

Miles Jerome Jones Elementary Title I Parent and Family Engagement Policies

Part I – School Parent and Family Engagement Policy

Miles J. Jones Elementary School will work collaboratively with parents to develop, review, and update Miles J. Jones Elementary School Parent and Family Engagement Policy. Once finalized, the policy will be shared with all families of enrolled children and made accessible to the wider community. Miles Jones Elementary School will accomplish this through

- The school actively involves parents in the development and revision of the Parent and Family Engagement (PFE) Policy through a variety of strategies, including surveys and open feedback opportunities. Parents are encouraged to provide input on the PFE Policy, the schoolwide plan, and family engagement activities. Draft versions of the policy are shared with parents to gather feedback prior to final approval. Once finalized, the PFE Policy is communicated to parents during the annual Title I meeting, posted on the school website, included in student welcome packets, and made readily available in the school office.

To ensure that families understand and can participate fully in the Title I program, Miles J. Jones Elementary School will hold its annual meeting at a time convenient for parents. During this meeting, Miles J. Jones Elementary will explain its Title I status, outline program requirements, and describe parents' rights and opportunities. Strategies to encourage attendance include:

- Attendance reminders are distributed through communication channels, including the newsletter and ParentSquare.
- Flyers containing relevant information are sent home with students.
- Announcements regarding events are posted on various social media platforms.
- Light refreshments will be provided to attendees at the event.
- Strategies include opportunities for significant student involvement.

Miles J. Jones Elementary School is committed to offering flexible opportunities for parent engagement. Meetings will be scheduled at various times, including mornings and evenings, and, when possible, Miles J. Jones Elementary will provide transportation, childcare, or home visits, supported by Title I funds. Flexibility will be ensured through:

- Virtual meeting options include both video and phone calls.
- Interpretation services are provided for use in meetings.
- The Syncroz system is available on a tablet located in the front office.
- All staff members have access to the Syncroz system.
- Interpretation services are provided for whole-group presentations.
- Meeting options are available during the morning, afternoon, and evening.
- Virtual meetings are conducted using platforms such as Zoom or Google Meet.
- Home visits are offered to families who require additional support and outreach.
- Parent-teacher conferences can be scheduled by appointment outside of traditional school hours.

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Parents will be actively involved throughout the year in planning, reviewing, and improving Miles J. Jones Elementary School Title I plan, including the requirements outlined in Sections 1112, 1114, and 1116. This ongoing involvement will occur through:

- Parents play a crucial role in shaping, reviewing, and refining school plans and programs. A strong school-home partnership ensures that decisions reflect the needs of the entire community.
- A survey will be distributed during the annual Back-to-School Night event.
- The Parent-Teacher Association (PTA) holds monthly meetings for the community.
- Meeting times are offered in the morning, afternoon, and evening to accommodate different schedules.
- Virtual meeting options are available for participants via Zoom or Google Meet platforms.
- Home visits are arranged for families who require additional outreach support.
- Parent-teacher conferences are available by appointment outside of standard school hours.

To support families of English learners, Miles J. Jones Elementary School will implement effective outreach and provide information in languages and formats that are easily understood by parents. These efforts will help families participate in their child's education and assist their children in attaining English proficiency, achieving at high levels, and meeting State academic standards. Outreach will be carried out by

- Virtual meeting options (video call or phone)
- Interpretation used in meetings
- Syncroz is available in the front office (tablet)
- Syncroz is available to all staff phone lines.
- Interpretation for whole-group presentations

Miles J. Jones Elementary will also ensure that parents receive timely information about Title I programs, along with clear explanations of Miles Jones's curriculum, academic assessments, and expected proficiency levels. Upon request, parents will be offered opportunities to meet regularly, share suggestions, and collaborate in decisions related to their child's education, with Miles J. Jones Elementary School responding promptly to input. These commitments will be fulfilled by

Our school partners with families by providing clear information, tools, and resources to support students' success. Parents are supported through:

- Curriculum and SOL expectations are explained in family-friendly language through newsletters, curriculum nights, classroom communication, and school events.
- Parents can track grades, assignments, and attendance through ASPEN/Parent Portal and regular teacher communication.

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- We offer workshops, family learning nights, and shared resources, including study guides, reading strategies, math supports, and technology tutorials.
- Families and teachers stay connected through ParentSquare, email, phone calls, text messages, and conferences, allowing individualized support and feedback.

If parents are not satisfied with the schoolwide program plan, their comments will be collected and submitted to the LEA upon sharing the plan. Miles J. Jones Elementary will uphold this requirement by

- If parents find the schoolwide program plan unsatisfactory, their comments and feedback can be gathered through a Google Doc survey to ensure all input is documented and considered.

