FASD
Ferndale Area
School District

FERNDALE AREA SCHOOL DISTRICT
Board Meeting Minutes
Board Room
May 13, 2015

I. The May 13, 2015 Board Meeting of the Ferndale Area School Board was held in the Board Room of the Elementary School, 100 Dartmouth Avenue, Johnstown, Pennsylvania. The Meeting was called to order by Mr. Meekins at 6:12 p.m.

II. Pledge of Allegiance

Notice was given that the Meeting of the Ferndale Area School Board conducted in the Board Room will be tape recorded and entry constitutes consent to the taping of any individual who comments. Please turn off or silence all electronic devices and refrain from use during the meeting.

III. Roll Call: Present: Susan Boyle, Sandra Chobany Melissa Garman, Dale Harrison, Wayne Meekins, Jason Moschgat, Richard Pavic, Stephen Thompson and Patricia Wilson. Absent: None.

Student Board Representatives: Absent: Grace Bailey and Devon Valinsky.

Others in attendance were Carole Kakabar, John Kowal; Administrators; Attorney James Walsh, Solicitor; Scott Beckner, Renee Dryer, Rachelle Hrabosky, Susan Layton, Elyse Uhlig, Teachers; Judith Virgin, School Nurse, Abby Bartis, Angela Cameron, Jaiden Locher, Alexandria McClain, Jonathan Sharp, Billy Jo Thomas, Students; Patricia Craig, Recording Secretary.

IV. Hearing of Citizens/Ferndale Area Education Association

IE-62-05/15 Educational Spotlight - First Grade Writers Showcase - Scott Beckner, Renee Dryer, Elyse Uhlig.

IP-08-05/15 Presentation of Rachelle Hrabosky, incoming Elementary Principal, effective July 1, 2015.

V. Committees Agenda

IBD-19-05/15 A Finance Committee Meeting was held May 6, 2015, 6:15 a.m. - 7:30 a.m., to review the proposed 2015-2016 FASD Budget.

IBD-20-05/15 David Mastovich of MASSolutions held a media and public relations package presentation for all Board Members on May 13, 2015, 5:00 p.m. - 6:00 p.m.

BD-50-05/15	Mr. Harrison made a motion, seconded by Mrs. Garman, to approve the May 13, 2015 Board Meeting Consent Agenda items (BD-51-05/15 through P-53-05/15).
BD-51-05/15	Approve the Minutes of the April 15, 2015 Board Meeting, as presented.
BG-11-05/15	Approve the request of the Ferndale Football Boosters, Responsible Officer Cathy Gawlas, to use the Junior High Gymnasium for a Lift-a-thon on May 16, 2015 from 10:00 a.m. to 1:00 p.m. (Received insurance and completed use of facilities form certifying compliance with clearance requirements.)
IBG-03-05/15	Summer office hours in all buildings will be 8:00 a.m. - 3:00 p.m. All Offices will be closed on Fridays again over the summer from June 19, 2015 through August 7, 2015 for energy conservation purpose. (Employee hours adjusted to fit within four workdays.)
E-14-05/15	Approve the graduation of the Ferndale Area School District seniors who completed the graduation requirements of the Commonwealth of Pennsylvania and the Ferndale Area School District.
IE-63-05/15	Act 80 Teacher In-Service Days were held for K4 - 12 staff on April 30, 2015 and May 1, 2015.
IE-64-05/15	GJCTC will offer a new program, Machine Tool Technology, beginning the 2015-2016 school year.
IE-65-05/15	Monday, May 25, 2015 Memorial Day - No school for students and teachers. All offices closed.
IE-66-05/15	District schedule for the last week of school: -- Monday, June 1, 2015 Act 80 Teacher In-Service Day - No school for students grades K4 - 12 -- Tuesday, June 2, 2015 Two-hour early dismissal day -- Wednesday, June 3, 2015 Last day of school for students and graduation -- Thursday, June 4, 2015 Teacher In-Service Day
F-32-05/15	Approve April Treasurer's Report, as presented.
F-33-05/15	Approve the General Fund and Cafeteria Bills, as presented.

