FASD
Ferndale Area
School District

FERNDALE AREA SCHOOL DISTRICT
Board Meeting Minutes
Board Room
June 19, 2013

I.	The June 19, 2013 Board Meeting of the Ferndale Area School Board was held in the Board Room of the Elementary School, 100 Dartmouth Avenue, Johnstown, Pennsylvania. The Meeting was called to order by Mr. Meekins at 6:06 p.m.
II.	Pledge of Allegiance
	Notice was given that the Meeting of the Ferndale Area School Board conducted in the Board Room will be tape recorded and entry constitutes consent to the taping of any individual who comments. Please turn off or silence all electronic devices and refrain from use during the meeting.
III.	Roll Call: Present: Susan Boyle, Sandra Chobany, Melissa Garman, Dale Harrison, Wayne Meekins, Richard Pavic, Stephen Thompson, and Patricia Wilson. Absent: Edward Jones.
	Others in attendance were Carole Kakabar, John Kowal, Brian McDermott, Robert Boyle, Administrators; Attorney David Novak, Solicitor; Stephanie Mino, Teacher; Judith Virgin, School Nurse; Craig Mlaker, Mlaker Transportation; Patricia Craig, Recording Secretary.
IV.	Hearing of Citizens/Ferndale Area Education Association
V.	Committees Agenda
1.	Buildings and Grounds
IBG-10-06/13	Mlaker Transportation Presentation - Craig Mlaker.
	-- Summary of the year, -- Discuss purchasing camera for remaining buses -- Consolidation of bus stops
2.	Cafeteria
	None.
3.	Education
IE-62-06/13	Highlights of the Joint Operating Committee - Sandra Chobany/Stephen Thompson.
IE-63-06/13	Legislative Update - Carole Kakabar.

4. Student Activities

ST-78-06/13 Mrs. Chobany made a motion, seconded by Mrs. Garman, to approve Stephen Clawson as Athletic Director, effective July 1, 2013, at an annual stipend of $9,000. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

IST-28-06/13 Spring Sports Recap and Summer Sports Activities - Stephen Clawson.

Mrs. Chobany made a motion, seconded by Mrs. Wilson, to approve ST-79-06/13 through ST-87-06/13.

ST-79-06/13 Approve the following as Weight Room Supervisors, at a salary of $7.25 per hour, for a maximum of 250 hours:

-- Charles Ryan from July 1, 2013 through June 30, 2014;

-- Donald Robertson from July 1, 2013 through January 31, 2014.

Approve the following coaches for 2013-14 fall sports season:

ST-80-06/13 -- Matthew Claar, Assistant Varsity Football Coach, at a salary of $1,972 for a 16-week season;

ST-81-06/13 -- Tyrel Stockwell, Assistant Varsity Football Coach, at a salary of $1,844 for a 16-week season;

ST-82-06/13 -- Tonia Mitchell, Varsity Cheerleading Advisor, at a salary of $2,628 for the 2013-2014 school year.

Approve the following coaches for 2013-14 winter sports season:

ST-83-06/13 -- Ryan Durham, Head Varsity Boys' Basketball Coach, at a salary of $3,213.75 for a 15-week season;

ST-84-06/13 -- Paul Byer, Assistant Varsity Boys' Basketball Coach, at a salary of $2,208.75 for a 15-week season;

ST-85-06/13 -- Mae Beth Altman, Head Varsity Girls' Basketball Coach, at a salary of $2,763.75 for a 15-week season;

ST-86-06/13 -- Ray Peel, Head Junior High Boys' Basketball Coach, at a salary of $1,479 for a 12-week season;

ST-87-06/13 -- Matthew Claar, Assistant Junior High Boys' Basketball Coach, at a salary of $1,347 for a 12-week season;

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

ST-88-06/13 Mr. Pavic made a motion, seconded by Mr. Harrison, to approve a three-year contract with Redford Photography (Canonsburg) as school and yearbook picture vendor for the 2013-2014, 2014-2015, 2015-2016 school years. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

5. Workshops/Conferences

Mrs. Garman made a motion, seconded by Mrs. Wilson, to approve the following workshops/conferences:

