

**RICHLAND ONE MIDDLE COLLEGE
BOARD OF DIRECTORS MEETING
November 12, 2025
MEETING MINUTES**

Board Members Present:

Dr. Erica Fields, Mrs. Tracy Dixon, Dr. Tracy Dunn, Derrah Cassidy, and Dr. Mark Maltarich,

Board Members Absent:

Dr. Rob Gilmer

ROMC Staff Present:

Mrs. Teresa Niles and Dr. Carla Brabham

District Staff Present:

Fred Decker

Prestige Solutions Staff:

Brittany Sloan

I. Call to Order

Dr. Erica Fields welcomed attendees and officially called the meeting to order at 9:00 a.m.

II. Invocation/Words of Inspiration

The Invocation was given by Mrs. Teresa Niles.

III. Roll Call and Quorum

The roll call was conducted by Mrs. Teresa Niles, confirming that a quorum was present.

IV. Adoption of the Agenda (Action Item)

- Motion: Mrs. Tracy Dixon moved to approve the agenda for the meeting.
- Second: Dr. Erica Fields
- Outcome: Motion passed unanimously.

V. Public Comments

No public comments were received. However, Dr. Brabham acknowledged Frank Decker who is with the District's IT department that was present assisting with streaming the Board meeting.

VI. Approval of October 2025 Meeting Minutes (Action Item)

- Motion: Mrs. Tracy Dixon moved to approve the minutes of the October 2025 meeting.
- Second: Dr. Tracy Dunn
- Outcome: Motion passed unanimously.

VII. Financial Reports (Information Item)

Brittany Sloan from Prestige Solutions presented financial reports for October 2025.

October 2025 Financial Highlights:

- Days Cash on Hand: 331 (12-month trailing average: 306)

- Net Income: \$43,714.32
- Operating Cash: \$237,781.40

Financial Summary:

- Total Cash & Cash Equivalents: \$1,688,926.86
- Total Liabilities: 160,738.39
- Total Fund Balance: 1,714,141.02

VIII. Audit Summary:

Dr. Brabham presented the auditor's report from Martin and Smith regarding ROMC's annual audit.

The report was favorable, showing a \$300,000 surplus added to the fund balance. Dr. Brabham emphasized that the next steps would focus on determining the best ways to allocate these funds to support our school and programs.

Dr. Fields requested that the audit report be reviewed, with any questions submitted for clarification.

If necessary, the auditing firm will be invited to the next meeting to address any questions or concerns. It was agreed that, moving forward, the firm would be asked to attend and present the audit report directly to the board each year.

Unfinished Business

There was no unfinished business to discuss.

IX. New Business

School Updates – Dr. Carla Brabham

1. SC School Report Results – ROMC received an excellent rating on the school report card 4 years in a row. ROMC had a 100% graduation rate and 96.8% CCR. She asked the Board to join us as we celebrate this amazing occasion.

November Calendar Events

- Seniors met with Jostens on November 4th to order senior supplies.
- Juniors had their ring presentation on November 4th.
- Refocus Friday, November 7th. This was an opportunity for students with a grade below a C to meet with their teachers for extra help. Students that did not fit in this category had the opportunity to participate in Independent Services Learning Day, Strategic Gaming Day, Film Study and Discussion, and DE Support.
- JAG Induction is scheduled for November 19th.
- Fall Into Excellence Celebration November 20th.

B. Committee Updates

There were no committee updates; however, Dr. Brabham gave an overview of the duties of the designated committees.

X. Adjournment

With no further business to discuss, the meeting was adjourned. The next Board of Directors meeting is scheduled for December 10, 2025.