FERNDALE AREA SCHOOL DISTRICT
Board Meeting Minutes
Board Room
April 17, 2013

I.	The April 17, 2013 Board Meeting of the Ferndale Area School Board was held in the Board Room of the Elementary School, 100 Dartmouth Avenue, Johnstown, Pennsylvania. The Meeting was called to order by Mr. Meekins at 6:11 p.m.
II.	Pledge of Allegiance
	Notice was given that the Meeting of the Ferndale Area School Board conducted in the Board Room will be tape recorded and entry constitutes consent to the taping of any individual who comments. Please turn off or silence all electronic devices and refrain from use during the meeting.
III.	Roll Call: Present: Sandra Chobany, Melissa Garman, Wayne Meekins, Richard Pavic, Stephen Thompson, and Patricia Wilson. Absent: Susan Bailey, Dale Harrison, Edward Jones.
	Student Board Representatives: Absent: Elizabeth Chobany and Taylor Harrison.
	Others in attendance were Carole Kakabar, William Brotz, John Kowal, Brian McDermott, Robert Boyle, Administrators; Attorney David Novak, Solicitor; Stephanie Mino, Teacher; Judith Virgin, School Nurse; Josh Alt, Jayme Boring, Katelynn Bruner, Gage Coval, Brandon Geiser, Jake Humphreys, Brenden Lovejoy, Patrick Palmer, Cody Ramsdorfer, Jillian Rattiff, Adam Small, Students; Dawn Geiser, Parent; Patricia Craig, Recording Secretary.
IV.	Hearing of Citizens/Ferndale Area Education Association
V.	Committees Agenda
1.	Board
BD-53-04/13	Mr. Pavic made a motion, seconded by Mrs. Wilson, to approve the April 17, 2013 Board Meeting Consent Agenda items (BD-54-04/13 through IST-22-04/13).
BD-54-04/13	Approve the Minutes of the March 20, 2013 Board Meeting, as presented.
BG-11-04/13	Approve the request of the Cambria County Board of Elections Office to use the Ferndale Area Junior-Senior High School as a polling location for Ferndale Borough for the May 21, 2013 Municipal Primary and the November 5, 2013 Municipal Election.

BG-12-04/13	Approve the request of Ferndale Little League, Responsible Officer Anthony Cenko, to use the baseball field, softball field, and concession stand for youth baseball games and practices from March 22, 2013 through August 1, 2013 from 4:00 p.m. to dark on weekdays and 10:00 a.m. to dark on weekends, providing that no conflicts occur with District programs. (Received insurance and completed use of facilities form certifying compliance with clearance requirements.)
IE-52-04/13	Kindergarten registration was held on Thursday, April 25, 2013 from 8:45 a.m. to 2:30 p.m.
IE-53-04/13	K4 registration was held on Friday, April 26, 2013 from 8:30 a.m. to 2:30 p.m.
IE-54-04/13	The last day of school for students is Friday, May 31, 2013. The final In-Service day for teachers is Monday, June 3, 2013.
IE-55-04/13	Graduation will be held on Friday, May 31, 2013 at the Greater Johnstown Career and Technology Center at 7:00 p.m.
IE-56-04/13	Ferndale Area School District hosted a summit on the UBER District on April 23, 2013 at 9:00 p.m. in the Board Room. Participating districts are Ferndale Area, Blacklick Valley, Shade Area, Central Cambria, Cambria Heights, Conemaugh Valley, Windber Area, Penn Cambria, Penns Manor, and Purchase Line.
F-21-04/13	Approve the March Treasurer's Report, as presented.
F-22-04/13	Approve the General Fund and Cafeteria Bills, as presented.
F-23-04/13	Approve the following Resolution: BE IT RESOLVED, by authority of the Board of School Directors of the Ferndale Area School District, and it is hereby resolved by authority of the same, that Carole M. Kakabar, who is the Superintendent of the above named body is authorized and directed to sign any and all contracts, agreements, grants and/or licenses (hereinafter collectively referred to as contract(s)) with the Pennsylvania Department of Education (Department); and BE IT FURTHER RESOLVED, that the body consents to the use of electronic signatures by the above named individual and that no handwritten signature from the above named individual shall be required in order for any contract with the Department to be legally enforceable and that by affixing his/her electronic signature to an electronic file of the

contract via the Department's e-grants system, the above designated authorized individual shall have effectively executed and delivered the contract, binding the Ferndale Area School District to comply with the terms of said contract; and

