HCPA Governance Committee Meeting Agenda and Minutes
Monday, November 10th, 2025
3:30pm – 5:30pm

Meeting in the Board Room

Committee Calendar 2025-2026   Yearly Roles and Responsibilities

School Board Calendar 2025-2026   Committee's Charter Revisit Yearly

Mission/Vision Statement: HCPA's mission is to provide the best integrated, challenging, and well-rounded educational experience to students in grades K-12.

I.   **Call to Order:**

II.   **Roll Call – Open Session:**

Here	No	Name and Title
		Kiersten Sloneker: Governance Committee Co-Chair/Admin Liaison (2024)
		David Thompson: Governance Committee Co-Chair (2024)
		Heidi Pendroy: Governance Committee Secretary (Jan 2023)
		Alex Maurer: Governance Committee Member/Secretary (2025)
		Susan Vang: Board Chair/Legal Liaison (2024)
		Daniel Schmidt: Governance Committee Member/Board Member (2024)
		Joseph Norby-White: Governance Committee Member/Board Member Liaison
		Kaethe Eltawely: Governance Committee Member (2024)
		Kyle Seeley: Governance Committee Member/Recruitment Liaison (2025)
		Andrea Touhey: Governance Committee Member (2025)
		Anne Denniston: Governance Committee Member (October 2025)
		Matilyn May: Governance Committee Member (October 2025)
		Myrna Gininwa: Governance Committee Member (October 2025)
		Karen Frank: Governance Committee Member New (November 2025)
Guests:		

All that a school should be.

Welcome: LEAD: David Thompson

Agenda Item:	Welcome everyone at
Notes:	●
Motion:	Motion to approve to add aforementioned additional items to the agenda.
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

APPROVE AGENDA: LEAD: David Thompson

Agenda Item:	Approve Agenda
Notes:	●
Motion:	Motion to approve
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

BOARD UPDATES-LEAD: Joseph Norby-White

Agenda Item:	Notes from Wed, Oct. 29th 2025 Board Meeting
Notes:	● 531 - Pledge Of Allegiance at November's meeting: questions are in the comment area. **Passed:** ● 423 Employee-Student Relationships ● 606 Textbooks and Instructional Materials ● 607 Organization of Grade Levels ● 608 Instructional Services - SpecialEducation ● 624 Online Instruction **Archived:** ●

RETURN FROM BOARD-LEAD: Joseph Norby-White

Items:	NONE

All that a school should be.

Notes:	●

RETURN FROM LEGAL-LEAD: Susan Vang

Items:	NONE
Notes:	

RETURN FROM ADMIN-LEAD:Kiersten Sloneker

Items:	NONE
Notes:	

ACTION 1: LEAD: Kiersten Sloneker

Agenda Item:	How did October Retreat go? October 16th
Notes:	●

ACTION 2: LEAD: Kiersten Sloneker

Agenda Item:	Revised 506 Student Discipline Policy Tabled from Oct. 13th Meeting
Notes:	● Revised policy modeled after the MSBA Policy 506
Motion:	Motion to
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

ACTION 3: LEAD: Kiersten Sloneker

Agenda Item:	402- Disability of Nondiscrimination ADA
Notes:	●
Motion:	Motion to approve
Voted Yea: Voted Nay: Abstain:	

All that a school should be.

Action:	Motion

ACTION 4: LEAD: Kiersten Sloneker

Agenda Item:	514- Protection and Privacy Records
Notes:	●
Motion:	Motion to approve
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

ACTION 5: LEAD: Kiersten Sloneker

Agenda Item:	MN Charter Board Trainings for Governance Committee ● Open Meeting Law-Due by the end of Nov. ● Data Practices- Dec.2025 ● School Board Bylaws (Roles & Responsibilities) Dec 2025
Notes:	● Working on getting new members added. ● All agendas and policies emailed out in google doc until ChartSource updates have been figured out. 　○ Once the meeting is done, the agenda with minutes will be uploaded to CharterSource ●

ACTION 6: LEAD: Kiersten Sloneker

Agenda Item:	No dinner provided because it is "not appropriate use of public use funds".
Notes:	● Sign up to providing snack for meeting ● Get left over school snacks for the current day to bring up for our meeting.
Motion:	Motion to
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

ACTION 7: LEAD: David Thompson

All that a school should be.

Agenda Item:	Committee attending monthly board meeting
Notes:	- Should we have a rotating schedule of different members going to the meetings? virtual - Reasons Why it is a good idea - See how the board works/run - How the members come prepared and ready to discuss. - Giving our members a face
Motion:	Motion to
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

ACTION 8: LEAD: David Thompson

Agenda Item:	**Governance Committee - Roles & Responsibilities - Google Docs**
Notes:	- New members: - Take off food and back up on time keeper - Term limits for members? - If people come to our committee members with concerns, how should we proceed?
Motion:	Motion to
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

FURTHER ACTIONS TO BRING TO:

Susan Vang: **Board Chair**	
Items to send to **Legal**:	
Joseph Norby-White: **Committee Board Liaison**	
Items to send to **School Board**:	
Kiersten Sloneker: **Co-Chair/Admin Liaison**	
Items to bring to **Admin**:	

All that a school should be.

ADJOURN- ACTION - LEAD: DAVID THOMPSON, CHAIR

Agenda Item:	Review next meeting & adjourn
Notes:	The next Committee Meeting is **Mon. Jan. 12th, 2026** in the Boardroom at 3:30 <mark>No meeting in December</mark>
Motion:	Motion to Adjourn Governance Meeting at
Voted Yea: Voted Nay: Abstain:	
Action:	Motion

Policies and Agenda Item labels are

Vote (needs to be finalize and send to board)

Board (Items from or to the board)

Passed by Board (Items that the board have passed)

Legal (Items from or to legal)

Review (Sent back came from board/legal)

<mark>Tabled</mark>

<mark>Revisit Tabled Items</mark>

The policy format the Governance Committee has agreed on is:

Will be placed at the <mark>top</mark> of each policy; have more room to add notes. *Adopted:* *Reviewed: January 26, 2022* *Board Approved: January 26, 2025*	Level 1: I, II, III… left aligned at 0" text indent at 0.25" Level 3: 1, 2, 3… left aligned at 1" text indent at 1.25"	Level 2: A, B, C... left aligned at 0.5" text indent at 0.75" Level 4: i, ii, iii... left aligned at 1.5" text indent at 1.75"

All that a school should be.