FERNDALE AREA SCHOOL DISTRICT
Board Meeting Minutes
Board Room
December 7, 2016

I.	The December 7, 2016 Reorganization Board Meeting of the Ferndale Area School Board was held in the Board Room of the Elementary School, 100 Dartmouth Avenue, Johnstown, Pennsylvania. The Meeting was called to order by Mr. Meekins at 6:08 p.m.
II.	Pledge of Allegiance
III.	Moment of Contemplation
	Notice was given that the Meeting of the Ferndale Area School Board conducted in the Board Room will be tape recorded and entry constitutes consent to the taping of any individual who comments. Please turn off or silence all electronic devices and refrain from use during the meeting.
	Policy No. 903 Public Participation in Board Meetings is posted on the bulletin board in the Board Room.
III.	Moment of Contemplation
IV.	Roll Call: Present: Susan Boyle, Sandra Chobany, Melissa Garman, Joshua Hyland, Wayne Meekins, Jason Moschgat, Richard Pavic, Stephen Thompson, and Patricia Wilson. Absent: None.
	Student Board Representatives: Absent: Matthew Clawson and Devin Way.
	Others in attendance were Carole Kakabar, John Kowal, William Brotz, Administrators; Janice Koontz, Stephanie Mino, Michael Molchan, Judith Virgin, FAEA; Taylor Beneke, Student; Andrea Sheesley, ARIN Homeless; Craig Mlaker, Mlaker Transportation Inc.; Patricia Craig, Recording Secretary.
V.	Hearing of Citizens/Ferndale Area Education Association
VI.	Committees Agenda
IE-26-12/16	Educational Spotlight - Region 6 ECYEH Advocate Award was presented to Craig Mlaker, Mlaker Transportation, Inc. - William Brotz.
1.	Board
IE-27-12/16	2016-2017 State of District Address was held at 5:00 p.m. before the December 7, 2016 Board Meeting - Carole Kakabar/John Kowal.

Election of Temporary President

Section 402 of the Pennsylvania School Code " . . . there shall be elected from the holdover members a temporary president, and the secretary of the Board shall act as secretary of such meeting."

BD-13-12/16 Mrs. Wilson made a motion to nominate Sandra Chobany to serve as Temporary President of the Board.

BD-14-12/16 Mr. Pavic made a motion, seconded by Mrs. Boyle, to close nominations. The motion passed unanimously by a roll call vote.

BD-15-12/16 Mrs. Garman made a motion, seconded by Mr. Hyland, to elect Sandra Chobany as Temporary President of the Board. The motion passed unanimously by a roll call vote.

Election of President

BD-16-12/16 Mr. Pavic made a motion to nominate Wayne Meekins to serve as President of the Board.

BD-17-12/16 Mrs. Garman made a motion, seconded by Mr. Hyland, to close nominations. The motion passed unanimously by a roll call vote.

BD-18-12/16 Mr. Hyland made a motion, seconded by Mr. Moschgat, to elect Wayne Meekins as President of the Board. The motion passed unanimously by a roll call vote.

Election of Vice President

BD-19-12/16 Mrs. Boyle made a motion to nominate Sandra Chobany to serve as Vice President of the Board.

BD-20-12/16 Mr. Pavic made a motion, seconded by Mrs. Garman, to close nominations. The motion passed unanimously by a roll call vote.

BD-21-12/16 Mr. Hyland made a motion, seconded by Mrs. Garman, to elect Sandra Chobany as Vice President of the Board. The motion passed unanimously by a roll call vote.

IBD-14-12/16 The Greater Johnstown Career and Technology Center district membership calculations have been determined, effective December, 2016. FASD will retain two seats on the Joint Operating Committee Board. Note: JOC Reorganization meeting is Thursday, December 8, 2016, at 5:30 p.m. (dinner then meeting at 6:30 p.m.) Current JOC Representatives are Sandra Chobany and Stephen Thompson. Current Alternative Representative is Melissa Garman.

Nomination of GJCTC Representative (2)

BD-22-12/16 Mr. Pavic made a motion to nominate Stephen Thompson to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2016 through November 2017.

BD-23-12/16 Mrs. Chobany made a motion to nominate Melissa Garman to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2016 through November 2017.

BD-24-12/16 Mr. Moschgat made a motion to nominate Sandra Chobany to serve as the alternate representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2016 through November 2017.

BD-25-12/16 Mr. Hyland made a motion, seconded by Mrs. Garman, to close nominations. The motion passed unanimously by a roll call vote.

