



Always Innovating

South Texas ISD

RIO GRANDE VALLEY | GRADES 6-12

7001 E. EXPRESSWAY 83, MERCEDES, TX 78570

P: 956.565.2454

STISD.NET

Date: _____

Employee Name: _____

Employee Address: _____

Re: Notice of Resignation from South Texas ISD

Dear Supervisor:

Please accept this letter of resignation from my position as _____.

I am resigning effective _____ (date).

I appreciate the opportunity afforded to me while at South Texas ISD.

Sincerely,

Signature

MARCO ANTONIO LARA, JR., ED.D.
Superintendent

MARLA R. KNAUB
Assistant Superintendent for Finance & Operations

EFRAIN GARZA
Deputy Superintendent

LISSA FRAUSTO, MBA, SPHR
Assistant Superintendent for Human Resources