

**QUINTON BOARD OF EDUCATION
REGULAR MEETING PUBLIC AGENDA
Thursday, December 18, 2025**

I. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, the Elmer Times and the South Jersey Times.

II. ROLL CALL

Board Secretary will roll call the attendance:

Joseph Longo ____ Zachary Mayer ____ Anthony Mott ____ Joanne Nacucchio ____
Abram Norman ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____
Jeannette Harrington ____

III. RECESS INTO EXECUTIVE SESSION

It is recommended that the Board of Education approve adopting the resolution to adjourn into executive session:

**QUINTON TOWNSHIP BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into executive session during a Public Meeting; and

WHEREAS, the Board of Education of Quinton Township School District has deemed it necessary to go into executive session to discuss certain matters which are exempted from the Public; and

WHEREAS, the length of executive session is estimated to be 30 minutes after which the regular meeting of this Board of Education will reconvene and proceed with business;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Quinton Township School District will go into executive session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- ____ 1. Confidential matters per statute or court order
- ____ 2. Matters that would impact rights to receive federal funds
- ____ 3. Unwarranted invasion of individual privacy
- ____ 4. Collective bargaining with the Quinton Education Association
- ____ 5. Acquisition of real property or investment of public funds
- ____ 6. Tactics or techniques utilized in public safety procedures
- ____ 7. Litigation, contract negotiations, or attorney-client privilege
- X 8. Personnel matters
- ____ 9. Imposition of penalties upon an individual

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declare that the public is excluded from the portion of the meeting during which the above

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discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Motion: _____ Second: _____ Time: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

IV. RESUMPTION OF PUBLIC PORTION OF THE MEETING

It is recommended that the Board of Education resume the public portion of the meeting.

Motion: _____ Second: _____ Time: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

V. PLEDGE TO THE FLAG

I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible with liberty and justice for all.

VI. CALL TO ORDER

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Quinton Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, the Quinton Township School, the Elmer Times and the South Jersey Times.

VII. ROLL CALL

Board Secretary will roll call the attendance:

Joseph Longo ____ Zachary Mayer ____ Anthony Mott ____ Joanne Nacucchio ____

Abram Norman ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____

Jeannette Harrington ____

VIII. EDUCATIONAL HIGHLIGHTS/PRESENTATIONS/RECOGNITION

1. December students/ staff will be highlighted at the January meeting.

IX. PUBLIC COMMENT I

It is recommended that the Board of Education approve to open the Audience Participation portion of the meeting for agenda items only.

Motion: _____ Second: _____ Time: _____

Voice Vote: Yes _____ No: _____ Abstain: _____

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response within ten days. The Board President will recognize those individuals in the audience who wish to comment. Please respect the following procedure:

1. When recognized by the Board President, state your full name and address.
2. Identify the topic on which you wish to comment.
3. Limit your comments to that specific topic.

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4. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
5. Please refrain from interrupting without being recognized.
6. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.

X. CLOSURE OF THE PUBLIC COMMENT I PORTION OF THE MEETING

It is recommended that the Board of Education approve to close the Audience Participation portion of the meeting.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

XI. MINUTES

1. It is recommended that the Board of Education approve the regular minutes for the November 20, 2025 meeting.

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

XII. CORRESPONDENCE

XIII. BOARD OF EDUCATION BUSINESS

A. OLD BUSINESS

1. Complete the Board Self-Evaluation summary is available for board members on the NJSBA site. FAQ about Board Self-Evaluation

B. NEW BUSINESS

- a. Approval to re-schedule the Reorganization meeting for Tuesday January 6, 2026 at 6:30 pm.

C. Superintendent's Update - Discussion

D. Principal's Update - Discussion

- a. Discipline Report

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

XIV. SUPERINTENDENT ITEMS FOR APPROVAL

The Superintendent recommends that the Board of Education approve the following item(s):

A. Building and Grounds

1. **Emergency Drills** - Approve the following emergency school drills:
Fire Drill - 11/24/25 & later date in December.
Security Drill (Shelter in Place) - 12/11/25/ (Code Blue) - 12/16/25

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2. **Monthly Facility Self-Inspection List**- Review of the School Monthly Facility Self-Inspection List for December 2025 as completed by the Building and Grounds Manager.

B. Policy

CODE	POLICY	STATUS	REASON	Reading
2130	Assistant Principal Evaluation	Updated (addition)	Required	2nd reading
2131	Chief School Administrator (CSA) Evaluation	Updated (addition)	Required	2nd reading

C. Administrative

1. **Job Description** - Approve the job description and creation of Student Service Specialist with a yearly stipend of \$3000 prorated for the remainder of the 25/26 school year.
2. **Financial Monitoring** - Approve contract for financial monitoring for the remainder of the 25/26 school year.