Election of GJCTC Representative (2)

BD-26-12/16 Mr. Pavic made a motion, seconded by Mr. Hyland, to elect Stephen Thompson to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2016 through November 2017. The motion passed unanimously by a roll call vote.

BD-27-12/16 Mrs. Chobany made a motion, seconded by Mrs. Wilson, to elect Melissa Garman to serve as a representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2016 through November 2017. The motion passed unanimously by a roll call vote.

BD-28-12/16 Mr. Pavic made a motion, seconded by Mrs. Wilson, to elect Sandra Chobany to serve as the alternate representative from Ferndale Area School District on the Greater Johnstown Career and Technology Center Joint Operating Committee Board for a one-year term, December 2016 through November 2017. The motion passed unanimously by a roll call vote.

Election of PSBA Liaison

BD-29-12/16 Mr. Hyland made a motion to nominate Wayne Meekins as PSBA Liaison.

BD-30-12/16 Mrs. Chobany made a motion, seconded by Mrs. Garman, to close nominations. The motion passed unanimously by a roll call vote.

BD-31-12/16 Mr. Hyland made a motion, seconded by Mrs. Chobany, to elect Wayne Meekins as PSBA Liaison. The motion passed unanimously by a roll call vote.

BD-32-12/16 Mrs. Wilson made a motion, seconded by Mr. Hyland, to approve the following Meeting Dates:

PUBLIC NOTICE

Pursuant to the provisions of Act 175 of the 1974 General Assembly of the Commonwealth of Pennsylvania, notice is hereby given that the regular meetings of the Ferndale Area Board of Education will be held in the Board Room of the Ferndale Area Elementary School, 100 Dartmouth Avenue, Johnstown, PA 15905, on the third Wednesday of each month at 6:00 p.m. as follows, except for the months of May, June, September and the annual Reorganization Meeting which will be held on Wednesday, December 6, 2017 and as noted:

BOARD MEETING

DAY	DATE
Wednesday	January 18, 2017
Wednesday	February 15, 2017
Wednesday	March 15, 2017
Wednesday	April 19, 2017

	Wednesday	May 10, 2017
	Wednesday	June 14, 2017
	Wednesday	August 16, 2017
	Wednesday	September 13, 2017
	Wednesday	October 18, 2017
	Wednesday	November 15, 2017
	Wednesday	December 6, 2017

The motion passed unanimously by a roll call vote.

BD-33-12/16 Mr. Pavic made a motion, seconded by Mr. Hyland, to approve the December 7, 2016 Board Meeting Consent Agenda items (BD-34-12/16 through P-43-12/16).

BD-34-12/16 Approve the Minutes of the November 16, 2016 Board Meeting, as presented.

BG-12-12/16 Approve the request of Ferndale Borough Council, Responsible Officer Owen Hofecker III, to use the Elementary Gymnasium for practices for the basketball travel team (first, second, third, and fourth grade) from November 16, 2016 through May 27, 2017 on Tuesdays, 5:00 p.m. to 9:00 p.m. and Saturdays 9:00 a.m. to 12:00 p.m. (Received insurance and completed use of facilities form certifying compliance with clearance requirements.)

IC-03-12/16 Received correspondence from Michelle Troutman, Bureau of Food Distribution, Department of Agriculture, pursuant to the District's Single Audit Report for the year ending June 30, 2015. Ms. Troutman informed us that our program is approved and in compliance with programs funded by their office.

IE-28-12/16 Students and staff will be dismissed two hours early on Thursday, December 22, 2016 for the Christmas Holiday. Classes will resume on Tuesday, January 3, 2017.

F-12-12/16 Approve November Treasurer's Report, as presented.

F-13-12/16 Approve the General Fund Bills, as presented.

IF-17-12/16 Budget schedule review:

By January 6, 2017	Budget Requisitions Distributed to Principals/Staff
By February 3, 2017	General Supply/Kurtz Requisitions Due in Elementary/Secondary Office for Review by Principals
By February 10, 2017	General Supply/Kurtz Requisition Due in Business Office
By May 10, 2017	Preliminary Budget Printing and Availability for Public Inspection Preliminary Budget Public Notice
By June 14, 2017	Board Meeting -- "Adoption of Preliminary/Tentative Budget"

P-41-12/16 Approve Tammi Karafa, Eric Kist, and Nancy Lake to the substitute teachers list.

P-42-12/16 Approve Kimberly Miller to the substitute support staff list.

