded by Mr. Harrison, to close nominations. The motion passed unanimously by a roll call vote.

*Election of GJCTC Representative (2)*

BD-32-12/13 Mrs. Wilson made a motion, seconded by Mrs. Garman, to elect Sandra Chobany to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Board for a one-year term, December 4, 2013 through December 3, 2014. The motion passed unanimously by a roll call vote.

BD-33-12/13 Mrs. Chobany made a motion, seconded by Mrs. Wilson, to elect Stephen Thompson to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Board for a one-year term, December 4, 2013 through December 3, 2014. The motion passed unanimously by a roll call vote.

BD-34-12/13

Mr. Wilson made a motion, seconded by Mrs. Chobany, to approve the following Meeting Dates:

PUBLIC NOTICE

Pursuant to the provisions of Act 175 of the 1974 General Assembly of the Commonwealth of Pennsylvania, notice is hereby given that the regular meetings of the Ferndale Area Board of Education will be held in the Board Room of the Ferndale Area Elementary School, 100 Dartmouth Avenue, Johnstown, PA 15905, on the third Wednesday of each month at 6:00 p.m. as follows, except for the month of May and the annual Reorganization Meeting which will be held on Wednesday, December 3, 2014:

BOARD MEETING

| DAY | DATE |
|---|---|
| Wednesday | January 15, 2014 |
| Wednesday | February 19, 2014 |
| Wednesday | March 19, 2014 |
| Wednesday | April 16, 2014 |
| Wednesday | May 14, 2014 |
| Wednesday | June 18, 2014 |
| Wednesday | August 20, 2014 |
| Wednesday | September 17, 2014 |
| Wednesday | October 15, 2014 |
| Wednesday | November 19, 2014 |
| Wednesday | December 3, 2014 |

The motion passed unanimously by a roll call vote.

BD-35-12/13 Mrs. Garman made a motion, seconded by Mrs. Boyle, to approve the December 4, 2013 Board Meeting Consent Agenda items (BD-36-12/13 through P-35-12/13).

BD-36-12/13 Approve the Minutes of the November 20, 2013 Board Meeting, as presented.

IBD-20-12/13 Ferndale Area School District will retain two seats on the Joint Operating Committee of the GJCTC for 2014. (Based on student enrollment)

F-13-12/13 Approve the General Fund Bills, as presented.

IF-12-12/13 Budget schedule review:

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| By January 3, 2014 | Budget Requisitions Distributed to Principals/Staff |
| By February 7, 2014 | General Supply/Kurtz Requisitions Due in Elementary/Secondary Office for Review by Principals |
| By February 14, 2014 | General Supply/Kurtz Requisition Due in Business Office |
| By May 14, 2014 | Preliminary Budget Printing and Availability for Public Inspection<br>Preliminary Budget Public Notice |
| By June 18, 2014 | Board Meeting -- "Adoption of Preliminary/Tentative Budget" |

IF-13-12/13 Receipts and disbursements.

P-35-12/13 Approve Sherry Pisarski and Leanna Bird to the substitute teachers list.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

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| BD-37-12/13 | Mr. Pavic made a motion, seconded by Mrs. Garman, to approve, as read, the Second Reading of the following policies, and adopt said policies:<br><br>-- Revised Policy No. 112 Guidance Counseling<br><br>-- Revised Policy No. 146 Student Services<br><br>-- Revised Policy No. 207 Confidential Communication of Students<br><br>-- Revised Policy No. 221 Dress and Grooming<br><br>-- Revised Policy No. 325 Dress and Grooming (This policy replaces Policies No. 325, No. 425, and No. 525 Dress and Grooming.)<br><br>-- Revised Policy No. 807 Opening Exercises/Flag Displays<br><br>The motion passed unanimously by a roll call vote. |
| 2. | Buildings and Grounds<br><br>None. |
| 3. | Cafeteria<br><br>None. |
| 4. | Education |
| IE-27-12/13 | 2013-14 State of District Address - Carole Kakabar/John Kowal. |
| 5. | Finance |
| F-14-12/13 | Mrs. Chobany made a motion, seconded by Mr. Thompson, to approve authorization of the Administration to submit grant proposals for federal and state government agencies and to all other funding sources for the 2014-2015 fiscal year. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried. |
| F-15-12/13 | Authorize a new set of Bank Depository signatures, if needed, for the newly-elected officers. No action needed. |

