FASD
Ferndale Area School District

FERNDALE AREA SCHOOL DISTRICT
Board Room
Board Meeting Minutes
June 15, 2016

I.	The June 15, 2016 Board Meeting of the Ferndale Area School Board was held in the Board Room of the Elementary School, 100 Dartmouth Avenue, Johnstown, Pennsylvania. The Meeting was called to order by Mr. Meekins at 6:00 p.m.
II.	Pledge of Allegiance
	Notice was given that the Meeting of the Ferndale Area School Board conducted in the Board Room will be tape recorded and entry constitutes consent to the taping of any individual who comments. Please turn off or silence all electronic devices and refrain from use during the meeting.
III.	Roll Call: Present: Susan Boyle, Sandra Chobany, Melissa Garman, Wayne Meekins, Jason Moschgat, Richard Pavic, and Patricia Wilson. Absent: Joshua Hyland and Stephen Thompson.
	Others in attendance were Carole Kakabar, John Kowal, William Brotz, Rachelle Hrabosky, Molly O'Neil, Travis Robison, Administrators; Janice Koontz, Susan Layton, Stephanie Mino, Jenni Ricci-Dykes, Judith Virgin, FAEA; Stephen Clawson, Athletic Director; Albert Cooper, Resident; John Kowal, Recording Secretary.
IV.	Hearing of Citizens/Ferndale Area Education Association
IBD-34A-06/16	Susan Layton, FAEA, addressed the Board, regarding: -- Janice Koontz will be the new FAEA President. -- Getting a pass code or swipe card to enter the building.
IF-29-06/16	The Finance Committee met on June 13, 2016 from 6:00 a.m. to 7:30 a.m. to review proposed 2016-2017 budget considerations. (Wayne Meekins, Sandra Chobany, Melissa Garman, Jason Moschgat)
V.	Committees Agenda
1.	Board
BD-57-06/16	Mr. Pavic made a motion, seconded by Mrs. Garman, to approve the June 15, 2016 Board Meeting Consent Agenda items (BD-58-06/16 through IF-31-06/16).
BD-58-06/16	Approve the Minutes of the May 11, 2016 Board Meeting, as presented.
BG-20-06/16	Approve a letter of agreement for The Learning Lamp Preschool facility to use Ferndale Area Elementary School as an emergency evacuation site. (Contact person Erica Ponczek)

C-01-06/16 Approve the following breakfast/lunch prices for the 2016-2017 school year:

	Elementary		Secondary	
	2015-16	2016-17	2015-16	2016-17
Student Lunch	$1.40	$1.50	$1.55	$1.65
Reduced Lunch	.40	.40	.40	.40
Milk	.35	.45	.35	.45
Adult Lunch	2.20	2.40	2.20	2.40
Breakfast	.70	.80	.70	.80
Reduced Breakfast	.30	.30	.30	.30

High School ala carte sandwiches and entrees prices will increase as needed.

IC-01-06/16 Received correspondence from Sandy Hopple, Bureau of Food Distribution, Department of Agriculture, pursuant to the District's Single Audit Report for the year ending June 30, 2013. Ms. Hopple informed us that our program is approved and in compliance with programs funded by their office.

E-23-06/16 Approve revisions to the Elementary School Student Handbook for the 2016-2017 school year.

E-24-06/16 Approve revisions to the Junior-Senior High School Student Handbook for the 2016-2017 school year.

F-39-06/16 Approve the May Treasurer's Report, as presented.

F-40-06/16 Approve the General Fund and Cafeteria Bills, as presented.

F-41-06/16 Approve the listed Depositories for the 2016-2017 School Year:

- First Commonwealth Bank;
- Northwest Savings Bank;
- First National Bank;
- Pennsylvania Local Government Investment Trust;
- C-B-W Schools Federal Credit Union;
- Pennsylvania Treasurer's Invest Program for Local Governments.

F-42-06/16 Approve the Business Manager to make the necessary Budgetary Transfers, as required by the School Code, to close the books at the end of the 2015-2016 fiscal year.

F-43-06/16 Add a list of names of Taxpayers to the District's Tax Rolls. The lists will be forwarded to the Tax collectors with instructions to collect the necessary property taxes.