BE IT FURTHER RESOLVED, that no writing shall be required in order to make the contract valid and legally binding, provided that the Department and all other necessary Commonwealth approvers affix their signatures electronically and an electronically-printed copy of the Contract is e-mailed or is otherwise made available to the body by electronic means; and

BE IT FURTHER RESOLVED, that the body will not contest the due authorization, execution, delivery, validity or enforceability of the electronic Contract under the provisions of a statute of frauds or any other applicable law. The Contract, if introduced as evidence on paper in any judicial, arbitration, mediation, or administrative proceedings, will be admissible as between the parties to the same extent and under the same conditions as other business records originated and maintained in documentary form and the admissibility thereof shall not be contested under either the business records exception to the hearsay rule or the best evidence rule; and

BE IT FURTHER RESOLVED, that the body will notify the Department's Bureau of Management Services promptly in the event that the above named individual is no longer authorized to execute agreements on behalf of the body electronically and that the Department shall be entitled to rely upon the above named officer's authority to execute agreements electronically on behalf of the body until such notice is received by the Department's Office of Chief Counsel.

IF-16-04/13 Ferndale Area School District will continue the existing Agreement with the Alternative Community Resource Program (ACRP) to provide outpatient psychiatric services to patients who are students enrolled at the Ferndale Area Elementary School and Junior-Senior High School.

IF-17-04/13 Received a letter from John Kaschak, Bureau of Audits, for Single Audit Report of Ferndale Area School District for the year ended June 30, 2011. Their review of the audit report disclosed that it contained the required elements of a single audit report package as required by Office of Management and Budget Circular A-133 and Commonwealth policy.

IF-18-04/13 Receipts and disbursements.

P-44-04/13	Approve Nick Fabina, Elizabeth Petrosky, and David Sweeney to the substitute support staff list.
P-45-04/13	Approve Laura Gressick to the substitute teachers list:
IST-15-04/13	The Ferndale Area Junior-Senior prom was held on Friday, May 10, 2013 at the Holiday Inn in Johnstown at 6:00 p.m.
IST-16-04/13	The Elementary Band Concert was held on Monday May 13, 2013 in the Elementary Gymnasium at 6:30 p.m.
IST-17-04/13	The Junior-Senior Band Concert will be held on Thursday, May 16, 2013 in the High School Auditorium at 7:00 p.m.
IST-18-04/13	The National Honor Society Induction Ceremony will be held on Monday, May 20, 2013 in the High School Auditorium at 7:00 p.m.
IST-19-04/13	The Awards Ceremony will be held on Wednesday, May 22, 2013 in the High School Auditorium at 7:00 p.m.
IST-20-04/13	The annual school picnic is scheduled at Idlewild Park on Saturday, May 25, 2013.
IST-21-04/13	Fernstock will be held on Thursday, May 29, 2013.
IST-22-04/13	Received an anonymous donation of $6,745 for the purchase of new Nike' football jerseys for the Varsity football team. Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.
IBD-33-04/13	On April 9, 2013, the Office of Civil Rights closed the complaint allegation against Ferndale Area School District due to resolution. The OCR is dismissing the complaint effective this date with no current allegations appropriate for further complaint resolution. An Executive Session was held at 6:14 p.m. for the purpose of personnel. The Executive Session ended at 7:04 p.m.

2.	Personnel
IP-10-04/13	Review of General Maintenance/Custodian applicants - Carole Kakabar.
P-46-04/13	Mrs. Garman made a motion, seconded by Mrs. Chobany, to approve Stephen Thompson as a Board Representative on the interview committee for General Maintenance/Custodian position. The motion passed unanimously by a roll call vote.
	Mr. Pavic made a motion, seconded by Mrs. Wilson, to approve P-47-04/13 and P-48-04/13.
P-47-04/13	Approve the retirement resignation of Margaret Weinzierl, Personal Health Care Assistant, effective June 4, 2013.
P-48-04/13	Post and advertise the position of a Personal Health Care Assistant.
	Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.
P-49-04/13	Mrs. Chobany made a motion, seconded by Mr. Pavic, to approve Melinda Hodges as a long-term Elementary Substitute Special Education Aide, effective March 28, 2013 through the end of the 2012-2013 school year. (Vacated by the transfer of Janine Cipollina.) Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.
	Mrs. Chobany made a motion, seconded by Mrs. Wilson, to approve P-50-04/13 and P-51-04/13.
P-50-04/13	Approve the resignation of Joshua Mottillo as a Detention Monitor (Tuesdays), effective April 2, 2013.
P-51-04/13	Approve Susan Leftwich as a Detention Monitor (Tuesdays), for the 2012-13 school year, effective April 2, 2013.
	Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.

