

**QUINTON BOARD OF EDUCATION
REGULAR MEETING MINUTES
Thursday, October 23, 2025**

RECESS INTO EXECUTIVE SESSION

Moved by M. Sites and seconded by J. Nacucchio that the Board of Education approve adopting the resolution to adjourn into executive session at 6:36 pm.

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 90 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ☐ 1. Confidential matters per statute or court order
- ☐ 2. Matters that would impact rights to receive federal funds
- ☐ 3. Unwarranted invasion of individual privacy
- ☐ 4. Collective bargaining with the Quinton Education Association
- ☐ 5. Acquisition of real property or investment of public funds
- ☐ 6. Tactics or techniques utilized in public safety procedures
- ☐ 7. Litigation, contract negotiations, or attorney-client privilege
- ☒ 8. Personnel matters
- ☐ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Unanimously approved by voice vote. Motion carried.

RESUMPTION OF PUBLIC PORTION OF THE MEETING

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education resume the public portion of the meeting at 7:00 pm.

Unanimously approved by voice vote. Motion carried.

The Board of Education Meeting of the Township of Quinton, County of Salem, New Jersey was held at 7:00 pm on October 23, 2025.

Mrs. Jeannette Harrington, Board President, led the group in the pledge to the flag.

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Mrs. Jeannette Harrington, Board President, called the meeting to order at 7:01 pm.

The New Jersey Open Public Meetings Statement was read by Mrs. Harrington. Notice of the meeting was published in the South Jersey Times, the Elmer Times, filed with the Township Clerk, and posted on the door of the Quinton Township School.

Members Present: Joseph Longo, Anthony Mott, Joanne Nacucchio, Abram Norman, Tracy Scull, Michael Sites, Lawrence Winkels, Jeannette Harrington

Members Excused: None

Members Absent: Zachary Mayer

Also Present: Joseph Bollendorf, Interim Superintendent
Gwen Herman, Principal
Karen Klaus, Business Administrator
Members of the Public (sign-in sheet on file)

PUBLIC COMMENT:

Moved by J. Nacucchio and seconded by A. Norman that the Board of Education open the Audience Participation, for agenda items only, portion of the meeting at 7:03 pm.

Unanimously approved by voice vote. Motion carried.

No comments.

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by A. Norman and seconded by J. Nacucchio that the Board of Education close the Audience Participation, for agenda items only, portion of the meeting at 7:04 pm.

Unanimously approved by voice vote. Motion carried.

MINUTES

Moved by J. Nacucchio and seconded by T. Scull that the Board of Education approve the regular minutes for the September 25, 2025 and October 9th, 2025 meeting.

Unanimously approved by voice vote. Motion carried.

BOARD OF EDUCATION BUSINESS

Moved by T. Scull and seconded by L. Winkels that the Board of Education approve the following item(s):

A. OLD BUSINESS

B. NEW BUSINESS

1. Complete the Board Self-Evaluation by November 14th by logging on to www.njsba.org and navigating to the "Online Evaluations for Superintendents and

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Boards" page. Summary will be presented at the November meeting. FAQ about Board Self-Evaluation

C. Superintendent's Update - Discussion

D. Principal's Update - Discussion

Unanimously approved by voice vote. Motion carried.

SUPERINTENDENT REPORT

Moved by J. Nacucchio and seconded by J. Longo that the Board of Education approve the following item(s):

A. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:

Fire Drill - 10/17/2025

Security Drill (Bomb Threat) - 10/31/25

2. **Monthly Facility Self-Inspection List** - Review of the School Monthly Facility Self-Inspection List for October 2025 as completed by the Building and Grounds Manager.

3. **Annual School Facilities Checklist** - Approve the submission of the Annual School Facilities Checklist to the Salem County Office of Education.

B. Curriculum

1. **Library Books** - Approve the list of books to be cataloged in the library.

C. Administrative

1. **NJSLA Spring 2025** - Review the NJSLA scores for the 2024-2025 school year. Regarding the Use of Paraprofessional Staff for the 2025-2026 School Year.

2. **Choice Program** - Website information including the timelines, applications and forms for enrollment have been updated for the 2026-2027 school year in English and Spanish.

D. Personnel

1. **Cafeteria Aide** - Approve hiring employee number: 587 as a cafeteria worker/playground aide at an hourly salary of \$15.49 (prorated for this contract). Effective upon completion of all hiring paperwork.

2. **Substitute List** - Approve the following individuals as substitutes for the 2025-2026 school year at the Board approved rate:
 - a. Stephanie Gillen - Non Instructional

3. **Job Description Update** - Approve the updated job descriptions and for the positions of Chief School Administrator (CSA) and Assistant Principal.

- i. Chief School Administrator Job Description

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ii. Assistant Principal Job Description

4. **CSA Contract Approval** - approve the employment Contract for Chief School Administrator for employee number: 93613115, as presented.

5. **Business Administrator Contract** - approve the revised employment contract for employee number: 62504006, School Business Administrator/Board Secretary, for the 2025–2026 school year, as approved by the Executive County Superintendent of Schools..

6. **Interim Assistant Business Administrator Contract** - approve the per diem contract for employee number: 588, as interim assistant Business Administrator, for the 2025–2026 school year, as approved by the Executive County Superintendent of Schools.