IF-27-05/15	The Community Foundation for the Alleghenies Donor Fund Statement for January 1, 2015 to March 31, 2015 (Quarter 3) shows a total value of $2,101.81 for our FASD Endowment Fund.
IF-28-05/15	At the regular monthly Board Meeting held April 23, 2015, the IU8 Board of Directors approved the 2015-16 IU8 General Fund Operating Budget. The following have been elected to serve on the IU8 Board with terms beginning July 1, 2015 - June 30, 2018: -- B. Wayne Lohr, North Star -- Ronald Yoder, Hollidaysburg Area -- Robert Mahood, Richland -- Tammy Witherite, Meyersdale Area
IF-29-05/15	Review of receipts and disbursements.
P-53-05/15	Approve Ryan Albus and Melanie Mardis to the substitute support staff list. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
	Election of Treasurer *Section 404 of the Pennsylvania School Code " . . . during the month of May, elect a treasurer to serve for one year, beginning the first day of July following such election."*
BD-52-05/15	Mr. Harrison nominated Jason Moschgat as Board Treasurer for the 2015-2016 fiscal year, at a stipend of $1,200 per year, effective July 1, 2015 through June 30, 2016.
BD-53-05/15	Mr. Pavic made a motion, seconded by Mrs. Garman, to close nominations. The motion passed unanimously by a roll call vote.
BD-54-05/15	Mr. Pavic made a motion, seconded by Mrs. Chobany, to elect Jason Moschgat as Board Treasurer for the 2015-2016 fiscal year, at a stipend of $1,200 per year, effective July 1, 2015 through June 30, 2016. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
IBD-21-05/15	Reviewed Policy No. 249 Bullying/Cyberbullying for submission with Safe Schools Report 2014-2015 - Carole Kakabar.

2.	Buildings and Grounds
IBG-04-05/15	Discussion of Safe Schools Phase III Project Plans for the Elementary and Junior-Senior High School - Carole Kakabar/John Kowal.
BG-12-05/15	Mrs. Wilson made a motion, seconded by Mr. Pavic, to approve an expenditure not to exceed $19,000 for Safe Schools Phase III Project work at the Elementary and Junior-Senior High School. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
IBG-05-05/15	Discussion followup regarding the school car - John Kowal/Carole Kakabar.
3.	Cafeteria
	None.
4.	Education
IE-67-05/15	The Pittsburgh Business Times has named Ferndale Area School District a 2015 "Overachiever" in PA among state public schools. FASD is ranked 24th (up 18 spots from 2014).
IE-68-05/15	The projected 2015-2016 K3 Pilot Program has been cancelled - Carole Kakabar. The Pilot team continues to research the program.
IE-69-05/15	Discuss the MASSolutions presentation regarding a media and publication package - Carole Kakabar.
E-14A-05/15	Mr. Thompson made a motion, seconded by Mrs. Chobany, to amend the agenda and add approve a contract with MASSolutions for a media and publication package at a cost not to exceed $42,534 with a provision that Carole Kakabar, Superintendent, will solicit Request for Proposals from competitors, submitted in writing, by Friday, May 22, 2015. If others are received, a Special Board Meeting will be held at a date to be determined at which time the Board will decide on a contract. If no other bids are received, then the District is authorized to enter into a contract with MASSolutions after approval by Carole Kakabar, Superintendent; John Kowal, Business Manager; and Attorney James Walsh, Solicitor. The motion passed unanimously by a roll call vote.

E-15-05/15 Mr. Thompson made a motion, seconded by Mrs. Chobany, to approve a contract with MASSolutions for a media and publication package at a cost not to exceed $42,534 with a provision that Carole Kakabar, Superintendent, will solicit Request for Proposals from competitors, submitted in writing, by Friday, May 22, 2015. If others are received, a Special Board Meeting will be held at a date to be determined at which time the Board will decide on a contract. If no other bids are received, then the District is authorized to enter into a contract with MASSolutions after approval by Carole Kakabar, Superintendent; John Kowal, Business Manager; and Attorney James Walsh, Solicitor. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

E-16-05/15 Mr. Pavic made a motion, seconded by Mr. Thompson, to approve the 2015-2016 K4 School Calendar. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

E-17-05/15 Mr. Thompson made a motion, seconded by Mrs. Boyle, to approve a Health eTools Program agreement with InnerLink, Inc., Lancaster, PA, at a cost of $810.00, from August 1, 2015 through July 31, 2016. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

The Board went into an Executive Session at 8:34 p.m. for personnel. The Executive Session ended at 8:58 p.m.

5. Personnel

P-53A-05/15 Mr. Meekins made a motion, seconded by Mrs. Chobany, to amend the agenda and add approve granting up to one year (or age 65, whatever is less) of single medical coverage to any Support Staff member who meets the following criteria:

1. Submits a retirement resignation by June 1, 2015 to be effective no later than August 1, 2015,

2. Has at least ten years of service with Ferndale Area School District,

3. Is currently eligible for District provided medical coverage.

The motion passed unanimously by a roll call vote.

