

DESERT/MOUNTAIN CHARTER SELPA STEERING and FINANCE COMMITTEE MEETING

October 20, 2022 – 1:00 p.m.

Desert Mountain Educational Service Center, 17800 Highway 18, Apple Valley CA 92307

MINUTES

D/M CHARTER SELPA MEMBERS PRESENT:

Allegiance STEAM Academy –Callie Moreno, ASA Charter Schools – Tony Lucey, Aveson Global Academy/Aveson School of Leaders – Kelly Jung, Desert Trails Preparatory Academy/Laverne Elementary Preparatory Academy – Chantal Mendoza, Elite Academic Academy – Jen Edick, Encore Jr/Sr High – Bernice Swingle, Michelle Schneider, Julia Lee Performing Arts – Hannah Morales, Leonardo da Vinci Health Sciences – Courtney Cox, Pasadena Rosebud Academy – Shawn Brown, Pathways to College – James Connell, and Taylion High Desert – Stephanie Rubalcava.

CAHELP, SELPA, & DMCC STAFF PRESENT:

Jamie Adkins, Codi Andersen, Sam Barker, Pam Bender, Ivan Campos, Heidi Chavez, Tara Deavitt, Peggy Dunn, Marina Gallegos, Colette Garland, Derek Hale, Linda Llamas, Maurica Manibusan, Lisa Nash, Sheila Parisian, Kathleen Peters, Adrienne Shepherd-Myles, Jessica Soto, and Jennifer Sutton.

1.0 CALL TO ORDER

The regular meeting of the California Association of Health and Education Linked Professions Joint Powers Authority (CAHELP JPA) Desert/Mountain Charter SELPA Steering and Finance Committee Meeting was called to order by Chairperson Pam Bender, at 1:04 p.m., at the Desert/Mountain Educational Service Center, Apple Valley.

2.0 ROLL CALL

3.0 PUBLIC PARTICIPATION

None.

4.0 ADOPTION OF THE AGENDA

4.1 **BE IT RESOLVED** that a motion was made by Tony Lucey, seconded by Kelly Jung, to approve the October 20, 2022 Desert/Mountain Charter SELPA Steering and Finance Committee Meeting Agenda as presented. The motion carried on the following vote 11:0: Ayes: Brown, Connell, Cox, Edick, Jung, Lucey, Mendoza, Morales, Moreno, Rubalcava, and Swingle, Nays: None, Abstentions: None.

5.0 INFORMATION/ACTION

5.1 Assembly Bill 361 Exemptions to Brown Act Virtual Meeting Requirements

Assembly Bill (AB) 361 requires local agencies to consider the circumstances of the state of emergency and make the following findings by a majority vote: 1) the state of emergency continues to directly impact the ability of the members to meet safely in person; or 2) state or local officials continue to impose or recommend measures to promote social distancing.

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- 5.1.1 **BE IT RESOLVED** that a motion was made by Shawn Brown, seconded by Tony Lucey, to approve the Assembly Bill 361 Exemptions to Brown Act Virtual Meeting Requirements as presented. The motion carried on the following vote 11:0: Ayes: Brown, Connell, Cox, Edick, Jung, Lucey, Mendoza, Morales, Moreno, Rubalcava, and Swingle, Nays: None, Abstentions: None.

6.0 CONSENT ITEMS

It is recommended that the Charter Steering Committee consider approving several Agenda items as a Consent list. Consent Items are routine in nature and can be enacted in one motion without further discussion. Consent items may be called up by any Committee Member at the meeting for clarification, discussion, or change.

- 6.1 **BE IT RESOLVED** that a motion was made by Shawn Brown, seconded by Chantal Mendoza, to approve the following Consent Item as presented. The motion carried on the following vote 11:0: Ayes: Brown, Connell, Cox, Edick, Jung, Lucey, Mendoza, Morales, Moreno, Rubalcava, and Swingle, Nays: None, Abstentions: None.

- 6.1.1 Approve the September 22, 2022 Desert/Mountain Charter SELPA Steering and Finance Committee Meeting Minutes.

7.0 CHIEF EXECUTIVE OFFICER AND STAFF REPORTS

- 7.1 Legislative Updates from State SELPA Administrators Meeting

Pam Bender provided a legislative update as it pertains to special education. Both Senate Bill (SB) 1113 re: inclusive education and universal design for learning and SB 870 for developmental services were vetoed. Pam reported the following bills were chaptered: SB 291, Assembly Bill (AB) 1868, and SB 692. SB 1016 Special Education, eligibility of Fetal Alcohol Spectrum Disorder (FASD) was also signed into law with being listed as Other Health Impairment (OHI). Pam noted that many of these students may already be identified as OHI but were identified with Attention Deficit Hyperactivity Disorder (ADHD) or other executive function issues. She said to also remember that even if a student has a medical diagnosis of FASD, they still must be assessed and meet eligibility criteria to receive special education services.

- 7.2 Transition to Special Education Information System (SEIS)

Pam Bender provided an update on the transition to Special Education Information System (SEIS) from CAHELP JPA Governance Council. The proposed transition was brought to October 17, 2022 CAHELP Governance Council meeting. Pam said what stood out was the DocuSign contract that is \$800,000 for three years with one year left on the contract. She reported Governance

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Council tabled the decision but three Governance members have contacted Pam regarding the strain the extended timeline will have on implementation and training. She is working to see if there are other options instead of waiting until the next CAHELP Governance Council meeting in January 2023. The plan is to continue to move forward as soon as it is approved and begin training CAHELP JPA staff including program specialists then train appropriate staff at the LEAs.