P-52-04/13

Mrs. Wilson made a motion, seconded by Mrs. Garman, to post all applicable extra-duty positions in May:

-- Advisor - Junior Class
-- Advisor - Senior Class (2)
-- All School Play
-- Assistant Band Director
-- Audio/Video Director - Elementary
-- Audio/Video Director - Secondary
-- Curriculum Support Chairperson/Language Arts - Elementary
-- Curriculum Support Chairperson/Language Arts - Secondary
-- Curriculum Support Chairperson/Math - Elementary
-- Curriculum Support Chairperson/Math - Secondary
-- Curriculum Support Chairperson/Science - Elementary
-- Curriculum Support Chairperson/Science- Secondary
-- Curriculum Support Chairperson/Social Studies - Elementary
-- Curriculum Support Chairperson/Social Studies - Secondary
-- Detention Monitor, 3 Hr Session (Wednesdays) (1)
-- Detention Monitors, 1 Hr Session (Tuesdays, Thursdays) (2)
-- Forensics - Senior High
-- K4 Orientation
-- Kindergarten Orientation
-- Math Counts Advisor
-- Mentor (As Needed)
-- National Honor Society Advisor
-- Newspaper Advisor - Secondary
-- Reading Team Advisor - Elementary
-- Reading Team Advisor - Junior High
-- Reading Team Advisor - Senior High
-- Stage, Lights & Sound Manager - Secondary
-- Student Council Advisor
-- Yearbook Advisor - Secondary
-- Yearbook Advisor - Secondary Assistant
-- Yearbook Editor - Elementary

Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.

P-53-04/13

Mrs. Chobany made a motion, seconded by Mrs. Garman, to approve Ferndale Area School District participation in the 2013-2014 Appalachia Intermediate Unit 8 Substitute Teacher Program at a cost of $500. Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.

3.	Buildings and Grounds
	None.
4.	Cafeteria
	None.
5.	Education
IE-57-04/13	Educational Spotlight - K4 Program - Kathleen McCreery/Laura Miller. Presentation was held from 5:30 p.m. to 5:55 p.m.
E-06-04/13	Mr. Pavic made a motion, seconded by Mrs. Garman, to approve the 2013-2014 K4 Calendar. The motion passed unanimously by a roll call vote.
IE-58-04/13	Highlights -- Elementary - William Brotz -- High School - Brian McDermott/Robert Boyle
IE-59-04/13	Student Board Representatives Report.
6.	Finance
F-24-04/13	Mrs. Wilson made a motion, seconded by Mrs. Chobany, to approve the Ferndale Area School District's Management Discussion and Analysis Report for the fiscal year 2011-2012. (The MD&A is part of the 2011-12 Independent Auditor Report, pages 5-15) Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.
IF-19-04/13	Received the 2011-12 Independent Auditor Report, as well as the Statement of Accounting Standards "SAS 114 - Communication with Those Charged with Governance" from Kotzan CPA & Associates, P.C., Johnstown, PA which states "In our opinion, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Ferndale Area School District as of June 30, 2012, and the respective changes in financial position and cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America."