F-16-12/13

Mr. Harrison made a motion, seconded by Mrs. Chobany, to approve the following Resolution:

RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE FERNDALE AREA SCHOOL DISTRICT ELECTING TO NOT INCREASE ITS TAX RATE ABOVE THE INDEX

Whereas, Act 1 of Special Session of 2006 requires school districts to adopt a preliminary budget proposal no later than 90 days prior to the date of which the election immediately preceding the fiscal year in which the preliminary budget will take effect.

And Whereas, Act 1 of Special Session of 2006 further provides that a board of school directors may elect to adopt a resolution no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year indicating that it will not raise the rate of any tax for the support of its public schools for the following fiscal year by more than the index.

And Whereas, the Board of School Directors of the Ferndale Area School District desires to keep all proposed tax increases for the 2014-2015 school year within its index to provide the necessary revenue to meet the proposed expenditures for the 2014-2015 school year;

Now, Therefore, Be it Resolved, that pursuant to Act 1 of Special Session 2006, the Ferndale Area School District hereby certifies that it shall not increase any tax used for the support of the school district by a rate greater than the base index of 2.1 percent and an adjusted index of 3.3%.

And Be It Further Resolved, that the board of school directors, hereby certifies that it:

i. Shall not increase any tax at a rate that exceeds the index as calculated by the Pennsylvania Department of Education;

ii. Shall comply with the budgeting procedures set forth in 24 P.S. §6-687 for the adoption of its proposed and final budgets; and

Shall by limiting its tax rate to no greater than the index have sufficient funds to balance its final budget, unless permitted by applicable law and done in accordance with applicable said law. If said clause is not permitted by PDE, then said clause is eliminated.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

6. Personnel

P-36-12/13 Mr. Pavic made a motion, seconded by Mrs. Chobany, to approve a leave of absence for Christa Haire, Special Education/English Teacher, from approximately February 14, 2014 through the end of the 2013-2014 school year. The motion passed unanimously by a roll call vote.

P-37-12/13 Mr. Harrison made a motion, seconded by Mrs. Wilson, to post and/or advertise for a long-term substitute Special Education/Secondary English Teacher. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

P-38-12/13 Mrs. Chobany made a motion, seconded by Mr. Pavic, to employ Nick Fabina as a Cleaner, at a stipend of $7.91 per hour with limited benefits, effective December 5, 2013. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

7. Student Activities

ST-25-12/13 Mrs. Garman made a motion, seconded by Mrs. Boyle, to approve the following as Weight Room Supervisor, at a salary of $7.25 per hour, for a combined (two supervisors) maximum of 170 hours. (Charles Ryan approved July 1, 2013-June 30, 2014; Don Robertson approved July 1, 2013-January 31, 2014):

-- Brandon Manack from December 5, 2013 through June 30, 2014.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

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| 8. | Workshops/Conferences |
| | Mr. Pavic made a motion, seconded by Mrs. Garman, to approve the following workshops/ conferences: |
| W-10-12/13 | William Brotz; *PAFPC* in Pittsburgh on January 27, 28, 2014. Registration: $225.00. Lodging: $285.00. Meals: $75.00. Total Cost: $585.00. (Paid by Title II) |
| W-11-12/13 | Nola Barton (1), Librarian, Renee Dryer (1), Grade 1 Teacher; Scott Becker (1) , Grade 1 Teacher; *Pennsylvania Educational Technology Expo and Conference* in Harrisburg on February 10, 11, 12, 2014. Registration for two: $484.00. (One free registration) Shared Lodging: $564.00. Meals for each: $75.00. Shared Travel: $165.00. Substitute for three for three days: $720.00. Total Cost: $2,158.00. (Paid by Title II) |
| | Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried. |
| IBD-21-12/13 | At the January board meeting, a picture will be taken of the FASD 2014 School Board, to be used in school publications. |
| VI. | Adjournment |
| | Mr. Thompson made a motion, seconded by Mrs. Chobany, to adjourn the meeting at 7:49 p.m. All were in favor. |