



Job Posting: Dean of Students

About Cristo Rey Jesuit Seattle High School:

Cristo Rey Jesuit Seattle opened in 2024-25 as a 9-12 Catholic school educating young people of limited economic means and all religious faiths to become “people for others.” Through a rigorous college-prep curriculum, integrated with professional experience and spiritual development, students graduate empowered to succeed as scholars and citizens. CRJS is a part of the [largest network of high schools](#) in the US exclusively serving low-income youth, as well as a proud member of the Jesuit Schools Network.

Position: Dean of Students, 12 month position

Salary: \$85,000 - \$125,000 depending on experience and qualifications

Benefits: Employees of CRJS enjoy a competitive employee benefits program, including medical, dental, and vision coverage, retirement plan contribution, and generous paid time off.

WHY US?

Our goal is to attract, develop, and retain one of the best faculty and staff in the nation. CRJS is committed to building and sustaining an inclusive and equitable work environment. We believe diversity benefits and enriches the development of all, and we value the cultural and identity diversity of our team.

Our educators will continue to do extraordinary work as teachers, mentors, and leaders, as well as play a critical role in the growth and decision-making processes of the organization. We will provide:

- Best in class team of colleagues: Our leaders are collaborative and reflective. CRJS leaders prioritize staff development, cohesion, and shared responsibility for org-wide decision-making, priority and goal establishment.
- Unique opportunity to not only shape the educational experience for our students but also to create the work culture you want to see.
- We have a deeply held respect for educators. We provide them with resources and agency to drive curriculum development, learning opportunities outside of the classroom, and encourage innovation to enhance the learning experience.
- Professional development: weekly PD, year-round retreats and trainings, and ongoing coaching

WHAT OUR STAFF BELIEVE

- We are schoolteachers, not classroom teachers; we share a collective responsibility for all students.
- We make the choice every day to be the ones who will prepare all students to live lives of opportunity - we do not believe there is “another school.”
- We apply a growth mindset when working with students. All students are capable of academic growth; intelligence is not fixed.
- We build the world we want to see and live in, even if it does not exist yet - one that it centers equity and inclusivity.
- We see humanity in all people.

- Like Paulo Freire and the Ignatian Pedagogical Paradigm, we believe education must go beyond the mere giving of information from teacher to student.
- We take an entrepreneurial approach to teaching and learning.
- We believe student work is both a mirror and a window into our teaching practice.

ROLE RESPONSIBILITIES – ESSENTIAL DUTIES

Responsible for building the culture and systems to support a positive learning and teaching environment for the entire community. This includes working with students, teachers, school leadership, and families.

- Create and manage systems related to student data and records for attendance, tardiness, health and discipline. Participate in leadership meetings to identify areas of need and create connected action plans.
- Assist the Principal in the promotion of a culture of learning and promotion of CRJS Graduate at Graduation values
- Collaborate with Counseling, grade level teams, and Principal to build out systems and supports for student success through creation and collaboration of MTSS.
- Observe, support, and coach teachers in building positive classroom environments.
- Co-led new teacher onboarding
- Manage afterschool activities and supervision.
- Support Montserrat Summer Bridge program for incoming students
- Support and participate in Student Life activities to build relationships and culture within the community
- Serve as member of Building Response Team – supporting with school Crisis Plan and conduct ongoing safety training/drills. Serve as school liaison to the surrounding community, as well as other area schools, about off-campus student safety, behavior, and other student life issues.
- Administer and enforce the rules and regulations promulgated in the Student Handbook; Assist the Principal with annual review and revisions of the Student Handbook. Train all students and faculty/staff in the handbook
- Carry out other tasks as assigned by the principal.

WHO YOU ARE

- Bachelor’s Degree required. At least three years of instructional experience in classrooms with students from marginalized populations
- Knowledge and understanding of the communities served by CRJS. Ability to serve economically disadvantaged, racially diverse students and their families with patience and humility.
- Excellent verbal and written communicator and excellent interpersonal skills.
- Ability and flexibility to thrive in a fast-paced, entrepreneurial school environment.
- Highly collaborative, dynamic leader with the ability to manage professional relationships with a variety of stakeholders.

- High ethical standards with personal integrity and the ability to convey a positive public image, acting in the best interests of the school.
- Ability to maintain absolute confidentiality.
- Demonstrated ability to inspire, lead and work collegially with faculty and staff.
- Detail-oriented, with the ability to manage CRJS staff, students, and volunteers effectively.
- A deep belief that all students deserve excellent access to high-quality education and work experience.
- Multilingual candidates preferred

TO APPLY

Upload resumé and references from [HERE](#). Accepting applications until position is filled.

Equal Opportunity Employer:

Cristo Rey Jesuit Seattle High School encourages applicants from a wide array of fields, experiences, and backgrounds to apply for this position. CRJS is an Equal Opportunity Employer. All employment decisions, policies, and practices are made in accordance with applicable federal, state and local anti-discrimination laws. CRJS will not engage or tolerate unlawful discrimination on the basis of actual or perceived race, creed, color, alienage or national origin, ancestry, age, disability or handicap, sex, gender, marital status, citizenship, veteran status, sexual orientation, genetic information, religion when it is not a requirement for the position, or any other characteristic protected by applicable federal, state or local laws. Any offered salary is determined based on internal equity, internal salary ranges, market data, applicant's skills and prior relevant experience, degrees, and certifications.