7.3 Bridge to Added Authorizations

Pam Bender presented information regarding the bridge to added authorizations. The California Commission on Teacher Credentialing (CTC) is changing current credentials for special education: Mild Moderate Disability is now Mild Moderate Support Needs, Moderate Severe Disabilities is now Extensive Support Needs, Early Childhood Special Education continues to be Early Childhood Special Education but they will be able to teach both transitional kindergarten and kindergarten. Pam shared State SELPA Administrators is working with CTC and CDE to create a bridge that will assist teachers in getting the authorizations. The teachers will have to submit the \$100 filing fee, but the trainings will help meet the requirements instead of the teachers returning to a university program.

7.4 Alternative Diploma

Pam Bender provided information on the alternative diploma. Pam reported there is significant discussion at State SELPA Administrators meetings about what an alternative diploma will look like but at this time, it is a local decision with no additional guidance from CDE. State SELPA Administrators want to make sure they are doing what is right for students. Pam said the conversations are continuing and she will report out as she receives information.

7.5 Desert/Mountain Children's Center Client Services Reports and Update

Linda Llamas presented the Desert/Mountain Children's Center Client Services monthly reports and updates. She asked to be contacted with any questions about the service reports or referral reports. Linda also asked to be contacted if a student transfers in or out of a charter school so the reports can be updated, and students can continue to receive services at their new school.

7.6 Desert/Mountain Children's Center Mental Health Research Report

Linda Llamas shared the Desert/Mountain Children's Center Mental Health Research Report. Linda asked to be notified if there are specific topics the committee members would like to hear about.

7.7 Professional Learning Summary and Update

Heidi Chavez presented the D/M Charter SELPA's Professional Learning Summary. She stated the number of participants in the past three months is higher than last year which is great to see.

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Heidi reported the hybrid October 21, 2022 Directors' Training is scheduled for 12:00pm-2:00pm on the topic of special education finance. She said the registration link was emailed to the directors earlier this week and will be emailed after D/M Charter SELPA Steering and Finance Committee meeting concludes.

7.8 Resolution Support Services Summary and Update

Kathleen Peters presented the D/M Charter SELPA's Resolution Support Services Summary and update. Kathleen said charter schools are enrolling more students with special needs and sometimes those needs are greater than the school is able to support. She said as those students enroll and guidance is needed, contact her or Sheila Parisian. They will provide guidance through the process as well as the program specialists assisting with resources and IEPs.

Kathleen stated that she and Sheila have watched the Small LEA Monitoring Educational Benefit webinar. They will be adjusting how they analyze cases to look more closely at educational benefit.

Kathleen shared *Taking the "A" Out of ADR* will be a virtual training on November 4, 2023, 9:00am-12:00pm with David Dowling as the trainer. She said the skills learned will help not only with IEP meetings but with any difficult meetings.

7.9 Case Law Review

Kathleen Peters said she had no case law review.

7.10 Career Technical Education (CTE) Update

Adrienne Shepherd-Myles provided a Career Technical Education (CTE) update. She said she will be facilitating the Transition Planning for All training on November 3 from 9:00am-12:00pm. Adrienne encouraged all teachers, including veteran teachers to attend the training.

Adrienne presented an updated CAHELP Career Technical Education Programs At-A-Glance. She said there have been minor revisions as to who is responsible for each program as well as to phone numbers. Adrienne asked to be contacted with any questions regarding CTE programs.

7.11 Compliance Update

Peggy Dunn presented an update on compliance items from the California Department of Education (CDE). She focused on Small LEA Monitoring stating on October 17, 2022 she emailed the directors three documents regarding the activities required for Policy and Procedure Review, Educational Benefit, and Student File Review. Policy and Procedure Review is due December 5,

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2022 and Educational Benefit is due January 30, 2023. Peggy's email also included links for the Policy and Procedure Review as well as Educational Benefit training video. Peggy asked to be contacted with any questions.

It was shared that some LEAs received the email from regarding their Box.com email in their spam email folder.

Pam Bender added there was also an issue with notifications being sent to incorrect authorizer addresses. She said this is a three-year cycle review so all small LEAs will go through the process.

8.0 FINANCE COMMITTEE REPORTS

No finance reports shared.

9.0 INFORMATION ITEMS

9.1 Monthly Occupational & Physical Therapy Services Reports

9.2 Upcoming Professional Learning Opportunities

10.0 STEERING COMMITTEE MEMBERS COMMENTS / REPORTS

11.0 CEO COMMENTS

Pam Bender acknowledged that schools are struggling with staffing and that student enrollment is decreasing but that everyone is working very hard. She read a Maya Angelou quote and reminded the meeting attendees that the work they are doing is making things better for children and sometimes that is forgotten. Pam said it is also important to make time for yourself to feel good and rest to have the energy needed to continue supporting students.

12.0 MATTERS BROUGHT BY THE PUBLIC

None.

13.0 ADJOURNMENT

Having no further business to discuss, a motion was made by Shawn Brown, seconded by Callie Moreno, to adjourn the meeting at 1:46 p.m. The motion carried on the following vote 11:0: Ayes: Brown, Connell, Cox, Edick, Jung, Lucey, Mendoza, Morales, Moreno, Rubalcava, and Swingle, Nays: None, Abstentions: None.

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The next regular meeting of the Desert/Mountain Charter SELPA Steering Committee will be held on Thursday, November 17, 2022, at 1:00 p.m., at the Desert Mountain Educational Service Center, Aster/Cactus Room, 17800 Highway 18, Apple Valley, CA 92307.

Individuals requiring special accommodations for disabilities are requested to contact Jamie Adkins at (760) 955-3555, at least seven days prior to the date of this meeting.