E. Facilities Use - Approve the following requests for use of facilities:

ORGANIZATION	CONTACT	DATE(S)	HOURS	EVENT	ROOM/ AREA
QTS	Gwen Herman	11/12/25	5:00 PM - 7:30 PM	Literacy Night + evening book fair hours	Library, gym, and some classrooms

F. Student Personnel

1. **Field Trips** - Approve the attached list of upcoming Field Trips for the 2025-2026 school year.

2. **Fundraising Field Trips** - Approve the attached list of upcoming fundraising carpool trips for the Music Performance trip to California.

- Road Clean Up
- Centurians MC Club Performance
- Shades of Harmony Concert

3. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of September 4, 2025 to September 25, 2025 with no incidents.

4. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of September 26, 2025 to October 23, 2025 with no incidents.

5. **HIB Self-Assessment** - Approve the submission of the 2024-2025 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act to the NJDOE by the due date.

Roll Call: Ayes: (8) J. Longo, A. Mott, J Nacucchio, A.Norman, T. Scull, M. Sites, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Recuse: (D4 - L. Winkels) Motion Carried.

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I. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

Moved by A. Mott and seconded by J. Longo that the Board of Education approve the following item(s):

1. Board Secretary Certification

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of **May 31st, 2025** and **June 30, 2025** and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **May 31st, 2025** and **June 30, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinon Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **May 31, 2025 and June 31, 2025**.

2. Cash Reconciliation Report - Approve the cash reconciliation report for the month of **May 2025 and June 2025**. *TABLE until November Meeting*

3. Transfers - Approve the transfer list for the month of May 2025 and **June 2025**.

4. Bills to be Paid - Approve the bills list for the month of October Bills List.

5. Travel Expenses - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.

6. Workshop/Seminar Requests - Approve the workshop/seminar requests, as previously approved by the Superintendent:

Staff ID	Location	Workshop/Seminar	Date	Cost	Travel
52858073	Virtual	Catching Up Your English Language Learners	11/21/2025	\$295.00	N/A

7. CPR Training - Approve the payment of \$480 to employee number: 79560520 to provide CPR training and assessment to renew certifications for ten (10) staff members.

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8. **CMP and Form M-1** - Approve, by Resolution the submission of the Comprehensive Maintenance Plan, M-1 and Detailed Expenditures to the Salem County Office of Education.
9. **Transportation** - Approve the 2025-2026 transportation with GCSSSD and Cumberland Transportation Cooperative at the following amounts (costs shared with other districts):

Vendor	Route #	Destination	# of Quinton Students	Route Cost
GCSSSD	Y659	SCIT - Schalick HS	1	\$16,547.00
GCSSSD	Y1564	SCIT - Woodstown HS	18	\$52,722.00
GCSSSD	Y1957B	SCIT - PVHS	1	\$13,770.00
GCSSSD	Y521	SCSSSD - Salem Campus	2	\$56,339.00
GCSSSD	Y1672	SCSSSD - Cumberland	2	\$33,761.00
Cumberland	25-262	Pineland Learning Center	2	\$51,640.20
GCSSSD	Y1987Q	Olivet School	1	\$50,400.00
GCSSSD	Y1929B	McKinney Vento to QTS	2	\$42,539.00
GCSSSD	Y1974Q	LARC	1	\$94,32.00

10. **District Performance Review** - Approve the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review and action plan for the 2024–2025 school year, as required by the New Jersey Department of Education.

11. **Transportation** - Approve transportation changes for Quinton resident #6967649227 to LARC effective November 3rd, 2025 through June 30, 2026. Change is going from Holcomb per diem rate of \$524.00 to BR Williams per diem rate of \$535.00.

12. **Out Of District Placements** - approve the student(s) listed be approved for Out of District Placement and contracts for students attending Quinton Township Schools Preschool Disabled Program:

District Fiscally Responsible	Program/ School	New/ Existing Student	Student ID	Start Date	End Date	Account Number	Bd. Appr Rates
Quinton TWP	LARC	Existing	6967649227	9/1/25	06/30/26		25/26 Tuition \$71,685.60

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Quinton TWP	Pineland Learning Center	New	4037489861	9/29/25	6/30/26		25/26 Tuition \$55,545.00
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Items 1 & 3-12

Roll Call: Ayes: (8) J. Longo, A. Mott, J Nacucchio, A.Norman, T. Scull, M. Sites, L. Winkels, J. Harrington

Noes: (0) Abstain: (0) Recuse: (0) Motion Carried.

REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The September Minutes are submitted for board review.

OTHER BOARD MEMBER AND COMMITTEE REPORTS - Discussion

PUBLIC COMMENT:

Moved by A. Norman and seconded by A. Mott that the Board of Education open the Audience Participation portion of the meeting at 7:25 pm.

Unanimously approved by voice vote. Motion carried.

Amanda Ehle: There are so many increases in salaries, a few months ago we were crying poor. For one student to be transported it's 94K? It's insane that it costs that much. Where is all of our money going? I don't understand where it's all going.

Jennifer Watt: Is the transportation cost like this for every school district? Why wouldn't you move closer to where the student goes?

CLOSURE OF THE PUBLIC COMMENT PORTION OF THE MEETING

Moved by A. Norman and seconded by A. Mott that the Board of Education close the Audience Participation portion of the meeting at 7:32 pm.

Unanimously approved by voice vote. Motion carried.

ADJOURNMENT

Moved by A. Norman and seconded by J. Nacucchio that there being no further business to come before the Board of Education, the meeting be adjourned at 7:33 pm.

Unanimously approved by voice vote. Motion Carried.

Respectfully submitted,

Karen Klaus

Business Administrator/ Board Secretary