P-53B–05/15

Mrs. Garman made a motion, seconded by Mrs. Wilson, to approve granting up to one year (or age 65, whatever is less) of single medical coverage to any Support Staff member who meets the following criteria:

1. Submits a retirement resignation by June 1, 2015 to be effective no later than August 1, 2015,

2. Has at least ten years of service with Ferndale Area School District,

3. Is currently eligible for District provided medical coverage.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

P-53C-05/15

Mr. Meekins made a motion, seconded by Mr. Harrison, to amend the agenda and add:

-- Approve the retirement of Debra Holbay, High School Office Secretary, effective July 31, 2015. The motion passed unanimously by a roll call vote.

-- Post and/or advertise for a High School Office Secretary, pending determination of job description and hours to be worked.

The motion passed unanimously by a roll call vote.

Mr. Pavic made a motion, seconded by Mrs. Wilson, to approve P-53D-05/15 and P-53-E-05/15.

P-53D-05/15

Approve the retirement of Debra Holbay, High School Office Secretary, effective July 31, 2015.

P-53E-05/15

Post and/or advertise for a High School Office Secretary, pending determination of job description and hours to be worked.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

IP-09-05/15

Update on teachers and Assistant Junior-Senior High School Principal search - Carole Kakabar.

Mrs. Garman made a motion, seconded by Mrs. Chobany, to approve P-54-05/15, P-55-05/15, and P-56-05/15.

P-54-05/15 Approve the Elementary Guidance Counselor to work up to ten days beyond the regular school year, at the discretion of the building principal, at hourly rate.

P-55-05/15 Approve the Secondary Guidance Counselors to work up to eighteen days beyond the regular school year, at the discretion of the building principals, at hourly rate.

P-56-05/15 Approve the School Nurse to work up to eight days beyond the regular school year for the purpose of preparing the annual report and beginning new documentation for the 2015-2016 school year, subject to the discretion of the Superintendent at hourly rate.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

Mr. Harrison made a motion, seconded by Mrs. Wilson, to approve P-57-05/15 and P-58-05/15.

P-57-05/15 Pending federal funding for the AmeriCorp Program, approve Ferndale Area Elementary School application for four full-time AmeriCorps workers for the 2015-2016 school year, starting August 20, 2015 and ending June 17, 2016. The cost to the District is $9,700 per worker. (Two workers paid by District. Two workers paid by Title I.)

P-58-05/15 Pending federal funding for the AmeriCorps Program, approve Ferndale Area High School application for one full-time AmeriCorp worker for the 2015-2016 school year, starting August 20, 2015 and ending June 17, 2016. The cost to the District is $9,700 for one worker. (Paid by District.)

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

6. Student Activities

IST-70-05/15 Two college athletic signings were held on Friday, May 1, 2015 at 11:00AM at the Ferndale Area Junior-Senior High School. The two students are:

-- Malik Ream, Mercyhurst College, Football (NCAA Division II - Pennsylvania State Athletic Conference [PSAC])

-- Taylor Yuhas, Mount Aloysius College, Softball (NCAA Division III - Allegheny Mountain Collegiate Conference [AMCC])

ST-89-05/15 Mrs. Wilson made a motion, seconded by Mrs. Boyle, to approve the 2015-2016 Memorandum of Agreement with Windber Medical Center to provide athletic trainer services, informal consultation services, and prompt evaluation of referred FASD athletes at a cost of $10,000 for the period of August 17, 2015 through June 30, 2016, under the terms presented in the Memorandum of Agreement with Windber Medical Center. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

Mr. Harrison made a motion, seconded by Mrs. Garman, to approve ST-90-05/15 and ST-91-05/15.

ST-90-05/15 Post and/or advertise the following spring sports positions (June 1):

-- Head Junior High Girls' Volleyball Coach
-- Assistant Junior High Girls' Volleyball Coach
-- Head Varsity Baseball Coach
-- Assistant Varsity Baseball Coach
-- Head Junior High Baseball Coach
-- Assistant Junior High Baseball Coach
-- Head Varsity Girls' Softball Coach
-- Assistant Varsity Girls' Softball Coach

ST-91-05/15 Post and/or advertise for Weight Room Supervisor(s). Maximum of 350 hours from July 1, 2015 through June 30, 2016.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

