

BOARD MINUTES

November 19, 2025

A regular meeting of the Board of Trustees for Shepherd School District #37 was held Wednesday, November 19, 2025 in the Board Room of the New Addition. Vice Chair, Julie Hinkle, called the meeting to order at 6:30pm.

Pledge of allegiance was recited.

Members present: Shane Flowers, Julie Hinkle, Justin Peterson, Shane Rekdal, Austin Schlosser, and Shayne Vandivort.

Members excused: Carl Openshaw.

Superintendent – Drea O’Donnell, Clerk – Kinsey Szillat, Elementary Principal – Autumn Arlian, Middle School Principal – Rich Hash, High School Principal – KJ Poepping, and High School AD – Tina Downing, Middle School AD – Dan Hansen, and Transportation Director – Bobby Trotter were present for the entire meeting.

CONSENT AGENDA

An Elementary motion was made by Shane Flowers, seconded by Shane Rekdal, to approve the Elementary business claims and accounts, to include October claims 134418 – 134479.

A High School/Joint motion was made by Shayne Vandivort, seconded by Justin Peterson, to approve the High School business claims and accounts, to include October claims 134418– 134479, and the approval of the October regular meeting minutes.

Both motions passed unanimously.

HEARING OF THE PUBLIC

Board member Austin Schlosser recapped his attendance at the annual MCEL conference in October.

ADMINISTRATION

The administrators recapped their reports.

INFORMATIONAL

1. Building Use Requests
2. Nurse’s Report
3. Resignations –
None.

4. MAST Assessment Data
5. Missing Children
6. Water
7. Shepherd Budget Information
8. Diligent Community –
BoardDocs will transition to Diligent Community in the next couple of weeks.
9. Milligan Data

OLD BUSINESS

Final Reading of Policy 2335

A High School/Joint motion was made by Shane Rekdal, seconded by Shane Flowers, to approve Policy 2335 for the final reading.

The motion passed unanimously.

NEW BUSINESS

Human Resources

Athletics

Whitney Knaff – Volunteer high school wrestling coach (girls)

Krischel Moran – Assistant high school wrestling coach (girls)

Drew Bailey – Volunteer girls flag football coach

Alan Mocabee – Volunteer golf coach

Justin Pizano – Head high school baseball coach *Pending background check

Isiac Hammer – Assistant high school baseball coach *Pending background check

A High School/Joint motion was made by Austin Schlosser, seconded by Shane Rekdal, to approve hiring the employees as listed.

The motion passed unanimously.

Discovery Zone MOU

An MOU between Riverstone Health, United Way, and the District was presented to provide a Discovery Zone at Shepherd Middle School. The Discovery Zone would begin with a soft launch in the summer of 2026.

A High School/Joint motion was made by Justin Peterson, seconded by Shane Flowers, to approve the MOU with Riverstone Health and United Way to provide a Discovery Zone at Shepherd Middle School.

The motion passed unanimously.

Pre-Employment Transition Service Provider Contract

A contract with DPHHS for Pre-Employment Transition Services was presented and recommended for approval. These are services that are already being offered to our students and with the contract DPHHS would provide payment to the District for these services.

A High School/Joint motion was made by Austin Schlosser, seconded by Shane Rekdal, to approve the contract with DPHHS for ETS.

The motion passed unanimously.

Trustees Call For An Election

A resolution calling for a Trustee Election and possible mill levy to operate and maintain the general funds was reviewed. The resolution does not have to state a dollar value for the mill levies at this time. As the resolution states, “any portion of the election that is not required, the Board of Trustees authorizes the election administrator to cancel that portion of the election.” So, before the election is set by the County Election Department, another resolution will need to be approved. At that time, the Board will decide if they want to run a levy, and if so, the amount of the levy would need to be determined.

An Elementary motion was made by Shane Flowers, seconded by Austin Schlosser, to approve the resolution calling for an election.

A High School motion was made by Shane Rekdal, seconded by Justin Peterson, to approve the resolution calling for an election.

Both motions passed unanimously.

STANDING COMMITTEE REPORTS

- CTE Committee – The CTE committee met on November 10th. Each area brought in a representative from their industry to discuss opportunities for our students to receive hands on experience and possible certificates in their field of interest.

EXECUTIVE SESSION

None

ANNOUNCEMENTS

None

ADJOURNMENT

Time of adjournment: 7:11pm.