F-44-06/16 Instruct the District Assessors to place the above list of names on the assessment lists and in assessment, if not presently on the assessment lists, and to retain such names on the assessment lists until they are properly removed.

F-45-06/16 Exonerate the District's Tax Collectors from the collection of the 2015-2016 Delinquent Taxes. The names submitted will be listed as Delinquent Taxpayers.

F-46-06/16 Submit the 2015-2016 Delinquent Per Capita Tax Lists to the Pennsylvania Municipal Services, 336 Delaware Avenue, Oakmont, PA, 15139, for the purpose of collection.

F-47-06/16 Approve the following Resolution:

RESOLVED, by the Board of School Directors of the Ferndale Area School District, that homestead and farmstead exclusion real estate tax assessment reductions are authorized for the school year beginning July 1, 2016, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as follows:

1. Aggregate amount available for homestead and farmstead real estate tax reduction. The following amount is available for homestead and farmstead real estate tax reduction:

a. Gambling tax funds. The Pennsylvania Department of Education (PDE) has notified the School District that PDE will pay to the School District during the school year pursuant to Act 1, 53 P.S. 6926.505(b), as a property tax reduction allocation funded by gambling tax funds, the amount of $303,392.10.

2. Homestead/farmstead numbers. Pursuant to Act 50, 54 Pa. C.S. 8584(1), and Act 1, 53 P.S. 6926.341(g)(3), the County has provided the School District with a certified report listing approved homesteads and approved farmsteads as follows:

a. Homestead property number. The number of approved homesteads within the School District is 1,361.

b. Farmstead property number. The number of approved farmsteads within the School District is 2.

c. Total homestead/farmstead equals 1,363.

3. Real estate tax reduction calculation. The homestead exclusion amount and farmstead exclusion amount shall be equal. Dividing the paragraph 1(a) amount available during the school year for real estate tax reduction of $303,392.10 by the paragraph 29(c) aggregate number of approved homesteads and approved farmsteads of 1,363, the maximum real estate tax reduction amount applicable to each approved homestead/farmstead.

4. Homestead exclusion calculation. Dividing the paragraph 3 maximum real estate tax reduction amount of $222.59 by the School District real estate tax rate of 78.0 mills (.0780), the maximum real estate assessed value reduction to be reflected on tax notices as a homestead exclusion for each approved homestead is $2,853, and the maximum real estate assessed value reduction to be reflected on tax notices as a farmstead exclusion for each approved farmstead is $2,853.

5. Homestead/farmstead exclusion authorization-July 1 tax bills. The tax notice issued to the owner of each approved homestead within the School District shall reflect a homestead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the homestead, or (b) the paragraph 4 maximum real estate assessed value reduction of $2,853. The tax notice issued to the owner of each approved farmstead within the School District shall reflect an additional farmstead exclusion real estate assessed value reduction equal to the lesser of: (a) the County established assessed value of the farmstead, or (b) the paragraph 4 maximum real estate assessed value reduction of $2,853. For purposes of this Resolution, "Approved homestead" and "approved farmstead" shall mean homesteads and farmsteads listed in the report referred to in paragraph 2 above and received by the School District from the County Assessment Office on or before May 1 pursuant to Act 1, 53 P.S. 6926.341(g)(3), based on homestead/ farmstead applications filed with the County Assessment Office on or before March 1. This paragraph 5 will apply to tax notices issued based on the initial tax duplicate used in issuing initial real estate tax notices for the school year, which will be issued on or promptly after July 1, and will not apply to interim real estate tax bills.

IF-30-06/16 Bonding of Employees Insurance Coverage of the school district:

Bond	Coverage	Deduct
Blanket Bond/Crime	$500,000	$2,500
Board Treasurer Bond	50,000	NONE
Board Secretary	50,000	500
Activity/Principal - Elementary	25,000	250
Activity/Assistant Principal - Secondary	25,000	250
Berkheimer County-Wide	1,000,000	NONE

IF-31-06/16 Ferndale Area School District will continue the existing Agreement with the Alternative Community Resource Program (ACRP) to provide outpatient psychiatric services to patients who are students enrolled at the Ferndale Area Elementary School and Junior-Senior High School.

IF-32-06/16 FASD Endowment Fund Donor Fund statement for the 3rd quarter of 2016 has a total ending fund value of $2024. 29.

