

PUBLIC & REGULAR SCHOOL BOARD MEETING
November 17, 2025

The Board of Education of the Poteet Independent School District met in a Public and Regular Board Meeting, November 17th at 7:00 p.m. at the Poteet Administrative Office Board Room.

Members Present: Margie Martinez, Vice President
 Albert Garza, Secretary – arrived 7:53 p.m.
 Jo Marie Cervantez
 Yvette Navarro
 Daniel Rivera
 Rocky Wilson

Members Absent: Ronnie Ambriz, President

Others Present: Charles Camarillo, Superintendent
 Suzanne Jenschke, Board Secretary
 Administrators
 Other interested citizens

The meeting was called to order by Margie Martinez, Vice President @ 7:00 p.m.

The pledge of allegiance and moment of silence were lead by Margie Martinez, Vice President.

Aggie Recognition: Araceli Gallegos, Marc Mills, Anthony Ramirez, Sofe Garcia Flores, Alexis Poth, Ella Kalisek, Sam Trevino, Fulgencio Rodriguez

Margie Martinez, Vice President stated we will take a break to congratulate staff. The time is 7:16 p.m.
Margie Martinez, Vice President stated we are back in session the time is 7:19 p.m.

Superintendent’s Report:
 Retire – Laura Oliva
 Leave of Absence – Jordan Burchett, Kelly Murray
 New Employees – Richard Villarreal, Martha Cruz, Nancy Luna
 Resignation – George Foulds, Gloria Fox, Sara Claudio

Audience with individuals or committees wishing to make reports or requests: Ella Nash, AAOCG, Electric Bus

Public meeting to review the 2025-2027 Poteet Elementary School Turnaround Plan was presented by Sheryl Mills and Donisha Miller.

No public comments regarding the 2025-2027 Poteet Elementary Turnaournd Plan.

Motion 8581-25 Motion was made by Yvette Navarro seconded by Jo Marie Cervantez that the board approve the 2025-2027 Poteet Elementary School turnaround plan.

Yeas All
Noes None

Public meeting to review the 2025-2026 Poteet Intermediate Targeted Improvement Plan.

No public comments were made on the 2025-2026 Poteet Intermediate Targeted Improvement Plan.

Motion 8582-25 Motion was made by Yvette Navarro, seconded by Jo Marie Cervantez, that the board approve the 2025-2026 Poteet Intermediate targeted improvement plan.

Yeas All
Noes None

Motion 8583-25 Motion was made by Jo Marie Cervantez, seconded by Daniel Rivera, that the board approve the minutes for October 20, 2025.

Yeas All
Noes None

Motion 8584-25	Motion was made by Yvette Navarro, seconded by Jo Marie Cervantez, that the board approve the monthly financial information as presented.
Yeas	All
Noes	None
Margie Martinez, Vice President, stated the approval of annual financial and compliance audit for the 2024-2025 school year was tabled for the board meeting in December, 2025.	
Bond Construction update was presented by Frank Bayardo, Ex. Dir. of Bond and Construction projects.	
Motion 8585-25	Motion was made by Yvette Navarro seconded by Jo Marie Cervantez, that the board approve EMA Engineering & Consulting, Inc. to provide commissioning services for the bond HVAC project, and authorize the Superintendent or designee to negotiate and execute an agreement in the amount of \$44,250.00 to be funded from the Bond HVAC Project budget.
Yeas	Daniel Rivera, Jo Marie Cervantez, Margie Martinez, Yvette Navarro, Rocky Wilson
Noes	None
Abstain	Albert Garza
Motion 8586-25	Motion was made by Jo Marie Cervantez, seconded by Albert Garza, that the board approve Centrix to perform Districtwide Bond Restroom Renovations and upgrades through a job order contract utilizing the TIPS purchasing cooperative contract in the amount of \$3,520.000.00 and authorize the Superintendent or designee to execute all necessary documents to proceed with the work.
Yeas	All
Noes	None
Motion 8587-25	Motion was made by Jo Marie Cervantez, seconded by Albert Garza, that the board approve the construction of a new district warehouse in the maximum amount of \$1,5000,000.00 to be funded through bond interest funds.
Yeas	All
Noes	None
Motion 8588-25	Motion was made by Albert Garza, seconded by Daniel Rivera, that the board approve the use of the competitive sealed proposal (CSP) delivery method for the construction of the new district warehouse project, and authorize the Superintendent or designee to proceed with all procurement actions necessary to solicit proposals in accordance with state law.
Yeas	All
Noes	None
Margie Martinez, Vice President stated that the board will table the approval of a change order for the high school gym broilers to the December 2025 meeting.	
District Reports were given by: Paula Lopez, Fernando Mendez, Johnny Sanchez, Adam Gonzales and Julie Poth.	
Motion 8589-25	Motion was made by Jo Marie Cervantez, seconded by Yvette Navarro, that the board approve the District and Campus Improvement Plan Executive Summary reports for the 2025-2026 school year.
Yeas	All
Noes	None
Motion 8590-25	Motion was made by Rocky Wilson, seconded by Albert Garza, that the board approve to add, delete or revise local policies: BE, BED, CJ, JA, CLE, CQB, CQD, CSA, CV, DBD, DEC, DFBB, DGBA, DH, EEP, EFA, EHBAF, EIA, FA, FEF, FFAC, FFB, FFF, FFG, FNG, FO, GF, AND GKA as presented in TASB update 126.
Yeas	All
Noes	None

Motion 8591-25 Motion was made by Albert Garza, seconded by Jo Marie Cervantez, that the board approve the legal services of Walsh, Gallegos, Kyle, Robinson & Roalson, P.C. for 2026.

Yeas	All
Noes	None

Margie Martinez, Vice President stated the board will convene into closed session under Texas Government Code 551.074 to consider the following:

Personnel: Appointment, employment, employment staffing, evaluation, reassignment, duties, discipline, dismissal of employees

Time is 9:33 p.m.

Margie Martinez, Vice President, stated we are back in open session. The time is 10:19 p.m.
“No final action decision or vote was taken while the board was in closed session.”

Margie Martinez, Vice President stated this meeting is adjourned. Time: 10:20 p.m.

President

Secretary

Date