W-24-06/13 Brian McDermott, Robert Boyle, Crystal Burkhart, Rachelle Hrabosky, Stephanie Mino, Kimberly Oakey, Jennifer Priest, Sarah Riffle, Lisa Rivard, *Common Core Summer Leadership* at Penn State Conference Center on July 10, 2013. Cost: Registration for each: $199.00 (One free). Shared Travel: $203.40. Total Cost: $1,795.40. (Paid by Title IIA)

W-25-06/13 Judith Virgin, Eileen Zankey, *2013 School Health Symposium* at Seven Springs on September 13, 2013. Cost: Registration for each: $100.00. Travel: $101.70. Substitute: $80.00. Total Cost: $381.70. (Paid by Title II)

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

6. Finance

F-41-06/13 Mr. Thompson made a motion, seconded by Mrs. Chobany, to approve the 2013-2014 school year General Budget as presented, using the District's Fund Balance to balance the budget. A property tax increase of 1.75 mills (to 70.8 mills) will be recorded as Unreserved/ Designated to pay for future pension obligations and health care increases. The estimated remaining Fund Balance at June 30, 2013 $1,315,843 shall be classified as Unreserved, Designated for Debt Repayment. The Preliminary Budget proposed $11,946.439 in Expenditures and $9,862,282 in Revenues. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

F-42-06/13 Mrs. Garman made a motion, seconded by Mrs. Boyle, to adopt the tentatively adopted 2013-2014 Joint Operating Committee Greater Johnstown Area Career and Technology Center/AVTS Adult/Workforce Development and Grants and Non-Secondary Funded Budgets, as follows, and ratify any and all actions of the Joint Operating Committee since the last Joint Board resolution in June 2012:

Adult/Workforce Development Budget	$2,932,019.00
Grants and Non-Secondary Funded Budgets	$398,769.00
Total:	$3,330.788.00

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

An Executive Session was held at 6:57 p.m. for the purpose of employment and personnel. The Executive Session ended at 8:15 p.m.

7. Personnel

P-70-06/13 Mrs. Garman made a motion, seconded by Mr. Thompson, to approve Janine Cipollina as a Secondary Special Education Teacher at a salary of $32,500 with full benefits, effective with the 2013-14 school year, pending updated clearances required for a change of position in the District. (Vacated by the resignation of Chelsea Cover.) Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

P-71-06/13	Mrs. Wilson made a motion, seconded by Mrs. Chobany, to approve an adjustment to Support Personnel hourly rates to reflect a change in scheduled work hours due to the Patient Protection and Affordable Care Act . Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.
	Mr. Thompson made a motion, seconded by Mr. Pavic, to approve P-72-06/13 and P-73-06/13.
P-72-06/13	Approve an updated job description for a Personal, Academic, Behavioral, Care Assistant for an out-of-district placement.
P-73-06/13	Approve Danielle Miller as a Personal, Academic, Behavioral, Care Assistant for a student in an out-of-district placement, at a stipend of $11.43 per hour with limited benefits, effective with the 2013-14 school year. (Vacated by the retirement of Margaret Weinzierl.)
	Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.
	Mr. Pavic made a motion, seconded by Mrs. Chobany, to approve P-74-06/13 and P-75-06/13.
P-74-06/13	Continue a part-time nurse to be available up to 4 hours per student day on an as-needed basis for the 2013-14 school year, at a stipend of $10.67 per hour (Substitute rate).
P-75-06/13	Approve Judy Virgin, School Nurse, to work up to an additional 12 hours per pay period (hourly rate) during the 2013-2014 school year, effective August 26, 2013, when school is in session, for the purpose of completing records, medical reports, and other necessary paperwork, at the discretion of the Superintendent.
	Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.
P-76-06/13	Mrs. Garman made a motion, seconded by Mr. Harrison, to transfer Barbara Allison, from High School Dishwasher to High School Cook, with a 90-day probation period, effective beginning the 2013-14 school year. (Vacated by resignation of Tonia Mitchell.) The motion passed unanimously by a roll call vote.

P-77-06/13 Mrs. Chobany made a motion, seconded by Mrs. Wilson, to approve the resignation of Jonathan Freidhoff, Music Teacher/Band Director, letter dated May 10, 2013. The motion passed unanimously by a roll call vote.

