Warren County Board of Education Regular Meeting November 20, 2025

Minutes of a regular meeting of the Warren County Board of Education held at Warren East High School's Auditorium, 6867 Louisville Road, Bowling Green, KY on Thursday, November 20, 2025 at 5:30 p.m.

A. CALL TO ORDER: The Chairman called the meeting to order at 5:30 p.m.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Mr. Chaffin, Mrs. Duvall, Mr. Manco, Mr. Jackson, Mrs. Kash

D. MISSION AND VISION STATEMENT

E. ANYONE WISHING TO ADDRESS THE BOARD, PLEASE SIGN IN WITH MR. JEFF MOORE PRIOR TO THE PUBLIC COMMENT SECTION OF THE AGENDA

F. PROPOSED AMENDMENTS TO THE AGENDA: N/A

G. ARCHITECT REPORT

H. PRESENTATIONS AND RECOGNITIONS

1. Instructional Spotlight, Presented by Dr. Sarah Johnson & Mr. Kyle Cassady
2. Lifewise Academy, Presented by Ms. Rachel Oates and Community Members
3. November Golden Apple Winners, Presented by Mrs. Lauren Thurmond
- **a.** Heather Lasley, Briarwood Elementary
- **b.** Amy Wilcox, Briarwood Elementary
- **c.** Keyna Voyles, Briarwood Elementary
- **d.** Rhonda Lindsey, Greenwood High School

4. Kentucky Reading Association's "30 Under 30 in Literacy" award at the Kentucky Reading Conference, Presented by Mrs. Lauren Thurmond
- **a.** Avery Wilmurth, Bristow Elementary

I. PUBLIC COMMENT

J. APPROVE MINUTES OF THE OCTOBER 20, 2025, REGULAR BOARD OF EDUCATION MEETING

Order # 51 – Primary Motion Passed: Motion to Approve Minutes of the October 20, 2025 Regular Board of Education Meeting passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Yes

Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

K. APPROVE PERSONNEL ITEMS

Order # 52– Primary Motion Passed: Motion to Approve Personnel Items passed with a motion by Mrs. Jennifer Kash and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Approve the following personnel requests of Mr. Rob Clayton:
Districtwide
Increase board-approved contract rate for Speech-Language Pathologists to $70 per hour
Approve Substitute Dispatcher-Data Assistant Position (Transportation Department)
Briarwood Elementary School
Approve additional Special Education Teacher--LBD position (Autism Classroom)
Approve two (2) additional Instructional Assistant--Special Education (Autism) positions
Bristow Elementary School
Approve additional Special Education Teacher--FMD/MSD position
Approve additional Instructional Assistant--Special Education (FMD/MSD) position
Greenwood High School
Approve two Intervention Teacher positions for the Spring 2026 semester
Lost River Elementary School
Approve STLP Sponsor supplement in the amount of $500 (Title I)
Approve nine Team Leader supplements in the amount of $250 each (Title I)

Approve additional Instructional Assistant--Special Education position
Natcher Elementary School
Approve additional Special Education Teacher--LBD position (EBD Classroom)
Approve three (3) additional Instructional Assistant--Special Education (EBD) positions
Moss Middle School
Approve EL Instructional Coach position (Title III)
Oakland Elementary School
Approve additional Instructional Assistant--Special Education position
Rockfield Elementary School
Approve additional Special Education Teacher--FMD/MSD position
Approve three (3) additional Instructional Assistant--Special Education (FMD/MSD) positions
South Warren High School
Approve Assistant Dance Coach position with $1,000 maximum stipend (Booster Club)
Approve Assistant Girls Basketball Coach with $1,500 maximum stipend (Booster Club)
IMPACT Center
Approve the following positions for the current school year:
Assistant Principal
Guidance Counselor
Academy Lead Teacher (5 positions)
Leadership & Engagement Coordinator
Approve job descriptions for Academy Lead Teacher and Leadership & Engagement Coordinator positions
Approve revision to Technical Consultant Job Description

The following leaves of absence have been requested:				
FIRST NAME	**LAST NAME**	**POSITION**	**LOCATION**	**EFFECTIVE DATE (As Requested)**
Derek	Anthony	SPECIAL CLASS ASST FMD/EBD	Warren Central HS	09/29/2025-11/17/2025
Amanda	Aspley	Teacher	Bristow	**Intermittent:** 10/13/2025-06/07/2026
Layne "Brylee"	Bellen	Teacher	South Warren HS	01/10/2026-04/12/2026
Cathryn "Annell"	Browning	Nurse	Richardsville	10/23/2025-10/28/2025
Sara	Deel	Teacher	Warren East High	10/03/2025-10/26/2025
Kristine	Doyle	Cook/Baker	South Warren HS	**REV:** 10/31/2025-12/29/2025
Jayme	Garrett	Teacher	Warren Central HS	**REV:** 10/28/2025-12/29/2025
Monica	Halcomb	Cook/Baker	Jennings Creek	10/21/2025-12/01/2025
Tabitha	Hunt	Teacher	Briarwood	**Rev: Intermittent** 10/29/2024-10/27/2026
Francis	Keller	Teacher	Plano	**REV:** 08/27/2025-11/09/2025
Donna	King	Bus Driver	Transportation	10/09/2025-12/04/2025
Tammie	Mahaney	Bus Monitor	Transportation	11/25/2025-05/05/2026