To ensure effective involvement of parents and to support a partnership among Miles J. Jones Elementary School parents and community to improve student academic achievement, each school and LEA must engage families and staff in activities that:

Miles J. Jones Elementary will assist parents in understanding the challenging State academic standards, how to monitor their child's progress, and how to work collaboratively with educators. These efforts will include providing guidance, resources, and opportunities for parents to engage directly with staff and students, and will be carried out through:

- Curriculum and SOL expectations are explained in family-friendly language through newsletters, curriculum nights, classroom communication, and school events.
- Parents can track grades, assignments, and attendance through ASPEN/Parent Portal and regular teacher communication.
- We offer workshops, family learning nights, and shared resources, including study guides, reading strategies, math supports, and technology tutorials.
- Families and teachers stay connected through ParentSquare, email, phone calls, text messages, and conferences, allowing individualized support and feedback.

To further support families, Miles J. Jones Elementary will provide materials and training to help parents work with their children at home. This may include literacy instruction, technology training, and guidance on responsible digital practices, including the harms of copyright piracy. Resources and training will be offered through:

- Homework
- Afterschool Tutoring
- ALL: Math packs for at-home practice

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Part II – Building Capacity for Parents and Staff

Miles J. Jones Elementary School will also provide professional development for teachers, specialized instructional personnel, and other staff to increase understanding of the value of parent engagement and the role of families and communities in promoting student achievement. Staff development will include:

- Welcome Week Training
- Teacher committees plan and implement parent engagement programs
- All teachers and staff are trained and have access to Syncroz.

Parent engagement will be coordinated and integrated with other federal, state, and local programs, including public preschool programs. Additional initiatives, such as parent resource centers, will be conducted to encourage and support meaningful family participation. Coordination and implementation will occur through:

- Newsletter (auto translated into home language)
- Parent Square/Dojo- (auto translated into home language)
- Social Media
- All teachers and staff are trained and have access to Syncroz
- Parent Syncroz line.

Miles J. Jones Elementary School will ensure that information about programs, meetings, and other engagement activities is provided to parents of enrolled children in formats and languages they can understand, to the extent practicable. Communication and outreach will be maintained through:

- Be involved in the education of their children; and
- Be active participants in assisting their children to
 - attain English proficiency;
 - achieve at high levels within a well-rounded education;
 - and meet the challenging State academic standards expected of all students.
- Virtual meeting options include both video and phone calls.
- Interpretation services are provided for use in meetings.
- The Syncroz system is available on a tablet located in the front office.
- All staff members have access to the Syncroz system.
- Interpretation for whole-group presentations

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Part III – School-Parent Compact

Miles J. Jones Elementary, along with the parents of enrolled children, agrees to share responsibility for student learning and to build a partnership that helps children meet the State's high academic standards.

School Responsibilities

Miles J. Jones Elementary will provide high-quality instruction, hold conferences, communicate progress, make staff accessible, provide volunteer opportunities, and maintain two-way communication, through:

Providing high-quality curriculum and instruction in a supportive learning environment, through:

- Curriculum and SOL expectations are explained in family-friendly language through newsletters, curriculum nights, classroom communication, and school events.
- Parents can track grades, assignments, and attendance through ASPEN/Parent Portal and regular teacher communication.
- We offer workshops, family learning nights, and shared resources such as study guides, reading strategies, math supports, and technology tutorials.
- Families and teachers stay connected through ParentSquare, email, phone calls, and conferences, allowing individualized support and feedback.

Holding parent-teacher conferences at least annually to discuss the compact and student achievement, through:

- Caregiver/Parent conferences scheduled in accordance with district timelines

Providing parents with frequent progress reports, through:

Progress Reports are sent home every 4.5 weeks

Providing parents with reasonable access to staff for consultation, through:

- Parent Square
- Email
- News letter

Providing opportunities for parent volunteering and classroom participation, through:

- Class observations coordinated with the teacher/admin on a case-by-case basis.

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Ensuring two-way, meaningful communication in a language families can understand, through:

- We ensure two-way, meaningful communication by providing interpreters and translated documents in a language families can understand.
- All facilities are compliant with the Americans with Disabilities Act (ADA).
- Virtual attendance options are provided to increase accessibility for all participants.
- One-on-one meetings are utilized to provide tailored support for families with unique circumstances.

Parent Responsibilities

Parents will support their children's learning by monitoring attendance, ensuring homework completion, promoting positive use of extracurricular time, volunteering, participating in educational decisions, staying informed, and communicating with Miles J. Jones Elementary, through:

- We encourage families to monitor their child's homework completion and daily attendance.
- Parents are encouraged to establish consistent routines and reinforce positive behavior at home.
- Families can participate in workshops, conferences, and various parent advisory groups.
- Parents are encouraged to stay engaged through the ParentSquare platform and official school communications.

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Part IV – Accessibility Requirements

In implementing the Parent and Family Engagement requirements, Miles J. Jones Elementary and local educational agencies will provide opportunities for all parents and family members to participate meaningfully in their child's education. This includes parents and family members with limited English proficiency, parents with disabilities, and parents of migratory children. Miles J. Jones Elementary will ensure that information and school reports required under Section 1111 are provided in a format and, to the extent practicable, in a language that parents can understand, through:

- Interpreters and translated documents
- ADA-compliant facilities
- Virtual attendance options
- One-on-one meetings to support families with unique circumstances