D. Personnel

1. **Fourth Grade Teacher** - Approve hiring Emily Gratz as the fourth grade teacher for the remainder of the 2025-2026 school year at an annual salary of \$66,305 (prorated based on start date). Effective 1/1/2026.
2. **Preschool Teacher** - Approve hiring Emily Pew as the Preschool teacher for the remainder of the 2025-2026 school year at an annual salary of \$66,305 (prorated based on start date). Effective 1/1/2026.
3. **Leave of Absence** - Approve the request from Employee Number: 29208592 for a Leave of Absence from approximately January 4th, 2026 through September 1, 2026.
4. **Stipend** - Approve the stipend for employee number: 97411623, Literacy coach in the amount of \$5000 prorated for the 25/26 school year. Stipend to be paid with grant funding.
5. **Stipend** - Approve the stipend for employee number: 97339899, Preschool Instructional Coach in the amount of \$5000 prorated for the 25/26 school year. Stipend to be paid with grant funding.
6. **Extra-curricular positions** - Approve the appointment of the following teachers to the listed extra- curricular positions to be paid per Schedule B of the negotiated agreement for the remainder of the 2025-2026 school year:

I&RS Assistance Committee Member (1 position)

Employee Number: 44346435

Anti-bullying Coordinator (1 position)

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Employee Number: 97340434

E. Student Personnel

1. **Field Trips** - Approve the attached list of upcoming Field Trips for the 2025-2026 school year.
2. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading for the period of November 21st, 2025 to January 5th, 2025 with no incidents.
3. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading for the period of October 24, 2025 to November 20 , 2025 with no incidents

Motion: _____ Second: _____

Roll Call Vote:

Joseph Longo ____ Zachary Mayer ____ Anthony Mott ____ Joanne Nacucchio ____
Abram Norman ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____
Jeannette Harrington ____

XV. BUSINESS ADMINISTRATOR/BOARD SECRETARY REPORT

The Superintendent and Business Administrator recommend that the Board of Education approve the following item(s):

1. **Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Quinton Township Board of Education certifies that as of **September 30th, 2025** after review of the Secretary's Monthly Financial for September 2025 and October 2025 and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, I certify that as of **September 30th, 2025**, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Quinon Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10(c) 4**. And, in accordance with **N.J.A.C. 6A:23A-16.10(c) 2**, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending **September 30th, 2025** .

2. **Treasurer's Report** - Approve the Treasurer's Report for the month of September and October 2025.
3. **Transfers** - Approve the September Transfer and October Transfer list for the month of September 2025 and October 2025.
4. **Bills to be Paid** - Approve the bills list for the month of December Bills List.

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5. **Budget Calendar** - Approve the Tentative 2026-2026 Budget Calendar
6. **Travel Expenses** - Approve the payment of travel expenses incurred as a result of attendance by district staff and board of education members at trainings, meetings, educational/informational programs and workshops/seminars, as previously approved by the Superintendent.
7. **Grant Acceptance** - Accept the Cultivating Ongoing Achievement through Coaching in Literacy (COACH) grant funding in the amount of \$150,000.
8. **Grant Acceptance** - Accept the Reading Intervention for Secondary Engagement (RISE) grant funding in the amount of \$20,000.
9. **Workshop/Seminar Requests** - Approve the workshop/seminar requests, as previously approved by the Superintendent:

Staff	Location	Workshop/Seminar	Date	Cost	Sub Cost
Jackie Viereck	Rowan University	NJSCA Winter Conferene	01/09/2026	\$79.00	N/A
Corrine Finlaw	Rowan University	Preschool Instructional Coach Seminar	1/8/26 - 1/13/26	\$1750.00	N/A
Karen Klaus	NJSBA	NJSBA - Legal Updates	12/16/25	\$145.00	N/A

Motion: _____ Second: _____

Roll Call Vote:

Joseph Longo ____ Zachary Mayer ____ Anthony Mott ____ Joanne Nacucchio ____
Abram Norman ____ Tracy Scull ____ Michael Sites ____ Lawrence Winkels ____
Jeannette Harrington ____

XVI. REPRESENTATIVE TO SALEM CITY BOARD OF EDUCATION

1. The December minutes are submitted for board review.

XVII. OTHER BOARD MEMBER AND COMMITTEE REPORTS

I. PUBLIC COMMENT II

It is recommended that the Board of Education approve to open the Audience Participation portion of the meeting. All questions or comments.

Motion: _____ Second: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

The Board has included public comment on their agenda to hear comments and suggestions from the community. As suggested by the New Jersey School Boards Association, this is not structured as a question/answer session. Should you desire a response from your comments and/or questions, please state this when you speak and the superintendent or board secretary will provide a response

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within ten days. If your questions or comments pertain to student, personnel items, or negotiations, we would ask that you see the superintendent at a later date, since we do not discuss these items in public. Pursuant to NJSA 10:4-12(b), the Open Public Meetings Act, the Board shall not discuss personnel matters and shall not respond to comments made by members of the public.

1. When addressed by the board, please respect the following procedure:
2. When recognized by the Board President, state your full name and address.
3. Identify the topic on which you wish to comment.
4. Limit your comments to that specific topic.
5. Please remember that derogatory remarks about a staff member could result in a defamation of character lawsuit.
6. Please refrain from interrupting without being recognized.
7. Members of the public that neglect to follow Board procedures may be asked to leave the meeting.
8. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.
9. All statements shall be directed to the presiding officer; no participant may address or question board members individually.
10. Comments regarding personnel matters are discouraged and cannot be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility, nor will it be liable for any comments made by members of the public. Per policy 9322, Each speaker's statement will be limited to three (3) minutes in duration.

II. CLOSURE OF THE PUBLIC COMMENT II PORTION OF THE MEETING

It is recommended that the Board of Education approve to close the Audience Participation portion of the meeting.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____

III. ADJOURNMENT

It is recommended that there being no further business to come before the Board of Education, the meeting be adjourned.

Motion: _____ Second: _____ Time: _____
Voice Vote: Yes _____ No: _____ Abstain: _____