Amber	Martinez	Teacher	Warren East High	**REV:** 10/03/2025-11/16/2025
Sue	Massey	Cook/Baker	Warren Central HS	**REV:** 08/29/2025-11/03/2025
Carol	Mmahat	Secretary I	Warren Central HS	**REV:** 08/22/2025-10/10/2025
Leslie "Don"	Patterson	Bus Driver	Transportation	11/03/2025-01/25/2026
Alisha	Poole	Teacher	Natcher	**REV:** 08/22/2025-11/14/2025
Rachel	Shryock	Teacher	Rockfield	**REV:** 10/15/2025-01/20/2026
Madeline	Simms	Teacher	Rich Pond	**REV:** 10/27/2025-01/30/2026
Kendrick	Strange	Teacher	Lighthouse/Jackson Academy	09/15/2025-11/09/2025
Haley	White	Teacher	Warren Central HS	01/09/2026-04/12/2026
Anna	Wilkins	Speech Language Pathologist	Warren Central HS	**REV:** 10/06/2025-01/04/2026
Stormi	Wilks	School Counselor	Bristow	**REV:** 10/16/2025-01/22/2026
Stephanie	Young	Teacher	Central Office	**REV:** 10/14/2025-01/19/2026

L. APPROVE FINANCIAL REPORT FOR OCTOBER 2025

Order # 53 – Primary Motion Passed: Motion to Approve Financial Report for October 2025 passed with a motion by Mr. Thomas Manco and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

M. APPROVE PAYMENT OF BILLS AND REIMBURSEMENTS

Order # 54 – Primary Motion Passed: Motion to Approve Payment of Bills and Reimbursements passed with a motion by Mrs. Amy Duvall and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

N. APPROVE 2026-2027 SCHOOL CALENDAR

Order # 55 – Primary Motion Passed: Motion to Approve 2026-2027 School Calendar passed with a motion by Mr. Adam Jackson and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

O. APPROVE OPERATIONS ACTIONS

Order # 56 – Primary Motion Passed: Motion to Approve Operations Actions passed with a motion by Mrs. Jennifer Kash and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider School Requests

Approve the following requests of Mrs. Leslie Shultz, Principal, Jody Richards Elementary School:

- School to hold Community Food Drive to collect food for House on the Hill
- School to collect fees from the International Club to purchase supplies and other items for the club
- School to collect fees from the Craft Club to purchase supplies for the club

Approve the following requests of Mrs. Beth Croslin, Principal, Lost River Elementary School:

- School to hold Christmas Night Out to raise funds for Beta Club state convention

Approve the following requests of Mr. Matt Thornhill, Principal, Natcher Elementary School:

- School to enter into a Service Agreement with Lifetouch for yearbook, spring individuals, fall individuals, and classroom group photos

Approve the following requests of Mrs. Nadina Alexander, Principal, North Warren Elementary School:

- School to hold Fall Pig Raffle fundraiser to raise funds for school supplies and playground improvements

Approve the following requests of Mr. Shaun Stice, Principal, Oakland Elementary School:

- School to collect fees from kindergarten for field trip to the movies

Approve the following requests of Mr. Derick Marr, Principal, Rich Pond Elementary School:

- Field Trip for 5th-grade students to Washington, DC, March 19, 2026, through March 22, 2026

Approve the following requests of Mrs. Lacey Hickey, Principal, Richardsville Elementary School:

- School to hold Penny Wars to raise funds for the school musical
- School to hold Rolls and Peanuts sales to raise funds for beta needs
- School to sell coffee and donuts in the car rider line to raise funds for classroom needs

Approve the following requests of Mrs. Brooke Knight, Principal, Rockfield Elementary School:

- Field Trip for 4th & 5th grade Beta students to Lexington, KY, March 3, 2025, through March 4, 2025
- Field Trip for 6th-grade Beta students to Lexington, KY, March 1, 2025, through March 3, 2025
- School to hold dances, parents' night out, and calendar sales to raise funds for Beta
- Contract between CharterUp, LLC and Rockfield Elementary for the Washington, DC trip