P-43-12/16 Approve Taylor Hrabosky, Johnstown, as a Classroom Volunteer for the 2016-2017 school year.

Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

IBD-15-12/16 Discussion about a possible School Board Retreat - Carole Kakabar.

2. Cafeteria

None.

3. Education

None.

4. Finance

F-14-12/16 Mr. Hyland made a motion, seconded by Mrs. Chobany, to approve the following Resolution:

RESOLUTION OF THE BOARD OF SCHOOL DIRECTORS OF THE FERNDALE AREA SCHOOL DISTRICT ELECTING TO NOT INCREASE ITS TAX RATE ABOVE THE INDEX

Whereas, Act 1 of Special Session of 2006 requires school districts to adopt a preliminary budget proposal no later than 90 days prior to the date of which the election immediately preceding the fiscal year in which the preliminary budget will take effect.

And Whereas, Act 1 of Special Session of 2006 further provides that a board of school directors may elect to adopt a resolution no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year indicating that it will not raise the rate of any tax for the support of its public schools for the following fiscal year by more than the index.

And Whereas, the Board of School Directors of the Ferndale Area School District desires to keep all proposed tax increases for the 2017-2018 school year within its index to provide the necessary revenue to meet the proposed expenditures for the 2017-2018 school year;

Now, Therefore, Be it Resolved, that pursuant to Act 1 of Special Session 2006, the Ferndale Area School District hereby certifies that it shall not increase any tax used for the support of the school district by a rate greater than the base index of 2.5% and an adjusted index of 3.9%.

And Be It Further Resolved, that the board of school directors, hereby certifies that it:

I. Shall not increase any tax at a rate that exceeds the index as calculated by the Pennsylvania Department of Education;

ii. Shall comply with the budgeting procedures set forth in 24 P.S. §6-687 for the adoption of its proposed and final budgets; and

Shall by limiting its tax rate to no greater than the index have sufficient funds to balance its final budget, unless permitted by applicable law and done in accordance with applicable said law. If said clause is not permitted by PDE, then said clause is eliminated.

Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

F-15-12/16 Mr. Pavic made a motion, seconded by Mrs. Boyle, to approve authorization of the Administration to submit grant proposals for federal and state government agencies and to all other funding sources for the 2017-2018 fiscal year. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

F-16-12/16 Authorize a new set of Bank Depository signatures, if needed, for any newly-elected officers. No action needed

The Board went into an Executive Session at 6:42 p.m. for the purpose of litigation and personnel. The Executive Session ended at 8:12 p.m.

5. Buildings and Grounds

None.

6. Personnel

IP-08-12/16 Present the optional Qualified High Deductible Healthcare Plan for 2017 for all active and inactive staff - Carole Kakabar, John Kowal.

P-44-12/16 Mrs. Chobany made a motion, seconded by Mr. Hyland, to retroactively approve an Amendment to the Agreement between Ferndale Area School District and Ferndale Area Education Association (signed November 16, 2016) for an option for healthcare coverage for the period January 1, 2017 through December 31, 2017 for active and inactive staff who receive healthcare benefits through Ferndale Area School District. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.

IP-09-12/16 Business Manager impending vacancy update - Carole Kakabar.

P-45-12/16 Mr. Hyland made a motion, seconded by Mrs. Chobany, to approve the resignation of Nick Fabina, as a Cleaner, effective December 2, 2016. The motion passed unanimously by a roll call vote.

P-46-12/16	Mrs. Garman made a motion, seconded by Mr. Hyland, to post and/or advertise the position of a Cleaner. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
P-47-12/16	Mr. Hyland made a motion, seconded by Mrs. Garman, to approve Lori McGough as Interim Food Service Director, at a rate of $13.00 per hour worked, effective December 8, 2016. Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
P-48-12/16	Mr. Pavic made a motion, seconded by Mrs. Boyle, to approve an extension to a leave of absence for #16177004 from January 3, 2017 through August 1, 2017. (Policy No. 539 Uncompensated Leave) Record vote for the motion: Boyle, Chobany, Garman, Hyland, Meekins, Moschgat, Pavic, Thompson, and Wilson. Against the motion: None. Abstained: None. Absent: None. The motion carried.
7.	Student Activities
	None.
8.	Workshops/Conferences
	None.
VII.	Adjournment
	Mr. Thompson made a motion, seconded by Mrs. Garman, to adjourn the meeting at 8:19 p.m. All were in favor.