IF-33-06/16 Review of receipts and disbursements.

Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

BD-59-06/16 Mrs. Chobany made a motion, seconded by Mrs. Garman, to reelect the Law Firm of Spence, Custer, Saylor, Wolfe, and Rose as the District's Legal Counsel with Attorney Walsh representing the Firm for the 2016-2017 fiscal year with fees as follows:

-- $165 per hour for general services

-- $180 per hour for litigation services.

Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried

IBD-35-06/16

Review the following policies - William Brotz, Carole Kakabar

-- Policy No. 626 Federal Fiscal Compliance
  626 Attachment - Administration of Federal Funds
  626 Attachment - Allowability of Costs
  626 Attachment - Grant Subrecipient Monitoring Procedures
  626 Attachment - Cash Management
  626 Attachment -- Procurement
-- Policy No. 626.1 Travel Reimbursement - Federal Programs
-- Revised Policy No. 808 Food Services
-- Policy No. 827 Conflict of Interest

BD-60-06/16

Mr. Pavic made a motion, seconded by Mrs. Garman, to approve, as read, the First Reading of the following policies:

-- Revised Policy No. 808 Food Services
-- Policy No. 827 Conflict of Interest

The motion passed unanimously by a roll call vote.

BD-61-06/16

Mrs. Chobany made a motion, seconded by Mrs. Wilson, to waive the First Reading of the following policies:

-- Policy No. 626 Federal Fiscal Compliance
  626 Attachment - Administration of Federal Funds
  626 Attachment - Allowability of Costs
  626 Attachment - Grant Subrecipient Monitoring Procedures
  626 Attachment - Cash Management
  626 Attachment -- Procurement
-- Policy No. 626.1 Travel Reimbursement - Federal Programs

The motion passed unanimously by a roll call vote.

BD-62-06/16 Mrs. Chobany made a motion, seconded by Mrs. Boyle, to approve, as read, the Second Reading of the following policies, and adopt said policies:

-- Policy No. 626 Federal Fiscal Compliance
  626 Attachment - Administration of Federal Funds
  626 Attachment - Allowability of Costs
  626 Attachment - Grant Subrecipient Monitoring Procedures
  626 Attachment - Cash Management
  626 Attachment -- Procurement
-- Policy No. 626.1 Travel Reimbursement - Federal Programs

Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

2. Buildings and Grounds

None.

3. Cafeteria

None.

4. Student Activities

IST-17-06/16 Spring Sports Roundup, Early Fall Preview - Stephen Clawson, Athletic Director.

Mr. Moschgat made a motion, seconded by Mrs. Garman, to approve the following coach for the 2016-2017 winter sports season:

ST-113-06/16 Paul Byer as Assistant Varsity Boys' Basketball Coach, at a salary of $2,408.25 for a 13-week season.

Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

Mrs. Chobany made a motion, seconded by Mrs. Wilson, to approve the following coaches for the 2016-2017 spring sports season:

ST-114-06/16 Stephen Clawson as Head Varsity Baseball Coach, at a salary of $3,987.50 for a 10-week season;

ST-115-06/16 Gary Kinsey as Assistant Varsity Baseball Coach, at a salary of $1,612.50 for a 10-week season;

ST-116-06/16 Raymond Peel as Head Junior High Baseball Coach, at a salary of $1,379.25 for a 9-week season;

ST-117-06/16 David Horvath as Assistant Junior High Baseball Coach, at a salary of $1,190.25 for a 9-week season;

ST-118-06/16 Latrace Dixon as Head Varsity Softball Coach, at a salary of $2,142.50 for a 10-week season;

ST-119-06/16 Melody Walters as Assistant Varsity Softball Coach, at a salary of $1,692.50 for a 10-week season;

ST-120-06/16 Theresa Mitchell as Head Junior High Volleyball Coach, at a salary of $2,768.75 for an 11-week season;

ST-121-06/16 Veronica Shorto as Assistant Junior High Volleyball Coach, at a salary of $1,388.75 for an 11-week season.

Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

ST-122-06/16 Mrs. Chobany made a motion, seconded by Mrs. Boyle, to approve the following Volunteer coaches for the 2016-2017 sports season:

-- Gary Kinsey as a Volunteer Varsity Football Coach;

-- Matthew Lushko as a Volunteer Coach for Ferndale Area Athletics - all sports.