Approve the following requests of Ms. Bonnie Spears, Drakes Creek Middle School:

- School to collect fees from orchestra to cover field trips
- School to hold Pick a Date fundraiser to raise funds for girls' basketball
- Field Trip for cheerleaders to Lebanon, TN, November 21, 2025

Approve the following requests of Mr. David Cloyd, Principal, South Warren Middle School:

- Field Trip for Travel Abroad Program to New York, NY, April 6, 2026, through April 9, 2026
- School to collect fees from Lighthouse team to purchase club t-shirts

- School to collect fees from Beta club to pay for national dues
- School to collect fees from Beta club to purchase t-shirts
- School to collect fees from Beta club for the end-of-the-year trip
- School to collect fees from Beta club for state convention fees
- School to collect fees from Spartan Strings to purchase concert attire
- School to collect fees from library to purchase books, supplies for book repairs
- School to collect fees from library to purchase or repair lost or damaged Chromebooks and chargers
- School to sell concessions to raise funds for cheer
- School to hold spring dance to raise funds for cheer

Approve the following requests of Mr. Jonathan Vaughn, Principal, Warren East Middle School:

- School to collect fees from the Craft club to buy crafting supplies for student projects
- School to collect fees from the Golf club to purchase additional golf equipment
- School to sell Candygrams to raise funds for Jr. Beta club

Approve the following requests of Mr. Adam Hatcher, Principal, Greenwood High School:

- Field Trip for German American Partnership Program students to Werne, Germany, May/June 2026
- Field Trip for Band, Choir, Orchestra All-State students to Louisville, KY, February 4, 2026, through February 7, 2026
- Field Trip for Orchestra to Santa Claus, IN on May 9, 2026
- School to collect fees from orchestra students for bus expenses
- School to collect fees from German American Partnership Program students for flight costs and trip expenses
- School to hold Bloom and PermaLinx with Lady Gators fundraiser to raise funds for girls' basketball
- School to hold spirit night fundraisers at local restaurants to raise funds for Track & Field
- School to accept donations to raise funds for Track & Field
- School to sell sponsorships to raise funds for Track & Field
- School to sell concessions/food truck sales at home meets to raise funds for Track & Field
- School to sell admission to home meets to raise funds for Track & Field
- School to participate in Kroger Community Rewards Program to raise funds for Track & Field
- School to sell entry fees for Great Gator Invitational to raise funds for Track & Field
- School to sell Invitational t-shirts to raise funds for Track & Field
- School to hold spirit wear sales to raise funds for Track & Field

Approve the following requests of Mr. Matt Deaton, Principal, South Warren High School:

- Field Trip for German American Partnership Program students to Werne, Germany, May/June 2026

- Field Trip for boys' lacrosse to Newburgh, IN, May 2, 2026
- Field Trip for boys' lacrosse to Lexington, KY, April 25, 2026
- Field Trip for boys' lacrosse to Mt. Juliet, TN, April 13, 2026
- Field Trip for boys' lacrosse to Lexington, KY, March 28, 2026
- Field Trip for boys' lacrosse to Nashville, TN, March 14, 2026
- School to collect fees from the German American Partnership Program to cover flight costs and trip expenses
- School to collect fees from Robotics to pay for trips and competitions
- School to hold Rians Fatted Calf fundraiser to raise funds for girls' lacrosse
- School to hold pre-season game to raise funds for boys' lacrosse
- School to sell Fluffy Puff to raise funds for student and staff rewards

Approve the following requests of Mr. Colton Isaacs, Principal, Warren Central High School:

- Field Trip for College Academy students to Lexington, KY, November 5, 2025
- School to collect fees from the Dragon Council to purchase t-shirts

Approve the following requests of Mr. Jonathan Vincent, Principal, Warren East High School:

- School to sell Winter Formal tickets to raise funds for the class of 2026 needs
- Field Trip for Boys' basketball to Gatlinburg, TN, December 28, 2025, through December 31, 2025
- Field Trip for JAG students to Lexington, KY, November 24, 2026, through November 25, 2026
- Field Trip for Band students to Dayton, OH, April 16, 2026, through April 18, 2026
- Field Trip for Band students to Indianapolis, IN, March 14, 2026, through March 15, 2026
- Field Trip for FCCLA to Nashville, TN, November 21, 2025
- Field Trip for Band students to Lebanon, TN, February 14, 2026
- Field Trip for KSA Prof/Dist students to Nashville, TN, December 4, 2025
- School to sell Military Ball tickets to raise funds for AFJROTC students
- School to hold Lady Raider Basketball Online Store to raise funds for girls' basketball
- School to hold 20 for 20 to raise funds for boys' basketball