P-78-06/13 Mr. Pavic made a motion, seconded by Mr. Harrison, to approve the retirement resignation of Barbara Freeman, Spanish Teacher, letter dated May 19, 2013, based on a mutual agreement (Memorandum of Understanding) between Ferndale Area Education Association and Ferndale Area School District. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

P-79-06/13 Mrs. Wilson made a motion, seconded by Mrs. Boyle, to post the following positions:

-- High School Dishwasher

-- Assistant Band Director

-- Head Junior High Cheerleading Advisor

-- any vacancies that may occur over the summer.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

P-80-06/13 Mrs. Garman made a motion, seconded by Mr. Harrison, to employ Nicole Velmar as a "Behind the Wheel" Driver Education Instructor, effective June 20, 2013, at a stipend of the current curriculum per hour rate. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

8. Board

BD-64-06/13 Mr. Harrison made a motion, seconded by Mrs. Garman, to approve the June 19, 2013 Board Meeting Consent Agenda items (BD-65-06/13 through IP-10-06/13).

BD-65-06/13 Approve the Minutes of the May 15, 2013 Board Meeting, as presented.

IBD-34-06/13 Appalachia Intermediate Unit 8 Board Members elected to begin terms July 1, 2013 include:

Region	Name	Term
III	Amy Acker-Knisely	2016
V	Thomas C. Dadey	2016
VII	Wayne Meekins	2014
VIII	Carrie Mourey	2016
X	Thomas Burlington	2016
XI	Keith Perl	2016

IC-02-06/13 The Pennsylvania Department of Education has awarded Ferndale Area Elementary School a Fresh Fruit and Vegetable Grant in the amount of $26,560 for the grant year July 1, 2013 to June 30, 2014.

C-01-06/13 Approve the following breakfast/lunch prices for the 2013-2014 school year:

	Elementary		Secondary	
	2012-13	2013-14	2012-13	2013-14
Student Lunch	$1.25	$1.35	$1.40	$1.50
Reduced Lunch	.40	.40	.40	.40
Milk	.35	.35	.35	.35
Adult Lunch	2.05	2.15	2.05	2.15
Breakfast	.60	.65	.60	.65
Reduced Breakfast	.30	.30	.30	.30

High School ala carte sandwiches and entrees prices will increase as needed.

E-10-06/13 Continue a Program Agreement for Alternative Education services with Alternative Community Resource Program (ACRP) regarding Alternative Education for Disruptive Youth Act 48.

E-11-06/13	Approve changes/revisions to the Elementary Student Handbook and the Junior/Senior High School Student Handbook for the school year 2013-2014.
IE-64-06/13	Received a letter from Pennsylvania Department of Education that the Special Education Plan for Ferndale Area School District is complete and has been accepted for implementation during July 1, 2013 though June 30, 2016. The letter confirmed that Ferndale Area School District met the Chapter 14.104 requirements.
IE-65-06/13	Ferndale Area High School has been recognized as a Bronze Medal Winner for high school students success by the US News and World Report.
F-32-06/13	Approve the May Treasurer's Report, as presented.
F-33-06/13	Approve the General Fund and Cafeteria Bills, as presented.
F-34-06/13	Approve the listed Depositories for the 2013-2014 School Year: - Wells Fargo Bank; - First Commonwealth Bank; - Northwest Savings Bank; - First National Bank; - Pennsylvania Local Government Investment Trust; - C-B-W Schools Federal Credit Union; - Pennsylvania Treasurer's Invest Program for Local Governments.
F-35-06/13	Approve the Business Manager to make the necessary Budgetary Transfers, as required by the School Code, to close the books at the end of the 2012-2013 fiscal year.
F-36-06/13	Add a list of names of Taxpayers to the District's Tax Rolls. The lists will be forwarded to the Tax collectors with instructions to collect the necessary property taxes.
F-37-06/13	Instruct the District Assessors to place the above list of names on the assessment lists and in assessment, if not presently on the assessment lists, and to retain such names on the assessment lists until they are properly removed.
F-38-06/13	Exonerate the District's Tax Collectors from the collection of the 2012-2013 Delinquent Taxes. The names submitted will be listed as Delinquent Taxpayers.