The motion passed unanimously by a roll call vote.

ST-123-06/16 Mrs. Garman made a motion, seconded by Mr. Pavic, to approve Brandon Manack as Weight Room Supervisor, at a salary of $7.25 per hour, for a maximum of 350 hours from July 1, 2016 through June 30, 2017. Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

5. Education

E-25-06/16 Mrs. Chobany made a motion, seconded by Mr. Pavic, to approve a Cooperative Agreement with Appalachia Intermediate Unit 8 to participate in the Open Campus Initiative, which is a resource for member schools to access and participate in, and provides approved online courses. (No cost to the District for membership). Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

IE-56-06/16 Summary of 2015-2016 Wellness Initiatives. Presentation of 2016-2017 District Wellness Goals - Judith Virgin.

E-26-06/16 Mrs. Wilson made a motion, seconded by Mrs. Chobany, to approve the 2016-2017 District Wellness Plan Goals. The motion passed unanimously by a roll call vote.

E-27-06/16 Mrs. Garman made a motion, seconded by Mrs. Chobany, to approve the Class of 2017 Graduation Requirements. The motion passed unanimously by a roll call vote.

E-28-06/16 Mrs. Chobany made a motion, seconded by Mrs. Wilson, to approve an updated list of weighted courses, effective 2016-2017:

English 9 Honors	Algebra II Honors
English 10 Honors	Geometry Honors
English 11 Honors	Trigonometry
English 12 Honors	Calculus
AP English Literature (1.2 cr.)	Physics
AP English Language (1.2 cr.)	Advanced Chemistry with lab (1.4 cr)
AP United States History (1.2 cr.)	Anatomy and Physiology with lab (1.4 cr)
AP European History (1.2 cr.)	
French 4 (and 5)	
Spanish 4 (and 5)	

Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried

IE-57-06/16 Summer Activities:
-- Elementary - Rachelle Hrabosky
-- High School - Travis Robison, Molly O'Neil

IE-58-06/16 Highlights of the Joint Operating Committee - Sandra Chobany/ Stephen Thompson.

6. Finance

F-48-06/16 Mrs. Chobany made a motion, seconded by Mr. Moschgat, to approve the 2016-2017 school year General Budget as presented, using the District's Fund Balance to balance the budget. A property tax increase of 2.8 mills, (complies with state index), (to 78 mills) will be recorded as Unreserved/ Designated to pay for future pension obligations and health care increases. The estimated remaining Fund Balance at June 30, 2017 $611,833, shall be classified as Unreserved, Designated for future pension obligations and health care increases. The Preliminary Budget proposed $13,238,943 in Expenditures and $11,040,776 in Revenues. Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

F-49-06/16 Mr. Pavic made a motion, seconded by Mrs. Boyle, to renew the District site license agreement with Movie Licensing USA, 10795 Watson Road, St. Louis, MO, to cover unlimited showing of copyrighted movies to eliminate copyright infringement litigation:

-- July 1, 2016 through June 30, 2018 - $1,496.00.

Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

7. Personnel

The Board went in to an Executive Session at 8:09 p.m. for personnel matters. The Executive Session ended at 9:50 p.m.

P-65-06/16 Mr. Pavic made a motion, seconded by Mrs. Chobany, to accept a letter from Eileen Zankey, Elementary Guidance Counselor, that she is unable to return to Guidance Counselor duties and the position is therefore vacant. Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

P-66-06/16	Mrs. Garman made a motion, seconded by Mrs. Chobany, to approve the transfer of Laryssa Bremer from Middle School Guidance Counselor to Elementary Guidance Counselor. (Position vacated by Eileen Zankey.) Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.
P-67-06/16	Mr. Pavic made a motion, seconded by Mrs. Wilson, to approve the transfer of Jessica Cunningham from Grade 5 Teacher to Grade 4 Teacher. (Position vacated by Rachelle Hrabosky and unfilled in 2015-2016.) Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.
P-68-06/16	Mrs. Chobany made a motion, seconded by Mrs. Garman, to approve entering into an Agreement with Westmont Hilltop School District to hire Monica MacIntyre, Alum Bank, as a full-time Social Worker to be shared equally between the districts at a salary of $55,000, with full benefits, working a 205 day contract. All costs to be divided between FASD and WHSD, pending board approval by each district and subsequent agreement of contract terms between FASD and WHSD. Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.
P-69-06/16	Mr. Pavic made a motion, seconded by Mrs. Boyle, to approve a salary adjustment for the Elementary Principal and the Junior-Senior High School Assistant Principal as presented. Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.
P-70-06/16	Mr. Moschgat made a motion, seconded by Mrs. Wilson, to approve a revision to the Act 93 Agreement, changing the number of work days per year for the School Psychologist and the Coordinator of Special Education, from 220 days/year to 240 days/year with no increase in monetary compensation. Each will receive all other benefits of Act 93 employees working 240 days per year, effective July 1, 2016. Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried.