2. Consider Attendance Requests

3. Consider EnergyCAP Subscription Agreement

4. Consider Advanced Coursework & Accelerated Learning Plan

5. Consider District to use the Instructional Department, Instructional Coaches and Members of the Equity Council to Provide Support in the Development of the Comprehensive District Improvement Plan Per Policy 01.111

6. Consider Agreement with Attorney Teresa Combs for General Legal Services

7. Consider 2026 Board Meeting Dates

P. APPROVE PROPOSAL FROM LIFEWISE ACADEMY

Order # 57 – Primary Motion Failed: Motion to Approve Proposal from Lifewise Academy by Mrs. Amy Duvall and a second by Mr. Garry Chaffin failed based on the following vote.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	No
Adam Jackson	No
Jennifer Kash	No

Q. APPROVE STUDENT LEARNING SERVICES

Order # 58 – Primary Motion Passed: Motion to Approve Student Learning Services passed with a motion by Mr. Thomas Manco and a second by Mr. Adam Jackson.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider Early Release/Graduation for Beacon Academy Students
2. Consider Early Release/Graduation for Lighthouse Academy Students
3. Consider Shortened School Day for Students Requested by Ms. Monica Heavrin
4. Consider Early Graduation Request for Greenwood High, South Warren High, Warren Central High, and Warren East High School Students
5. Consider South Warren High School Student to co-op within our Work-Based Learning Program
6. Consider Partial Day Request for Alvaton Elementary Student
7. Consider Briarwood Elementary to apply for a grant through Delta Kappa Gamma in the amount of $500
8. Consider Drakes Creek Middle to apply for a grant through the WCPS Education Foundation in the amount of $2,000
9. Consider Greenwood High School to apply for a grant through Service One Credit Union in the amount of $250
10. Consider IMPACT Center for Leadership and Innovation to apply for a grant through Project Lead the Way in the amount of $14,000
11. Consider IMPACT Center for Leadership and Innovation to apply for a grant through Project Lead the Way in the amount of $9,100
12. Consider IMPACT Center for Leadership and Innovation to apply for a grant through Project Lead the Way in the amount of $16,000
13. Consider Oakland Elementary to apply for a Read to Achieve grant through the Kentucky Department of Education in the amount of up to $280,000
14. Consider WCPS Nutrition & Dining to apply for a grant through the USDA Food and Nutrition in the amount of $100,000 - $500,000
15. Consider Rockfield Elementary to apply for a grant through the Canva Education Foundation in the amount of $1,000
16. Consider Warren East High School to apply for a grant through Delta Kappa Gamma in the amount of $500

R. APPROVE STUDENT SUPPORT SERVICES

Order # 59 – Primary Motion Passed: Motion to Approve Student Support Services passed with a motion by Mrs. Jennifer Kash and a second by Mrs. Amy Duvall.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

1. Consider Building Usage for Warren Central High School for WKU Athletics
2. Consider District Facilities Plan Public Hearing Report
3. Consider approval of Schematic Plans on the New Oakland Elementary School
4. Consider Greenwood High School Addition/Renovation Summary of Payments 35
5. Consider New Warren Elementary Summary of Payments 28
6. Consider Impact Center for Leadership and Innovation Summary of Payments 23
7. Consider Summit View Elementary (Dillard Rd) Summary of Payments 13
8. Consider Sherman, Carter, Barnhart Invoices

S. INFORMATION ITEMS

1. Personnel Information Items

Resignations for the 2025-2026 school year
Retirements for the 2025-2026 school year
Suspensions for the 2025-2026 school year
Terminations for the 2025-2026 school year
Employment for the 2025-2026 school year
Transfers for the 2025-2026 school year
Assignments for the 2025-2026 school year

2. SBDM Minutes

T. BOARD MEMBER COMMENTS

U. SUPERINTENDENT REPORT

V. ENTER EXECUTIVE SESSION:

Order # 60 – Primary Motion Passed: Motion to Enter Executive Session passed with a motion by Mrs. Amy Duvall and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes

Jennifer Kash	Yes

W. RETURN TO OPEN SESSION

Order # 61 – Primary Motion Passed: Motion to Return to Open Session passed with a motion by Mr. Thomas Manco and a second by Mrs. Jennifer Kash.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

X. ADJOURN

Order # 62 – Primary Motion Passed: Motion to Adjourn passed with a motion by Mr. Adam Jackson and a second by Mr. Thomas Manco.

Garry Chaffin	Yes
Amy Duvall	Yes
Thomas Manco	Yes
Adam Jackson	Yes
Jennifer Kash	Yes

Chairperson

Superintendent