F-39-06/13 Submit the 2012-2013 Delinquent Per Capita Tax Lists to the Pennsylvania Municipal Services, 468 Goucher Street, Johnstown, Pennsylvania, for the purpose of collection.

F-40-06/13 Approve the following Resolution:

RESOLVED, by the Board of School Directors of the Ferndale Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2013, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amount is available for homestead and farmstead real estate tax reduction for the school year beginning July 1, 2013:

    a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of $303,391.58

2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. 8584(1), and Act 1, 53 P.S. 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

    a. Homestead property number. The number of approved homesteads within the School District is 1,421.

    b. Farmstead property number. The number of approved farmsteads within the School District is 2.

    c. Homestead/farmstead combined number. Adding these numbers, the aggregate number of approved homesteads and approved farmsteads is 1,423.

3. Real estate tax reduction calculation. The homestead exclusion amount and farmstead exclusion amount shall be equal. Dividing the paragraph 1(a) amount available during the school year for real estate tax reduction of $303,391.58 by the paragraph 29(c) aggregate number of approved homesteads and approved farmsteads of 1,423, the maximum real estate tax reduction amount applicable to each approved homestead and to each approved farmstead is $213.21.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of $213.21 by the School District real estate tax rate of 70.8 mills (.0708), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is $3,011, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is $3,011.

5. Homestead/farmstead exclusion authorization-July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of $3,011. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of $3,011. For purposes of this Resolution, "Approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. 6926.341(g)(3), based on homestead/ farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

IF-27-06/13 Bonding of Employees Insurance Coverage of the school district:

Bond	Coverage	Deduct
Blanket Bond/Crime	$500,000	$2,500
Board Treasurer Bond	50,000	NONE
Board Secretary	50,000	500
Activity/Principal - Elementary	25,000	250
Activity/Assistant Principal - Secondary	25,000	250
Berkheimer County-Wide	1,000,000	NONE

IF-28-06/13 Received a letter from Connie Derr, PDE, approving Ferndale Area School District's Single Audit Report for the year ended June 30, 2011 as being substantially in compliance with Office of Management and Budget Circular A-133 and other relevant federal and Commonwealth policy.

IF-29-06/13 Review of receipts and disbursements.

IP-11-06/13 Stephanie Mino, Grade 5 Teacher, was awarded the 2013 STEM Education Excellence Award by Saint Francis University for her contributions to the Math Science Partnership Program over the past five years.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

BD-66-06/13 Mrs. Chobany made a motion, seconded by Mrs. Boyle, to reelect the Law Firm of Spence, Custer, Saylor, Wolfe, and Rose as the District's Legal Counsel with Attorney Walsh representing the Firm for the 2013-2014 fiscal year with fees as follows:

-- $160 per hour for general services

-- $175 per hour for litigation services

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Jones. The motion carried.

BD-67-06/13

Mr. Harrison made a motion, seconded by Mrs. Wilson, to approve, as read, the First Reading of the following policies:

-- Revised Policy No. 103 Nondiscrimination in School and Classroom Practices

-- Policy No. 103.1 Nondiscrimination - Qualified Students with Disabilities

-- Revised Policy No. 113 Special Education

-- Revised Policy No. 113.1 Discipline of Students with Disabilities

-- Policy No. 113.5 Early Intervention

The motion passed unanimously by a roll call vote.

IBD-35-06/13

Update on contract negotiations - Carole Kakabar.
A Board Negotiating Committee Meeting was held at 4:45 p.m. on June 19, 2013 (Wayne Meekins, Stephen Thompson, Melissa Garman, Carole Kakabar, John Kowal).

IBD-36-06/13

Scheduled a Special Board Meeting for Tuesday, July 16, 2013 at 6:00 p.m. for general purposes.

The August Board Meeting will be held on Wednesday, August 21, 2013 at 6:00 p.m.

VI. Adjournment

Mrs. Chobany made a motion, seconded by Mr. Harrison , to adjourn the meeting at 8:53 p.m. All were in favor.