ST-92-05/15	Mrs. Garman made a motion, seconded by Mrs. Wilson, to approve 15 students to UPJ Living Learning Center for a Ladies Night Out Awareness Presentation on May 26, 2015. Cost: Transportation: $93.40. Substitute for ½ day: $40.00. Total Cost: $133.40. (Paid by District) Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
ST-93-05/15	Mr. Harrison made a motion, seconded by Mr. Pavic, to approve FAES summer STEAM Enrichment Program (June 9, 11, 16, 18, 23, 25, 30) held at FAES and Stackhouse Park. Cost: 28 staff hours at $794.00. (Paid by District) Supplies at $250.00. (Paid by District) Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
	Mrs. Wilson made a motion, seconded by Mrs. Boyle, to approve ST-94-05/15 and ST-95-05/15.
ST-94-05/15	Grant preliminary approval for band members grades 8-12 to participate in a multi-school marching band performance at Disney World in Florida, April 6 - 11, 2016. No cost to the District. All expenses will be paid by students and Band Boosters through fundraisers (estimated cost is $650 per student). Approval is needed to begin fundraising.
ST-95-05/15	Grant preliminary approval for Peer Mentoring and Spanish students to schedule an Art, Culture, and Service trip to Peru, South America in June 2017. No cost to District. All expenses paid by fundraising and students (estimated cost $3,345 per student). Approval is needed to begin fundraising and to secure a $200 trip discount per person. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

7. Workshops/Conferences

Mrs. Garman made a motion, seconded by Mr. Pavic, to approve the following workshops/conferences:

W-28-05/15 Matthew Claar (1), Business, Computer, Information Technology Teacher; Ronald Lasko (1), Social Studies Teacher; *Zulama Training* On May 18, 2015 at Westmont Hilltop High School. Cost: Travel: $5.75. Substitutes: $160.00. Total Cost: $165.75. (Paid by District)

W-29-05/15 Janice Koontz (1), Chemistry Teacher; Janine McClelland (1); Special Education Teacher; *Student Assistant Program* on May 18, 19, 20, 2015 at Saint Vincent College. Cost: Travel: $106.95. Substitute: $240.00. Total Cost: $346.95. (Paid by District)

W-30-05/15 Rachelle Hrabosky; *Keystone Technology Innovator Star Summit* on July 27 - 31, 2015 at Shippensburg University. Cost: Registration: $100.00. Mileage: $88.00. Total Cost: $188.00. (Paid by District)

W-31-05/15 *Advanced Placement Summer Institute* on June 22, 23, 24, 25, 2015 at South Fayette High School. Cost: Registration for each: $950.00. Meals for each: $100.00. Lodging for two for four nights: $1,680.00. Shared Travel: $193.00. Curriculum rate at 32 staff hours: $896.00 Total Cost: $4,869.00. (Paid by Title II and District)

-- Chelsie Fris, English Teacher - *AP English*
-- Ronald Lasko, Social Studies Teacher - *AP United Stated History*

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

5. Finance

F-34-05/15 Mr. Harrison made a motion, seconded by Mrs. Garman, to approve the following 2015-2016 Highmark Medical/Drug monthly rates. (Premiums reflect a 2.9% increase)

	PPO BLUE	
	2014-15	2015-16
Employee Only	642.72	655.13
Employee and Child	1,437.33	1,465.69
Employee and Children	1,437.33	1,465.69
Employee and Spouse	1,689.42	1,722.22
Employee and Family	1,789.89	1,824.45

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

F-35-05/15 Mr. Pavic made a motion, seconded by Mrs. Garman, to approve the tentatively adopted 2015-2016 Joint Operating Committee Greater Johnstown Area Career and Technology Center/AVTS Adult/Workforce Development and Grants and Non-Secondary Funded Budgets, as follows, and ratify any and all actions of the Joint Operating Committee since the last Joint Board resolution in June 2014:

Adult/Workforce Development Budget	$2,835,434.00
Grants and Non-Secondary Funded Budgets	$ 394,923.00
Total:	$3,230,357.00

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

IF-30-05/15 Presentation of the 2015-2016 school year Preliminary Budget - John Kowal/Carole Kakabar.

Mrs. Chobany made a motion, seconded by Mrs. Wilson, to approve F-36-05/15 and F-37-05/15.

F-36-05/15 Approve the 2015-2016 school year Preliminary Budget as presented, using the District's Fund Balance to balance the budget. A property tax increase of 2.1 mills, (complies with state index), (to 75.2 mills) will be recorded as Unreserved/Designated to pay for future pension obligations and health care increases. The estimated remaining Fund Balance at June 30, 2016, $1,005,434, shall be classified as Unreserved, Designated for future pension obligations and health care increase. The Preliminary Budget proposed $12,749,145 in Expenditures and $10,644,579 in Revenues.

F-37-05/15 Approve printing the 2015-2016 Final Budget as well as having it available for public inspection.

Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

BD-55-05/15 Mr. Pavic made a motion, seconded by Mrs. Garman, to reschedule the June Board Meeting from Wednesday, June 24, 2015 to Wednesday, June 17, 2015 at 6:00 p.m. Record vote for the motion: Boyle, Chobany, Garman, Harrison, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

VI. Adjournment

Mr. Thompson made a motion, seconded by Mrs. Chobany to adjourn the meeting at 9:41 p.m. All were in favor.