IF-20-04/13	The Finance Committee met on May 7, 2013 to review proposed 2013-14 budget considerations. (Carole Kakabar, John Kowal, Wayne Meekins, Sandra Chobany, Edward Jones, Dale Harrison)
F-25-04/13	Mr. Pavic made a motion, seconded by Mrs. Garman, to approve continuation of the contract with Camco Physical and Occupational Therapy, LLC for physical therapy/occupational therapy for the 2013-2014 school year. Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.
7.	Student Activities
ST-59-04/13	Mrs. Wilson made a motion, seconded by Mrs. Chobany, to approve the 2013-2014 Memorandum of Agreement with Vantage Physical Therapy and Rehabilitation to provide athletic trainer services, informal consultation services, and prompt evaluation of referred FASD athletes at a cost of $2,500 for the period of July 1, 2013 through June 30, 2014, under the terms presented (same terms as 2012-2013). Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.
	Mr. Pavic made a motion, seconded by Mr. Thompson, to approve ST-60-04/13 through ST-70-04/13.
ST-60-04/13	Approve the K4 students field trip to Jaffa Shrine Circus in Altoona on April 18, 2013. Cost: $439.00. (Elementary Field Trip Account) School Nurse: $80.00. (District)
ST-61-04/13	Approve the Kindergarten students field trip to Johnstown Children's Museum/Richland Lanes on May 24, 2013. Cost: $799.80. (Elementary Field Trip Account) School Nurse: $80.00. (District)
ST-62-04/13	Approve the First Grade students field trip to Cresson Lake Theatre/Vale Wood Farms on May 10, 2013. Cost: $617.00. (Elementary Field Trip Account) School Nurse: $80.00. (District)
ST-63-04/13	Approve the Second Grade students field trip to Disaster's Edge in South Fork on May 23, 2013. Cost: $296.00. (Elementary Field Trip Account) School Nurse: $80.00. (District)

ST-64-04/13	Approve the Third Grade students field trip to Somerset Historical Center on May 16, 2013. Cost: $747.50. (Elementary Field Trip Account) School Nurse: $80.00. (District)
ST-65-04/13	Approve the Fourth Grade students field trip to Railroaders Memorial Museum and Horseshoe Curve on May 22, 2013. Cost: $676.16. (Elementary Field Trip Account) School Nurse: $80.00. (District)
ST-66-04/13	Approve the Fifth Grade students field trip to Fort Ligonier on May 14, 2013. Cost: $496.00. (Elementary Field Trip Account) School Nurse: $80.00. (District)
ST-67-04/13	Approve the Fifth Grade students field trip to Penn Highlands on May 15, 2013. Cost: $179.54. (Elementary Field Trip Account) School Nurse: $80.00. (District)
ST-68-04/13	Approve the Sixth Grade students field trip to Heinz Field/Carnegie Science Center on May 9, 2013. Cost: $2,212.00. (Elementary Field Trip Account) School Nurse: $80.00. (District)
ST-69-04/13	Approve the Art 2 students' participation in window painting at the Cambria County Library in Johnstown on April 18, 2013. Cost: Substitute: $80.00. (Paid by District)
ST-70-04/13	Approve the Business Club/National Honor Society field trip to Pittsburgh Zoo on May 13, 2013. Cost: $675.00. (The cost of the trip will be paid by each individual student, using fund raising monies and/or personal funds.) Cost: Substitute: $80.00. (Paid by District)
	Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.
8.	Workshops/Conferences
	Mrs. Chobany made a motion, seconded by Mrs. Garman, to approve the following workshops/conferences:
W-20-04/13	Carole Kakabar, William Brotz, Brian McDermott, Robert Boyle, *IU8 Educator Effectiveness Training* on June 13, 2013 in Altoona. Cost: Registration for each: $60.00. (Paid by Title 2)

W-21-04/13	Robert Boyle, *Pennsylvania Inspired Leadership Program* on August 8, 9, 2013 in Altoona; September 17, 18, 2013; November 12, 13, 2013; January 9, 10, 2014; February 6, 7, 2014 in Duncansville; March 6, 7, 2014; June 16, 17, 2014. (Paid by PDE)
W-22-04/13	Carole Kakabar, *Crystal Owl Awards Ceremony* on May 2, 2013 in Pittsburgh. Cost: Lodging: $109.00. (Paid by District)
	Record vote for the motion: Chobany, Garman, Meekins, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: Bailey, Harrison, and Jones. The motion carried.
	The May Board Meeting is scheduled for May 15, 2013 at 6:00 p.m.
VI.	Adjournment
	Mr. Pavic made a motion, seconded by Mrs. Garman, to adjourn the meeting at 7:40 p.m. All were in favor.