P-71-06/16

Mr. Pavic made a motion, seconded by Mrs. Garman, to approve the following extra pay for extra duty positions and applicants for the 2016-2017 school year:

-- Advisor (Junior Class) - Susan Leftwich
-- Advisor (Senior Class) - Kimberly Shrift
-- Advisor (Senior Class) - Marsha Williams
-- Advisor Theatre (All School Play) - Susan Leftwich
-- Audio/Video Director (Elementary) - Nola Barton
-- Audio/Video Director (Secondary) - Brandon Manack
-- Assistant Band Director - Chelsea Chobany
-- Curriculum Support Chairperson/Language Arts (Elementary) - Michael Harrison
-- Curriculum Support Chairperson/Language Arts (Secondary) - Jessica Szymusiak
-- Curriculum Support Chairperson/Math (Elementary) - Stephanie Mino
-- Curriculum Support Chairperson/Math (Secondary) - Latrace Dixon
-- Curriculum Support Chairperson/Science (Elementary) - Janet Russell
-- Curriculum Support Chairperson/Science (Secondary) - Janice Koontz
-- Curriculum Support Chairperson/Social Studies (Elementary) - Susan Pudliner
-- Curriculum Support Chairperson/Social Studies (Secondary) - Daniel Endler
-- Detention Monitor, 3 Hr Session (Wednesdays) (1) - Susan Leftwich
-- Detention Monitors, 1 Hr Session (Tuesdays, Thursdays) (2) - Kimberly Shrift, Matthew Claar
-- Forensics - Senior High - Susan Leftwich
-- K4 Orientation - Kathleen McCreery, Laura Miller
-- Kindergarten Orientation - Kathleen Rigby, Amy Schmidt
-- Math Counts Advisor - Crystal Burkhart
-- National Honor Society Advisor - Rachel Livesey
-- Newspaper Advisor (Secondary) - Susan Leftwich
-- Reading Team Advisor (Elementary) - Veronica Shorto
-- Reading Team Advisor (Junior High) - Lisa Rivard
-- Reading Team Advisor (Senior High) - Lynn Bennett
-- Stage, Lights & Sound Manager (Secondary) - Brandon Manack
-- Student Council Advisor (Split) - Gwen Gaviola, Jenna Ricci-Dykes
-- Yearbook Advisor (Secondary) - Marsha Williams
-- Yearbook Advisor Assistant (Secondary) - Kimberly Shrift
-- Yearbook Editor - (Elementary) - Michelle Sendek

Record vote for the motion: Boyle, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: Chobany - daughter. Absent: Hyland and Thompson. The motion carried.

8. Workshops/Conferences

Mrs. Wilson made a motion, seconded by Mrs. Garman, to approve the following workshops/conferences:

W-31-06/16 Michael Harrison, Grade 2 Teacher; *Keystone Technology Innovator Conference* at Shippensburg University on July 25, 26, 27, 28, 29, 2016. Cost: Registration: $100.00. Travel: $102.60. Total Cost: $202.60. (Paid by Title II)

Record vote for the motion: Boyle, Chobany, Garman, Meekins, Moschgat, Pavic, and Wilson. Against the motion: None. Abstained: None. Absent: Hyland and Thompson. The motion carried

A Special Board Meeting will be scheduled in July for general business

The August Board Meeting will be held on Wednesday, August 17, 2016 at 6:00 p.m.

VI. Adjournment

Mr. Pavic made a motion, seconded by Mrs. Chobany, to adjourn the meeting at 10:02 p.m. All were in favor.